

NOTICE OF OFFICE OF MANAGEMENT AND BUDGET ACTION

Date 04/19/2012

Department of Commerce  
National Oceanic and Atmospheric Administration  
FOR CERTIFYING OFFICIAL: Simon Szykman  
FOR CLEARANCE OFFICER: Diana Hynek

In accordance with the Paperwork Reduction Act, OMB has taken action on your request received 04/10/2012

ACTION REQUESTED: No material or nonsubstantive change to a currently approved collection  
TYPE OF REVIEW REQUESTED: Regular  
ICR REFERENCE NUMBER: 201203-0648-010  
AGENCY ICR TRACKING NUMBER:  
TITLE: Northeast Region Permit Family of Forms  
LIST OF INFORMATION COLLECTIONS: See next page

OMB ACTION: Approved without change  
OMB CONTROL NUMBER: 0648-0202  
The agency is required to display the OMB Control Number and inform respondents of its legal significance in accordance with 5 CFR 1320.5(b).

EXPIRATION DATE: 04/30/2013 DISCONTINUE DATE:

BURDEN:	RESPONSES	HOURS	COSTS
Previous	209,491	29,586	6,273,429
New	210,041	29,632	6,273,429
Difference			
Change due to New Statute	0	0	0
Change due to Agency Discretion	550	46	0
Change due to Agency Adjustment	0	0	0
Change Due to Potential Violation of the PRA	0	0	0

TERMS OF CLEARANCE:

OMB Authorizing Official: Kevin F. Neyland  
Deputy Administrator,  
Office Of Information And Regulatory Affairs

List of ICs

IC Title	Form No.	Form Name	CFR Citation
Gillnet Designations/Requests for Tags	NA, NA	Gillnet Tag Order Form, Gillnet Tag Replacement Form	
Vessel permit application and renewal	NA, NA	Federal Fisheries Vessel Permit Application - Renewal, Federal Fisheries Vessel Permit Application - Initial	
Replacement/upgrade, permit history retention, vessel specification verification, unseaworthy vessel (proof of loss)	NA	Application for vessel replacement, upgrade and confirmation of permit history	
Herring vessels - bycatch notification of landing to Office of Law Enforcement			50 CFR 648.14
Midwater Trawl Exemption Request			50 CFR 648.80
LOA for WGOM and Cashes Ledge Closed Area Charter/Party Exemption Certificate			50 CFR 648.80
Summer Flounder Small-Mesh Exemption			50 CFR 648.104
Purse Seine Exemption			50 CFR 648.80
Cultivator Shoals Whiting and Nantucket Shoals Dogfish Exemptions			50 CFR 648.80
Vessels Standing by Entangled Whales - Notification			50 CFR 648.14
DAS Credit for Standing By Entangled Whale	NA	DAS credit request form	50 CFR 648.14
Raised Footrope Trawl Whiting Fishery Exemption (Sept 1 - Dec 31)			50 CFR 648.80
Monkfish Southern Fishery Management Area Landing Limit and Minimum Fish Size Exemption			50 CFR 648.94
VMS/Call-In Requirements - MS, Monkfish vessels days out of fishery; depart/landing for monkfish and occasional sea scallop vessels	NA	VMS call-in addition of question about landing an extra monkfish	50 CFR 648

List of ICs

IC Title	Form No.	Form Name	CFR Citation
Expedited submission of proposed SAPs			50 CFR 648.85
NE Multispecies VMS Power Down Exemption	NA	VMS Power Down Exemption Request Form	50 CFR 648.10
NE Multispecies Days at Sea Transfer Program	NA	Application to Permanently Transfer NE Multispecies Days at Sea	
Multispecies Area and DAS Declaration - Groundfish vessels fishing under an NE Multispecies DAS			50 CFR 648.10
NE Multispecies Proposed Sector Allocation			50 CFR 648
Northeast Region Dealer Permitting - Initial Permit and Renewal	NA, NA	Dealer Permit Application Form - Renewal, Federal Northeast Seafood Dealer -Initial Dealer Permit Application	
VMS proof of installation and confirmation of VMS connectivity with OLE (for 550 vessels per year), plus costs of installation, maintenance and automated polling	NA	VMS Certification of Activation	50 CFR 648.14
Foreign fishing vessels arrival/departure from EEZ notification			50 CFR 300.140
Foreign fishing vessel VMS purchase, installation/maintenance and position reporting costs and certification responses and costs	NA	VMS Certification of Installation	50 CFR 300.140
Area and DAS Declaration: Gulf of Maine Differential Days at Sea Area Heaving-To Declaration			50 CFR 648.10
Vessel operator permit application - initial and renewal	NA, NA	Vessel operator permit application - initial, Vessel Operator Application - Renewal	
SNE Little Tunny Gillnet and Winter Flounder State Waters Exemptions			50 CFR 648.80
State Waters Sea Scallop Exemption			50 CFR 648.80

