

NOTICE OF OFFICE OF MANAGEMENT AND BUDGET ACTION

Date 05/14/2018

Department of Commerce
National Oceanic and Atmospheric Administration

FOR CERTIFYING OFFICIAL: Rod Turk
FOR CLEARANCE OFFICER: Jennifer Jessup

In accordance with the Paperwork Reduction Act, OMB has taken action on your request received 02/27/2018

ACTION REQUESTED: Extension without change of a currently approved collection

TYPE OF REVIEW REQUESTED: Regular

ICR REFERENCE NUMBER: 201802-0648-008

AGENCY ICR TRACKING NUMBER:

TITLE: Alaska Region Logbook and Activity Family of Forms

LIST OF INFORMATION COLLECTIONS: See next page

OMB ACTION: Approved without change

OMB CONTROL NUMBER: 0648-0213

The agency is required to display the OMB Control Number and inform respondents of its legal significance in accordance with 5 CFR 1320.5(b).

EXPIRATION DATE: 05/31/2021

DISCONTINUE DATE:

BURDEN:	RESPONSES	HOURS	COSTS
Previous	41,548	15,691	9,532
New	41,602	15,654	7,164
Difference			
Change due to New Statute	0	0	0
Change due to Agency Discretion	0	0	0
Change due to Agency Adjustment	54	-37	-2,368
Change due to PRA Violation	0	0	0

TERMS OF CLEARANCE:

OMB Authorizing Official: Dominic J. Mancini
Deputy and Acting Administrator,
Office Of Information And Regulatory Affairs

List of ICs			
IC Title	Form No.	Form Name	CFR Citation
Catcher vessel trawl gear daily fishing logbook	NA	Catcher vessel trawl gear daily fishing log	
Catcher vessel, longline or pot gear DFL	NA	Catcher Vessel LongLine and Pot Gear DFL	
Catcher/processor longline and pot gear DCPL	NA	Catcher-Processor Longline and Pot Gear DCPL	
Shoreside processor Check-in/out Report	NA	Shoreside processor check-in/check-out report and instructions	
Vessel Activity Report	NA	Vessel Activity Report	
Product transfer report (Operators or Managers for non-IFQ groundfish, RCRs and IFQ registered buyers)	NA	Product transfer report	
Mothership checkin/checkout report	NA	Mothership checkin/checkout report	

PAPERWORK REDUCTION ACT SUBMISSION

Please read the instructions before completing this form. For additional forms or assistance in completing this form, contact your agency's Paperwork Clearance Officer. Send two copies of this form, the collection instrument to be reviewed, the supporting statement, and any additional documentation to: Office of Information and Regulatory Affairs, Office of Management and Budget, Docket Library, Room 10102, 725 17th Street NW, Washington, DC 20503.

1. Agency/Subagency originating request	2. OMB control number b. <input type="checkbox"/> None a. _____ - _____
3. Type of information collection (<i>check one</i>) a. <input type="checkbox"/> New Collection b. <input type="checkbox"/> Revision of a currently approved collection c. <input type="checkbox"/> Extension of a currently approved collection d. <input type="checkbox"/> Reinstatement, without change, of a previously approved collection for which approval has expired e. <input type="checkbox"/> Reinstatement, with change, of a previously approved collection for which approval has expired f. <input type="checkbox"/> Existing collection in use without an OMB control number For b-f, note Item A2 of Supporting Statement instructions	4. Type of review requested (<i>check one</i>) a. <input type="checkbox"/> Regular submission b. <input type="checkbox"/> Emergency - Approval requested by _____ / _____ / _____ c. <input type="checkbox"/> Delegated
7. Title	5. Small entities Will this information collection have a significant economic impact on a substantial number of small entities? <input type="checkbox"/> Yes <input type="checkbox"/> No
8. Agency form number(s) (<i>if applicable</i>)	6. Requested expiration date a. <input type="checkbox"/> Three years from approval date b. <input type="checkbox"/> Other Specify: _____
9. Keywords	10. Abstract
11. Affected public (<i>Mark primary with "P" and all others that apply with "x"</i>) a. ___ Individuals or households d. ___ Farms b. ___ Business or other for-profit e. ___ Federal Government c. ___ Not-for-profit institutions f. ___ State, Local or Tribal Government	12. Obligation to respond (<i>check one</i>) a. <input type="checkbox"/> Voluntary b. <input type="checkbox"/> Required to obtain or retain benefits c. <input type="checkbox"/> Mandatory
13. Annual recordkeeping and reporting burden a. Number of respondents _____ b. Total annual responses _____ 1. Percentage of these responses collected electronically _____ % c. Total annual hours requested _____ d. Current OMB inventory _____ e. Difference _____ f. Explanation of difference 1. Program change _____ 2. Adjustment _____	14. Annual reporting and recordkeeping cost burden (<i>in thousands of dollars</i>) a. Total annualized capital/startup costs _____ b. Total annual costs (O&M) _____ c. Total annualized cost requested _____ d. Current OMB inventory _____ e. Difference _____ f. Explanation of difference 1. Program change _____ 2. Adjustment _____
15. Purpose of information collection (<i>Mark primary with "P" and all others that apply with "X"</i>) a. ___ Application for benefits e. ___ Program planning or management b. ___ Program evaluation f. ___ Research c. ___ General purpose statistics g. ___ Regulatory or compliance d. ___ Audit	16. Frequency of recordkeeping or reporting (<i>check all that apply</i>) a. <input type="checkbox"/> Recordkeeping b. <input type="checkbox"/> Third party disclosure c. <input type="checkbox"/> Reporting 1. <input type="checkbox"/> On occasion 2. <input type="checkbox"/> Weekly 3. <input type="checkbox"/> Monthly 4. <input type="checkbox"/> Quarterly 5. <input type="checkbox"/> Semi-annually 6. <input type="checkbox"/> Annually 7. <input type="checkbox"/> Biennially 8. <input type="checkbox"/> Other (describe) _____
17. Statistical methods Does this information collection employ statistical methods <input type="checkbox"/> Yes <input type="checkbox"/> No	18. Agency Contact (person who can best answer questions regarding the content of this submission) Name: _____ Phone: _____

19. Certification for Paperwork Reduction Act Submissions

On behalf of this Federal Agency, I certify that the collection of information encompassed by this request complies with 5 CFR 1320.9

NOTE: The text of 5 CFR 1320.9, and the related provisions of 5 CFR 1320.8(b)(3), appear at the end of the instructions. *The certification is to be made with reference to those regulatory provisions as set forth in the instructions.*

The following is a summary of the topics, regarding the proposed collection of information, that the certification covers:

- (a) It is necessary for the proper performance of agency functions;
- (b) It avoids unnecessary duplication;
- (c) It reduces burden on small entities;
- (d) It used plain, coherent, and unambiguous terminology that is understandable to respondents;
- (e) Its implementation will be consistent and compatible with current reporting and recordkeeping practices;
- (f) It indicates the retention period for recordkeeping requirements;
- (g) It informs respondents of the information called for under 5 CFR 1320.8(b)(3):
 - (i) Why the information is being collected;
 - (ii) Use of information;
 - (iii) Burden estimate;
 - (iv) Nature of response (voluntary, required for a benefit, mandatory);
 - (v) Nature and extent of confidentiality; and
 - (vi) Need to display currently valid OMB control number;
- (h) It was developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected (see note in Item 19 of instructions);
- (i) It uses effective and efficient statistical survey methodology; and
- (j) It makes appropriate use of information technology.

If you are unable to certify compliance with any of the provisions, identify the item below and explain the reason in Item 18 of the Supporting Statement.

Signature of Senior Official or designee

Date

Agency Certification (signature of Assistant Administrator, Deputy Assistant Administrator, Line Office Chief Information Officer, head of MB staff for L.O.s, or of the Director of a Program or StaffOffice)

Signature

Date

Signature of NOAA Clearance Officer

Signature

Date

**SUPPORTING STATEMENT
ALASKA REGION LOGBOOK AND ACTIVITY FAMILY OF FORMS
OMB CONTROL NO. 0648-0213**

Introduction

This action is a request for extension of an existing collection. We are changing the name of the collection from “Alaska Region Logbook Family of Forms” to “Alaska Region Logbook and Activity Family of Forms” to clarify that Check-in/Check-out, Product Transfer, and Vessel Activity are all forms related to different types of activity.

National Marine Fisheries Service (NMFS), Alaska Region manages the groundfish and crab fisheries in the exclusive economic zone (EEZ) of the Bering Sea and Aleutian Islands Management Area (BSAI) and the groundfish fisheries of the Gulf of Alaska (GOA) under fishery management plans (FMPs) for the respective areas. The North Pacific Fishery Management Council prepared, and NMFS approved, the FMPs under the authority of the [Magnuson-Stevens Fishery Conservation and Management Act](#), 16 U.S.C. 1801 et seq. Regulations implementing the FMPs appear at 50 CFR parts [679](#) and [680](#).

The collection of reliable data is essential to the effective conservation, management, and scientific understanding of the fishery resources. NMFS requires vessels and processors participating in Federally managed groundfish and crab fisheries off Alaska to provide information necessary for conservation and management of the fisheries. The information collected through paper logbooks and other forms promotes the goals and objectives of fishery management plans, the Magnuson-Stevens Fishery Conservation and Management Act, and other applicable laws.

A. Justification

1. Explain the circumstances that make the collection of information necessary.

This information collection consists of paper logbooks and reports to be submitted by the respondents to NMFS Alaska Region for management of the groundfish fisheries in the Bering Sea and Aleutian Islands Management Area (BSAI) and the Gulf of Alaska (GOA); for management of the IFQ halibut and sablefish fisheries, and for management of the CR crab fisheries. NMFS must have the best available biological and socioeconomic information with which to carry out its responsibilities for conserving and managing groundfish resources, as well as other fish resources, such as crab, halibut, and salmon, that are incidentally caught in the groundfish fishery.

Collecting information from fishery participants is necessary in order to promote successful management of groundfish, crab, Pacific halibut, and salmon resources. A comprehensive information system which identifies the participants and which monitors their fishing activity is necessary to enforce the management measures and prevent overfishing. An information system is also needed to measure the consequences of management controls. This collection supports an effective monitoring and enforcement system with information that includes: identification of the participating vessels, operators, dealers, and processors; location of the fishing activity; timeframes when fishing and processing is occurring; and shipment and transfer of fishing products.

2. Explain how, by whom, how frequently, and for what purpose the information will be used. If the information collected will be disseminated to the public or used to support information that will be disseminated to the public, then explain how the collection complies with all applicable Information Quality Guidelines.

All vessels of the U.S. harvesting EEZ fish and shoreside processors, stationary floating processors (SFPs), and motherships receiving EEZ-caught fish are required to hold a Federal permit and thus comply with reporting requirements. Data collected are used for making in-season and inter-season management decisions that affect the groundfish resources and the fishing industry that utilizes them.

There are four collections in the Alaska Region Logbook and Activity Family of Forms: 1) Paper logbooks; 2) Vessel Activity Reports; 3) Check In/Check out Reports; and 4) Product Transfer Reports. In some cases there are several forms within a collection; for example, there are two types of Checkin / Checkout reports: shoreside processor and mothership. Table 1 and the following sections provide more detail on each of the collections and the associated forms.

NOAA will retain control over the information and safeguard it from improper access, modification, and destruction, consistent with NOAA standards for confidentiality, privacy, and electronic information. See response to Question 10 of this Supporting Statement for more information on confidentiality and privacy. The information collection is designed to yield data that meet all applicable information quality guidelines. Prior to dissemination, the information will be subjected to quality control measures and a pre-dissemination review consistent with [NOAA's information quality guidelines](#).

Table 1. A list of the information collections in the Alaska Logbook and Activity Family of Forms.

Collection Title	Form Name	Regulation part (in 50 CFR)	Who Submits	When Submitted	How Submitted
Paper Logbooks	Catcher vessel trawl gear Daily Fishing Logbook (DFL)	679.5(c)(4)	Operator of a Catcher Vessel	See Table 2	Mail or by hand
	Catcher vessel longline/pot gear Daily Fishing Logbook (DFL)	679.5(c)(3)	Operator of a Catcher Vessel	See Table 2	Mail or by hand
	Catcher/processor longline/pot gear Daily Cumulative Production Logbook (DCPL)	679.5(c)(3)	Operator of a Catcher/Processor	See Table 2	Mail or by hand
Vessel Activity Report	U.S. Vessel Activity Report (VAR)	679.5(k)	Operator of a Catcher Vessel, C/P, or Mothership	Before crossing seaward boundary of	Fax or email

Collection Title	Form Name	Regulation part (in 50 CFR)	Who Submits	When Submitted	How Submitted
				EEZ or before crossing US Canadian International boundary	
Check-in / Check-out Report	Shoreside Processor Check-in / Check-out Report	679.5(h)	Manager of a shoreside processor or Stationary Floating Processor	Check-in report prior to becoming active and a check-out report for every check-in report submitted	Fax
	Mothership Check-in / Check-out Report	679.5(h)	Operator of a catcher/processor or mothership	Check-in report prior to becoming active and a check-out report for every check-in report submitted	Fax
Product transfer Report	Product Transfer Report	679.5(g)	<ul style="list-style-type: none"> • Operator of a mothership or catcher/processor • Manager of a shoreside processor or stationary floating processor • Registered Buyer • Registered Crab Receiver 	By 1200 Alt of the Tuesday following the week of transfer	Fax or email

a. Paper Logbooks

Daily logbooks are required in the groundfish, crab, and halibut fisheries and information collected on a logbook is necessary to provide data about where and when fishing effort occurs, as well as record discard information of prohibited species. Logbook information is used by NOAA Fisheries Office for Law Enforcement (OLE) and the United States Coast Guard (USCG) during vessel boardings and site visits to ensure conservation of groundfish, compliance to regulations, and reporting accuracy by the fishing industry. The logbooks are also an important source of information for NMFS to determine where (vessel position coordinate) and when fishing activity occurs and the number of sets and hauls.

There are three paper logbook forms:

1. Catcher vessel trawl gear Daily Fishing Logbook (DFL);
2. Catcher vessel Longline/pot gear DFL;
3. Catcher/processor longline/pot gear Daily Cumulative Production Logbook (DCPL).

The logbooks are designed to provide a convenient method to enter information that serves both the business needs of the fishing industry and the data collection requirements of NMFS. Copies of the logbook forms and instructions are available on at: <https://alaskafisheries.noaa.gov/fisheries/rr-log>. NMFS also provides electronic logbooks under OMB Control Number 0648-0515 for use by the fishing industry.

There are multiple, self-copy logsheets for each paper logbook page and the operator must distribute each of the logsheets as described in the Table 2.

Table 2. Disposition of the 5 copies of the logbook pages, where they are submitted, and the time limits for submission.

Logsheets Color	Paper Logbook Type			Submit To...	Time Limit
	Catcher Vessel Trawl DFL	Catcher Vessel Longline/ Pot DFL	Catcher /Processor Longline /Pot DCPL		
White	X	X	X	Permanent copy stays in logbook	
Goldenrod	X	X	X	Observer	After signature of operator and prior to departure of observer from the vessel.
Yellow	X	X		NOAA Fisheries Office for Law Enforcement	Quarter 1: May 1 Quarter 2: August 1 Quarter 3: November 1 Quarter 4: Feb 1 of following year
Blue	X	X		Processor that receives the harvest	Within 2 hours after completion of catch delivery
Green	X		X	IPHC	After catch is off-loaded

i. Catcher vessel trawl gear Daily Fishing Logbook (DFL)

The operator of a catcher vessel 60 ft. or greater LOA, that is required to have an Federal Fishing Permit (FFP) under § 679.4(b), and that is using trawl gear to harvest groundfish are required to submit fisheries information to NMFS through use of a paper Daily Fishing Logbook (DFL).

A trawl gear catcher vessel electronic logbook (eLog) (see OMB 0648-0515) is available for optional use instead of the DFL.

The operator must account for each day of the fishing year, January 1 through December 31, in the DFL and indicate whether the vessel was inactive or active during the time period. Table 2 lists all the information that must be recorded on one logbook page in the DFL during inactive periods. Table 3 describes all of the information that the operator must enter into the DFL on each active day.

ii. Catcher vessel longline/pot gear Daily Fishing Logbook (DFL)

The requirement to complete and submit a catcher vessel longline/pot Daily Fishing Logbook (DFL) depends on the vessel length, area fished, and fishing year. The operator of a catcher vessel is required to maintain a DFL when operating a catcher vessel that is:

- 60 ft or greater length overall (LOA) and is required to have an FFP under § 679.4(b) and is using longline or pot gear to harvest groundfish;
- 60 ft or greater LOA and fishing in the GOA using longline gear or longline pot gear to harvest IFQ sablefish and when using gear composed of lines with hooks attached, setline gear (IPHC), or longline pot gear to harvest IFQ halibut;
- less than 60 ft LOA and using longline pot gear in the GOA;
- 60 ft or greater LOA and fishing in the BSAI using hook-and-line gear or pot gear to harvest IFQ sablefish, and when using gear composed of lines with hooks attached or setline gear (IPHC) to harvest IFQ halibut or CDQ halibut;
- 60 ft or greater LOA, and using pot gear to harvest CR crab from the BSAI.

A longline and pot catcher vessel electronic logbook (eLog) (see OMB Control No. 0648-0515) is available for optional use instead of the DFL.

