

PAPERWORK REDUCTION ACT SUBMISSION

Please read the instructions before completing this form. For additional forms or assistance in completing this form, contact your agency's Paperwork Clearance Officer. Send two copies of this form, the collection instrument to be reviewed, the supporting statement, and any additional documentation to: Office of Information and Regulatory Affairs, Office of Management and Budget, Docket Library, Room 10102, 725 17th Street NW, Washington, DC 20503.

1. Agency/Subagency originating request	2. OMB control number b. <input type="checkbox"/> None a. _____ - _____
3. Type of information collection (<i>check one</i>) a. <input type="checkbox"/> New Collection b. <input type="checkbox"/> Revision of a currently approved collection c. <input type="checkbox"/> Extension of a currently approved collection d. <input type="checkbox"/> Reinstatement, without change, of a previously approved collection for which approval has expired e. <input type="checkbox"/> Reinstatement, with change, of a previously approved collection for which approval has expired f. <input type="checkbox"/> Existing collection in use without an OMB control number For b-f, note Item A2 of Supporting Statement instructions	4. Type of review requested (<i>check one</i>) a. <input type="checkbox"/> Regular submission b. <input type="checkbox"/> Emergency - Approval requested by _____ / _____ / _____ c. <input type="checkbox"/> Delegated
7. Title	5. Small entities Will this information collection have a significant economic impact on a substantial number of small entities? <input type="checkbox"/> Yes <input type="checkbox"/> No
8. Agency form number(s) (<i>if applicable</i>)	6. Requested expiration date a. <input type="checkbox"/> Three years from approval date b. <input type="checkbox"/> Other Specify: _____ / _____
9. Keywords	
10. Abstract	
11. Affected public (<i>Mark primary with "P" and all others that apply with "x"</i>) a. ___ Individuals or households d. ___ Farms b. ___ Business or other for-profit e. ___ Federal Government c. ___ Not-for-profit institutions f. ___ State, Local or Tribal Government	12. Obligation to respond (<i>check one</i>) a. <input type="checkbox"/> Voluntary b. <input type="checkbox"/> Required to obtain or retain benefits c. <input type="checkbox"/> Mandatory
13. Annual recordkeeping and reporting burden a. Number of respondents _____ b. Total annual responses _____ 1. Percentage of these responses collected electronically _____ % c. Total annual hours requested _____ d. Current OMB inventory _____ e. Difference _____ f. Explanation of difference 1. Program change _____ 2. Adjustment _____	14. Annual reporting and recordkeeping cost burden (<i>in thousands of dollars</i>) a. Total annualized capital/startup costs _____ b. Total annual costs (O&M) _____ c. Total annualized cost requested _____ d. Current OMB inventory _____ e. Difference _____ f. Explanation of difference 1. Program change _____ 2. Adjustment _____
15. Purpose of information collection (<i>Mark primary with "P" and all others that apply with "X"</i>) a. ___ Application for benefits e. ___ Program planning or management b. ___ Program evaluation f. ___ Research c. ___ General purpose statistics g. ___ Regulatory or compliance d. ___ Audit	16. Frequency of recordkeeping or reporting (<i>check all that apply</i>) a. <input type="checkbox"/> Recordkeeping b. <input type="checkbox"/> Third party disclosure c. <input type="checkbox"/> Reporting 1. <input type="checkbox"/> On occasion 2. <input type="checkbox"/> Weekly 3. <input type="checkbox"/> Monthly 4. <input type="checkbox"/> Quarterly 5. <input type="checkbox"/> Semi-annually 6. <input type="checkbox"/> Annually 7. <input type="checkbox"/> Biennially 8. <input type="checkbox"/> Other (describe) _____
17. Statistical methods Does this information collection employ statistical methods <input type="checkbox"/> Yes <input type="checkbox"/> No	18. Agency Contact (person who can best answer questions regarding the content of this submission) Name: _____ Phone: _____

19. Certification for Paperwork Reduction Act Submissions

On behalf of this Federal Agency, I certify that the collection of information encompassed by this request complies with 5 CFR 1320.9

NOTE: The text of 5 CFR 1320.9, and the related provisions of 5 CFR 1320.8(b)(3), appear at the end of the instructions. *The certification is to be made with reference to those regulatory provisions as set forth in the instructions.*

The following is a summary of the topics, regarding the proposed collection of information, that the certification covers:

- (a) It is necessary for the proper performance of agency functions;
- (b) It avoids unnecessary duplication;
- (c) It reduces burden on small entities;
- (d) It used plain, coherent, and unambiguous terminology that is understandable to respondents;
- (e) Its implementation will be consistent and compatible with current reporting and recordkeeping practices;
- (f) It indicates the retention period for recordkeeping requirements;
- (g) It informs respondents of the information called for under 5 CFR 1320.8(b)(3):
 - (i) Why the information is being collected;
 - (ii) Use of information;
 - (iii) Burden estimate;
 - (iv) Nature of response (voluntary, required for a benefit, mandatory);
 - (v) Nature and extent of confidentiality; and
 - (vi) Need to display currently valid OMB control number;
- (h) It was developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected (see note in Item 19 of instructions);
- (i) It uses effective and efficient statistical survey methodology; and
- (j) It makes appropriate use of information technology.

If you are unable to certify compliance with any of the provisions, identify the item below and explain the reason in Item 18 of the Supporting Statement.

Signature of Senior Official or designee

Date

Agency Certification (signature of Assistant Administrator, Deputy Assistant Administrator, Line Office Chief Information Officer, head of MB staff for L.O.s, or of the Director of a Program or StaffOffice)

Signature

Date

Signature of NOAA Clearance Officer

Signature

Date

SUPPORTING STATEMENT
EVALUATIONS OF COASTAL ZONE MANAGEMENT ACT PROGRAMS: STATE
COASTAL MANAGEMENT PROGRAMS AND NATIONAL ESTUARINE RESEARCH
RESERVES
OMB CONTROL NO. 0648-xxxx

A. JUSTIFICATION

1. Explain the circumstances that make the collection of information necessary.

[The Coastal Zone Management Act of 1972, as amended](#) (CZMA; 16 U.S.C. 1451 *et seq.*) requires that state coastal management programs (CMPs) and national estuarine research reserves (NERRs or research reserves) that are developed pursuant to the CZMA and approved by the Secretary of Commerce be evaluated periodically. This request is for a new information collection to accomplish those evaluations.

Section 1458 of the CZMA (previously numbered Section 312, which has historically been the number used to refer to the evaluation process and is done here as well) and implementing regulations at 15 CFR 923, Subpart L, require that state CMPs be evaluated concerning the extent to which the state has:

- 1) implemented and enforced the program approved by the Secretary;
- 2) addressed the coastal management needs identified in 16 U.S.C. 1452(2)(A) through (K);
and
- 3) adhered to the terms of any grant, loan, or cooperative agreement funded under the CZMA.

Section 1461(f) of the CZMA and implementing regulations at 15 CFR 921, Subpart E, require that research reserves be evaluated with regard to:

- 1) their operation and management, including education and interpretive activities;
- 2) the research being conducted within the research reserve; and
- 3) adherence to the requirements of section 1458 of the CZMA and procedures set forth in [15 CFR 923](#).

2. Explain how, by whom, how frequently, and for what purpose the information will be used. If the information collected will be disseminated to the public or used to support information that will be disseminated to the public, then explain how the collection complies with all applicable Information Quality Guidelines.

NOAA's Office of Ocean and Coastal Resource Management (OCRM) conducts periodic evaluations of the 34 CMPs and 28 research reserves and produces written findings for each evaluation. Prior to FY2012, evaluations were conducted without using any standard or consistent set of questions and information requests and without PRA approval. Some documents were reviewed prior to a four-five day site visit to each program, when evaluators met with staff and some partners and stakeholders and gathered information during meetings and interviews. Other documents were often reviewed after the site visit. During FY 2012, OCRM conducted no evaluations and spent the year significantly revising the entire CZMA Section 312 evaluation process to reduce the number and duration of evaluation site visits, complete more concise review findings within the CZMA 120-day deadline, and reduce involvement and time

for state program and OCRM staffs. Each CMP and research reserve will be evaluated (and thus need to provide information pursuant to this collection request) approximately once every five (5) years. Partners and stakeholders of a program being evaluated will be asked to provide information during the same timeframe.

As an outcome of this revision process, specific information needs were identified that OCRM must have to evaluate the programs against the requirements of the CZMA. OCRM has access to documents, information and data submitted in cooperative agreement applications, semi-annual performance progress reports, and certain documentation required by the CZMA and implementing regulations. However, additional information from each CMP and research reserve, as well as information from the CMP and research reserve partners and stakeholders with whom each works, is necessary to evaluate against statutory and regulatory requirements. Different information collection subsets are necessary for 1) CMPs, 2) research reserves, 3) partners and stakeholders of CMPs, and 4) partners and stakeholders of research reserves.

The information requests for CMPs and for research reserves identify the statutory and/or regulatory citations for evaluation criteria for which OCRM requires the information to determine a program's compliance during the evaluation.