List of ICs

IC Title	Form No.	Form Name	CFR Citation
NAFO Regulatory Area Request (exemption)			50 CFR 648.80
GOM/Nantucket Lightship Party/Charter Exemption			50 CFR 648.81
Change in Multipspecies Permit Category, Transiting to Another Port and Transfer at Sea			50 CFR 648.10
Lobster Area Designation and Requests for Trap Tags	NA, NA	Lobster trap tag replacement request form, Lobster Trap Tag Request Form	
Lobster Area 5 Waiver			50 CFR 697.26
State Quota Transfers			50 CFR 648.100, 648.160
Monkfish Fishery Days at Sea VMS Declaration			50 CFR 648.94
LOA for declaring that a vessel intends to fish south of the Gulf of Maine (GOM) Regulated Mesh Area			50 CFR 648.86
Herring VMS catch report			50 CFR 648.7
Herring vessel request for transfer at sea LOA			50 CFR 648.13
Herring Carrier LOA request			50 CFR 648.4
DAS for cancelled trip with new DAS request form	NA	DAS Credit Request Form	
VMS notification for coordination of monitored landing event, pre DAS credit request for cancelled trip			50 CFR 648.53
Vessel owner single-letter option	NA	Mailing option change request form	

**JUSTIFICATION FOR CHANGE  
NORTHEAST REGION PERMIT FAMILY OF FORMS  
OMB CONTROL NO. 0648-0202**

National Marine Fisheries Service (NMFS) is proposing a change to the 0648-0202 family of forms to add a new information collection for federally permitted vessels. This information collection will provide vessel owners with the option to reduce duplicate letters they receive if they own more than one boat with the same address. This change applies only to our general Permit Holder Letters that are sent to active permit holders. It does not change how we generate and mail permit specific information, such as applications, individual fishing quotas, and landings information. There will be 25 hours of burden added and no additional public cost burden associated with this change.

The Northeast Regional Office (NERO) is redesigning their address profile system that would enable vessel owners to receive a single notice for our general Permit Holder Letter mailings. This option should decrease the amount of mail generated by NERO and reduce the amount of redundant mail received by industry. In addition, a program is being created that will provide vessel owners with the option to go “paperless” and receive all communications from the NERO electronically through email. However, the NERO does not currently have the permission from the vessel owner to consolidate their mailings into a single letter. This change request adds an optional form for vessels to request a change to their mailing options as part of the Federal Northeast Vessel Permit Application and Renewal Forms in 0648-0202 family of forms.

Currently, there are approximately 500 businesses and documentation services that receive mail for more than one vessel at their address. The total number of vessels that this would impact is about 1,250. In addition, new owners, if they have multiple vessels, will be asked to submit the mailing option form. It is expected to take the 500 businesses 5 minutes each to complete the vessel mailing option form, for a total of 42 hours (2,500 minutes), and an additional 50 businesses as they sign up, 4 hours. Businesses that opt into this program will not be required to complete the form each year. For businesses/permit holders that remain in the single letter program, completing the enrollment form for the single letter option will be a one-time event and thus not require an annual selection.