The operator must account for each day of the fishing year, January 1 through December 31, in the DFL and indicate whether the processor was inactive or active during the time period. Table 2 lists all the information that must be recorded on one logbook page in the DFL during inactive periods. Table 3 describes all of the information that the operator must enter into the DFL on each active day.

iii. Catcher/processor longline/pot gear Daily Cumulative Production Logbook (DCPL)

The operator of a catcher/processor that is required to have an FFP under § 679.4(b) and that uses longline or pot gear to harvest groundfish or to harvest IFQ sablefish, IFQ halibut, or CDQ halibut from the GOA or BSAI, uses pot gear to harvest CR crab from the BSAI, or uses longline pot gear to fish IFQ sablefish and IFQ halibut in the GOA must use the catcher/processor longline and pot gear DCPL to record and report daily processor identification and catch-by-set information.

The operator must account for each day of the fishing year, January 1 through December 31, in the DCPL and indicate whether the processor was inactive or active during the time period. Table 2 lists all the information that must be recorded on one logbook page in the DCPL during inactive periods. Table 3 describes all of the information that the operator must enter into the DCPL on each active day.

A longline and pot catcher/processor electronic logbook (eLog) is required for all but 5 catcher/processors (see OMB Control No. 648-0515). The eLog is also available for voluntary use by other catcher/processors.

Table 3. Data fields completed on catcher vessel and catcher/processor paper logbooks on each inactive fishing day. If the inactive time period extends across two or more successive quarters, the operator must complete a logbook page for each inactive quarter. The logbook page created for an inactive quarter must indicate the first and last day of the respective inactive quarter. An X indicates that the field is submitted by the user on the form.

Data Field	Paper Logbook Type		
	Catcher Vessel Trawl DFL	Catcher Vessel Longline/Pot DFL	Catcher/Processor Longline/Pot DCPL
Page Number	X	X	X
Operator Printed Name and Signature	X	X	X
Vessel Name	X	X	X
FFP or Federal Crab Vessel permit number	X	X	X
ADF&G Vessel Registration Number	X	X	
ADF&G Processor Code			X
Inactive (check-box)	X	X	X
Date of First Day when Inactive	X	X	X
Brief Explanation Why Inactive	X	X	X
Date of Last Day when Inactive	X	X	X

Table 4. Data fields completed on catcher vessel and catcher/processor paper logbooks on each active fishing day. An X indicates that the field is submitted by the user on the form.

Data Field	Paper Logbook Type		
	Catcher Vessel Trawl DFL	Catcher Vessel Longline/Pot DFL	Catcher/Processor Longline/Pot DCPL
Page Number	X	X	X
Operator Printed Name and Signature	X	X	X
Name of Vessel	X	X	X
FFP or Federal Crab Vessel permit number	X	X	X
ADF&G Vessel registration number	X	X	
ADF&G Processor Code			X
IFQ permit number of the operator		X	X
CDQ permit number and group number		X	X
Crew Size	X	X	X
Number of observers onboard	X	X	X
Name and cruise number of observer	X	X	X
Management Program	X	X	X

Management program ID (if applicable)	X	X	X
Federal Reporting Area of catch	X	X	X
Whether harvest occurred in COBLZ or RKCSA (if applicable)	X		
Gear Type	X	X	X
Gear Details (including skate length, book size, hook spacing)		X	X
Set or Haul Number	X	X	X
Date and Time of Gear Set/Deployed	X	X	X
Date and Time of Gear Hauled/Retrieved	X	X	X
Gear Begin Position	X	X	X
Gear End Position	X	X	X
Begin and End buoy or bag numbers		X	X
Begin and End Gear Depths		X	X
Average Gear and Sea Depth	X		
Number of skates or pots set and lost		X	X
Target Species Code	X	X	X
Estimated Total Hail Weight	X	X	X
IR/IU Species Codes	X	X	X
CDQ/IFQ halibut & IFQ sablefish weight in pounds		X	X
CR Crab		X	X
Check mark if moved to avoid Chinook salmon bycatch (If applicable)	X		
Bird Avoidance Gear		X	X
Number marine mammals sighted		X	X
Number of fish and hooks damaged		X	X
Discard or Disposition Date	X	X	
Weight of each species – Daily Total	X	X	
Weight of each Prohibited species – Daily Total	X	X	
Weekly cumulative Total	X	X	
Date delivery completed	X	X	
ADF&G Fish Ticket	X	X	
Name of Recipient, RCR, or Registered Buyer	X	X	
Name of Port or Port Code	X	X	

b. Vessel Activity Report

A Vessel Activity Report (VAR) provides information about fish or fish product onboard a vessel when it crosses the boundary of the Exclusive Economic Zone (EEZ) off Alaska or crosses the U.S.-Canadian international boundary between Alaska and British Columbia. NOAA Office of Law Enforcement (OLE) and USCG boarding officers use VAR information to audit and separate product inventory when boarding a vessel. If a vessel does not file a VAR and has fish or fish product onboard when it enters the EEZ off Alaska, NMFS assumes the fish were harvested in U.S. waters. Without the requirement to submit a form prior to crossing, vessel operators may be more inclined to illegally fish in Federal waters and claim retained product was harvested from foreign or international waters.

Except as noted below, the operator of a catcher vessel greater than 60 ft length overall (LOA), a catcher/processor, or a mothership required to hold a Federal fisheries permit (FFP) issued under part 679 and carrying fish or fish product onboard must complete and submit a VAR before the vessel crosses the seaward boundary of the Exclusive Economic Zone (EEZ) off Alaska or crosses the U.S.-Canadian international boundary between Alaska and British Columbia. If fish or fish products are landed at a port other than the one specified on the VAR, the operator must submit a revised VAR showing the actual port of landing before any fish are offloaded.

If a vessel is carrying non-Individual Fishing Quota (IFQ) groundfish and IFQ halibut, Western Alaska Community Development Quota (CDQ) halibut, IFQ sablefish or Crab Rationalization Program (CR) crab, the operator must submit a VAR in addition to an IFQ Departure Report required by § 679.5(1)(4) (see OMB Control No, 0648-0272). A VAR is not required if a vessel is carrying only IFQ halibut, CDQ halibut, IFQ sablefish, or CR crab onboard and the operator has submitted an IFQ Departure Report required by § 679.5(1)(4).

The Vessel Activity Report (VAR) is available online at: <https://alaskafisheries.noaa.gov/sites/default/files/VAR.pdf>. The operator must enter the following information on a VAR:

- Whether it is an original or revised report
- Vessel name and FFP number or RCR permit number
- Vessel type
- Representative name, telephone number, fax number, and COMSAT number (if available)
- If a “return report” where the vessels is intending to land in Alaska:
 - Port of landing
 - Date and time (Greenwich Mean Time) vessel will cross boundary
 - Latitude and longitude where vessel will cross
- If a “depart report” where the vessel is leaving Alaska:
 - Intended U.S. port of landing or country other than the United States
 - Date and time (Greenwich Mean Time) vessel will cross boundary
 - Latitude and longitude where vessel will cross
- Russian Zone -- whether vessel is returning from or departing to fish in the Russian zone
- Fish or fish product (including non-groundfish) onboard the vessel when crossing:
 - Harvest zone code where groundfish were harvested
 - Species code, Product code, and Total product weight of fish product onboard in pounds or nearest 0.001 metric ton.

c. Check-in / Check-out Report

i. Shoreside Processor Check-in / Check-out Report

The manager of a shoreside processor or SFP is required to submit a check-in report prior to participation in a groundfish fishery and to submit a check-out report upon completion of that participation. If a processor is continually active through the end of a fishing year (and a check-out report was not previously submitted during the fishing year), then: 1) the processor must submit a check-out report on December 31; and 2) they must submit a check-in to start the new year on January 1.

The check-in/check-out information is used by NOAA Fisheries Office of Law Enforcement to monitor the processing activity.

The shoreside processor check-in and check-out report is available at <https://alaskafisheries.noaa.gov/sites/default/files/chkcss.pdf>. The manager must enter the following information check-in/check-out report:

- Processor name and ADF&G processor code
- Federal processor permit (FPP) number
- Representative name, business telephone number, and business fax number
- If check-in report:
 - Indicate that it is a check-in report
 - Whether checking in: a) for the first time this fishing year; or b) to restart receipt and processing of groundfish after filing a check-out report
 - Whether an original or revised report
 - Date and time receipt of groundfish will begin
 - If SFP, give latitude and longitude of position where receiving groundfish
- If check-out report:
 - Indicate that it is a check-out report
 - Whether an original or revised report
 - Date and time when the last receipt or processing of groundfish was completed
 - Weight (and units) of all fish or fish products (including non-groundfish) remaining at the facility (other than public cold storage) by species codes and product code.

ii. Mothership Check-in / Check-out

The operator of a mothership must submit to NMFS a check-in report (BEGIN message) prior to becoming active and a check-out report (CEASE message) for every check-in report submitted.

A mothership that is carrying onboard an operational vessel monitoring system (VMS) (See OMB Control No. 0445) is exempt from submitting check-in / check-out report to NMFS. The information collected only through the check-in / check-out report may be obtained through the combination of VMS and the Interagency Electronic Reporting System (IERS) (see OMB control number 0648-0515). Only 1 mothership is required to submit the mothership check-in / check-out report.

The mothership check-in and check-out report is available at <https://alaskafisheries.noaa.gov/sites/default/files/mothershipinout.pdf>. The operator must enter the following information:

- Indicate whether it is an Original or Revised Report.
- Vessel Name
- Vessel ADF&G Processor Code
- Vessel Federal Fisheries Permit Number
- Name, telephone number, and fax number of vessel representative
- Satellite communications contact (COMSAT) number
- Management Program
- Gear Type
- If check-in report (BEGIN message):
 - Date and Time
 - Latitude and longitude where groundfish receipt begins.
 - Federal Reporting Area.

- COBLZ or RKCSA
- Primary and Secondary Target Species Codes. Record the two main species expected to receive in the following week
- If check-out report (CEASE message):
- Date and Time
- Latitude and longitude where the last receipt of groundfish was completed.
- Reporting area code where last receipt of groundfish was completed

d. Product Transfer Report

Product Transfer Reports (PTR) provide the information on the volume of groundfish disposed of by persons buying it from the harvesters. The PTR is an important enforcement document and provides an important check on buyer purchase reports. Information collected on PTRs is used by OLE to verify the accuracy of reported shipments through physical inspections. OLE uses the PTR to monitor movement of product in and out of the processor on a timely basis.

With exceptions (listed below) regulations at §679.5(g) require that:

- Operators of motherships, catcher/processors, or managers of shoreside processors or stationary floating processors must complete and submit a separate Product Transfer Report (PTR) for each shipment of groundfish and donated prohibited species caught in groundfish fisheries;
- Registered Buyers must submit a separate PTR for each shipment of halibut or sablefish, other than those conducting dockside sales, for which the Registered Buyer was required to submit an IFQ landing report under 679.5(e)(7);
- Registered Crab Receivers (RCR) must submit a separate PTR for each shipment of crab for which the RCR was required to submit a Registered Crab Landing Report under 679.5(e)(8).

Exceptions to submittal requirements

- Bait sales (non-IFQ groundfish only). During one calendar day, the operator or manager may aggregate and record on one PTR the individual sales or shipments of non-IFQ groundfish to vessels for bait purposes during the day recording the amount of such bait product shipped from a vessel or facility that day.
- Retail sales, IFQ halibut, IFQ sablefish, CDQ halibut, and non-IFQ groundfish. During one calendar day, the operator, manager, or Registered Buyer may aggregate and record on one PTR the amount of transferred retail product of IFQ halibut, IFQ sablefish, CDQ halibut, and non-IFQ groundfish if each sale weighs less than 10 lb or 4.5 kg.
- Retail sales, CR crab. During one calendar day, the RCR may aggregate and record on one PTR the amount of transferred retail product of CR crab if each sale weighs less than 100 lb or 45 kg.
- Wholesale sales (non-IFQ groundfish only). The operator or manager may aggregate and record on one PTR, wholesale sales of non-IFQ groundfish by species when recording the amount of such wholesale species leaving a vessel or facility in one calendar day, if invoices detailing destinations for the entire product are available for inspection by an authorized officer.

The time limits for completing and submitting PTRs are:

- All product transfer information must be recorded on a PTR within 2 hours of the completion of the shipment.

- The PTR must be submitted (either by fax or email) by 1200 hours, A.l.t., on the Tuesday following the end of the applicable weekly reporting period in which the shipment occurred.
- If any information on the original PTR changes prior to the first destination of the shipment, a revised PTR must be submitted by 1200 hours, A.l.t., on the Tuesday following the end of the applicable weekly reporting period in which the change occurred.

The PTR form is available on at: <https://alaskafisheries.noaa.gov/sites/default/files/PTR.pdf>. The following information is required to be completed on at PTR:

- Indicate whether an original or revised report
- Representative name, telephone number and fax number of the shipper, where the shipper depends on what is being shipped:
 - If shipping non-IFQ groundfish: Processor’s name and FPP number.
 - If shipping IFQ halibut, CDQ halibut or IFQ sablefish: Registered Buyer name and permit number.
 - If shipping CR crab: RCR name and permit number.
 - If shipping non-IFQ groundfish, IFQ halibut, CDQ halibut or IFQ sablefish, and CR crab on the same PTR: Processor name and FPP or FPP number, Registered Buyer name and permit number, RCR name and permit number
- Start date, start time, finish date, and finish time of product transfer
- Transfer Information as outlined in Table 5.
- Products shipped:
 - Species and product code
 - Species weight (use only if recording 2 or more species with 2 or more product types contained within the same production unit)
 - Number of units
 - Unit weight (lb or kg)
 - Total weight (lb or kg)
- Total or partial offload information (mothership or catcher/processor only):
 - Indicate whether transfer is a total or partial offload
 - If a mothership or catcher/processor, indicate whether fish or fish products are left onboard the vessel (partial offload) after the shipment is complete.
 - If a partial offload, for the products remaining on board after the transfer, enter for each product:
 - Species code
 - Product code
 - Total product weight (lb or MT)

Table 5. Information for entering the receiver, date, time, and location of transfer and mode of transportation on a Product Transfer Report (PTR).

If you are the shipper and ...	Then enter ...			
	Receiver	Date & time of product transfer	Location of product transfer	Mode of transportation & intended route
Receiver is on land and transfer involves one van,	Receiver name and Federal fisheries,	Date/time when shipment leaves	Port or city of product transfer.	Name of the shipping

If you are the shipper and ...	Then enter ...			
	Receiver	Date & time of product transfer	Location of product transfer	Mode of transportation & intended route
truck, or vehicle.	Federal processor, or Federal crab vessel permit number (if any).	the plant.		company; destination city and state or foreign country.
Receiver is on land and transfer involves multiple vans, trucks or vehicles.	Receiver name and Federal fisheries, Federal processor, or Federal crab vessel permit number (if any).	Date/time when loading of vans or trucks is completed each day.	Port or city of product transfer.	Name of the shipping company; destination city and state or foreign country
Receiver is on land and transfer involves one airline flight.	Receiver name and Federal fisheries, Federal processor, or Federal crab vessel permit number (if any).	Date/time when shipment leaves the plant.	Port or city of product transfer.	Name of the airline company; destination airport city and state.
Receiver is on land and transfer involves multiple airline flights.	Receiver name and Federal fisheries, Federal processor, or Federal crab vessel permit number (if any).	Date/time of shipment when the last airline flight of the day leaves.	Port or city of product transfer.	Name of the airline company(s); destination airport(s) city and state.
Receiver is a vessel and transfer occurs at sea.	Vessel name and call sign	Start/finish dates and times of transfer.	Transfer position coordinates in latitude and longitude, in degrees and minutes.	The first destination of the vessel.
Receiver is a vessel and transfer takes place in port.	Vessel name and call sign	Start/finish dates and times of transfer.	Port or position of product transfer.	The first destination of the vessel.
Receiver is an agent (buyer, distributor, shipping agent) and transfer is in a containerized van(s).	Agent name and location (city, state).	Transfer start/finish dates and times.	Port, city, or position of product transfer.	Name (if available) of the vessel transporting the van; destination port.
You are aggregating individual retail sales for human consumption. (see	“RETAIL SALES”	Date of transfer.	Port or city of product transfer.	N/A.

If you are the shipper and ...	Then enter ...			
	Receiver	Date & time of product transfer	Location of product transfer	Mode of transportation & intended route
paragraph (g)(2) of this section).				
You are aggregating individual bait sales during a day onto one PTR (non-IFQ groundfish only).	“RETAIL SALES”	Date of transfer.	Port or city of product transfer.	N/A.
Non-IFQ Groundfish only. You are aggregating wholesale non-IFQ ground-fish product sales by species during a single day onto one PTR and maintaining invoices detailing destinations for all of the product for inspection by an authorized officer.	“WHOLESALE SALES”	Time of the first sale of the day; time of the last sale of the day.	Port or city of product transfer.	N/A.

3. Describe whether, and to what extent, the collection-of-information involves the use of automated, electronic, mechanical, or other technological techniques or other forms of information technology.

All forms are available on the NMFS Alaska Region web page at <https://alaskafisheries.noaa.gov/fisheries/rr-forms>. The forms are fillable electronically on a computer, and may be printed and submitted to NMFS by email attachments or fax.