The information request for coastal management programs contains eight sections:

- Section I, Questions #1 through #11 address the administration, operation, and management of the program, as required by 16 USC §1458(a) and 16 USC §1455(d);
- Section II, Questions #12 through #14 elicit information about the protection of natural resources and coastal habitat, as required by 16 USC §1452 (2)(A);
- Section III, Questions #15 through #17 request information explaining how the CMP addresses coastal hazards and the adverse effects of land subsidence and sea level rise, as required by 16 USC §1452(2)(B) and 16 USC §1452 (2)(K);
- Section IV, Questions #18 through #20 seek information about how the program addresses coastal water quality as required by 16 USC §1452(2)(C);
- Section V, Questions #21 through #24 request information about how the program addresses coastal dependent uses, siting of major facilities, and community development; assistance to support planning, conservation, and management for living marine resources, including aquaculture facilities; and redevelopment of deteriorating urban waterfronts and ports, as required by 16 USC §1452 (2)(D), (J), and (F);
- Section VI, Questions #25 through #27 are designed to obtain information about public access, as required by 16 USC §1452 (2)(E);
- Section VII, Questions #28 through #35 seek information about how the program addresses coordination and simplification for expedited governmental decisionmaking, consultation and coordination with federal agencies, and public and local government

participation in coastal management decisionmaking, as required by 16 USC §1452 (2)(G), (H), and (I);

- Section VIII, Question #36 is an overarching question about the significant accomplishments and challenges the program had or faced during the evaluation period.

The information request for national estuarine research reserves contains eight sections:

- Section I, Questions #1 through #13 address the administration, operations, management, and facilities of the reserve, as required by 16 USC §1458(a), 16 USC §1461(f)(1), and 15 CFR 921.40(b)(1), (3), and (6);
- Section II, Questions #14 through #17 are designed to obtain information about public access, as required by 16 USC §1458(a) and 15 CFR 921.40(b)(4);
- Section III, Questions #18 through #20 seek information about the reserve's land acquisition activities, as required by 16 USC §1458(a) and 15 CFR 921.40(b)(6);
- Section IV, Questions #21 through #30 request information about the research and monitoring carried out at the reserve, as required by 16 USC §1458(a), 16 USC §1461(f)(1), and 15 CFR 921.40(b)(1) and (2);
- Section V, Questions #31 through #36 elicit information about the educational activities of the reserve, as required by 16 USC §1458(a), 16 USC §1461(f)(1), and 15 CFR 921.40(b)(1) and (3);
- Section VI, Questions #37 through #40 are designed to obtain information about the reserve's Coastal Training Program, as required by 16 USC §1458(a), 16 USC §1461(f)(1), and 15 CFR 921.40(b)(1) and (2);
- Section VII, Questions #41 through #44 address the reserve's responsibilities for stewardship of the reserve resources, including resource protection, manipulation, and restoration, as required by 16 USC §1458(a) and 15 CFR 921.40(b)(1) and (7);
- Section VIII, Question #45 is an overarching question about the significant accomplishments and challenges the reserve had or faced during the evaluation period.

The information request for partners and stakeholders of the CMPs is in the form of a survey and solicits opinions about:

Questions #1, #17, and #18 – general management of the state's coastal zone, recommendations for improvement, and any other thoughts to share;

Questions #2 through #5 – strengths, accomplishments, weaknesses, and challenges of the CMP;

Questions #6 through #9 – working relationships and collaborations with the CMP;

Questions #10 through #12 – the effectiveness of, and concerns about, the federal consistency process;

Questions #13 through #16 – the effectiveness of, and concerns about, the state permitting process in the coastal zone.

All of the opinions and information are being requested to validate information provided by the CMP or provide new information or concerns from an outside perspective.

The information request for partners and stakeholders of the national estuarine research reserves is in the form of a survey and solicits opinions about:

Questions #1, #10, and #11 – addressing priorities of the National Estuarine Research Reserve System, recommendations for improvement, and any other thoughts to share;

Questions #2 through #5 – strengths, accomplishments, weaknesses, and challenges of the reserve;

Questions #6 through #9 – working relationships and collaborations with the reserve.

All of the opinions and information are being requested to validate information provided by the CMP or provide new information or concerns from an outside perspective.

Because each CMP and each research reserve has a unique administrative and programmatic framework to accomplish the requirements of the CZMA, there will be no comparisons or aggregation of information between or among any of the CMPs or research reserves. Even the information in the form of opinions requested from partners and stakeholders for a particular program evaluation will not be aggregated because each coordinates or collaborates with the program from a unique perspective.

The information collected will not be disseminated to the public but will be used to support the evaluation findings, which are available to the public. NOAA's Office of Ocean and Coastal Resource Management will retain control over the information and safeguard it from improper access, modification, and destruction, consistent with NOAA standards for confidentiality, privacy, and electronic information. See response to Question #10 of this Supporting Statement for more information on confidentiality and privacy. The information collected is designed to yield data that meet all applicable information quality guidelines. If NOAA's OCRM should decide to disseminate the information, it will be subject to the quality control measures and pre-dissemination review pursuant to [Section 515 of Public Law 106-554](#).

3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological techniques or other forms of information technology.

CMP and research reserve manager respondents will receive information requests via e-mail, and submittals will be made via e-mail. Some of their information request responses will be in the form of existing documents. Other information provided by them may require multi-page responses. E-mail and attachments accommodate these requests more efficiently than a Web-based survey tool. Partners and stakeholders of CMPs and of reserves will receive a link to a Web-based survey tool (Survey Monkey) and will respond to questions soliciting their opinions through the survey tool. Because these information requests ask for opinions only, these are more easily accommodated by the Web-based Survey Monkey.

4. Describe efforts to identify duplication.

NOAA is the only agency charged with administering the CZMA and with evaluating the state coastal management programs and national estuarine research reserves pursuant to the requirements of the CZMA for ongoing approval and operation of the programs. No other similar information collections were found.

5. If the collection of information involves small businesses or other small entities, describe the methods used to minimize burden.

The CMP and reserve partners and stakeholders are almost entirely representatives of state, local, regional, or inter-state government agencies or entities, and in some cases, universities and non-governmental organizations. In a few instances, a small business or other small entity might have some interaction with a CMP or research reserve. Those businesses or entities (as well as all other partners and stakeholders) will be asked to complete a questionnaire through a Web-based survey tool. Completion of the questionnaire should take approximately 30 minutes, and respondents have approximately 45 days until the deadline for completion.

6. Describe the consequences to the Federal program or policy activities if the collection is not conducted or is conducted less frequently.

NOAA would not be able to determine compliance of a state CMP or research reserve with the requirements of the CZMA and thus could not determine whether program approval and federal financial assistance should be maintained, modified, or withdrawn.

7. Explain any special circumstances that require the collection to be conducted in a manner inconsistent with OMB guidelines.

Not applicable.

8. Provide information on the PRA Federal Register Notice that solicited public comments on the information collection prior to this submission. Summarize the public comments received in response to that notice and describe the actions taken by the agency in response to those comments. Describe the efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported.

A Federal Register Notice published on October 15, 2012 (77 FR 62494) solicited public comments. No comments were received.

Prior to the year-long process to revise the CZMA Section 312 evaluation process, OCRM solicited volunteers from state CMPs and research reserves to participate in a CZMA Evaluations Workgroup to provide input and feedback for the revision of the evaluation process. There were a total of seven CMP and NERR managers who volunteered and participated in the Workgroup. In addition, OCRM engaged external experts and other NOAA staff with expertise in evaluation to provide input into the revision. The Workgroup members provided feedback and comments on the specific information to be obtained during a programmatic Section 312 evaluation, the

availability of that information, the frequency of collection, and provided estimates of time to complete the information requests. These were averaged to provide the estimate of time burden in Question 12 below.

9. Explain any decisions to provide payments or gifts to respondents, other than remuneration of contractors or grantees.

No payments or gifts will be provided to respondents.

10. Describe any assurance of confidentiality provided to respondents and the basis for assurance in statute, regulation, or agency policy.

Responses to information requests and to questions will not be disseminated or published by NOAA OCRM but will be available to the public upon request. It is stated on the forms that the information is part of the public record. However, the identity of a respondent will be protected if the respondent's comments and responses are released.

11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private.

No sensitive questions are asked.

12. Provide an estimate in hours of the burden of the collection of information.

With a total of 62 approved CMPs and research reserves, and in order to evaluate a single program once every five years, up to 13 individual programmatic evaluations will need to be conducted each year. Each year, 13 different CZMA managers will need to respond to the information request, and an average of 35 partners and stakeholders per program will be asked to provide information. Thus, the estimated number of respondents is 468 annually (13 CZMA program managers; 455 partners and stakeholders [35 per CZMA program]).

As explained in the response to Question 8, a total of seven CMP and NERR managers volunteered and participated in the Evaluation Revision Process Workgroup. These managers are representative of all managers who will respond to the information request during their programs' evaluations. The Workgroup members provided feedback and comments on the specific information to be obtained during a programmatic Section 312 evaluation, the availability of that information, the frequency of collection, and provided estimates of time to complete the information requests. Based on their feedback, the average **estimated time per response is 55 hours per CZMA program manager and 30 minutes per partner/stakeholder.**

There are two points worth noting about the 55-hour response time for a manager. First, although 13 managers will respond to the information request each year, a single CZMA program manager will only have to respond once every five years. On an annualized basis for one manager, this is a burden of 11 hours.