The 0648-0202 burden table will be modified as shown below (additions in red):

	# of Entities	Items per Entity	Total # of Items	Response Time (min)	Total Burden (hours)	Cost to Public
<b>Dealer Emails</b>						
Initial Establishment	500	1	500	5	42	\$0
Continuing Updates	50	1	50	5	4	\$0

## PAPERWORK REDUCTION ACT CHANGE WORKSHEET

Agency/Subagency	OMB Control Number  _____ - _____	
<i>Enter only items that change</i>		
	Current record	New record
Agency form number (s)		
Annual reporting and recordkeeping hour burden		
Number of respondents		
Total annual responses		
Percent of these responses collected electronically	%	%
Total annual hours		
Difference		
Explanation of difference		
Program change		
Adjustment		
Annual reporting and recordkeeping cost burden (in thousands of dollars)		
Total annualized Capital/Startup costs		
Total annual costs (O&M)		
Total annualized cost requested		
Difference		
Explanation of difference		
Program change		
Adjustment		
Other changes**		
Signature of Senior Official or designee:	Date:	For OIRA Use  _____ _____

\*\* This form cannot be used to extend an expiration date.



United States Department of Commerce  
National Oceanic and Atmospheric Administration  
National Marine Fisheries Service  
Northeast Region  
55 Great Republic Drive  
Gloucester, MA 01930

## Option to reduce your mail

Dear Federal Northeast Permit Holder:

### **Why are we writing to you?**

We have received requests from vessel owners asking us to eliminate the duplicate letters we send if they have more than one permitted vessel. With your response to this letter, you can help us reduce these redundant letters.

Currently, we send letters to every permitted vessel or dealer when we notify the fishing industry of management changes and other important information. The result is that you may receive multiple copies of the same letter at your address for each boat you own.

### **How will this change the letters I receive?**

This change applies only to our letters that announce news of general interest to vessel owners as a group. It does not change how we generate and mail information specific to you, such as permit applications, individual fishing quotas, and landings information. If you choose to receive a single letter at your address for our general mailings, it will not affect your notices that contain information specific to your vessel.

We will not change your current mailing options unless you submit the enclosed form. Therefore, if you want to continue to receive a letter for each of your permitted vessels, you do not need to respond to this letter.

### **How do I sign up to reduce my mail?**

We have enclosed a form that lists the currently permitted vessels from our database with the address listed above. **If you wish to change your mailing options and receive a single letter for these vessels, please follow these steps:**

- Complete the enclosed form
- Make a copy for yourself
- Mail or fax the form to the Permit Office

We plan to implement this change on xx/xx/ 2012, so there will be no change until that date. We will send you a confirmation notice that your request has been processed and the changes to your mailing options have been made. Once your mailing option has changed to the single letter option, you may, at any time, request in writing to have it changed back to multiple letters.

If you have any questions, please contact the Northeast Permit Office at (978) 282-8438.

Sincerely,

Ted Hawes  
Operations Manager  
Northeast Region Permit Office



National Marine Fisheries Service  
Northeast Regional Office



## Mailing Option Change Request Form

OWNER  
STRT1  
STRT2  
CITY, ST, ZIP

If you would like to receive a single letter for our general Permit Holder Letter mailings, please complete this form and fax or mail it to:

National Marine Fisheries Service  
Northeast Region Permit Office  
55 Great Republic Drive  
Gloucester, MA 01930

Fax: (978) 281-9161  
Phone: (978) 282-8438

This table contains the currently permitted vessels from our database that have the same mailing address. If you choose the single letter mailing option below, you will only receive one general permit holder letter for all of these vessels.

	Vessel Name	Permit Number	Documentation / State Registration Number
1	VES_NAME	VP_NUM	HULL_ID
2	VES_NAME	VP_NUM	HULL_ID
3	VES_NAME	VP_NUM	HULL_ID
4	VES_NAME	VP_NUM	HULL_ID

By checking this box, I am electing to receive only one copy of the National Marine Fisheries Service's general Permit Holder Letters for the vessels and address listed above. I also understand that any fishing vessel that is added to this address in the future will be grouped with these vessels to receive a single letter.

Please note that this does not change how we generate and mail permit information specific to you, such as permit applications, individual fishing quotas, and landings information for each of your vessels.

Applicant's Name and Signature
<p>I, the undersigned, am the owner or legally authorized agent of the owner of the vessels named above. I affirm, subject to the penalties provided in 18 USC 1001, that all information that I have given in obtaining this permit is true and correct.</p> <p>Print Name: _____</p> <p>Signature: _____ Date: _____</p>