4. Describe efforts to identify duplication.

The information collected as part of this collection does not duplicate other collections. Where there is overlap, the public is not required to complete duplicate reports. Under the Interagency Electronic Reporting System collection (see OMB Control No. 0648-0515), NMFS offers optional use of the electronic logbook and if the operator completes an eLog, then they are not required complete the paper logbooks in this collection. A mothership that is carrying onboard an operational vessel monitoring system (VMS) is exempt from submitting check-in / check-out report to NMFS (See OMB Control No. 0648-0445). This reduces redundant reporting because the information collected through the check-in / check-out report may be obtained through the combination of VMS and the IERS.

5. If the collection of information involves small businesses or other small entities, describe the methods used to minimize burden.

There are several ways that NMFS reduces the impact of this collection on small entities:

- Except for when using longline pot gear in the GOA, catcher vessels that are less than 60 ft LOA are not required to submit logbooks. This exemption from record keeping and reporting requirements specifically reduces burden for the operators of small vessels.
- NMFS staff are available to answer questions via email and telephone and step-by-step instructions for completing each of the forms in this collection are available online at:
 - <https://alaskafisheries.noaa.gov/fisheries/rr-log>
 - <https://alaskafisheries.noaa.gov/fisheries/rr-forms>
- In addition to agency support staff, a Help Desk phone number and centralized email is manned from 6 a.m. to midnight every day and provides targeted assistance for logbooks, Product Transfer Reports, and Vessel Activity Reports, which are the more complicated forms in this collection.

6. Describe the consequences to the Federal program or policy activities if the collection is not conducted or is conducted less frequently.

The extension of the existing data collection is necessary for NMFS to continue efficient monitoring and effective management practices for the fisheries of the EEZ off the coast of Alaska. If this collection were not conducted, the quality of NMFS fishery data would be greatly reduced and negatively impact NMFS management of fisheries, resulting in adverse impacts on: the long-term biological stability and economic yield of the groundfish resource; the efficiency and economic viability of the domestic groundfish industry; and the credibility of the fishery management process itself.

7. Explain any special circumstances that require the collection to be conducted in a manner inconsistent with OMB guidelines.

The information is collected consistent with OMB guidelines.

8. Provide information on the PRA Federal Register Notice that solicited public comments on the information collection prior to this submission. Summarize the public comments received in response to that notice and describe the actions taken by the agency in response to those comments. Describe the efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported.

A Federal Register Notice published on September 19, 2017 (82 FR 43744) to solicit public comment. The comment period ended on November 20, 2017. No comments were received.

In addition, NMFS solicited input from fishery participants that submit information through this collection. NMFS received 4 comment letters from the public that contained 5 unique substantive comments. The comments and NMFS' responses are presented below.

Comment #1: The definition of when the trawl gear deployment starts for the Catcher Vessel Trawl DFL should be clarified and modified. Using the time when trawl net entering the water is not the best measure of the beginning of fishing effort, particularly for vessels using pelagic trawl gear.

Response: The regulations at 50 CFR § 679.5(c)(4)(vi)(B) require vessel operators to record in the logbook the time and location that the trawl net enters the water. NMFS interprets “when the trawl enters the water” to mean when the first part of the trawl net that is deployed makes contact with, or “enters,” the water.

NMFS agrees that there is a benefit to further discuss the specific regulations about when gear deployment and retrieval starts for several gear types, including trawl gear. Modifying the definition of gear deployment would require a change to regulation and larger analysis process that is outside the scope of this Paperwork Reduction Act collection renewal. If NMFS determines that a regulatory revision is needed, the agency must do that through a rulemaking process that includes internal discussion with users of the logbook data, preparation of a written analysis, public input, and rulemaking. In the meantime, NMFS will continue to enforce the requirements in the current regulations. All vessel operators should continue to record the information required in the logbook until NMFS can further examine this issue and make revisions, if we determine that revisions to the logbook requirements are needed.

Comment #2: In the gear deployment section of the Catcher/ Processor Longline/ Pot DCPL, the operator must enter the position when the first hook-and-line gear of a set enters the water. The most accurate start and end positions are where the anchors are dropped. The anchors represent the exact locations of the buoys, which are technically the first and last pieces of “hook and line gear” to be removed from the water. However, NMFS and NMFS-certified observers have communicated that the operator need to identify the location of the last “hook” that came out of the water, not the anchor locations. NMFS needs to clarify what is meant by “first hook-and-line gear” of a set.

Response: The regulations at 50 CFR § 679.5(c)(3)(vi)(B) require vessel operators to record in the logbook the time and location when the first hook-and-line gear of a set enters the water. NMFS trains observers that the documented time of gear deployment represents the first hook in the water and the documented time of gear retrieval represents when the last hook came out of the water. This interpretation enables NMFS to gather information on the entire time that hooks were in the water and were able to potentially interact with marine resources (fish, seabirds, marine mammals, etc). This definition is also consistent with NMFS interpretation of gear deployment for trawl gear, which starts when the first part of the trawl net enters the water (see response to comment #1).

NMFS agrees that the wording of the regulation that defines set deployment/retrieval could be more specific so that it would be clear exactly what information NMFS is seeking. As noted in response to comment #1, modifying the regulations that define when gear deployment begins would require a change to regulation and larger analysis process that is outside the scope of this Paperwork Reduction Act collection renewal. In the meantime, NMFS will provide outreach to catcher/processors fishing with longline gear to clarify what information should be entered into the Catcher/ Processor Longline/ Pot DCPL.

Comment #3: Product Transfer Report (PTR) should be included in elandings so that the information can be entered through an electronic document. This would be more streamlined and consistent and the element of human error would be reduced.

Response: NMFS agrees that there would be benefits to incorporating the PTRs into the elandings application, which is part of the Interagency Electronic Reporting System (IERS) (see OMB Control No. 0648-0515). NMFS has had discussion with IERS programmers and NOAA Office for Law Enforcement and identified that it would be possible to add PTRs to elandings. However, reduced staff

resources on the IERS project have limited the agency's ability to add new features and this project has not been able to be accomplished. NMFS will continue to keep this project on the tasks list and the agency will consider incorporating PTRs into the IERS if resources become available.

Comment #4: Reporting of product movement on a PTR is burdensome, and it is not clear why NMFS needs to gather this information in such detail.

Response: The information collected on PTRs is important for NOAA Office of Law Enforcement and enables the agency to monitor movement of product in and out of the processor on a timely basis. NMFS has heard from the public that it would minimize the burden to have the PTR available in eLandings. As described in response to comment #3, as staff resources are available, NMFS will prioritize incorporating PTRs into the IERS.

Comment #5: The PTR form should be rearranged to make additional space to enter product information so that more data can be entered on a single form. Also, the form should be simplified in certain areas to make it more clear what is needed in the fields.

Response: NMFS agrees and in response to this comment modified the PTR form to increase the number of rows for data entry and added check boxes for some fields to make it simpler for users to enter data.

9. Explain any decisions to provide payments or gifts to respondents, other than remuneration of contractors or grantees.

No payment or gift is provided under this program.

10. Describe any assurance of confidentiality provided to respondents and the basis for assurance in statute, regulation, or agency policy.

The information collected is confidential under section 402(b) of the Magnuson-Stevens Act. It is also confidential under [NOAA Administrative Order 216-100](#), which sets forth procedures to protect confidentiality of fishery statistics.

11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private.

This information collection does not involve information of a sensitive nature.

12. Provide an estimate in hours of the burden of the collection of information.

The estimated number of unique respondents is 445, which decreased from 604.

The total number of estimated responses for the collection is 41,602 (Table 6), which increased from 41,548. The total estimated annual burden hours are 15,654 (Table 6), which decreased from 15,691. The total estimated personnel cost is \$579,180 (Table 6), which decreased from \$580,567.

Table 6. Total Number of respondents annual responses, and labor costs.

Collection Title	Form Name	Number of Respondents*	Annual Responses per Respondent	Total Annual Responses	Estimated Time per Response (mins)	Total Annual Burden (hours)	Total Labor Cost (\$37/hr)
Paper Logbook	Catcher vessel Trawl DFL	100	93	9,300	18	2,790	\$103,230
	Catcher vessel Longline/Pot DFL	118	71	8,378	35	4887.2 (4887)	\$180,825
	Catcher/Processor Longline/Pot DCPL	5	21	105	50	87.5 (88)	\$3,237
Check-In/Out (CICO) Report	Shoreside Processor CICO Report	46	3	138	5	11.5 (12)	\$426
	Mothership CICO Report	1	2	2	7	0.233	\$9
Product Transfer Report (PTR)	PTR	168	140	23520	20	7840	\$290,080
Vessel Activity Report (VAR)	VAR	53	3	159	14	37.1 (37)	\$1,373
Total for Collection		445 (unique)		41,602		15,654	\$579,180

*For Paper Logbooks, Product Transfer Reports, and Vessel Activity Reports the number of respondents was based on average per year using data from 2014-2016. The average number of respondents for Check-In and Check-Out Reports for Shoreside Processors and Motherships was taken based on the average number of forms received in 2016 and 2017.

13. Provide an estimate of the total annual cost burden to the respondents or recordkeepers resulting from the collection (excluding the value of the burden hours in Question 12 above).

Total estimated miscellaneous costs are: \$7,164 for photocopies, faxing, and postage (see Table 7). The estimate of miscellaneous costs does not include any equipment, based on the assumption that respondents have purchased computers, fax machines, and printers as part of regular business operations.

Table 7. Total annual estimated costs for printing, faxing, and postage.

Collection Title	Form	Description	Misc Costs
Paper Logbooks	Catcher vessel Trawl gear DFL	Mail logsheets \$5 x 4 qtr x 100	\$2,000
	Catcher vessel Longline/Pot gear DFL	Mail logsheets \$5 x 4 qtr x 118	\$2,360
	Catcher/Processor Longline/Pot gear DCPL	Mail logsheets \$5 x 4 qtr x 5	\$100
Check-In/Out Reports	Shoreside Processor Check-In / Check-Out Report	Fax \$6 x 70 = \$420 Photocopy (.05 x 138 = \$6.90)	\$427
	Mothership Check-In / Check-Out Report	Fax \$6 x 2 = \$12 Photocopy (.05 x 2 = \$1)	\$13
Product Transfer Report	Product Transfer Report	Fax \$6 x 100 = \$600 Photocopy (.05 x 23520 = \$1,176)	\$1,776
Vessel Activity Report	Vessel Activity Report	Fax \$6 x 80 = \$480 Photocopy (.05 x 159 = \$8)	\$488
Total for Collection			\$7,164

14. Provide estimates of annualized cost to the Federal government.

The total estimated annual costs to the Federal government for this collection is \$42,348, which includes costs for printing, mailing, and personnel costs for review, data entry and filing (see Table 8).

Table 8. Total annual estimated costs to NMFS.

Title	Form	Description	Costs
Paper Logbooks	Catcher vessel Trawl DFL	Printing costs: 100 x 2 x \$12 (2 booklets per respondent)	\$2,400
		Mail logbooks to each respondent \$5 x 100	\$500
		Review, data entry, filing quarterly = 10 mins. (100 x 4 x 10mins = 66.66 hours @ \$37/hr)	\$2,467
	Catcher vessel Longline/ Pot DFL	Printing costs: 118 x 2 x \$13 (2 booklets per respondent)	\$3,068
		Mail logbooks to each respondent \$5 x 118	\$590
		Review, data entry, filing quarterly = 10 mins. (118 x 4 x 10mins = 78.66 hours @ \$37/hr)	\$2,911
	Catcher/ Processor Longline/ Pot DCPL	Printing costs: 5 x 1 x \$21 (1 booklet per respondent)	\$105
		Mail logbooks to each respondent \$5 x 5	\$25
		Review, data entry, filing quarterly = 10 mins. (5 x 4 x 10mins = 3.33 hours @ \$37/hr)	\$123
Check-In/Out (CICO) Report	Shoreside Processor CICO Report	Review, data entry, filing = 10 mins. (138 x 10mins = 23 hours @ \$37/hr)	\$851
	Mothership CICO Report	Review, data entry, filing = 5 mins. (2 x 5mins = 0.16 hrs @ \$37/hr)	\$ 6
Product Transfer Report	Product Transfer Report	Review, data entry, filing = 2 mins. (23,520 x 2mins = 3920 hours @ \$37/hr)	\$29,008

Title	Form	Description	Costs
Vessel Activity Report	Vessel Activity Report	Time per response = 3 mins. (159 x 3mins = 79.5 hours @ \$37/hr)	\$294
Total for Collection			\$42,348

15. Explain the reasons for any program changes or adjustments.

Adjustments to respondents, responses, and cost:

Respondents and burden hours:

- Catcher vessel trawl gear DFL
 - Decrease of 52 respondents, 100 instead of 152
 - Increase of 3,676 responses, 9,300 instead of 5,624
 - Increase of 1,202 hours burden, 2,790 hours instead of 1,588 hours
 - Increase of \$44,474 in personnel costs, \$103,230 instead of \$58,756

- Catcher vessel Longline/pot gear DFL
 - Decrease of 203 respondents, 118 instead of 321
 - Decrease of 3,499 responses, 8,378 instead of 11,877
 - Decrease of 1,560 hours burden, 4,888 hours instead of 6,447 hours
 - Decrease of \$57,714 in personnel costs, \$180,825 instead of \$238,539

- Catcher/processor longline/pot gear DCPL
 - Decrease of 1 respondents, 5 instead of 6
 - Decrease of 1,113 responses, 105 instead of 1,218
 - Decrease of 915 hours burden, 88 hours instead of 1,002 hours
 - Decrease of \$33,837 in personnel costs, \$3,238 instead of \$37,074

- Shoreside Processor Check-In / Check-Out Report
 - Decrease of 78 respondents, 46 instead of 124
 - Decrease of 3,582 responses, 138 instead of 3,720. Previously, the number of respondents was based on numbers of processing permits. The adjusted number is based on an average of the actual number of forms that were submitted in 2016 and 2017.
 - Decrease of 299 hours burden, 12 hours instead of 310 hours
 - Decrease of \$11,045 in personnel costs, \$426 instead of \$11,470

- Mothership Check-In / Check-Out Report
 - Decrease of 28 responses, 2 instead of 30
 - Decrease of 3.8 hours burden, 0.2 hours instead of 4 hours
 - Decrease of \$139 in personnel costs, \$9 instead of \$148

- Product Transfer Report
 - Decrease of 664 respondents, 168 instead of 832
 - Increase of 4,635 responses, 23,520 instead of 18,885
 - Increase of 1,545 hours burden, 7,840 hours instead of 6,295 hours

- Increase of \$57,165 in personnel costs, \$290,080 instead of \$232,915
- Vessel Activity Report
 - Decrease of 141 respondents, 53 instead of 194
 - Decrease of 35 responses, 159 instead of 194
 - Decrease of 8 hours burden, 37 hours instead of 45 hours
 - Decrease of \$292 in personnel costs, \$1,373 instead of \$1,665

Miscellaneous costs

- Total estimated miscellaneous costs for the collection are \$7,164, which decreased from \$9,532. Most of the decrease is due to a correction to the number of shoreside check-in/check-out reports (see above). Previously, the number had been based on permit numbers alone, and we are now basing it on the actual number of forms received.

16. For collections whose results will be published, outline the plans for tabulation and publication.

The information collected will not be published.

17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons why display would be inappropriate.

Not Applicable.

18. Explain each exception to the certification statement.

Not Applicable.

B. COLLECTIONS OF INFORMATION EMPLOYING STATISTICAL METHODS

This collection does not employ statistical methods.

Catcher Vessel DFL Trawl Gear

The pages of this logbook are self copying. Please insert this page between each set of logsheets (white, goldenrod, blue and yellow pages) to prevent print-through.

Distribution of Logsheets:

- White – Vessel copy; stays in logbook
- Goldenrod – Observer copy
- Blue - Discard Report; give to processor when delivering catch
- Yellow – NMFS copy; submit each quarter

Quarter	Submit By
January 1 – March 31	May 1
April 1 – June 30	August 1
July 1 – September 30	November 1
October 1 – December 31	February of following year

Mail Yellow Logsheets to:
NOAA Fisheries Office for Law Enforcement
Alaska Region Logbook Program
P.O. Box 21767
Juneau, Alaska 99802-1767

REPORTING BURDEN:

Public reporting burden for this logbook is estimated to average 18 minutes per response. This time includes reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to:

NOAA National Marine Fisheries Service, Alaska Region

Attn: Assistant Regional Administrator, Sustainable Fisheries Division P.O. Box 21668

Juneau, Alaska 99801

PRIVACY ACT STATEMENT

The collection of this information is authorized under the Magnuson-Stevens Fishery Conservation and Management Act, 16 U.S.C 1801 et seq. The Magnuson-Stevens Act requires that conservation and management measures must prevent over fishing while achieving, on a continuing basis, the optimum yield from each fishery. Vessel logbooks are essential tools in the management of fishery resources. Section 303(a)(5) of the Magnuson-Stevens Act specifically identifies the kinds of data to be collected for fishery management plans (FMPs).