Second, beginning in FY14, each coastal management program and reserve that is scheduled to

be evaluated in that year will include a task in its cooperative agreement award that will allow the program to expend award funds toward the participation in and completion of its programmatic Section 312 evaluation.

Based upon the annual number of respondents and estimated time per response, the **estimated total annual burden hours is 943 hours** (715 hours for 13 CZMA program managers; 227.5 (228) hours for 455 partners and stakeholders).

Respondents are likely to be program managers, department heads, and content area specialists within their respective organizations – both within the CZMA programs and within the partners' and stakeholders' organizations. Although there are broad salary ranges by state, regionally, and by type of agency and organization, the average salary is equivalent to a Government Service Pay Grade 12, Step 1 basic hourly rate of \$28.88.

The estimated cost to a program manager to respond to an evaluation information request once every five years is \$1,588.40 (55 hours x \$28.88/hour). Multiplied by 13, the cost is \$20,649.

The cost to a total of 455 partners and stakeholders to respond to a single program evaluation request once every five years is \$6,570 (.5 hour x \$28.88/hour x 455).

Therefore, the estimated annual cost of this information collection is \$27,219.

13. Provide an estimate of the total annual cost burden to the respondents or record-keepers resulting from the collection (excluding the value of the burden hours in Question 12 above).

There is no reporting or recordkeeping cost burden for the respondents, as submissions will be via email or the Web.

14. Provide estimates of annualized cost to the Federal government.

This information collection effort is supported through in-house staff time. The revised CZMA Section 312 evaluation process will require 13 evaluations to be conducted per year. One evaluator will conduct five evaluations per year, so 2.5 evaluators are needed annually to complete 13 evaluations. The OCRM program specialist assigned to work with each CZMA program being evaluated will also participate in the evaluation process, so 13 program specialists will be involved annually.

Under the previous evaluation process, evaluators were primarily CAPS ZA-3 and ZA-4 salaried employees at various pay intervals. Under the revised evaluation process and for this PRA submittal, evaluators are presumed to be salaried at the beginning point of the CAPS ZA-4, Interval 1 scale (\$ 89,033.00). Based on the average of estimates by program evaluators serving on the CZMA Evaluation Workgroup, an evaluator spends approximately 330 hours on a single evaluation. At that salary rate, the annual labor costs for 2.5 evaluators will be \$464,070.75 (hourly rate of \$43.27 x 330 hours x 13 evaluations).

Under the previous evaluation process, program specialists were primarily ZA-3 and ZA-4 salaried employees at various pay intervals. Under the revised evaluation process and for this

PRA submittal, OCRM program specialists are presumed to be salaried at the beginning point of the CAPS ZA-4, Interval 1 scale (\$89,033.00). Based on the average of estimates by program specialists serving on the CZMA Evaluation Workgroup, a specialist spends approximately 60 hours of involvement for a single evaluation. At that salary rate, the annual labor costs for 13 program specialists will be \$33,750.60 (hourly rate of \$43.27 x 60 hours x 13 evaluations).

Under the previous evaluation process, each programmatic evaluation resulted in a four-five day site visit to the state in which the program was located. The average cost of a single site visit was computed to be \$2,200/per person for planning and budgeting purposes. With 16 evaluations conducted per year, each requiring an evaluator and the OCRM specialist assigned to the program being evaluated, travel costs averaged approximately \$70,000. Under the revised evaluation process, only up to two evaluations will require site visits to be conducted per year; each site visit will be one-two days in length, requiring an evaluator and the OCRM program specialist. Assuming an average of \$1,000/person for a one-two day site visit with two people, a maximum of two site visits will result in travel costs of approximately \$4,000.

The entire evaluation process will be implemented electronically, with no administrative staff support, printing, or supply costs.

ANNUALIZED COST TO FEDERAL GOVERNMENT		
ZA-4 evaluators (2.5): \$ 43.27/hour for 330 hours	Number of evaluations: 13	Total evaluator labor costs: \$464,070.75 (464,071)
ZA-4 program specialist: \$43.27/hour for 60 hours	Number of program specialists: 13	Total program specialist labor costs: \$33,750.60 (33,751)
Travel cost/site visit: \$2,000	Number of site visits: 2	Total travel costs: \$4,000.00
TOTAL: \$501,821		

15. Explain the reasons for any program changes or adjustments.

Not applicable. This is a new collection.

16. For collections whose results will be published, outline the plans for tabulation and publication.

The collection results will not be published.

17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons why display would be inappropriate.

Not applicable; not seeking approval.

18. Explain each exception to the certification statement.

NA.

SUPPORTING STATEMENT
EVALUATIONS OF COASTAL ZONE MANAGEMENT ACT PROGRAMS: STATE
COASTAL MANAGEMENT PROGRAMS AND NATIONAL ESTUARINE RESEARCH
RESERVES
OMB CONTROL NO. 0648-xxxx

B. COLLECTIONS OF INFORMATION EMPLOYING STATISTICAL METHODS

NOTE: This information collection does not employ statistical methods. However, two of the four information requests that are a part of this total information request package are in the form of surveys, so according to the OMB guidance for completion of this section, the following responses pertain to those two surveys only. The responses below do not pertain to the information requests for state coastal management program and reserve managers.

1. Describe (including a numerical estimate) the potential respondent universe and any sampling or other respondent selection method to be used. Data on the number of entities (e.g. establishments, State and local governmental units, households, or persons) in the universe and the corresponding sample are to be provided in tabular form. The tabulation must also include expected response rates for the collection as a whole. If the collection has been conducted before, provide the actual response rate achieved.

One of the information requests to a manager whose CZMA program is being evaluated is to provide names and contact information for 12-20 stakeholders and partners with whom the program coordinated or collaborated on projects and activities. The manager should include at least one contact from each of 12 categories, if applicable. The OCRM program specialist who works with the particular CZMA program will also provide names and contact information based on his/her knowledge of the program's partners and stakeholders during the evaluation period. Each year, the respondent universe for the partner/stakeholder surveys will include 455 partners and stakeholders for 13 CZMA programs evaluated annually (an average of 35 partners and stakeholders per program, assuming some overlap between the program manager's and OCRM specialist's submission of names). Because each of the partners and stakeholders chosen to respond to a survey coordinates or collaborates from a unique perspective with the program being evaluated, all will be asked to complete the survey, and OCRM will send reminder e-mails or phone calls to those not responding to achieve as close to a 100% response rate as possible.

2. Describe the procedures for the collection, including: the statistical methodology for stratification and sample selection; the estimation procedure; the degree of accuracy needed for the purpose described in the justification; any unusual problems requiring specialized sampling procedures; and any use of periodic (less frequent than annual) data collection cycles to reduce burden.

No statistical methodology has been applied to stratify either of the two surveys, there will be no sampling, and because the respondents are asked to provide opinions, the degree of accuracy is not relevant. Because each CZMA program will be evaluated approximately every five years, each partner/stakeholder survey will occur only once every five years for the partners and stakeholders of a single program.

3. Describe the methods used to maximize response rates and to deal with nonresponse. The accuracy and reliability of the information collected must be shown to be adequate for the intended uses. For collections based on sampling, a special justification must be provided if they will not yield "reliable" data that can be generalized to the universe studied.

This information collection does not employ statistical methods. The survey has been designed to use the minimum number of questions necessary to solicit the respondent's opinions. Since each of the partners and stakeholders chosen to respond to the survey coordinates or collaborates from a unique perspective with the program being evaluated, there will likely be one or more questions in the survey that do not apply to a particular respondent or which the respondent will not feel qualified to express an opinion. For example, a representative of a non-profit organization may have collaborated with a coastal management program on a particular project but has no involvement in the coastal permitting process. Therefore, the representative need not respond to permit questions. The option not to respond to non-applicable questions is made clear.

The initial contact with the partner/stakeholder survey participants will consist of an e-mail inviting participation, explaining the purpose of the survey, and providing a link to the survey instrument and instructions. The survey participants will have a 45-day period during which to complete the Web-based survey using "Survey Monkey." Because of the unique perspective and collaboration of each partner/stakeholder, OCRM will send a reminder e-mail or phone call to those not responding after 15 days and again after 25 days to achieve as close to a 100% response rate as possible. If the evaluator believes that the opinions of a particular category of partners and stakeholders are essential (based upon other information being gathered during the evaluation), and the identified person or organization has not responded to the survey, the program manager or federal OCRM specialist will be asked to provide another contact name.

4. Describe any tests of procedures or methods to be undertaken. Tests are encouraged as effective means to refine collections, but if ten or more test respondents are involved OMB must give prior approval.

No tests of procedures or methods will be undertaken. Based upon input from the CZMA Evaluation Workgroup (discussed in Question 8 above) and the past experience of OCRM and other NOAA and federal program evaluators, the questions have been developed to obtain information needed for a program evaluation.

5. Provide the name and telephone number of individuals consulted on the statistical aspects of the design, and the name of the agency unit, contractor(s), grantee(s), or other person(s) who will actually collect and/or analyze the information for the agency.

