

# WHAT IS AN INFORMATION COLLECTION?

## A collection of information includes:

- (1) requests for information for transmission to the Federal government,
- (2) recordkeeping requirements, and
- (3) third-party or public disclosure requirements.

## Examples of information collections:

- applications for benefits
- reports to demonstrate compliance with Federal rules grant and contract reports
- program evaluations
- product labels
- focus groups and statistical surveys

Many information collections are contained in or authorized by regulations as monitoring or enforcement tools, while others appear in questionnaires and their accompanying instructions.



## Commerce Paperwork Reduction Act Key Stakeholders

Commerce Chief Information Officer  
 OCIO PRA Clearance Officer and PRA staff  
 Bureau PRA Clearance Officers  
 Bureau Program Point of Contacts  
 Sponsors of the Information Collection  
 Office of the General Counsel

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**US DEPARTMENT OF COMMERCE**

**Office of the Chief Information Officer**

**Paperwork Reduction Act**

**Information Collection**



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