The Department will use this information for effective fishery management. Disclosure of this information is permitted under the Privacy Act of 1974 (5 U.S.C. Section 552a), to be shared within NMFS offices, in order to coordinate monitoring and management of sustainability of fisheries and protected resources, as well as with the applicable State or Regional Marine Fisheries Commissions and International Organizations. Disclosure of this information is also subject to all of the published routine uses as identified in the COMMERCE/NOAA-6, Fishermen's Statistical Data. Submission is mandatory for those persons falling under the requirements of 50 CFR 679.5. If the information is not provided, enforcement action may result.

ADDITIONAL INFORMATION:

Before completing this form please note the following: 1) Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number; 2) This information is mandatory and is required to manage commercial fishing effort under 50 CFR part 679 and under section 402(a) of the Magnuson-Stevens Act (16 U.S.C. 1801, *et seq*); 3) Responses to this information request are confidential under section 402(b) of the Magnuson-Stevens Act. It is also confidential under NOAA Administrative Order 216-100, which sets forth procedures to protect confidentiality of fishery statistics.

Instructions for
**GROUNDFISH DAILY FISHING LOGBOOK (DFL)
 CATCHER VESSEL TRAWL GEAR**

RESPONSIBILITY

Unless using a NMFS-approved catcher vessel trawl gear electronic logbook (ELB), the owner or operator of a catcher vessel 60 feet or greater length overall, required to have a Federal Fisheries Permit (FFP), and using trawl gear to harvest groundfish is responsible for compliance with the applicable recordkeeping and reporting requirements, including maintaining a trawl gear DFL. The signature of the owner or operator on the DFL is verification of acceptance of that responsibility.

The owner of a catcher vessel is responsible for compliance with the applicable recordkeeping and reporting requirements in § 679.5 and in § 679.28 and must ensure that the operator or representative complies with the applicable requirements.

REPORTING TIME LIMITS

The operator of a catcher vessel using trawl gear must record in the DFL the information shown in the following table for each haul within the specified time limit:

REPORTING TIME LIMITS, CATCHER VESSEL TRAWL GEAR	
Required information	Time limit for reporting
Haul number, time and date gear set, time and date gear hauled, begin and end positions of gear, CDQ group number (if applicable), and total estimated haul weight for each haul.	Within 2 hours after completion of gear retrieval, except that catcher vessels harvesting pollock CDQ in the Bering Sea and delivering unsorted codends to a mothership must record CDQ group number within 2 hours after completion of weighing all catch in the haul on the mothership.
Discard and disposition information	By 2400 hours, Alaska local time (A.l.t.) each day to record the previous day's discard and disposition information.
All other required information	Within 2 hours after the vessel's catch is off-loaded, notwithstanding other time limits.
Operator sign the completed logsheets	Within 2 hours after completion of catch delivery.

GROUNDFISH LOGBOOKS.

The Regional Administrator will prescribe and provide all groundfish logbooks. Additional logbooks may be requested by calling the Sustainable Fisheries Division at 907-586-7228 or faxing 907-586-7465. All groundfish logsheets and instructions may be read on the Alaska Region website at <http://alaskafisheries.noaa.gov>.

Current edition.

The operator must use the current edition of the DFL. Upon written notification and approval by the Regional Administrator, DFLs from the previous year may be used.

Use of Two or More Vessel Logbooks of Same Gear Type.

If using more than one logbook of the same gear type in a fishing year onboard a vessel, the operator must ensure that the page numbers follow the consecutive order of the previous logbook.

Use of Two or More Vessel Logbooks of Different Gear Types.

If two or more different gear types are used onboard a vessel in a fishing year, the operator(s) of this vessel must use the same number of separate vessel logbooks for the different gear types, each separately paginated. The page numbers in each logbook must start with page one.

Two Vessel Logbooks for Pair Trawl.

If two vessels are dragging a trawl between them (pair trawl), the operator of each vessel must maintain a separate logbook to record the amount of the catch retained and fish discarded by that vessel. Each of the two logbooks must be separately paginated.

Alteration of logbook information.

No person may alter or change any entry or record in a logbook. An inaccurate or incorrect entry or record must be corrected by lining out the original and inserting the correction, provided that the original entry or record remains legible. All corrections must be made in ink.

Logsheets distribution and submittal.

The operator must distribute and submit logsheets as indicated below:

White: The operator must retain white logsheets permanently bound in logbook. No person except an authorized officer may remove any original white logsheet of any logbook.

Goldenrod: The operator must submit goldenrod logsheets to observer after signature of operator and prior to departure of observer from the vessel.

Yellow: The operator must submit yellow logsheets quarterly to:

NOAA Fisheries Office for Law Enforcement
Alaska Region Logbook Program
P.O. Box 21767
Juneau, AK 99802-1767
(Telephone: 907-586-7225)

Blue: The operator must submit blue logsheets to the mothership, shoreside processor, SFP, or buying station that receives the harvest within 2 hours after completion of catch delivery.

RECORDING ACTIVE AND INACTIVE TIME PERIODS IN THE DCPL

A catcher vessel using trawl gear is active when all or part of the trawl net is in the water.

The operator must account for each day of the fishing year, January 1 through December 31, in

the DFL and indicate whether the catcher vessel was active or inactive during the time period.

If a catcher vessel using trawl gear is	Then
Active when all or part of the trawl net is in the water.	Complete one logsheet per day
Inactive. An inactive period is a time period other than active.	Use one logsheet. 1. Check “inactive”. 2. Record the first and last day when inactive. 3. Indicate why catcher vessel is inactive

The operator must record the following information on each DFL logsheet regardless of whether the catcher vessel was active or inactive.

Page number.

The operator must record the first day of the fishing year, January 1, on page one of the DFL regardless of whether the catcher vessel was active or inactive. Number the pages in each logbook consecutively and continue throughout the logbook for the remainder of the fishing year.

Vessel information.

The operator must record the name of catcher vessel as displayed in official documentation, FFP number, and Alaska Department of Fish and Game (ADF&G) vessel registration number.

Printed name and signature of operator.

The operator’s name must be printed in the DFL, and the operator must sign each completed logsheet.

The signature of the owner or operator on the DFL verifies acceptance of the responsibility to provide complete and accurate information.

REQUIRED INFORMATION, IF INACTIVE

If inactive, the operator must record the following information for one day per logsheet in the DFL and mark the checkbox for “inactive.”

Inactive start date.

Record the date (mm/dd) of the first day when inactive under “Start date.”

Why inactive.

Write brief explanation why inactive, e.g., bad weather or equipment failure. If inactive due to surrender of an FFP, write “surrender of permit” as the reason for inactivity.

Inactive end date.

Record the date (mm/dd) of the last day when inactive under “End date.”

Inactive two or more quarters.

If the inactive time period extends across two or more successive quarters, the operator must complete a logsheet for each inactive quarter. The first logsheet must indicate the first and last day of the first inactive quarter. Successive logsheets must indicate the first and last day of its respective inactive quarter.

REQUIRED INFORMATION, IF ACTIVE

If the catcher vessel is active, the operator must record one day per logsheet in the DFL and must start a separate logsheet as shown in the following table.

Use a separate logsheet	For each day of an active period
	For each reporting area in which harvest occurred
	If fishing in crab protection zones, use two separate logsheets, the first to record the information from the reporting area that includes the COBLZ or RKCSA and the second to record the information from the reporting area that does not include the COBLZ or RKCSA.
	For each separate management program type
	If fishing under more than one management program, use a separate logsheet for each.

If the catcher vessel is active, the operator must record the following information:

Date.

Enter date of each day (mm/dd/yyyy). This date is also the date of gear deployment.

Federal reporting area.

Record the Federal reporting area code where gear retrieval was completed, regardless of where the majority of the set took place. Use a separate logsheet for each reporting area.

C. *Opilio* Crab Bycatch Limitation Zone (COBLZ) or Red King Crab Savings Area (RKCSA).

If gear retrieval occurred in the COBLZ (see Figure 13 to part 679) or RKCSA (see Figure 11 to part 679) area within a reporting area, use two separate logsheets, the first to record the information from the reporting area that includes COBLZ or RKCSA, and the second to record the information from the reporting area that does not include COBLZ or RKCSA.

Crew Size.

Enter the number of crew members (including operator) and excluding certified observer(s) on the last day of a trip.

Gear type.

Indicate whether pelagic trawl or non-pelagic trawl gear was used to harvest the fish. Use a separate logsheet for each gear type.

Management program.

Indicate whether harvest occurred under one of the management programs listed in the following table. If YES, use a separate logsheet for each management program. If harvest is not under one of the listed management programs, leave blank.

If harvest made under . . . program	Record the . . .	For more information, see . . .
Western Alaska Community Development Quota (CDQ)	CDQ group number	subpart C of part 679
Exempted Fishery	Exempted fishery permit number	§ 679.6
Research Fishery	Research fishery permit number	§ 600.745(a)
Aleutian Islands Pollock (AIP)	n/a	subpart F of part 679

Observer information. Record the number of observers aboard, the name of the observer(s), and the observer cruise number(s).

CATCH-BY-HAUL INFORMATION.

The operator must record the following information for each haul. If no catch occurred for a given day, write “no catch.”

Haul number.

Number hauls sequentially by year.

Gear deployment (or to set gear).

Record the following information for trawl gear deployment:

The time (in military format, A.l.t.) when the trawl net enters the water, and

The position (latitude and longitude to the nearest minute; indicate E or W for longitude) where the trawl net enters the water.

Gear retrieval (or to haul gear).

Record the following information for trawl gear retrieval:

The date (mm/dd) and time (in military format, A.l.t.) when retrieval of trawl gear cable begins.

The position (in latitude and longitude to the nearest minute; indicate E or W for longitude) where retrieval of trawl gear cable begins.

Average sea depth.

Enter average sea depth for the haul, recorded to the nearest meter or fathom. Circle meters (M) or fathoms (FM). Use the same units to report sea depth throughout the year.

Average gear depth.

Catcher Vessel Trawl DFL
Updated May 12, 2015

Enter average gear depth for the haul, recorded to the nearest meter or fathom. Circle meters (M) or fathoms (FM). Use the same units to report gear depth throughout the year.

Species codes.

The operator must record and report the required information for all groundfish (see Table 2a to part 679), prohibited species (see Table 2b to part 679), and forage fish (see Table 2c to part 679). The operator may also record and report the required information for non-groundfish (see Table 2d to part 679).

Target species code.

Enter the species code of the species to be harvested. Enter only one target species code.

Total estimated hail weight.

If not using NMFS-approved scales, the operator must record the hail weight of each haul. Total hail weight is an estimate of the total weight of the entire catch without regard to species. Indicate whether estimated weight is to the nearest pound or to the nearest 0.001 mt.

DISCARD/DISPOSITION INFORMATION.

The operator must record the discard or disposition that occurred prior to and during delivery to a buying station, mothership, shoreside processor, or SFP.

No discards or disposition.

If no discards or disposition occurred on a given day, write “NO DISCARDS”, “0”, or “ZERO” on the "daily total" line.

Species and product codes.

Record the species code and product code for all discards and disposition of groundfish and PSC species (Pacific herring, Pacific salmon, steelhead trout, Pacific halibut, king crabs, and Tanner crabs).

Discard and disposition weight.

Record the daily estimated total round weight of groundfish or Pacific herring PSC discards and disposition, balance forward weight from the previous day, and cumulative total weight since last delivery, calculated by adding the daily totals and balance carried forward from the day before; indicate whether estimated weight is to the nearest pound or nearest 0.001 mt.

Discard and disposition PSC numbers.

Record the daily number of PSC discards and disposition, balance forward from the previous day, and cumulative total number since last delivery of PSC species (Pacific salmon, steelhead trout, Pacific halibut, king crabs, and Tanner crabs).

Discards bled from an unsorted codend.

If fish are discarded (bled) from an unsorted codend, estimate and record the amount of each species discarded (use Code 98).

Discard and disposition cumulative total.

Summarize cumulative discard and disposition totals of groundfish and PSC species separately by reporting area, if harvest occurred in the COBLZ or RKCSA, management program, and gear type.

Discard zero balance forward.

After the offload or transfer of all fish or fish product onboard and prior to the beginning of each fishing trip, the operator must record the balance forward from the previous day as “zero” and start a new logsheet. At the beginning of each fishing trip, nothing shall be carried forward from the previous fishing trip.

CATCH DELIVERY INFORMATION

The operator must enter the following delivery information for groundfish delivered to a buying station, mothership, shoreside processor, or SFP:

NOTE
If catch is delivered to more than one processor, use a separate page to record catch delivery information for each processor.

Delivery Date.

Date (mm/dd) that delivery was completed.

ADF&G fish ticket number.

ADF&G fish ticket number issued to operator by the recipient receiving the delivery.

Recipient's Name.

Enter name of recipient.

ADF&G Processor Code.

ADF&G processor code of recipient.

INSPECTION AND RETENTION OF RECORDS.

Inspection of records.

The operator must make available for inspection the DFL upon the request of an authorized officer.

Retention of records.

The operator must retain the DFL:

Onboard. Retain the DFL onboard the vessel until the end of the fishing year during which the records were made and for as long thereafter as fish or fish products recorded in the DFL are retained.

For 3 years. Retain the DFL for 3 years after the end of the fishing year during which the records were made.

REPORTING BURDEN

Public reporting burden for this logbook is estimated to average 35 minutes per response. This time includes reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: NOAA National Marine Fisheries Service, Alaska Region, Attn: Assistant Regional Administrator, Sustainable Fisheries Division, P.O. Box 21668, Juneau, Alaska 99802.

PRIVACY ACT STATEMENT

The collection of this information is authorized under the Magnuson-Stevens Fishery Conservation and Management Act, 16 U.S.C 1801 et seq. The Magnuson-Stevens Act requires that conservation and management measures must prevent over fishing while achieving, on a continuing basis, the optimum yield from each fishery. Vessel logbooks are essential tools in the management of fishery resources. Section 303(a)(5) of the Magnuson-Stevens Act specifically identifies the kinds of data to be collected for fishery management plans (FMPs).

The Department will use this information for effective fishery management. Disclosure of this information is permitted under the Privacy Act of 1974 (5 U.S.C. Section 552a), to be shared within NMFS offices, in order to coordinate monitoring and management of sustainability of fisheries and protected resources, as well as with the applicable State or Regional Marine Fisheries Commissions and International Organizations. Disclosure of this information is also subject to all of the published routine uses as identified in the COMMERCE/NOAA-6, Fishermen's Statistical Data. Submission is mandatory for those persons falling under the requirements of 50 CFR 679.5. If the information is not provided, enforcement action may result.

ADDITIONAL INFORMATION

Before completing this form please note the following: 1) Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number; 2) This information is mandatory and is required to manage commercial fishing effort under 50 CFR part 679 and under section 402(a) of the Magnuson-Stevens Act (16 U.S.C. 1801, *et seq.*); 3) Responses to this information request are confidential under section 402(b) of the Magnuson-Stevens Act. It is also confidential under NOAA Administrative Order 216-100, which sets forth procedures to protect confidentiality of fishery statistics.

Instructions for DAILY FISHING LOGBOOK (DFL) CATCHER VESSEL: LONGLINE & POT GEAR

RESPONSIBILITY

The owner or operator of a catcher vessel that is required to have a Federal Fisheries Permit (FFP) and is:

- 60 feet (18.3 m) or greater length overall (LOA), and using longline or pot gear to harvest groundfish; or
- less than 60 ft (18.3 m) LOA and using longline pot gear to harvest groundfish

must maintain a paper longline and pot gear DFL (§ 679.5):

The Regional Administrator will provide Groundfish Daily Fishing Logbooks (DFLs) for Catcher Vessels using longline, longline pot, and pot gear free of charge. The DFL may be viewed at <https://alaskafisheries.noaa.gov/sites/default/files/CVLGLDFL.pdf>.

Additional logbooks may be requested online at <https://alaskafisheries.noaa.gov/lborderform> or by calling the Sustainable Fisheries Division at 907-586-7228 or faxing at 907-586-7465.

The operator must use the current edition of the logbook.

FISH TO BE RECORDED AND REPORTED

All groundfish	Table 2a to 50 CFR 679
Prohibited species catch	Table 2b to 50 CFR 679
Forage fish	Table 2c to 50 CFR 679
Grenadiers	Table 2c to 50 CFR 679
Non-groundfish	Table 2d to 50 CFR 679

LOGBOOKS

The Regional Administrator will provide Daily Fishing Logbooks (DFLs) for catcher vessels free of charge. The DFL may be viewed at <https://alaskafisheries.noaa.gov/sites/default/files/CVLGLDFL.pdf>.

You may request additional logbooks online at <https://alaskafisheries.noaa.gov/lborderform> or by calling Sustainable Fisheries Division at 907-586-7228 or faxing at 907-586-7465.

No person may alter or change any entry or record in a logbook. An inaccurate or incorrect entry or record must be corrected by lining out the original and inserting the correction, provided that the original entry or record remains legible. All corrections must be made in ink.

If using more than one logbook of the same gear type in a fishing year onboard a vessel, the operator must ensure that the page numbers follow the consecutive order of the previous logbook.