No statistical methods were used in the design of this information collection. At the time of this PRA submission, the people who will conduct evaluations are Kenneth Walker, (301) 563-1157 and Carrie Hall, (301) 563-1135, who are in OCRM's National Policy and Evaluation Division. Each evaluator assigned to conduct a particular program evaluation will administer the survey and use the information as one source to inform those particular program evaluation findings.

Agency contact information:

Kate Barba, Chief

NOAA OCRM National Policy and Evaluation Division

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Silver Spring, MD 20910

301-563-1182

kate.barba@noaa.gov

INFORMATION REQUEST FOR COASTAL MANAGEMENT PROGRAMS

(This request is sent to the state's coastal management program manager. Citations in parentheses are the requirements of the CZMA for which the requested information is needed to evaluate the program's performance and compliance.)

FOR THE EVALUATION PERIOD (MONTH/YEAR THROUGH MONTH/YEAR):

Section I: Administration, Operation, and Management (16 USC §1458(a); 16 USC §1455(d)

1. Provide an organization chart for:
 - (a) the CMP's lead agency, and
 - (b) the CMP.
2. Provide a staffing list for the CMP, including:
 - (a) names and titles of each staff member,
 - (b) full or part-time status of each,
 - (c) source of position funding for each,
 - (d) subject/topic area(s) of work and responsibility for each,
 - (e) loss or gain of positions during the evaluation period, and
 - (f) number of vacant positions with length of each vacancy as of the time of the response to this request.
3. Identify any non-CZMA federal or state match program funding (i.e., other federal, state, and private funding) in the amount of \$25,000.00 or more for each year of the evaluation period by source, amount, and how those funds were used.
4. Identify the composition of any advisory committee or board, frequency of meetings, and the committee's or board's role.
5. If the CMP has a strategic plan, provide a copy and identify how the CMP developed its goals and priorities, including whether it was a public-driven, internal, or hybrid process.
6. In two pages or less, summarize any outreach and education efforts to communicate the value of the state and national coastal management program and coastal resources to the public.
7. The evaluator will contact stakeholders and partners for input into the Section 312 evaluation. Provide the names, e-mail addresses, mailing addresses, and phone numbers for 12-20 stakeholders and partners with whom the CMP coordinated or collaborated on projects and activities. Include at least one contact from each of the following categories, if applicable: other parts of the coastal management program lead state agency; other state agencies; federal agencies; gubernatorial offices and staff; legislative representatives and staff; local government elected officials and staff; regional planning organizations; non-governmental organizations (e.g., chambers of commerce, trade associations); non-profit organizations (e.g., environmental groups); local businesses and industry; the permit-regulated community; and academia.

In a total of two pages or less:

8. Summarize any major changes to program administration, program structure, operation, or management that occurred and any associated impacts or accomplishments.

9. Summarize any issues or challenges the CMP faced in regard to program administration, operation, or management, including grants management. Include influences and factors that have hindered program administration, operation, or management.

In a total of two pages or less:

10. Summarize the CMP's partnership or activities with any reserve(s) in the state, including any major initiatives or projects and their impacts.
11. Summarize the nature of major local, statewide, regional, and/or national partnerships and projects and the role that the CMP has played or is playing in them to achieve and/or complement CMP goals.

Section II: Protection of Natural Resources/Coastal Habitat (16 USC §1452 (2)(A))

In a total of five pages or less:

12. Summarize how the CMP addressed protection of coastal habitat and any changes to relevant state legislation and/or regulations.
13. Summarize the major impacts or accomplishments of the CMP with regard to coastal habitat.
14. Summarize the major challenges the CMP faced in addressing coastal habitat.

(It is not necessary to include information that is in the Section 309 assessment and strategy documents in effect during the evaluation period or that is part of any program changes already submitted to OCRM. The evaluator has access to those documents.)

Section III: Coastal Hazards (16 USC §1452 (2)(B)) and Adverse Effects of Land Subsidence and Sea Level Rise (16 USC §1452 (2)(K))

In a total of five pages or less:

15. Summarize how the CMP addressed coastal hazards and any changes to relevant state legislation and/or regulations.
16. Summarize the major impacts or accomplishments of the CMP with regard to coastal hazards.
17. Summarize the major challenges the CMP faced in addressing coastal hazards.

(It is not necessary to include information that is in the Section 309 assessment and strategy documents in effect during the evaluation period or that is part of any program changes already submitted to OCRM. The evaluator has access to those documents.)

Section IV: Coastal Water Quality (16 USC §1452 (2)(C))

In a total of five pages or less:

18. Summarize how the CMP addressed coastal water quality and any changes to relevant state legislation and/or regulations.
19. Summarize the major impacts or accomplishments of the CMP with regard to coastal water quality.
20. Summarize the major challenges the CMP faced in addressing coastal water quality.

(It is not necessary to include information that is in the Section 309 assessment and strategy documents in effect during the evaluation period or that is part of any program changes already submitted to OCRM. The evaluator has access to those documents.)

Section V: Coastal Dependent Uses, Siting of Major Facilities, and Community Development (16 USC §1452 (2)(D)); and Assistance to Support Planning, Conservation, and Management for Living Marine Resources, including Aquaculture Facilities (16 USC §1452 (2)(J)); and Redevelopment of Deteriorating Urban Waterfronts and Ports (16 USC §1452 (2)(F))

In a total of five pages or less:

21. If the CMP started, continued, or completed any special area management plans (SAMPs) or ocean/Great Lakes plans, please describe the effectiveness to date of the SAMP or ocean/Great Lakes plan in meeting its designed purpose and goals.
22. Summarize how the CMP addressed coastal dependent uses and community development and any changes to relevant state legislation and/or regulations.
23. Summarize the major impacts or accomplishments of the CMP with regard to coastal dependent uses and community development.
24. Summarize the major challenges the CMP faced in addressing coastal dependent uses and community development.

(It is not necessary to include information that is in the Section 309 assessment and strategy documents in effect during the evaluation period or that is part of any program changes already submitted to OCRM. The evaluator has access to those documents.)

Section VI: Public Access (16 USC §1452 (2)(E))

In a total of five pages or less:

25. Summarize how the CMP addressed public access and any changes to relevant state legislation and/or regulations.
26. Summarize the major impacts or accomplishments of the CMP with regard to public access.
27. Summarize the major challenges the CMP faced in addressing public access.

For the three questions above, each response should be two pages or less. It is not necessary to include information that is in the Section 309 assessment and strategy documents in effect during the evaluation period or that is part of any program changes already submitted to OCRM.

Section VII: Coordination and Simplification for Expedited Governmental Decisionmaking (16 USC §1452 (2)(G)); Consultation and Coordination with Federal Agencies (16 USC §1452 (2)(H)); and Public and Local Government Participation in Coastal Management Decisionmaking (16 USC §1452 (2)(I))

In a total of five pages or less:

28. Summarize how the CMP addressed government coordination and decisionmaking and any changes to relevant state legislation and/or regulations.
29. Summarize the major impacts or accomplishments of the CMP with regard to government coordination and decisionmaking.
30. Summarize the major challenges the CMP faced in addressing government coordination and decisionmaking.

(It is not necessary to include information that is in the Section 309 assessment and strategy documents in effect during the evaluation period or that is part of any program changes already submitted to OCRM. The evaluator has access to those documents.)

31. In one page or less, summarize any changes in the roles of state and local governments in managing the coastal zone since the last evaluation that are not addressed in other topic areas.
32. In two pages or less, for the issuance of permits that are part of the state's approved coastal management program, summarize:
 - a. how the CMP collaborated and coordinated with other state and federal permitting agencies;
 - b. how and whether the process of collaboration and coordination worked well;
 - c. any ways to improve collaboration and coordination; and
 - d. any improvements to length of time for permit issuance and to permit processing efficiency.
33. Provide the list of the CMP's enforceable policies and enforceable policy information that the CMP provides to federal agencies and others who request it, and describe how interested parties obtain access to the enforceable policies list.

In a total of four pages or less:

34. Summarize any concerns or issues the CMP had in regard to effective implementation of federal consistency.
35. Summarize the process for incorporating public comments into federal consistency and other decision making.

Section VIII: Overarching

36. In two pages or less, and from the CMP manager's perspective, identify the two - four most significant impacts or accomplishments and the two - four most significant challenges (excluding program administration, operations, or management challenges discussed in item #8) the CMP had or faced during this evaluation period. If any of these are not already discussed in #13, 14, 16, 17, 19, 20, 23, 24, 26, 27, 29, or 30, please summarize them. Include influences and factors that have advanced or hindered the achievement of any CMP goals, objectives or outcomes.

OMB Control # 0648-XXXX, expires month/date/year. OCRM requires this information in order to adequately evaluate the ongoing approval and financial eligibility of CZMA coastal management programs. Public reporting burden for this collection of information is estimated to average 55 hours per response. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Kate Barba, Chief, National Policy and Evaluation Division, OCRM, 1305 East-West Hwy., N/ORM7, Silver Spring, Maryland 20910. This reporting is required under and is authorized under 16 U.S.C. 1458(a). Information submitted will be treated as public records. Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection displays a currently valid OMB Control Number.

INFORMATION REQUEST FOR NATIONAL ESTUARINE RESEARCH RESERVES

(This information request is sent to the state's National Estuarine Research Reserve manager. Citations in parentheses are the requirements of the CZMA for which the requested information is needed to evaluate the reserve's performance and compliance.)