LOGSHEET DISTRIBUTION AND SUBMITTAL

Distribute and submit logsheets **by color** as indicated below:

White	Retain permanently bound in logbook. No person except an authorized officer may remove any original white logsheet of any logbook.	
Goldenrod	Submit to the observer after signature of operator and prior to departure of observer from the vessel.	
Green	Submit to the IPHC representative after the vessel's catch is off-loaded	<i>Optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)

Yellow	Submit quarterly to: NOAA Fisheries Office for Law Enforcement Alaska Region Logbook Program P.O. Box 21767 Juneau, AK 99802-1767 (Telephone: 907-586-7225)	
Blue	Submit to the mothership, shoreside processor, stationary floating processor (SFP), or buying station that receives the harvest within 2 hours after completion of catch delivery.	

REPORTING TIME LIMITS

Record the information for each set within the following time limits.

REPORTING TIME LIMITS, CATCHER VESSEL LONGLINE OR POT GEAR	
Required Information	Time Limit for Reporting
Set number, time and date gear set, time and date gear hauled, beginning and end positions of set, CDQ group number, halibut CDQ permit number, IFQ permit numbers (halibut, sablefish, and crab), FFP number and/or Federal crab vessel permit number (<i>if applicable</i>), number of skates or pots set, and estimated total haul weight for each set.	Within 2 hours after completion of gear retrieval.
Discard and disposition Information	By 2400 hours, Alaska local time (A.l.t.) each day to record the previous day's discard and disposition information
All other required information	Within 2 hours after the vessel's catch is off-loaded, notwithstanding other time limits
Operator sign the completed logsheets	Within 2 hours after completion of catch delivery.
Submit the goldenrod logsheet to the observer	After signature of operator and prior to departure of observer from the vessel

DEFINING ACTIVE AND INACTIVE TIME PERIODS

The operator must record information in the DFL on one or more days on each logsheet, from January 1 through December 31, and indicate whether the catcher vessel was active or inactive during the time period.

Active	Inactive.
A catcher vessel using longline, longline pot , or pot gear is active, when gear remains on the grounds in a reporting area (except reporting areas 300, 400, 550, or 690) regardless of the vessel location.	When in a time period other than active.

REQUIRED INFORMATION, IF INACTIVE

If the catcher vessel is inactive, the operator must mark "inactive" and record the following information on one logsheet in the DFL.

Vessel Name	Name of catcher vessel as displayed in official documentation
Federal crab vessel permit number	
Federal Fisheries Permit number	

Alaska Department of Fish and Game (ADF&G) vessel registration number	
Page number	Number the pages in each logbook consecutively and continue throughout the logbook for the remainder of the fishing year.
	Record the first day of the fishing year, January 1, on page one
Operator Name & Signature	Operator's name must be printed, and the operator must sign each completed logsheet
	The signature of the owner or operator on the DFL is verification of acceptance of the responsibility to provide complete and accurate information.
Inactive start date	Record the date (mm/dd) of the first day when inactive
Why inactive	Explain why the vessel is inactive, e.g., bad weather or equipment failure. If inactive due to surrender of an FFP, write "surrender of permit" as the reason for inactivity
Inactive end date	Record the date (mm/dd) of the last day when inactive under "End date."
Inactive two or more quarters.	If the inactive time period extends across two or more successive quarters, the operator must complete a logsheet for each inactive quarter. The first logsheet must indicate the first and last day of the first inactive quarter. Successive logsheets must indicate the first and last day of its respective inactive quarter.

REQUIRED INFORMATION, IF ACTIVE

Use a separate logsheet	For up to 7 days on one logsheet
	Each reporting area in which harvest occurred
	Each gear type
	Each separate management program type

If the catcher vessel is active , record the following IDENTIFICATION information for each day per logsheet in the DFL	
Vessel Name	Name of catcher vessel as displayed in official documentation
Operator Name & Signature	Operator's name must be printed, and the operator must sign each completed logsheet
	The signature of the owner or operator on the DFL is verification of acceptance of the responsibility to provide complete and accurate information.
Federal crab vessel permit number	
Alaska Department of Fish and Game (ADF&G) vessel registration number	
Federal Fisheries Permit number (FFP)	
Date	Record the first day of the fishing year, January 1, on page one
Page number	Number the pages in each logbook consecutively and continue throughout the logbook for the remainder of the fishing year
IFQ Permit Number	IFQ permit number of the operator, if any
	Each IFQ permit number on which anyone aboard is authorized to fish
CDQ number	Groundfish CDQ group number
	Halibut CDQ permit number
Reporting Area	Groundfish. Record the Federal reporting area code (<i>see Figures 1 and 3 to part 679</i>) where gear retrieval was completed, regardless of where the majority of the set took place.

If the catcher vessel is active , record the following IDENTIFICATION information for each day per logsheet in the DFL			
	IFQ halibut and CDQ halibut. Record the IPHC regulatory area (<i>see Figure 15 to part 679</i>) where gear retrieval was completed, regardless of where the majority of the set took place.		
	CR crab. Leave this field blank.		
Crew size	Record the number of crew members (including operator), excluding certified observer(s), on the last day of a trip.		
Management program (If not under one of the listed management programs, leave blank)	Western Alaska Community Development Quota (CDQ)	CDQ group number	
	Exempted Fishery	Exempted fishery permit number	
	Research Fishery	Research fishery permit number	
	Aleutian Islands Pollock (AIP) Fishery	n/a	
Observer information	Number of observers onboard		
	Observer Name & Cruise number		
Gear type	Gear Type (check one) Pot is longline pot, YES or NO; Jig, Troll, Handline, Hook & Line, Other If gear is other than those listed, check Other and describe		
	If Hook & Line or Longline Pot, complete applicable boxes		
	Hook-and-line or Pot (includes pot-and-line and longline pot)	fixed hook (conventional or tub)	optional, but may be required by IPHC (see §§ 300.60 through 300.65)
		autoline	
		Snap	
		length of skate (hook and line) or longline pot set (to the nearest foot)	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
		size of hook or pot in inches (width by length by height or diameter)	
		spacing of hook or pot (to the nearest foot)	
		Number of hooks per skate	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
number of pots set			
the number of pots lost			

IF GEAR INFORMATION IS THE SAME

If gear information is the same on subsequent logsheets, mark the box instead of re-entering the gear type information on the next logsheet.

RETAIN AND RECORD DISCARD QUANTITIES OVER THE MRA

When a catcher vessel is fishing in an IFQ fishery and the fishery for Pacific cod or rockfish is closed to directed fishing but not in Prohibited Species Catch (PSC) status in that reporting area, the operator must retain and record up to and including the maximum retainable amount (MRA) for Pacific cod or rockfish as defined in Table 10 or 11 to 50 CFR part 679. Quantities over this amount must be discarded and recorded as discard in the DFL.

CATCH-BY-SET INFORMATION

A set

includes a test set, unsuccessful harvest, or when gear is not working and is pulled in, even if no fish are harvested.

A set means

- a string of longline gear,
- a string of pots, or
- a group of pots with individual pots deployed and retrieved in the water in a similar location with similar soak time.

In the case of pot gear, when the pots in a string are hauled more than once in the same position, a

new set is created each time the string is retrieved and re-deployed.

Record the following information for each set. If no catch occurred for a day, write “no catch.”

Set number	sequentially by year	
Date	Date set	
	Date hauled	
Time	Time set	
	Time hauled	
Location of set	Buoy or bag number	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
	Begin position, Latitude & Longitude	
	Buoy or bag number	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
	End position, Latitude & Longitude	
Begin and end gear depths	Record to the nearest fathom	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
Gear ID	Enter the alphabetical letter that coincides with the gear description	
Number of skates or pots	Set	
	Lost	
Target species code	Species code of the intended species to be harvested. Enter only one target species code.	
CDQ/IFQ halibut (pounds)	Estimated total net weight of IFQ halibut and CDQ halibut to the nearest pound.	
IFQ sablefish	Number and estimated total round weight of IFQ sablefish to the nearest pound. Indicate whether IFQ sablefish product is Western cut, Eastern cut, or round weight.	
CR crab	Number and scale weight of raw CR crab to the nearest pound.	
Hail weight (lb or mt)	Estimated hail weight, which is an estimate of the total weight of the entire catch without regard to species.	
	Indicate whether weight is estimated to the nearest pound or to the nearest 0.001 mt.	
Bird avoid gear	Seabird avoidance gear code(s) (see § 679.24(e) and Table 19 to this part)	
Mammals (Number) sighted while hauling	Name of mammals seen: Sperm, Orca, or Other	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
Number damaged	Sablefish, Halibut, Other fish, Hooks	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)

Gear deployment (or to set gear)

- Hook-and-line gear begin position. Record date (mm/dd), time (in military format, A.I.t.), and the begin position (in latitude and longitude to the nearest minute; indicate E or W for longitude) when the first hook-and-line gear of a set enters the water.
- Jig or troll gear begin position. Record date (mm/dd), time (in military format, A.I.t.), and the begin position (latitude and longitude to the nearest minute; indicate E or W for longitude) when the jig or troll gear enters the water.

- Pot gear begin position. Record date (mm/dd), time (in military format, A.I.t.), and the begin position (latitude and longitude to the nearest minute; indicate E or W for longitude) when the pot gear enters the water.

Gear retrieval (or to haul gear)

- Hook-and-line gear end position. Date (mm/dd), time (in military format, A.I.t.), and end position coordinates (in latitude and longitude to the nearest minute; indicate E or W for longitude), where the last hook-and-line gear of a set leaves the water, regardless of where the majority of the set took place.
- Jig or troll gear end position. Date (mm/dd), time (in military format, A.I.t.), and end position coordinates (in latitude and longitude to the nearest minute; indicate E or W for longitude) where the jig or troll gear leaves the water.
- Pot gear end position. Date (mm/dd), time (in military format, A.I.t.), and end position coordinates (in latitude and longitude to the nearest minute; indicate E or W for longitude) where the last pot of a set is retrieved, regardless of where the majority of the set took place.

DISCARD AND DISPOSITION INFORMATION

The operator must record in the DFL whole fish discard or disposition of groundfish or Pacific herring PSC that occurred prior to and during delivery to a buying station, mothership, shoreside processor, or SFP. Discard or disposition information must include the daily weight of groundfish, daily weight of herring PSC, and daily number of PSC animals.

If no discard or disposition occurred for a given day, write “no discards or disposition.”

Date (mm/dd)	Day that discard or disposition occurred
Species code	Species code (see Table 2a, 2c, and 2d to part 679) Crab species code (see Table 2 to part 680) Discard or disposition code (see Table 1b to part 679)
Product code	Product code (see Table 1a and Table 1b)
Daily Balance forward	Daily total estimated amount of discard and disposition, by species and product codes, carried forward from the previous day
Daily total weight/numbers	Daily total estimated amount of discard and disposition in whole fish weight for each groundfish species or species group and Pacific herring PSC in pounds or to at least the nearest 0.001 mt.
	For Pacific halibut, Pacific salmon, steelhead trout, king crab, and Tanner crab, record total numbers of animals
Cumulative total since last delivery	Summarize the weekly cumulative discard and disposition totals of groundfish weights and number of PSC animals separately by reporting area, management program, and gear type. Determine the weekly cumulative total by adding daily totals and the balance carried forward from the day before
Zero Balance Forward	Record “0” or zero balance forward and start a new logsheet after the offload or transfer of all fish or fish product onboard and prior to the beginning of each fishing trip. Nothing shall be carried forward from the previous fishing trip.

DELIVERY INFORMATION

The operator must enter the following information for delivery to a buying station, mothership, shoreside processor, or SFP.

Date	Date that delivery of harvest was completed
ADF&G Fish Ticket Number	ADF&G fish ticket number issued to operator by the recipient, Registered Buyer, or RCR receiving the delivery
Recipient's Name or IFQ Registered Buyer Name	Name of recipient, Registered Buyer, or RCR
Unloading Port	Name of the port or port code (see Tables 14a, 14b, and 14c to part 679) of delivery location

INSPECTION AND RETENTION OF RECORDS

Inspection of records	The operator must make available for inspection the DFL upon the request of an authorized officer.	
Retention of records	Onboard	Retain the DFL onboard the vessel until the end of the fishing year during which the records were made and for as long thereafter as fish or fish products recorded in the DFL are retained.
	For 3 years	Retain the DFL for 3 years after the end of the fishing year during which the records were made.

Catcher/Processor DCPL Longline and Pot Gear

The pages of this logbook are self copying. Please insert this page between each set of log sheets (white, green, and goldenrod pages) to prevent print-through.

Distribution of Log sheets:

WHITE – Vessel copy; stays in logbook

GREEN – IFQ Distribution

GOLDENROD – Observer copy

PUBLIC REPORTING BURDEN STATEMENT

Public reporting burden for this logsheet is estimated to average 50 minutes per response, including the time for reviewing the instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to: Assistant Regional Administrator, Sustainable Fisheries Division, NMFS Alaska Region, P.O. Box 21668, Juneau, AK 99802-1668.

PRIVACY ACT STATEMENT

The collection of this information is authorized under the Magnuson-Stevens Fishery Conservation and Management Act, 16 U.S.C 1801 et seq. The Magnuson-Stevens Act requires that conservation and management measures must prevent over fishing while achieving, on a continuing basis, the optimum yield from each fishery. Vessel logbooks are essential tools in the management of fishery resources. Section 303(a)(5) of the Magnuson-Stevens Act specifically identifies the kinds of data to be collected for fishery management plans (FMPs). The Department will use this information for effective fishery management. Disclosure of this information is permitted under the Privacy Act of 1974 (5 U.S.C. Section 552a), to be shared within NMFS offices, in order to coordinate monitoring and management of sustainability of fisheries and protected resources, as well as with the applicable State or Regional Marine Fisheries Commissions and International Organizations. Disclosure of this information is also subject to all of the published routine uses as identified in the COMMERCE/NOAA-6, Fishermen's Statistical Data. Submission is mandatory for those persons falling under the requirements of 50 CFR 679.5. If the information is not provided, enforcement action may result.

ADDITIONAL INFORMATION

Before completing this form please note the following: 1) Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number. 2) This information is mandatory and is required to manage commercial fishing effort in the GOA and BSAI under 50 CFR 679 and under 402(a) of the Magnuson-Stevens Act (16 U.S.C. 1801, et seq.); 3) Responses to this information request are confidential under section 402(b) of the Magnuson-Stevens Act as amended in 2006. It is also confidential under NOAA Administrative Order 216-100, which sets forth procedures to protect confidentiality of fishery statistics.

Instructions for

DAILY CUMULATIVE PRODUCTION LOGBOOK (DCPL) CATCHER/PROCESSOR: LONGLINE & POT GEAR

RESPONSIBILITY

The owner or operator of a catcher/processor that is required to have a Federal Fisheries Permit (FFP) and is:

- using longline, longline pot. or pot gear to harvest groundfish
- using longline, longline pot, or pot gear to harvest Individual Fishing Quota (IFQ) sablefish, IFQ halibut, or Western Alaska Community Development Quota (CDQ) halibut from the Gulf of Alaska
- using longline or pot gear to harvest IFQ sablefish, IFQ halibut, or CDQ halibut from the Bering Sea and Aleutian Islands Management Area (BSAI)
- using pot gear to harvest CR crab from the BSAI

unless using a NMFS-approved catcher/processor longline or pot gear electronic logbook (ELB), must use a combination of catcher/processor longline and pot gear DCPL and eLandings to record and report daily processor identification information, catch-by-set CR crab, halibut, sablefish, and groundfish landing data information, production data, and groundfish and Prohibited Species Catch (PSC) discard or disposition data.

FISH TO BE RECORDED AND REPORTED

All groundfish	Table 2a to 50 CFR 679
Prohibited species catch	Table 2b to 50 CFR 679
Forage fish	Table 2c to 50 CFR 679
Grenadiers	Table 2c to 50 CFR 679
Non-groundfish	Table 2d to 50 CFR 679

LOGBOOKS

The Regional Administrator will provide Daily Cumulative Production Logbooks (DCPLs) for catcher/processors free of charge. The DCPL may be viewed at <https://alaskafisheries.noaa.gov/sites/default/files/CPLGLDCPL.pdf>.

You may request additional logbooks online at <https://alaskafisheries.noaa.gov/lborderform> or by calling Sustainable Fisheries Division at 907-586-7228 or faxing at 907-586-7465.

No person may alter or change any entry or record in a logbook. An inaccurate or incorrect entry or record must be corrected by lining out the original and inserting the correction, provided that the original entry or record remains legible. All corrections must be made in ink.

If using more than one logbook of the same gear type in a fishing year onboard a vessel, the operator must ensure that the page numbers follow the consecutive order of the previous logbook.

LOGSHEET DISTRIBUTION AND SUBMITTAL

Distribute and submit logsheets by color as indicated below:

White	Retain permanently bound in logbook. No person except an authorized officer may remove any original white logsheet of any logbook.	
Goldenrod	Submit to the observer after signature of operator and prior to departure of observer from the vessel.	

Green	Submit to the IPHC representative after the vessel's catch is off-loaded	<i>Optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65).
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REPORTING TIME LIMITS

Record the information for each set within the following time limits.