For the evaluation period (month/year through month/year):

Section I: Administration, Operations, Management, and Facilities (16 USC §1458(a); 16 USC §1461(f)(1); 15 CFR 921.40(b)(1), (3), and (6))

1. Provide an organization chart for:
 - (a) the reserve's lead agency, and
 - (b) the reserve.
2. Provide a staffing list for the reserve, including:
 - (a) name and title of each staff member,
 - (b) full or part-time status of each,
 - (c) source of position funding for each,
 - (d) subject/topic area(s) of work and responsibility for each,
 - (e) loss or gain of positions during the evaluation period, and
 - (f) number of vacant positions with length of each vacancy at the time of the response to this request.
3. Identify any non-CZMA federal or state match program funding (i.e., other federal, state, and private funding) in the amount of \$25,000.00 or more for each year of the evaluation period by source, amount, and how those funds were used.
4. Identify the composition of advisory committee(s) or board(s), meeting frequency, and the committee's or board's role.
5. If the reserve management plan is not up-to-date, please describe a plan and timeline for how this is being or will be addressed.
6. In one page or less, summarize how the reserve funds and maintains facilities and note any major changes to reserve facilities and infrastructure.
7. In one page or less, summarize the results and impacts of any geographic information system (GIS) products developed by the reserve and used by partners and reserve staff.
8. In one page or less, summarize how the reserve's research and monitoring, education, coastal training, and stewardship programs and activities are integrated with one another.
9. The evaluator will contact stakeholders and partners for input into the Section 312 evaluation. Provide the names, e-mail addresses, mailing addresses, and phone numbers for 12-20 stakeholders and partners with whom the reserve coordinated or collaborated on projects and activities. Include at least one contact from each of the following categories, if applicable: other parts of the reserve's lead state agency or organization; other state agencies; federal agencies, gubernatorial offices and staff; legislative representatives and staff; local government elected officials and staff; regional planning organizations; non-governmental organizations (e.g., chambers of commerce, trade associations); non-profit organizations (e.g., environmental groups);

land management partners, local businesses and industry; and academia.

In a total of two pages or less:

10. Summarize any major changes to program administration, structure, operation, or management and any associated impacts or accomplishments.
11. Summarize any issues or challenges the reserve faced in regard to program administration, operation, or management, including grants management. Include influences and factors that have hindered program administration, operation, or management.

In a total of two pages or less:

12. Summarize the reserve's partnership or activities with the state coastal management program, including any major initiatives or projects and their impacts.
13. Summarize the nature of major local, statewide, regional, and/or national partnerships and projects and the role that the reserve has played or is playing in them to achieve and/or complement reserve goals and to ensure protection of reserve resources.

Section II: Public Access (16 USC §1458(a); 15 CFR 921.40(b)(4))

In a total of four pages or less:

14. Summarize existing public access and public use, and any changes of uses at the reserve.
15. Summarize the results of any studies related to public access at the reserve and any activities undertaken as a result of the studies.
16. Summarize major public access projects or initiatives developed or implemented and their results or accomplishments, including how a project or initiative responded to emerging national, state, or local issues, and highlight successes in helping to resolve an on-the-ground coastal management issue, if applicable.
17. Summarize the challenges the reserve faced in achieving its public access goals and objectives.

Section III: Acquisition (16 USC §1458(a); 15 CFR 921.40(b)(6))

In a total of four pages or less:

18. Summarize the values of any land acquisition projects completed or in process.
19. Summarize major acquisition projects or initiatives developed or implemented and their results or accomplishments, including how a project or initiative responded to emerging national, state, or local issues, and highlight successes in helping to resolve an on-the-ground coastal management issue, if applicable.
20. Summarize the challenges the reserve faced in achieving its acquisition goals and objectives.

Section IV: Research and Monitoring ((16 USC §1458(a); 16 USC §1461(f)(1); 15 CFR 921.40(b)(1) and (2))

In a total of one page or less:

21. Summarize any efforts to fill data gaps identified in the site profile.
22. Summarize how the reserve and others (if known) use the site profile.

In one page or less:

23. Summarize how Graduate Research Fellows were integrated into reserve activities and discuss how their research addressed coastal management issues, as well as the value of

their work on a local, regional, and/or national scale, as appropriate.

In a total of two pages or less:

24. Summarize the reserve's ongoing efforts to develop and maintain the System-wide Monitoring Program (SWMP) and to implement any new SWMP protocols (e.g., vegetation monitoring, sentinel sites).
25. Summarize any additional non-SWMP monitoring activities the reserve conducted or in which it participated or collaborated.
26. Summarize how SWMP and other reserve monitoring data is shared with and used by other researchers, partners, and stakeholders.

In a total of two pages or less:

27. Summarize the process for identifying, prioritizing, and monitoring the reserve's research and monitoring needs to address coastal management issues and how, and the extent to which, collaborations occurred between research scientists at the reserve and coastal managers and coastal planners.
28. Summarize activities the research and monitoring programs undertook to promote the reserve as a research platform and the value and impact of reserve research and monitoring to external partners and reserve staff.

In a total of four pages or less:

29. Summarize major research and monitoring projects or initiatives developed or implemented and their results or accomplishments, including how a project or initiative responded to emerging national, state, or local issues, and highlight successes in helping to resolve an on-the-ground coastal management issue, if applicable.
30. Summarize the challenges the reserve faced in achieving its research and monitoring goals and objectives.

Section V: Education (16 USC §1458(a); 16 USC §1461(f)(1); 15 CFR 921.40(b)(1) and (3))

In a total of three pages or less:

31. Summarize the process for identifying, prioritizing, and monitoring/evaluating educational activities and audiences.
32. Describe how KEEP (K-12 Estuarine Education Program) is integrated or incorporated into the initiatives and activities of the reserve.
33. Describe how the reserve's classroom curricula aligned with state standards. If not aligned, please summarize why and any plans the reserve may have to do so.
34. Summarize any professional development opportunities for teachers provided by the reserve alone or in collaboration or coordination with reserve partners.

In a total of four pages or less:

35. Summarize major education projects or initiatives developed or implemented and their results or accomplishments, including how a project or initiative responded to emerging national, state, or local issues, and highlight successes in helping to resolve an on-the-ground coastal management issue, if applicable.
36. Summarize the challenges the reserve faced in achieving its education goals and objectives.

Section VI: Coastal Training Program (CTP) (16 USC §1458(a); 16 USC §1461(f)(1); 15 CFR 921.40(b)(1) and (3))

In a total of one page or less:

37. Summarize any collaboration efforts the reserve's CTP organized or in which it participated at the local, regional, and/or watershed scale.
38. Summarize how CTP projects and training have integrated NOAA's and other external partners' research and stewardship information or programs.

In a total of four pages or less:

39. Summarize the reserve's progress in implementing the CTP strategy, including major CTP projects or initiatives developed or implemented and their results or accomplishments, including how a project or initiative responded to emerging national, state, or local issues, and highlight successes in helping to resolve an on-the-ground coastal management issue, if applicable.
40. Summarize the challenges the reserve faced in achieving its CTP goals and objectives.

Section VII: Stewardship/Resource Protection, Manipulation, Restoration (16 USC §1458(a); 15 CFR 921.40(b)(1) and (7)

In a total of five pages or less:

41. Summarize the process for identifying, prioritizing, and monitoring/evaluating stewardship or resource management activities at the reserve.
42. Summarize existing capacities and abilities, as well as changes, regarding the reserve's land management and/or enforcement responsibilities.
43. Summarize major stewardship/resource protection, manipulation, and restoration projects or initiatives developed or implemented and their results or accomplishments, including how a project or initiative responded to emerging national, state, or local issues, and highlight successes in helping to resolve an on-the-ground coastal management issue, if applicable.
44. Summarize the challenges the reserve faced in achieving its stewardship/resource protection, manipulation, and restoration goals and objectives.

Section VIII: Overarching

45. In two pages or less, and from the reserve manager's perspective, identify the two to four most significant impacts or accomplishments and the two to four most significant challenges (excluding program administration, operations, or management challenges discussed in item #9) the reserve had or faced during this evaluation period. If any of these are not already discussed in #16, 17, 19, 20, 29, 30, 35, 36, 39, 40, 43, or 44, please summarize them. Include influences and factors that have advanced or hindered the achievement of any reserve goals, objectives or outcomes.

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Survey of Coastal Management Program Partners and Stakeholders

The National Oceanic and Atmospheric Administration Office of Ocean and Coastal Resource Management (OCRM) conducts periodic evaluations of state coastal management programs as required by the Coastal Zone Management Act. As part of the evaluation of the [name of state] coastal management program, OCRM would like to obtain your perspective and opinion on the program's implementation and activities from [Month 20XX to Month 20XX]. Please note that the word "you" in the following questions refers to an organization or a person, as appropriate. If there are questions that do not apply to you, you may skip them.

Thank you for your participation in this survey.