REPORTING TIME LIMITS, CATCHER/PROCESSOR LONGLINE OR POT GEAR			
Required Information	Record in DCPL	Submit via eLandings	Time Limit for Reporting
Set number, time and date gear set, time and date gear hauled, beginning and end positions of set, CDQ group number, halibut CDQ permit number, halibut IFQ permit number, sablefish IFQ permit number, crab IFQ permit number (halibut, sablefish, and crab), FFP number and/or Federal crab vessel permit number (if applicable), number of skates or pots set, and estimated total haul weight for each set	X		Within 2 hours after completion of gear retrieval
Discard and disposition Information		X	By 2400 hours, Alaska local time (A.l.t.) each day to record the previous day's discard and disposition information
Product information		X	By 2400 hours, A.l.t., each day to record the previous day's production information
All other required information	X		By 2400 hours, A.l.t., of the day following completion of production
Operator sign the completed logsheets	X		By 2400 hours, A.l.t. of the day following the week-ending date of the weekly reporting period.
Submit the goldenrod logsheet to the observer	X		After signature of operator and prior to departure of observer from the vessel

DEFINING ACTIVE AND INACTIVE TIME PERIODS

The operator must record information in the DCPL and in eLandings, January 1 through December 31, and indicate whether the catcher/ processor was active or inactive during the time period.

Active	Inactive.
A catcher/processor using longline, longline pot, or pot gear is active when processing or when all or part of the longline gear is in the water	When in a time period other than active.

REQUIRED INFORMATION, IF INACTIVE

If the catcher/processor is inactive, the operator must mark “inactive” and record the following information on one logsheet in the DCPL.

Vessel Name	Name of catcher/processor as displayed in official documentation
Federal crab vessel permit number	
Federal Fisheries Permit number	
Alaska Department of Fish and Game (ADF&G) processor code	
Page number	Number the pages in each logbook consecutively and continue throughout the logbook for the remainder of the fishing year.
	Record the first day of the fishing year, January 1, on page one
Operator Name & Signature	Operator’s name must be printed, and the operator must sign each completed logsheet
	The signature of the owner or operator on the DCPL is verification of acceptance of the responsibility to provide complete and accurate information.
Inactive start date	Record the date (mm/dd) of the first day when inactive
Why inactive	Explain why the vessel is inactive, e.g., bad weather or equipment failure. If inactive due to surrender of an FFP, write “surrender of permit” as the reason for inactivity
Inactive end date	Record the date (mm/dd) of the last day when inactive under “End date.”
Inactive two or more quarters.	If the inactive time period extends across two or more successive quarters, the operator must complete a logsheet for each inactive quarter. The first logsheet must indicate the first and last day of the first inactive quarter. Successive logsheets must indicate the first and last day of its respective inactive quarter.

REQUIRED INFORMATION, IF ACTIVE

Use a separate logsheet	Each day of an active period
	Each reporting area in which harvest occurred
	Each gear type
	Each separate management program

If the catcher/processor is active, record the following **IDENTIFICATION** information for each day per logsheet in the DCPL

Vessel Name	Name of catcher/processor as displayed in official documentation
Operator Name & Signature	Operator’s name must be printed, and the operator must sign each completed logsheet
	The signature of the owner or operator on the DCPL is verification of acceptance of the responsibility to provide complete and accurate information.
Federal crab vessel permit number	
Alaska Department of Fish and Game (ADF&G) processor code	
Federal Fisheries Permit number (FFP)	
Date	Record the first day of the fishing year, January 1, on page one
Page number	Number the pages in each logbook consecutively and continue throughout the logbook for the remainder of the fishing year
IFQ Permit Number	IFQ permit number of the operator, if any

	Each IFQ permit number on which anyone aboard is authorized to fish		
CDQ number	Groundfish CDQ group number		
	Halibut CDQ permit number		
Reporting Area	Groundfish. Record the Federal reporting area code (<i>see Figures 1 and 3 to part 679</i>) where gear retrieval was completed, regardless of where the majority of the set took place.		
	IFQ halibut and CDQ halibut. Record the IPHC regulatory area (<i>see Figure 15 to part 679</i>) where gear retrieval was completed, regardless of where the majority of the set took place.		
	CR crab. Leave this field blank.		
Crew size	Record the number of crew members (including operator), excluding certified observer(s), on the last day of a trip.		
Management program (If not under one of the listed management programs, leave blank)	Western Alaska Community Development Quota (CDQ)	CDQ group number	
	Exempted Fishery	Exempted fishery permit number	
	Research Fishery	Research fishery permit number	
	Aleutian Islands Pollock (AIP) Fishery		
Observer information	Number of observers onboard		
	Observer Name & Cruise number		
Gear type	Gear Type (check one) Pot is longline pot? YES or NO; Jig, Troll, Handline, Hook & Line, Other If gear is other than those listed, check Other and describe		
	If Hook & Line or Longline Pot, complete applicable boxes		
	(includes pot-and-line and longline pot)	Hook & Line or Pot	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
		fixed hook (conventional or tub)	
		Autoline	
		Snap	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
		length of skate (hook and line) or longline pot set (to the nearest foot)	
		size of hook or pot in inches (width by length by height or diameter)	
		spacing of hook or pot (to the nearest foot)	
		Number of hooks per skate	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
number of pots set			
the number of pots lost			

IF GEAR INFORMATION IS THE SAME

If gear information is the same on subsequent logsheets, mark the box instead of re-entering the gear type information on the next logsheet.

RETAIN AND RECORD DISCARD QUANTITIES OVER THE MRA

When a catcher/processor is fishing in an IFQ fishery and the fishery for Pacific cod or rockfish is closed to directed fishing but not in PSC status in that reporting area, the operator must retain and record up to and including the maximum retainable amount (MRA) for Pacific cod or rockfish as defined in Table 10 or 11 to 50 CFR part 679. Quantities over this amount must be discarded and recorded as discard in eLandings.

CATCH-BY-SET INFORMATION

A set
includes a test set, unsuccessful harvest, or when gear is not working and is pulled in, even if no fish are harvested.
A set means

a string of longline gear,
a string of pots, or
a group of pots with individual pots deployed and retrieved in the water in a similar location with similar soak time.
In the case of pot gear, when the pots in a string are hauled more than once in the same position, a **new set** is created each time the string is retrieved and re-deployed.

Record the following information for each set. If no catch occurred for a day, write “no catch.”

Set number	sequentially by year	
Date	Date set	
	Date hauled	
Time	Time set	
	Time hauled	
Location of set	Buoy or bag number	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
	Begin position, Latitude & Longitude	
	Buoy or bag number	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
	End position, Latitude & Longitude	
Begin and end gear depths	Record to the nearest fathom	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
Gear ID	Enter the alphabetical letter that coincides with the gear description	
Number of skates or pots	Number set	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
	Number lost	
IR/IU Species Round Catch Weight	Species Code	
	Weight (circle lb or mt)	
Target species code	Species code of the intended species to be harvested. Enter only one target species code.	
CDQ halibut and IFQ halibut	Estimated total net weight of IFQ halibut and CDQ halibut to the nearest pound.	
IFQ sablefish	Number and estimated total round weight of IFQ sablefish to the nearest pound. Indicate whether IFQ sablefish product is Western cut, Eastern cut, or round weight.	
CR crab	Number and scale weight of raw CR crab to the nearest pound.	
Hail weight (kb or mt)	Estimated hail weight, which is an estimate of the total weight of the entire catch without regard to species.	
	Indicate whether weight is estimated to the nearest pound or to the nearest 0.001 mt.	
Bird avoid gear	Seabird avoidance gear code(s). (see § 679.24(e) and Table 19 to this part)	
Mammals (Number) sighted while hauling	Name of mammals seen: Sperm, Orca, or Other	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)
Number damaged	sablefish, halibut, other fish, or hooks	<i>optional</i> , but may be required by IPHC (see §§ 300.60 through 300.65)

Gear deployment (or to set gear)

- Hook-and-line gear begin position. Record date (mm/dd), time (in military format, A.I.t.), and the begin position (in latitude and longitude to the nearest minute; indicate E or W for longitude) when the first hook-and-line gear of a set enters the water.

- Jig or troll gear begin position. Record date (mm/dd), time (in military format, A.l.t.), and the begin position (latitude and longitude to the nearest minute; indicate E or W for longitude) when the jig or troll gear enters the water.
- Pot gear begin position. Record date (mm/dd), time (in military format, A.l.t.), and the begin position (latitude and longitude to the nearest minute; indicate E or W for longitude) when the pot gear enters the water.

Gear retrieval (or to haul gear)

- Hook-and-line gear end position. Date (mm/dd), time (in military format, A.l.t.), and end position coordinates (in latitude and longitude to the nearest minute; indicate E or W for longitude), where the last hook-and-line gear of a set leaves the water, regardless of where the majority of the set took place.
- Jig or troll gear end position. Date (mm/dd), time (in military format, A.l.t.), and end position coordinates (in latitude and longitude to the nearest minute; indicate E or W for longitude) where the jig or troll gear leaves the water.
- Pot gear end position. Date (mm/dd), time (in military format, A.l.t.), and end position coordinates (in latitude and longitude to the nearest minute; indicate E or W for longitude) where the last pot of a set is retrieved, regardless of where the majority of the set took place.

INSPECTION AND RETENTION OF RECORDS.

Inspection of records	The operator must make available for inspection the DCPL upon the request of an authorized officer.	
Retention of records	Onboard	Retain the DCPL onboard the vessel until the end of the fishing year during which the records were made and for as long thereafter as fish or fish products recorded in the DCPL are retained.
	For 3 years	Retain the DCPL for 3 years after the end of the fishing year during which the records were made.

CHECK-IN/CHECK-OUT REPORT SHORESIDE PROCESSOR		<input type="checkbox"/> Original Report <input type="checkbox"/> Revised Report	NOAA Fisheries National Marine Fisheries Service P.O. Box 21668 Juneau, AK 99802 Fax: 907-586-7131 Telephone: 907-586-7228			
Processor Name		ADF&G Processor Code				
		Federal Processor Permit Number				
Representative Name		Business Telephone Number				
		Business Fax Number				
		Business E-mail Address				
Check One	Check-in:	Enter date facility will begin to receive groundfish:				
	Check-out:	Enter date facility ceased to receive or process groundfish:				
If this is a check-in report, check (a) or (b) <input type="checkbox"/> (a) Beginning of fishing year <input type="checkbox"/> (b) Restart after plant check-out report			If a stationary floating processor, give latitude and longitude of position where receiving groundfish:			
FISH OR FISH PRODUCT HELD AT PLANT (Check lb or mt)						
SPECIES CODE	PRODUCT CODE	PRODUCT WEIGHT [] lb [] 0.001 mt	SPECIES CODE	PRODUCT CODE	PRODUCT WEIGHT [] lb [] 0.001 mt	

Instructions for CHECK-IN/CHECK-OUT REPORT, SHORESIDE PROCESSOR

The manager of a shoreside processor or stationary floating processor (SFP) is required to submit a check-in report (BEGIN message) prior to participation in a groundfish fishery and to submit a check-out report (CEASE message) upon completion of that participation. The check in/check out information is used by NMFS in-season managers to monitor the fishing capacity and effort in fishery allocations and quotas.

A shoreside processor or SFP is active when receiving or processing groundfish. The manager of a shoreside processor or SFP must submit to NMFS a check-in report (BEGIN message) prior to becoming active and a check-out report (CEASE message) for every check-in report submitted.

The check-in report and check-out report must be submitted by fax to 907-586-7131.

TIME LIMITS AND SUBMITTAL

The manager must submit a check-in report and a check-out report according to the following table

For ...	Submit a BEGIN message	Submit a CEASE message
Change of fishing year	If continually active through the end of one fishing year and at the beginning of a second fishing year, submit a check-in to start the year on January 1.	If a check-out report was not previously submitted during a fishing year, submit a check-out report on December 31.
Interruption of production	n/a	If receipt of groundfish is expected to stop for at least one month during the fishing year and then start up again, the manager or operator may choose to submit a check-out report.
Change of location, if AFA SFP	Before receiving groundfish after a change of location	Upon completion of receipt of groundfish from a position and before movement from that position.

CHECK-IN AND CHECK-OUT REPORT REQUIREMENTS

The manager of a shoreside processor or SFP must record the information in the following table on a check-in report and a check-out report, as appropriate.

Required information	Check-in	Check-out
Whether an original or revised report	X	X
Processor name, ADF&G processor code, FPP number	X	X
Representative name, business telephone number, business fax number	X	X
Enter date facility will begin to receive or process groundfish	X	
Enter date facility ceased to receive or process groundfish		X
If SFP, position where receiving groundfish in latitude and longitude	X	
Indicate whether this is a check-in report. If YES, indicate If checking-in for the first time this fishing year If checking-in to restart receipt and processing of groundfish after filing a check-out report	X X	
Indicate whether this is a check-out report If YES, enter date facility ceased to receive or process groundfish		X
Indicate product weight of all fish or fish products (including non-groundfish) remaining at the facility (other than public cold storage) by species code and product code. Indicate if recorded to the nearest pound or to the nearest 0.001 mt.	X	X

PUBLIC REPORTING BURDEN STATEMENT

Public reporting for this collection of information is estimated to average 5 minutes per response, including the time for reviewing the instructions, searching the existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Assistant Regional Administrator, Sustainable Fisheries Division, NOAA National Marine Fisheries Service, P.O. Box 21668, Juneau, AK 99802-1668.

PRIVACY ACT STATEMENT

The collection of this information is authorized under the Magnuson-Stevens Fishery Conservation and Management Act, 16 U.S.C 1801 et seq. The Magnuson-Stevens Act requires that conservation and management measures must prevent over fishing while achieving, on a continuing basis, the optimum yield from each fishery. Vessel logbooks are essential tools in the management of fishery resources. Section 303(a)(5) of the Magnuson-Stevens Act specifically identifies the kinds of data to be collected for fishery management plans (FMPs). The Department will use this information for effective fishery management. Disclosure of this information is permitted under the Privacy Act of 1974 (5 U.S.C. Section 552a), to be shared within NMFS offices, in order to coordinate monitoring and management of sustainability of fisheries and protected resources, as well as with the applicable State or Regional Marine Fisheries Commissions and International Organizations. Disclosure of this information is also subject to all of the published routine uses as identified in the [COMMERCE/NOAA-6](#), Fishermen's Statistical Data. Submission is mandatory for those persons falling under the requirements of 50 CFR 679.5. If the information is not provided, enforcement action may result.

ADDITIONAL INFORMATION

Before completing this form please note the following: 1) Notwithstanding any other provision of law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information, subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number; 2) This information is mandatory and is required to manage commercial fishing efforts under 50 CFR part 679 and under section 402(a) of the Magnuson-Stevens Act (16 U.S.C. 1801, *et seq.*); 3) The information collected is confidential under section 402(b) of the Magnuson-Stevens Act, as amended in 2006. They are also confidential under NOAA Administrative Order 216-100, which sets forth procedures to protect confidentiality of fishery statistics.

**Instructions for
CHECK-IN/CHECK-OUT REPORT
MOTHERSHIP**

Except as described below, the operator of a mothership must submit to NMFS a check-in report (BEGIN message) prior to becoming active and a check-out report (CEASE message) for every check-in report submitted.

The check-in report and check-out report may be submitted by Fax to: 907-586-7131

If you need assistance in completing this report or need additional information, call: 907-586-7228

VMS ONBOARD.

The operator of a mothership is not required to submit to NMFS a check-in report or check-out report if the vessel is carrying onboard a transmitting VMS that meets the requirements of § 679.28(f).

TRANSIT THROUGH REPORTING AREAS.

The operator of a mothership is not required to submit a check-in or check-out report if the vessel is transiting through a reporting area and is not fishing or receiving fish.

TWO ADJACENT REPORTING AREAS

If on the same day a catcher/processor intends to fish in two adjacent reporting areas (an action which would require submittal of check-out reports and check-in reports multiple times a day when crossing back and forth across a reporting area boundary), and the two reporting areas have on that day and time an identical fishing status for every species, the operator must:

- Submit to NMFS a *check-in report* to the first area prior to entering the first reporting area, and
- Submit to NMFS a *check-in report* to the second area prior to entering the second reporting area.
- Remain within 10 nautical miles (18.5 km) of the boundary described in § 679.5(h)(2)(ii).
- Submit to NMFS a *check-out report* from the second area upon exiting that reporting area if the catcher/processor proceeds in the second reporting area beyond 10 nautical miles (18.5 km) of the boundary between the two areas

COMPLETING THE REPORT

The operator of a mothership must record the following information on a check-in report and a check-out report, as appropriate.

IDENTIFICATION

Original/revised Report.

If the first report for this date and reporting area, check "ORIGINAL REPORT".

If a correction or addition to a previously sent report for this date and reporting area, check "REVISED REPORT."

Vessel Name. Enter the name of Mothership as listed on the Federal Fisheries Permit.

ADF&G Processor Code. Enter State of Alaska Department of Fish & Game (ADF&G) processor code.

Federal Fisheries Permit Number. Enter Federal Fisheries Permit number (AK9).

Representative Information. Enter name, telephone number, and fax number of representative.

COMSAT No. Enter the satellite communications number of the vessel (if available).

Management Program. Check to indicate whether fishing activity is under the CDQ Program, a Research Fishery, Exempted Fishery, or AIP and add identifying number, if appropriate.

CHECK-IN REPORT (BEGIN MESSAGE).

Date and Time. Enter date (month-day-year) and time (Alaska local time) when receipt of groundfish will begin

Position Coordinates. Enter latitude and longitude of mothership position in degrees and minutes (e.g., 54° 30' N, 167° 45' W) where groundfish receipt begins. *Option:* record to the nearest second or fraction of minute.

Federal Reporting Area. Circle the reporting area code where groundfish were harvested.

COBLZ or RKCSA. If harvest was caught using trawl gear, indicate whether catch was harvested in COBLZ or RKCSA.

Primary and Secondary Target Species Codes.

Record the two main species expected to receive in the following week. A change in intended target species within the same reporting area does not require a new BEGIN message.

CHECK-OUT REPORT (CEASE MESSAGE).

Date and Time. Enter date (month-day-year) and time (Alaska local time) when the last receipt of groundfish was made

Position Coordinates. Enter latitude and longitude of mothership position in degrees and minutes (e.g., 54° 30' N, 167° 45' W) where the last receipt of groundfish was completed. *Option:* record to the nearest second or fraction of minute.

Federal Reporting Area. Circle the reporting area code where last receipt of groundfish was completed.

TIME LIMITS AND SUBMITTAL.

The time limits for a mothership to submit a check-in report (BEGIN message) and a check-out report (CEASE message) are shown in the following table.

For ...	Submit a BEGIN message	Submit a CEASE message
Each reporting area, except area 300, 400, 550, or 690	Before receiving groundfish, must check-in to reporting area(s) where groundfish were harvested. May be checked in to more than one area simultaneously.	Within 24 hours after receipt of fish is complete from that reporting area.
COBLZ or RKCSA	Before receiving groundfish harvested with trawl gear that were harvested in the COBLZ or RKCSA, submit one check-in for the COBLZ or RKCSA and another check-in for the area outside the COBLZ or RKCSA	Upon completion of groundfish receipt, submit a separate check-out for the COBLZ or RKCSA and another check-out for the area outside the COBLZ or RKCSA.
Gear Type	If harvested in the same reporting area but using more than one gear type, prior to receiving groundfish submit a separate check-in for each gear type	Upon completion of receipt of groundfish, submit a separate check-out for each gear type for which a check-in was submitted.
CDQ	Prior to receiving groundfish CDQ, if receiving groundfish under more than one CDQ number, use a separate check-in for each CDQ number.	Within 24 hours after receipt of groundfish CDQ has ceased for each CDQ number.
Exempted or Research Fishery	Prior to receiving groundfish, submit a separate check-in for each type.	Upon completion of receipt of groundfish submit a separate check-out for each type for which a check-in was submitted.
Aleutian Islands Pollock (AIP)	Before receiving AIP.	Within 24 hours after receipt of AIP has ceased
Change of fishing year	If continually active through the end of one fishing year and at the beginning of a second fishing year,	If a check-out report was not previously submitted during a fishing year, submit on

For ...	Submit a BEGIN message	Submit a CEASE message
	submit a check-in to start the year on January 1.	December 31, a check-out report.
Interruption of groundfish participation	If receipt of groundfish from a reporting area is expected to stop for at least one month during the fishing year and then start up again, may submit check-out report for that reporting area.	
Cease groundfish participation	Within 48 hours after the end of the applicable weekly reporting period that a shoreside processor or SFP ceases to receive, process, purchase, or arrange to purchase groundfish for the fishing year.	

PUBLIC REPORTING BURDEN STATEMENT

Public reporting for this collection of information is estimated to average 7 minutes per response, including the time for reviewing the instructions, searching the existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Assistant Regional Administrator, Sustainable Fisheries Division, NOAA National Marine Fisheries Service, P.O. Box 21668, Juneau, AK 99802-1668.

PRIVACY ACT STATEMENT

The collection of this information is authorized under the Magnuson-Stevens Fishery Conservation and Management Act, 16 U.S.C 1801 et seq. The Magnuson-Stevens Act requires that conservation and management measures must prevent over fishing while achieving, on a continuing basis, the optimum yield from each fishery. Vessel logbooks are essential tools in the management of fishery resources. Section 303(a)(5) of the Magnuson-Stevens Act specifically identifies the kinds of data to be collected for fishery management plans (FMPs). The Department will use this information for effective fishery management. Disclosure of this information is permitted under the Privacy Act of 1974 (5 U.S.C. Section 552a), to be shared within NMFS offices, in order to coordinate monitoring and management of sustainability of fisheries and protected resources, as well as with the applicable State or Regional Marine Fisheries Commissions and International Organizations. Disclosure of this information is also subject to all of the published routine uses as identified in the [COMMERCE/NOAA-6](#), Fishermen's Statistical Data. Submission is mandatory for those persons falling under the requirements of 50 CFR 679.5. If the information is not provided, enforcement action may result.

ADDITIONAL INFORMATION

Before completing this form please note the following: 1) Notwithstanding any other provision of law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information, subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number; 2) This information is mandatory and is required to manage commercial fishing efforts under 50 CFR part 679 and under section 402(a) of the Magnuson-Stevens Act (16 U.S.C. 1801, *et seq.*); 3) The information collected is confidential under section 402(b) of the Magnuson-Stevens Act, as amended in 2006. They are also confidential under NOAA Administrative Order 216-100, which sets forth procedures to protect confidentiality of fishery statistics.

PUBLIC REPORTING BURDEN STATEMENT

Public reporting burden for this collection of information is estimated to average 20 minutes per response, including the time for reviewing the instructions, searching the existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Assistant Regional Administrator, Sustainable Fisheries Division, NOAA National Marine Fisheries Service, P.O. Box 21668, Juneau, AK 99802-1668.

PRIVACY ACT STATEMENT

The collection of this information is authorized under the Magnuson-Stevens Fishery Conservation and Management Act, 16 U.S.C 1801 et seq. The Magnuson-Stevens Act requires that conservation and management measures must prevent over fishing while achieving, on a continuing basis, the optimum yield from each fishery. Vessel logbooks are essential tools in the management of fishery resources. Section 303(a)(5) of the Magnuson-Stevens Act specifically identifies the kinds of data to be collected for fishery management plans (FMPs).

The Department will use this information for effective fishery management. Disclosure of this information is permitted under the Privacy Act of 1974 (5 U.S.C. Section 552a), to be shared within NMFS offices, in order to coordinate monitoring and management of sustainability of fisheries and protected resources, as well as with the applicable State or Regional Marine Fisheries Commissions and International Organizations. Disclosure of this information is also subject to all of the published routine uses as identified in the [COMMERCE/NOAA-6](#), Fishermen's Statistical Data. Submission is mandatory for those persons falling under the requirements of 50 CFR 679.5. If the information is not provided, enforcement action may result.

ADDITIONAL INFORMATION

Before completing this form, please note the following: 1) Notwithstanding any other provision of law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number; 2) This information is mandatory and is required to manage commercial fishing efforts under 50 CFR part 679 and under section 402(a) of the Magnuson-Stevens Act (16 U.S.C. 1801, et seq.); 3) Responses to this information request are confidential under section 402(b) of the Magnuson-Stevens Act. They are also confidential under NOAA Administrative Order 216-100, which sets forth procedures to protect confidentiality of fishery statistics.

Instructions for

PRODUCT TRANSFER REPORT (PTR)

REQUIREMENTS

Groundfish and donated prohibited species.

The operator of a mothership or catcher/processor or the manager of a shoreside processor or stationary floating processor (SFP) must complete and submit a separate PTR for each shipment of groundfish and donated prohibited species caught in groundfish fisheries. A PTR is not required to accompany a shipment.

IFQ Halibut, IFQ Sablefish, and CDQ Halibut.

Except as noted below, a Registered Buyer must submit a separate PTR for each shipment of halibut or sablefish for which the Registered Buyer submitted an IFQ landing report or was required to submit an IFQ landing report. A PTR is not required to accompany a shipment.

CR crab.

Except as noted below, a Registered Crab Receiver (RCR) must submit a separate PTR for each shipment of crab for which the RCR submitted a CR crab landing report or was required to submit a CR crab landing report. A PTR is not required to accompany a shipment.

EXCEPTIONS

Bait sales (non-IFQ groundfish only).

During one calendar day, the operator or manager may aggregate and record on one PTR the individual sales or shipments of non-IFQ groundfish to vessels for bait purposes during a day recording the amount of such bait product shipped from a vessel or facility that day.

Retail sales

IFQ halibut, IFQ sablefish, CDQ halibut, and non-IFQ groundfish. During one calendar day, the operator, manager, or Registered Buyer may aggregate and record on one PTR the amount of transferred retail product of IFQ halibut, IFQ sablefish, CDQ halibut, and non-IFQ groundfish if each sale weighs less than 10 lb or 4.5 kg.

CR crab. During one calendar day, the RCR may aggregate and record on one PTR the amount of transferred retail product of CR crab if each sale weighs less than 100 lb or 45 kg.

Wholesale sales (non-IFQ groundfish only). The operator or manager may aggregate and record on one PTR, wholesale sales of non-IFQ groundfish by species when recording the amount of such wholesale species leaving a vessel or facility in one calendar day, if invoices detailing destinations for all of the product are available for inspection by an authorized officer.

Dockside sales

A person holding a valid IFQ permit, or IFQ hired master permit, and a Registered Buyer permit may conduct a dockside sale of IFQ halibut or IFQ sablefish with a person who has not been issued a Registered Buyer permit after all IFQ halibut and IFQ sablefish have been landed and reported in accordance with § 679.5(l).

A person holding a valid halibut CDQ hired master permit and Registered Buyer permit may conduct a dockside sale of CDQ halibut with a person who has not been issued a Registered Buyer permit after all CDQ halibut have been landed and reported in accordance with § 679.5(l).

A Registered Buyer conducting dockside sales must issue a receipt to each individual receiving IFQ halibut, CDQ halibut, or IFQ sablefish in lieu of a PTR. This receipt must include:

Date of sale;

Registered Buyer permit number;

Weight by product of the IFQ halibut, CDQ halibut or IFQ sablefish transferred.

A Registered Buyer must maintain a copy of each dockside sales receipt as described in § 679.5(l).

TRANSFER DIRECTLY FROM THE LANDING SITE TO A PROCESSING FACILITY (CDQ HALIBUT, IFQ HALIBUT, IFQ SABLEFISH, OR CR CRAB ONLY).

A PTR is not required for transportation of unprocessed IFQ halibut, IFQ sablefish, CDQ halibut, or CR crab directly from the landing site to a facility for processing, provided the following conditions are met:

- ◆ A copy of the IFQ landing report receipt (Internet receipt) documenting the IFQ landing accompanies the offloaded IFQ halibut, IFQ sablefish, or CDQ halibut while in transit.
- ◆ A copy of the CR crab landing report receipt (Internet receipt) documenting the IFQ landing accompanies the offloaded CR crab while in transit.
- ◆ A copy of the IFQ landing report or CR crab landing report receipt is available for inspection by an authorized officer.
- ◆ The Registered Buyer submitting the IFQ landing report or RCR submitting the CR crab landing report completes a PTR for each shipment from the processing facility.

If you need assistance in completing this report or need additional information:

Call: 800-304-4846 (option 1)

Fax: 907-586-7313

e-mail your questions: enf.dataclerk@noaa.gov

TIME LIMITS AND SUBMITTAL.

The operator, the manager, the Registered Buyer, or the RCR must:

- ◆ Record all product transfer information on a PTR within 2 hours of the completion of the shipment.

Within 1200 hours, A.I.t., on the Tuesday following the end of the applicable weekly reporting period in which the shipment occurred, submit a PTR by:

fax to: OLE, Juneau, AK
(907-586-7313)

e-mail attachment to: OLE, Juneau, AK
enf.dataclerk@noaa.gov

- ◆ If any information on the original PTR changes prior to the first destination of the shipment, submit a revised PTR by

Fax to OLE, Juneau, AK (907-586-7313) or

Electronic file to enf.dataclerk@noaa.gov

by 1200 hours, A.I.t., on the Tuesday following the end of the applicable weekly reporting period in which the change occurred.

The operator, the manager, the Registered Buyer, or RCR must include the following information on a PTR:

Original or revised PTR.

Whether a submittal is an original or revised PTR. If revised, record the confirmation number of the original PTR.

SHIPPER INFORMATION.

Name, telephone number, and fax number of the representative, according to the following table:

If you are shipping ...	Enter under "Shipper"...
Non-IFQ groundfish	Your processor's name, Federal fisheries or Federal processor permit number.
IFQ halibut, CDQ halibut or IFQ sablefish	Your Registered Buyer name and permit number.
CR crab	Your RCR name and permit number.
Non-IFQ groundfish, IFQ halibut, CDQ halibut or IFQ sablefish, and CR crab on the same PTR	(1) Your processor's name and Federal fisheries or Federal processor permit number. (2) Your Registered Buyer's name and permit number, and. (3) Your RCR name and permit number

Transfer Information.

Using descriptions from the following table, enter receiver information, date and time of product transfer, location of product transfer (e.g., port, position coordinates, or city), mode of transportation, and intended route.

If you are the shipper and ...	Then enter ...			
	Receiver	Date & time of product transfer	Location of product transfer	Mode of transportation and intended route
Receiver is on land and transfer involves one van, truck, or vehicle.	Receiver name and Federal fisheries or Federal processor permit number (if any).	Date and time when shipment leaves the plant.	Port or city of product transfer	Name of the shipping company; destination city and state or foreign country.
Receiver is on land and transfer involves multiple vans, trucks, or vehicles.	Receiver name and Federal fisheries or Federal processor permit number (if any).	Date and time when loading of vans or trucks is completed each day.	Port or city of product transfer	Name of the shipping company; destination city and state or foreign country.
Receiver is on land and transfer involves one airline flight.	Receiver name and Federal fisheries or Federal processor permit number (if any).	Date and time when shipment leaves the plant.	Port or city of product transfer	Name of the airline company; destination airport city and state.
Receiver is on land and transfer involves multiple airline flights.	Receiver name and Federal fisheries or Federal processor permit number (if any).	Date and time of shipment when the last airline flight of the day leaves.	Port or city of product transfer	Name of the airline company(s); destination airport(s) city and state.
Receiver is a vessel and transfer occurs at sea.	Vessel name and call sign	Start and finish dates and times of transfer.	Transfer position coordinates in latitude and longitude, in degrees and minutes.	The first destination of the vessel.
Receiver is a vessel and transfer takes place in port.	Vessel name and call sign	Start and finish dates and times of transfer.	Port or position of product transfer	The first destination of the vessel.
Receiver is an agent (buyer, distributor, or shipping agent) and transfer is in a containerized van(s).	Agent name and location (city, state).	Transfer start and finish dates and times.	Port, city, or position of product transfer.	Name (if available) of the vessel transporting the van; destination port.
You are aggregating individual retail sales for human consumption. (see § 679.5(g)(2))	“RETAIL SALES”	Date of transfer.	Port or city of product transfer	n/a
You are aggregating individual bait sales during a day onto one PTR (non-IFQ groundfish only).	“BAIT SALES”	Date of transfer.	Port or city of product transfer	n/a
Non-IFQ Groundfish only. You are aggregating wholesale non-IFQ groundfish product sales by species during a single day onto one PTR and maintaining invoices detailing destinations for all of the product for inspection by an authorized officer.	“WHOLESALE SALES”	Time of the first sale of the day; time of the last sale of the day.	Port or city of product transfer	n/a

PRODUCTS SHIPPED.

The operator, manager, Registered Buyer, or RCR must record the following information for each product shipped:

Species code and product code.

For non-IFQ groundfish, IFQ halibut, IFQ sablefish, and CDQ halibut, the species code and product code (Tables 1 and 2 to part 679).

For CR crab, the species code and product code (Tables 1 and 2 to 50 CFR part 680).

Do not record on PTR
Products identified by the
Product codes 41, 42, 98, or 99.

Species weight.

Use only if recording 2 or more species with 2 or more product types contained within the same production unit. Enter the actual scale weight of each product of each species to the nearest kilogram or pound (indicate which).

If not applicable, enter "n/a" in the species weight column.

If using more than one line to record species in one carton, use a brace "}" to tie the carton information together.

DO NOT USE THIS COLUMN if you are aggregating daily wholesale shipments onto one PTR

DO NOT USE THIS COLUMN if you are shipping the same kind of product made from the same kind of species to one customer.

Number of units.

Total number of production units (blocks, trays, pans, individual fish, boxes, or cartons; if iced, enter number of totes or containers).

Unit weight.

Unit weight (average weight of single production unit as listed in "No. of Units," less packing materials) for each species and product code in kilograms or pounds (indicate which).

Total weight.

Total weight for each species and product code of shipment less packing materials in kilograms or pounds (indicate which).

Total or partial offload.

Use only if a mothership or catcher/processor. The operator must indicate whether fish or fish products are left onboard the vessel (partial offload) after the shipment is complete.

If a partial offload, for the products remaining on board after the transfer, the operator must enter: species code, product code, and total product weight to the nearest kilogram or pound (indicate which) for each product.

To calculate metric tons from pounds:
$$\frac{\text{No. cartons} \times \text{average carton weight (lb)}}{2204.6}$$

To calculate metric tons from kilograms:
$$\frac{\text{No. cartons} \times \text{average carton weight (kg)}}{1,000}$$

PUBLIC REPORTING BURDEN STATEMENT

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including the time for reviewing the instructions, searching the existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Assistant Regional Administrator, Sustainable Fisheries Division, NOAA National Marine Fisheries Service, P.O. Box 21668, Juneau, AK 99802-1668.