1. How would you characterize the coastal program's management of the state's coastal zone?

Excellent	Good	Adequate	Poor	Very Poor	No Opinion
<input type="radio"/>					

Comments

2. What are the coastal management program's top one to three strengths?

Strength_1

Strength_2

Strength_3

3. What are the coastal management program's top one to three accomplishments?

Accomplishment_1

Accomplishment_2

Accomplishment_3

4. What are coastal management program's one to three biggest weaknesses?

Weakness_1

Weakness_2

Weakness_3

5. What are the coastal program's top one to three challenges faced?

Challenge_1

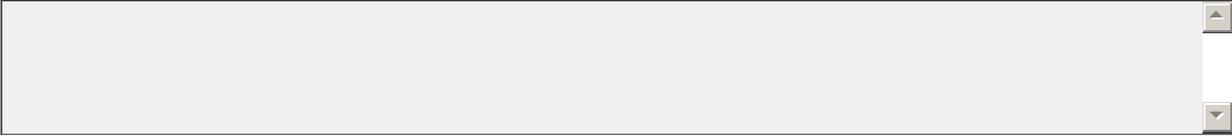
Challenge_2

Challenge_3

6. Describe your working relationship with the coastal management program.

Survey of Coastal Management Program Partners and Stakeholders

7. Describe any areas or ways in which your working relationship with the coastal program could be strengthened.

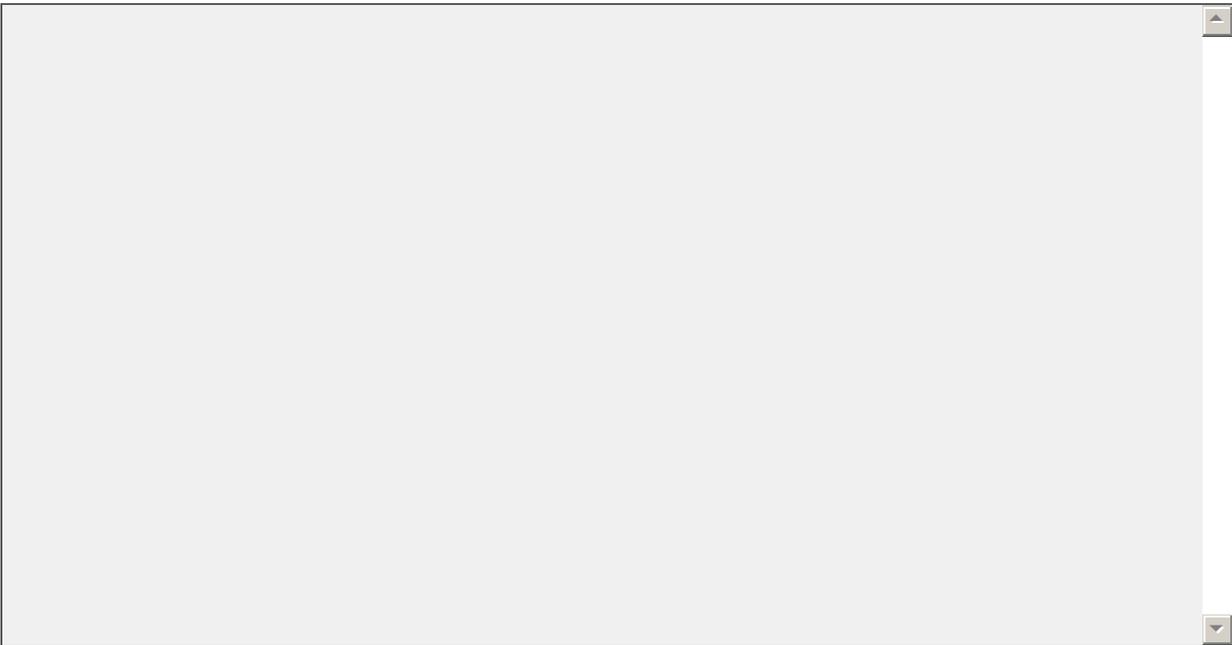
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8. Describe one to three major collaborations your organization had with the coastal management program to implement programs, initiatives, projects or activities.

Consider including:

- a. goal of the collaboration**
- b. major activities undertaken**
- c. funding provided by the coastal management program and by your organization**
- d. technical assistance provided by the coastal management program and its value to the collaboration**
- e. short- and long-term impacts and the results of the collaboration**
- f. how the collaboration helped your organization achieve its mission and goals**

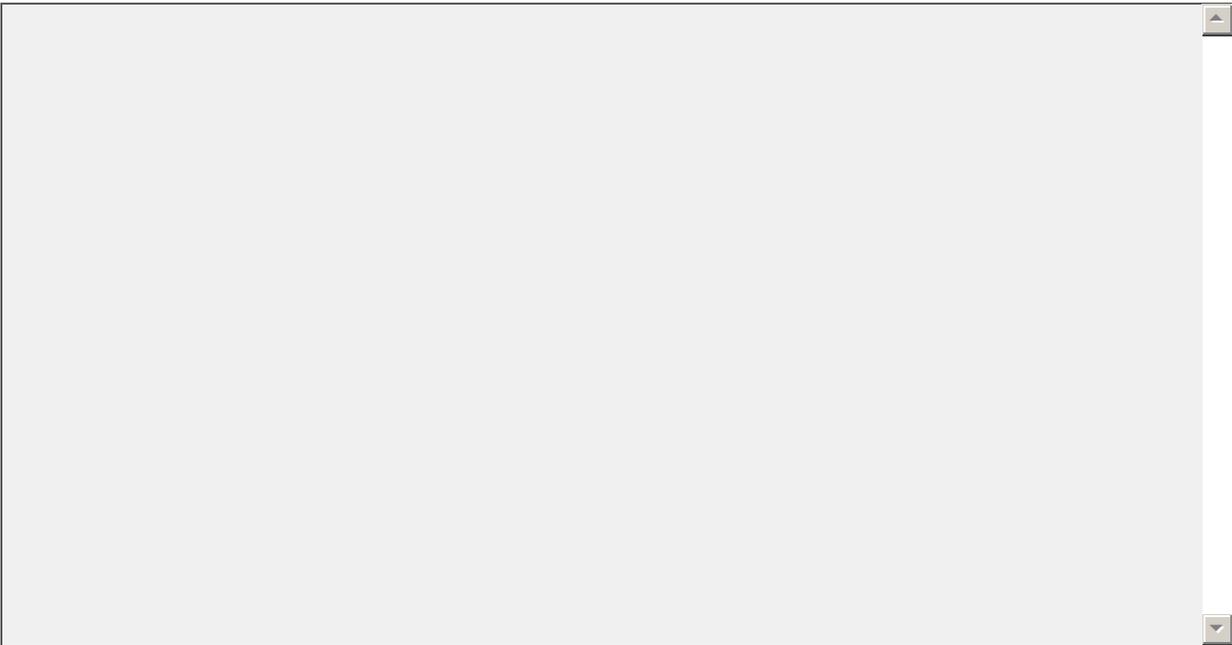
a. Collaboration 1

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b. Collaboration 2

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c. Collaboration 3

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Survey of Coastal Management Program Partners and Stakeholders

9. Describe any priority opportunities for additional collaborations to improve coastal management in the state.

10. How well does the federal consistency process work?

Excellent Good Adequate Poor Very Poor No Opinion

11. Discuss your rating of the federal consistency process in terms of what is working well and what is not working well.

12. Identify any opportunities for improving the federal consistency process.

13. How effective is the permit process in balancing development and environmental protection?

Excellent Good Adequate Poor Very Poor No Opinion

Comments

14. If you have applied for a permit, how would you rate the permit assistance provided by the program?

Excellent Good Adequate Poor Very Poor No Opinion

Comments

Survey of Coastal Management Program Partners and Stakeholders

15. Identify any major changes in the permitting process that you are aware of and their impact(s).

16. Identify any opportunities for improving the permit process.

17. Do you have any recommendations for changes the program could make to improve effective implementation of the state's coastal management program?

18. Is there anything else you would like to share?

19. Choose the category which best describes who you represent.

- Local Government
- State Government
- Federal Government
- Business/Industry
- Nonprofit/Nongovernmental Organization
- Academia

Other (please specify)

Survey of Coastal Management Program Partners and Stakeholders

20. Provide your name.

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Survey of Reserve Partners and Stakeholders

The National Oceanic and Atmospheric Administration Office of Ocean and Coastal Resource Management (OCRM) conducts periodic evaluations of national estuarine research reserves as required by the Coastal Zone Management Act. As part of the evaluation of [name] Reserve, OCRM would like to obtain your perspective and opinion on the reserve's implementation of its programs and activities from [Month 20XX to Month 20XX]. Please note that the word "you" in the following questions refers to an organization or a person, as appropriate. If there are questions that do not apply to you, you may skip them.

Thank you for your participation in this survey.

1. How well do you think the reserve is doing in addressing the following four National Estuarine Research Reserve System priorities:

a. Providing opportunities for research and monitoring.

Excellent	Good	Adequate	Poor	Very Poor	No Opinion
<input type="radio"/>					

Comments

b. Enhancing public awareness and understanding of estuarine areas through public education and interpretation opportunities.

Excellent	Good	Adequate	Poor	Very Poor	No Opinion
<input type="radio"/>					

Comments

c. Providing coastal decision makers with knowledge and tools to address critical resource management issues through the Coastal Training Program.

Excellent	Good	Adequate	Poor	Very Poor	No Opinion
<input type="radio"/>					

Comments

d. Protecting and restoring the reserve's resources.

Excellent	Good	Adequate	Poor	Very Poor	Unknown
<input type="radio"/>					

Comments

Survey of Reserve Partners and Stakeholders

2. What are the reserve's top one to three strengths?

Strength_1

Strength_2

Strength_3

3. What are the reserve's top one to three accomplishments?

Accomplishment_1

Accomplishment_2

Accomplishment_3

4. What are the reserve's one to three biggest weaknesses?

Weakness_1

Weakness_2

Weakness_3

5. What are the reserve's top one to three challenges faced?

Challenge/Issue_1

Challenge/Issue_2

Challenge/Issue_3

6. Describe your working relationship with the reserve.

7. Describe any areas or ways in which your relationship with the reserve could be strengthened.

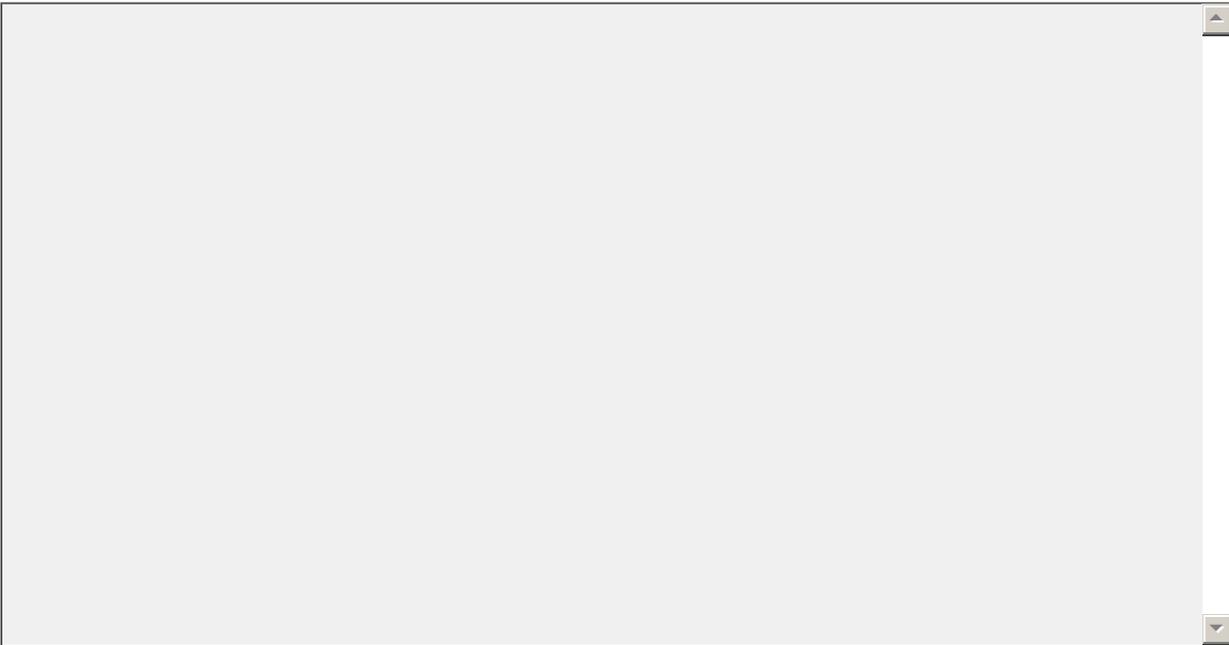
Survey of Reserve Partners and Stakeholders

8. Describe one to three major collaborations your organization had with the reserve to implement programs, initiatives, projects or activities.

Consider including:

- a. goal of the collaboration**
- b. major activities undertaken**
- c. funding provided by the reserve and by your organization**
- d. technical assistance, research results, and/or monitoring data from the Reserve that your organization used and its value to the collaboration**
- e. short- and long-term impacts and the results of the collaboration**
- f. how the collaboration helped your organization achieve its mission and goals**

a. Collaboration 1

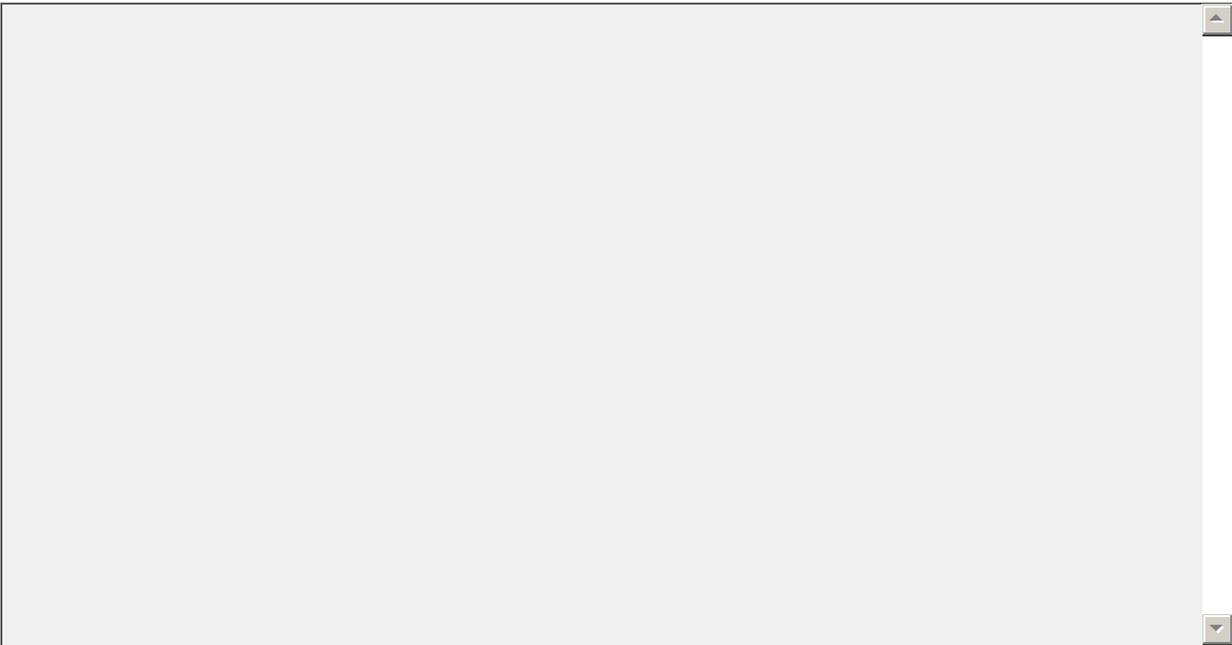


Survey of Reserve Partners and Stakeholders

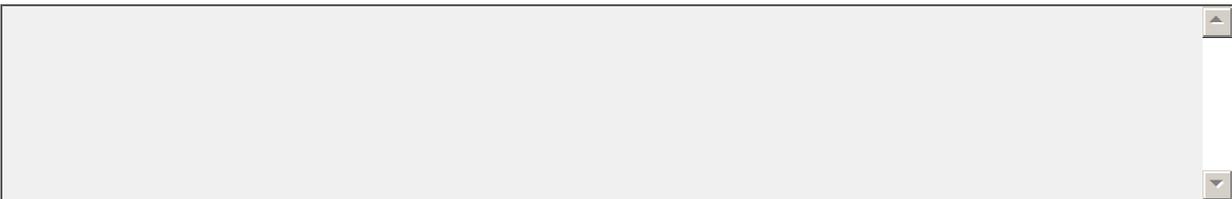
b. Collaboration 2

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c. Collaboration 3

A large, empty rectangular text box with a light gray background and a thin black border. It has a vertical scrollbar on the right side, indicating it is a scrollable area for text input.

9. Describe any priority opportunities for additional collaborations to further the reserve's mission of research, education, and stewardship.

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Survey of Reserve Partners and Stakeholders

10. Do you have any recommendations for changes the reserve could make to improve its effectiveness?

11. Is there anything else you would like to share?

12. Choose the category which best describes who you represent.

- Local Government
- State Government
- Federal Government
- Business/Industry
- Nonprofit/Nongovernmental Organization
- Academia

Other (please specify)

13. OPTIONAL: Provide your name.

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Type of Review: Regular submission (revision and extension of a current information collection).

Affected Public: Business or other for-profit organizations.

Estimated Number of Respondents: 1,482.

Estimated Time per Response: Sector operations plan and associated National Environmental Policy Act (NEPA) analysis, 640 hours; monitoring service provider response to application disapproval, 10 hours; Data entry for sector discard monitoring system, 3 minutes; Sector weekly catch report, 4 hours; Sector annual report, 12 hours; Notification of expulsion from a sector, 30 min; Request to transfer Annual Catch Entitlement (ACE), 5 minutes; VMS certification form, 10 minutes; VMS confirmation call, 5 minutes; VMS area and DAS declaration, 5 minutes; VMS trip-level catch reports and Daily VMS catch reports, 15 minutes; Pre-trip hail report to a dockside monitoring (DSM) service provider, 2 minutes; Trip-end hail report to a DSM service provider, 15 minutes; Confirmation of DSM trip-end hail report, 2 minutes; Forward trip start/end hails to NMFS, 2 minutes; Notification to vessel/sector/NMFS of monitor emergency, 5 minutes; DSM/roving service provider data entry, 3 minutes; Dockside/roving or at-sea monitor deployment report, 10 minutes; DSM/roving or at-sea monitoring (ASM) service provider catch report to NMFS upon request, minutes; Dockside/roving or at-sea monitor report of harassment and other issues, 30 minutes; Copy of DSM/roving or ASM service provider contract or information materials upon request, 30 minutes; OLE debriefing of dockside/roving or at-sea monitors, 2 hours; ASM Pre-Trip Notification and Vessel notification of selection for at-sea monitoring coverage, 5 minutes each; NMFS ASM Database and Data Entry, 30 minutes n; Observer program pre-trip notification, 2 minutes; Copy of the dealer weigh-out slip or dealer signature of the dockside monitor report, 2 minutes; DAS Transfer Program, 5 min; Expedited Submission of Proposed SAPs, 20 hr; NAFO Reporting Requirements, 10 minutes.