PRIVACY ACT STATEMENT

The collection of this information is authorized under the Magnuson-Stevens Fishery Conservation and Management Act, 16 U.S.C 1801 et seq. The Magnuson-Stevens Act requires that conservation and management measures must prevent over fishing while achieving, on a continuing basis, the optimum yield from each fishery. Vessel logbooks are essential tools in the management of fishery resources. Section 303(a)(5) of the Magnuson-Stevens Act specifically identifies the kinds of data to be collected for fishery management plans (FMPs). The Department will use this information for effective fishery management. Disclosure of this information is permitted under the Privacy Act of 1974 (5 U.S.C. Section 552a), to be shared within NMFS offices, in order to coordinate monitoring and management of sustainability of fisheries and protected resources, as well as with the applicable State or Regional Marine Fisheries Commissions and International Organizations. Disclosure of this information is also subject to all of the published routine uses as identified in the COMMERCE/NOAA-6, Fishermen's Statistical Data. Submission is mandatory for those persons falling under the requirements of 50 CFR 679.5. If the information is not provided, enforcement action may result.

ADDITIONAL INFORMATION

Before completing this form, please note the following: 1) Notwithstanding any other provision of law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number; 2) This information is mandatory and is required to manage commercial fishing efforts under 50 CFR part 679 and under section 402(a) of the Magnuson-Stevens Act (16 U.S.C. 1801, *et seq.*); 3) Responses to this information request are confidential under section 402(b) of the Magnuson-Stevens Act. They are also confidential under NOAA Administrative Order 216-100, which sets forth procedures to protect confidentiality of fishery statistics.

Instructions
U.S. VESSEL ACTIVITY REPORT (VAR)

REQUIREMENTS

Fish or fish product onboard.

Except as noted below, the operator of a catcher vessel greater than 60 ft (18.3 m) length overall (LOA), a catcher/processor, or a mothership required to hold a Federal fisheries permit (FFP) issued under 50 CFR part 679 and carrying fish or fish product onboard must complete and submit a VAR by fax to NOAA Fisheries Office for Enforcement (OLE) at 907-586-7313 or electronic file to enf.dataclerk@noaa.gov before the vessel crosses the seaward boundary of the Exclusive Economic Zone (EEZ) off Alaska or crosses the U.S.-Canadian international boundary between Alaska and British Columbia.

Combination of non-IFQ groundfish with IFQ halibut, CDQ halibut, IFQ sablefish or CR crab.

If a vessel is carrying non-Individual Fishing Quota (IFQ) groundfish and IFQ halibut, Western Alaska Community Development Quota (CDQ) halibut, IFQ sablefish or Crab Rationalization Program (CR) crab, the operator must submit a VAR in addition to an IFQ Departure Report required by § 679.5(l)(4).

Combination of non-IFQ groundfish with IFQ halibut or IFQ sablefish. If a vessel less than or equal to 60 ft (18.3 m) LOA harvested fish using longline pot gear in the GOA and has a combination of non-IFQ groundfish, IFQ sablefish or IFQ halibut product onboard, the operator must submit a VAR as described at §679.5(k) in addition to an IFQ departure report required by paragraph §679.5(l)(4) of this section.

Exemption: IFQ Departure Report.

A VAR is not required if a vessel is carrying only IFQ halibut, CDQ halibut, IFQ sablefish, or CR crab onboard and the operator has submitted an IFQ Departure Report required by § 679.5(l)(4).

Revised VAR.

If fish or fish products are landed at a port other than the one specified on the VAR, the operator must submit a revised VAR showing the actual port of landing before any fish are offloaded.

Assistance.

If you need assistance in completing a VAR or need additional information:

Call: 800-304-4846 (option 1)

Fax: 907-586-7313

e-mail: enf.dataclerk@noaa.gov

INFORMATION REQUIRED

Whether original or revised VAR.

If VAR is the first one sent for a given day, check “Original Report.” If VAR is a revision to a previously sent VAR, check “Revised Report.”

Vessel

Name of vessel and FFP number or RCR permit number.

Type of vessel (whether catcher vessel, catcher/processor, or mothership).

Representative

Name, daytime telephone number (including area code), and fax number and COMSAT number (if available) of representative.

TRIP INFORMATION

Return report.

“Return” means returning to Alaska. If the vessel is crossing the seaward boundary of the EEZ off Alaska or crossing the U.S.- Canadian international boundary between Alaska and British Columbia into U.S. waters, indicate a “return” report and enter:

Intended Alaska port of landing (see Table 14a to 50 CFR part 679);

Estimated date and time (hour and minute, Greenwich Mean Time) the vessel will cross the boundary; and

Estimated position coordinates in latitude and longitude where the vessel will cross.

Depart report.

“Depart” means leaving Alaska. If the vessel is crossing the seaward boundary of the EEZ off Alaska and moving out of the EEZ or crossing the U.S.-Canadian international boundary between Alaska and British Columbia and moving into Canadian waters, indicate a “depart” report and enter:

Intended U.S. port of landing or country other than the United States (see Table 14b to part 679).

Estimated date and time (hour and minute Greenwich Mean Time) the vessel will cross the boundary; and

Estimated position coordinates in latitude and longitude where the vessel will cross.

The Russian Zone.

Indicate whether the vessel is returning from fishing in the Russian Zone or is departing to fish in the Russian Zone.

FISH OR FISH PRODUCT ONBOARD THE VESSEL WHEN CROSSING THE EEZ OFF ALASKA OR U.S. INTERNATIONAL BOUNDARY.

For all fish or fish products (including non-groundfish) on board the vessel, enter:

Harvest Zone.

Enter the harvest zone where Fish were harvested.

VAR Harvest Zones	
A1	BSAI EEZ
A2	GOA EEZ
B	State waters of Alaska
C	State waters other than Alaska
D	Donut Hole (the international waters of the Bering Sea outside the limits of the EEZ and Russian economic zone as depicted on the current edition of NOAA chart INT 813 Bering Sea (Southern Part))
F	Foreign waters other than Russia
I	International waters other than Donut Hole and Seamounts
R	Russian waters
S	Seamounts in international waters
U	U.S. EEZ other than Alaska

Species Code.

Enter the species code for each product. If no species code is listed for the landed fish, write in the "common" name for that fish species (*e.g.*, swordfish).

Product Code.

Enter the product code for each product. Use the species and product codes presented in Table 1 and Table 2 to part 679, respectively.

Product Weight.

Enter the fish product weight of products in pounds or to the nearest 0.001 mt (2.20 lb). Circle pounds or 0.001 mt.

SUPPLEMENTARY INFORMATION: Notices were published in the **Federal Register** on the dates listed below that requests for a permit or permit amendment had

been submitted by the below-named applicants. To locate the **Federal Register** notice that announced our receipt of the application and a

complete description of the research, go to www.regulations.gov and search on the permit number provided in the table below.

File No.	RIN	Applicant	Receipt of application Federal Register notice	Permit or amendment issuance date
16325-01	0648-XB042	Jooke Robbins, Ph.D., Center for Coastal Studies, 5 Holway Avenue, Provincetown, MA 02567.	77 FR 12244; February 29, 2012.	August 16, 2017.
19425-01	0648-XE009	Melissa McKinney, Ph.D., University of Connecticut, 3107 Horsebarn Hill Road, U-4210, Storrs, CT 06269.	82 FR 29277; June 28, 2017.	August 17, 2017.
19655	0648-XF085	Adam Pack, Ph.D., University of Hawaii at Hilo, 200 West Kawili Street, Hilo, HI 96720.	82 FR 3727; January 12, 2017.	August 3, 2017.
20315	0648-XF215	Kristen Hart, Ph.D., U.S. Geological Survey, Southeast Ecological Science Center, 3321 College Avenue, Davie, FL 33314.	82 FR 11181; February 21, 2017.	August 11, 2017.

In compliance with the National Environmental Policy Act of 1969 (42 U.S.C. 4321 *et seq.*), a final determination has been made that the activities proposed are categorically excluded from the requirement to prepare an environmental assessment or environmental impact statement.

As required by the ESA, as applicable, issuance of these permit was based on a finding that such permits: (1) Were applied for in good faith; (2) will not operate to the disadvantage of such endangered species; and (3) are consistent with the purposes and policies set forth in Section 2 of the ESA.

Authority: The requested permits have been issued under the Marine Mammal Protection Act of 1972, as amended (16 U.S.C. 1361 *et seq.*), the regulations governing the taking and importing of marine mammals (50 CFR part 216), the Endangered Species Act of 1973, as amended (ESA; 16 U.S.C. 1531 *et seq.*), and the regulations governing the taking, importing, and exporting of endangered and threatened species (50 CFR parts 222-226), as applicable.

Dated: September 13, 2017.

Julia Harrison,

Chief, Permits and Conservation Division, Office of Protected Resources, National Marine Fisheries Service.

[FR Doc. 2017-19846 Filed 9-18-17; 8:45 am]

BILLING CODE 3510-22-P

DEPARTMENT OF COMMERCE

National Oceanic and Atmospheric Administration

Proposed Information Collection; Comment Request; Alaska Region Logbook Family of Forms

AGENCY: National Oceanic and Atmospheric Administration (NOAA), Commerce.

ACTION: Notice.

SUMMARY: The Department of Commerce, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the Paperwork Reduction Act of 1995.

DATES: Written comments must be submitted on or before November 20, 2017.

ADDRESSES: Direct all written comments to Jennifer Jessup, Departmental Paperwork Clearance Officer, Department of Commerce, Room 6616, 14th and Constitution Avenue NW., Washington, DC 20230 (or via the Internet at prcomments@doc.gov).

FOR FURTHER INFORMATION CONTACT: Requests for additional information or copies of the information collection instrument and instructions should be directed to Vernon Shoemaker, (907) 586-7228.

SUPPLEMENTARY INFORMATION:

I. Abstract

This request is for a revision/extension of a currently approved information collection.

The Magnuson-Stevens Fishery Conservation and Management Act 16 U.S.C. 1801 *et seq.* authorizes the North Pacific Fishery Management Council to prepare and amend fishery management plans for any fishery in waters under its jurisdiction. National Marine Fisheries Service, Alaska Region (NMFS) manages (1) the crab fisheries in the Exclusive Economic Zone waters off the coast of Alaska under the Fishery Management Plan for Bering Sea and Aleutian Islands Crab, (2) groundfish under the Fishery Management Plan for the Groundfish of the Bering Sea and Aleutian Islands Management Area, and (3) groundfish

under the Fishery Management Plan for Groundfish of the Gulf of Alaska. The International Pacific Halibut Commission (IPHC) and NMFS manage fishing for Pacific halibut (*Hippoglossus stenolepis*) through regulations established under the authority of the Northern Pacific Halibut Act of 1982. The IPHC promulgates regulations governing the halibut fishery under the Convention between the United States and Canada for the Preservation of the Halibut Fishery of the Northern Pacific Ocean and Bering Sea.

Vessels required to have a Federal Fisheries Permit are issued free daily fishing logbooks (DFLs) for harvesters and daily cumulative production logbooks (DCPL) for processors to record groundfish, Crab Rationalization Program crab, Individual Fishing Quota (IFQ) halibut, IFQ sablefish, Western Alaska Community Development Quota Program halibut, and prohibited species catch information. Catcher vessels under 60 ft (18.3 m) length overall are not required to maintain DFLs. Multiple self-copy logsheets within each logbook are available for distribution to the harvester, processor, observer program, and NOAA Office for Law Enforcement. The longline or pot gear logbooks have an additional logsheet for submittal to the IPHC.

As electronic logbooks become available, paper logbooks are discontinued and removed from this collection. The forms and DFL and DCPL logsheets may be viewed on the NMFS Alaska Region Home Page at <https://alaskafisheries.noaa.gov/fisheries/rr-log>.

In addition to the logbooks, this collection includes the check-in/check-out reports for shoreside processors and motherships, the product transfer report, and the U.S. vessel activity report.

The information collection currently approved under OMB Control Number

0648–0743 (Alaska Notification of Intent to Process Aleutian Islands Pacific Cod) will be merged into this collection. Under that collection, the City Manager of Adak and the City Administrator of Atka notify NMFS of their city's intent to process Pacific cod in the upcoming year.

II. Method of Collection

Paper logbooks and paper and electronic reports are required from participants. Methods of submittal include mail, Internet, and facsimile transmission of paper forms.

The notification from the City Manager of Adak and the City Administrator of Atka of their city's intent to process Pacific cod must be submitted by certified mail through the United States Postal Service.

III. Data

OMB Control Number: 0648–0213.

Form Number(s): None.

Type of Review: Regular submission (revision/extension of a current information collection).

Affected Public: Individuals or households; business or other for-profit organizations.

Estimated Number of Respondents: 606.

Estimated Time per Response: 35 minutes per active response and 5 minutes per inactive response for Catcher Vessel Longline and Pot Gear DFL; 18 minutes for active response and 5 minutes for inactive response for Catcher Vessel Trawl Gear DFL; 7 minutes for Mothership Check-in/Check-out Report; 50 minutes per active response and 5 minutes per inactive response for Catcher/processor Longline and Pot Gear DCPL; 5 minutes for Shoreside Processor Check-in/Check-out Report; 20 minutes for Product Transfer Report; 14 minutes for Vessel Activity Report; and 30 minutes for Notification of Intent to Process Aleutian Islands Pacific Cod (currently approved under 0648–0743).

Estimated Total Annual Burden Hours: 15,692 hours.

Estimated Total Annual Cost to Public: \$9,536 in recordkeeping/reporting costs.

IV. Request for Comments

Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden (including hours and cost) of the proposed collection of information; (c) ways to enhance the quality, utility, and

clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology.

Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval of this information collection; they also will become a matter of public record.

Dated: September 14, 2017.

Sarah Brabson,

NOAA PRA Clearance Officer.

[FR Doc. 2017–19887 Filed 9–18–17; 8:45 am]

BILLING CODE 3510–22–P

DEPARTMENT OF COMMERCE

National Oceanic and Atmospheric Administration

RIN 0648–XF657

Atlantic Coastal Fisheries Cooperative Management Act Provisions; General Provisions for Domestic Fisheries; Application for Exempted Fishing Permits

AGENCY: National Marine Fisheries Service (NMFS), National Oceanic and Atmospheric Administration (NOAA), Commerce.

ACTION: Notice; request for comments.

SUMMARY: The Assistant Regional Administrator for Sustainable Fisheries, Greater Atlantic Region, NMFS, has made a preliminary determination that an Exempted Fishing Permit (EFP) renewal application from the Commercial Fisheries Research Foundation (CFRF) contains all of the required information and warrants further consideration. This permit would exempt participating commercial fishing vessels from Federal lobster escape vent, trap limit, and trap tag regulations, as well as restrictions on temporary possession of egg-bearing and v-notched female and sublegal-sized juvenile lobsters, to facilitate research on the abundance and distribution of juvenile American lobster and Jonah crab along the northwest Atlantic coast. Regulations under the Magnuson-Stevens Fishery Conservation and Management Act and the Atlantic Coastal Fisheries Cooperative Management Act require publication of this notification to provide interested parties the opportunity to comment on applications for proposed Exempted Fishing Permits.

DATES: Comments must be received on or before October 4, 2017.

ADDRESSES: You may submit written comments by any of the following methods:

- *Email:* NMFS.GAR.EFP@noaa.gov. Include in the subject line “Comments on CFRF Lobster Study Fleet EFP.”

- *Mail:* John K. Bullard, Regional Administrator, NMFS, Greater Atlantic Regional Fisheries Office, 55 Great Republic Drive, Gloucester, MA 01930. Mark the outside of the envelope “Comments on CFRF Lobster Study Fleet EFP.”

- *Fax:* (978) 281–9135.

FOR FURTHER INFORMATION CONTACT:

Cynthia Hanson, Fishery Management Specialist, 978–281–9180, Cynthia.Hanson@noaa.gov.

SUPPLEMENTARY INFORMATION:

The Commercial Fisheries Research Foundation submitted a complete application to renew an existing Exempted Fishing Permit on August 10, 2017, to conduct fishing activities that the regulations would otherwise restrict. The EFP would authorize 18 vessels to conduct a study using ventless traps to survey the abundance and distribution of juvenile American lobster and Jonah crab in regions and times of year not covered by traditional surveys. Overall, this EFP proposes to use a total of 54 ventless lobster traps throughout lobster management areas 2, 3, 4, and 5; covering statistical areas 514, 515, 521, 522, 525, 526, 533, 534, 537, 538, 539, 541, 542, 543, 561, 562, 613, 615, 616, 622, 623, 624, 626, 627, 628, 629, 632, 633, 634, 636, 637, 638, and 640. Maps depicting these areas are available on request. The study is designed to aid and inform management by addressing the questions of changing reproduction and recruitment dynamics of lobster, and developing a foundation of knowledge for the emergent Jonah crab fishery.

Funding for this study has been awarded through the Campbell Foundation and the Saltonstall-Kennedy Grants Program (Grant #NA17NMF4270208). For this research, CFRF is requesting exemptions from the following Federal lobster regulations:

1. Gear specification requirements in 50 CFR 697.21(c) to allow for closed escape vents and smaller trap mesh and entrance heads;

2. Trap limit requirements, as listed in § 697.19, for areas 2, 3, 4 and 5, to be exceeded by 3 additional traps per fishing vessel for a total of 54 additional traps;

3. Trap tag requirements, as specified in § 697.19(j), to allow for the use of untagged traps (though each