Estimated Total Annual Burden Hours: 78,719.

Estimated Total Annual Cost to Public: \$3,486,168.

IV. Request for Comments

Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden

(including hours and cost) of the proposed collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology.

Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval of this information collection; they also will become a matter of public record.

Dated: October 9, 2012.

Gwellnar Banks,

Management Analyst, Office of the Chief Information Officer.

[FR Doc. 2012-25224 Filed 10-12-12; 8:45 am]

BILLING CODE 3510-22-P

DEPARTMENT OF COMMERCE

National Oceanic and Atmospheric Administration

Proposed Information Collection; Comment Request; Evaluations of Coastal Zone Management Act Programs—State Coastal Management Programs and National Estuarine Research Reserves

AGENCY: National Oceanic and Atmospheric Administration (NOAA), Commerce.

ACTION: Notice.

SUMMARY: The Department of Commerce, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the Paperwork Reduction Act of 1995.

DATES: Written comments must be submitted on or before December 14, 2012.

ADDRESSES: Direct all written comments to Jennifer Jessup, Departmental Paperwork Clearance Officer, Department of Commerce, Room 6616, 14th and Constitution Avenue NW., Washington, DC 20230 (or via the Internet at Jjessup@doc.gov).

FOR FURTHER INFORMATION CONTACT: Requests for additional information or copies of the information collection instrument and instructions should be directed to L. Christine McCay, (301) 563-1163 or chris.mccay@noaa.gov.

SUPPLEMENTARY INFORMATION:

I. Abstract

This request is for a new information collection.

The Coastal Zone Management Act of 1972, as amended (CZMA; 16 U.S.C. 1451 *et seq.*) requires that state coastal management programs and national estuarine research reserves developed pursuant to the CZMA and approved by the Secretary of Commerce be evaluated periodically. This request is to collect information to accomplish those evaluations.

Section 1458 of the CZMA and implementing regulations at 15 CFR part 923, Subpart L, require that state coastal management programs be evaluated concerning the extent to which the state has implemented and enforced the program approved by the Secretary, addressed the coastal management needs identified in 16 U.S.C. 1452(2)(A) through (K), and adhered to the terms of any grant, loan, or cooperative agreement funded under the CZMA. Section 1461(f) of the CZMA and implementing regulations at 15 CFR Part 921, Subpart E, require that national estuarine research reserves be evaluated with regard to their operation and management, including education and interpretive activities, the research being conducted within the reserve, and be evaluated in accordance with section 1458 of the CZMA and procedures set forth in 15 CFR part 923.

NOAA's Office of Ocean and Coastal Resource Management (OCRM) conducts periodic evaluations of the 34 coastal management programs and 28 research reserves and produces written findings for each evaluation. OCRM has access to documents submitted in cooperative agreement applications, performance reports, and certain documentation required by the CZMA and implementing regulations. However, additional information from each coastal management program and research reserve, as well as information from the program and reserve partners and stakeholders with whom each works, is necessary to evaluate against statutory and regulatory requirements. Different information collection subsets are necessary for (1) coastal management programs, (2) their partners and stakeholders, (3) research reserves, and (4) their partners and stakeholders.

II. Method of Collection

Coastal program and reserve manager respondents will receive information requests/questionnaires via email, and submittals will be made via email. Partners and stakeholders of coastal management programs and of reserves will receive a link to a web-based survey

tool (Survey Monkey) and respond through the survey tool.

III. Data

OMB Control Number: None.

Form Number: None.

Type of Review: Regular submission (request for a new information collection).

Affected Public: State, local, or tribal government; not-for-profit institutions; business or other for-profit organizations.

Estimated Number of Respondents: 468.

Estimated Time Per Response: 60 hours per CZMA program manager; 30 minutes per partner/stakeholder.

Estimated Total Annual Burden Hours: 1,008 hours.

Estimated Total Annual Cost to Public: \$0 in recordkeeping/reporting costs.

IV. Request for Comments

Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden (including hours and cost) of the proposed collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology.

Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval of this information collection; they also will become a matter of public record.

Dated: October 9, 2012.

Gwellnar Banks,

Management Analyst, Office of the Chief Information Officer.

[FR Doc. 2012-25226 Filed 10-12-12; 8:45 am]

BILLING CODE 3510-08-P

Atmospheric Administration (NOAA), Commerce.

ACTION: Notice.

SUMMARY: NMFS announces that the overall annual tilefish quota for the 2013 fishing year (November 1, 2012–October 31, 2013) will remain the same as it was in fishing year 2012. NMFS is required to notify the public of the overall annual quota levels for tilefish if the previous year's quota specifications remain unchanged. This document also provides notice of tilefish specifications recently adopted by the Mid-Atlantic Fishery Management Council.

FOR FURTHER INFORMATION CONTACT:

Jason Berthiaume, Fishery Management Specialist, (978) 281-9177; fax (978) 281-9135.

SUPPLEMENTARY INFORMATION: The tilefish regulations at § 648.292 specify that NMFS notify the public in the **Federal Register** of the overall annual quota levels for tilefish if the previous year's quota specifications remain unchanged. The tilefish total allowable landings (TAL) for the 2013 fishing year will remain the same as the fishing year 2012 TAL of 1.995 million lb (904,917 kg). Five percent of the TAL (99,750 lb (45,246 kg)) is allocated to incidental catch, leaving 1,895,250 lb (859,671 kg) allocated to Individual Fishing Quota (IFQ) holders.

This document also announces tilefish specifications recently adopted by the Mid-Atlantic Fishery Management Council (Council). At the April 2012 Council meeting, the Council adopted specifications for an acceptable biological catch (ABC), annual catch limit (ACL), and annual catch target (ACT). These specifications are consistent with the overall quota and rebuilding schedule that was established in Amendment 1 to the Golden Tilefish Fishery Management Plan. The adopted specifications also comply with the Council's annual catch limits and accountability measures omnibus amendment (76 FR 60606; September 29, 2011).

TABLE 1—2013 TILEFISH QUOTAS AND SPECIFICATIONS

Specification	Pounds	Kilograms
ABC	2,013,000	913,081
ACL	2,013,000	913,081
ACT	2,013,000	913,081
TAL	1,995,000	904,917
Incidental quota	99,750	42,246
IFQ quota	1,895,250	859,671

Authority: 16 U.S.C. 1801 *et seq.*

Dated: October 10, 2012.

Emily H. Menashes,

Deputy Director, Office of Sustainable Fisheries, National Marine Fisheries Service.

[FR Doc. 2012-25285 Filed 10-12-12; 8:45 am]

BILLING CODE 3510-22-P

DEPARTMENT OF DEFENSE

GENERAL SERVICES ADMINISTRATION

NATIONAL AERONAUTICS AND SPACE ADMINISTRATION

[OMB Control No. 9000-0076; Docket 2012-0076; Sequence 12]

Federal Acquisition Regulation; Submission for OMB Review; Novation/Change of Name Requirements

AGENCY: Department of Defense (DOD), General Services Administration (GSA), and National Aeronautics and Space Administration (NASA).

ACTION: Notice of request for comments regarding an extension to an existing OMB clearance.

SUMMARY: Under the provisions of the Paperwork Reduction Act, the Regulatory Secretariat will be submitting to the Office of Management and Budget (OMB) a request to review and approve an extension of a previously approved information collection requirement concerning Novation/Change of Name Requirements. A notice was published in the **Federal Register** at 77 FR 29983, on May 21, 2012. One respondent submitted comments.

Public comments are particularly invited on: Whether this collection of information is necessary; whether it will have practical utility; whether our estimate of the public burden of this collection of information is accurate, and based on valid assumptions and methodology; ways to enhance the quality, utility, and clarity of the information to be collected; and ways in which we can minimize the burden of the collection of information on those who are to respond, through the use of appropriate technological collection techniques or other forms of information technology.

DATES: Submit comments on or before November 14, 2012.

ADDRESSES: Submit comments identified by Information Collection 9000-0076, Novation/Change of Name Requirements, by any of the following methods:

- *Regulations.gov:* <http://www.regulations.gov>. Submit comments

DEPARTMENT OF COMMERCE

National Oceanic and Atmospheric Administration

RIN 0648-XC197

Fisheries of the Northeastern United States; Tilefish Fishery; 2013 Tilefish Fishing Quota Specification

AGENCY: National Marine Fisheries Service (NMFS), National Oceanic and