

NOTICE OF OFFICE OF MANAGEMENT AND BUDGET ACTION

Date 10/18/2010

Department of Commerce
National Oceanic and Atmospheric Administration
FOR CERTIFYING OFFICIAL: Simon Szykman
FOR CLEARANCE OFFICER: Diana Hynek

In accordance with the Paperwork Reduction Act, OMB has taken action on your request received 08/10/2010

ACTION REQUESTED: New collection (Request for a new OMB Control Number)
TYPE OF REVIEW REQUESTED: Regular
ICR REFERENCE NUMBER: 201007-0648-005
AGENCY ICR TRACKING NUMBER:
TITLE: NOAA Constituent Engagement Survey
LIST OF INFORMATION COLLECTIONS: See next page

OMB ACTION: Approved without change
OMB CONTROL NUMBER: 0648-0615

The agency is required to display the OMB Control Number and inform respondents of its legal significance in accordance with 5 CFR 1320.5(b).

EXPIRATION DATE: 10/31/2013

DISCONTINUE DATE:

BURDEN:	RESPONSES	HOURS	COSTS
Previous	0	0	0
New	650	217	0
Difference			
Change due to New Statute	0	0	0
Change due to Agency Discretion	650	217	0
Change due to Agency Adjustment	0	0	0
Change Due to Potential Violation of the PRA	0	0	0

TERMS OF CLEARANCE:

OMB Authorizing Official: Kevin F. Neyland
Deputy Administrator,
Office Of Information And Regulatory Affairs

List of ICs

IC Title	Form No.	Form Name	CFR Citation
NOAA Constituent Engagement Survey	NA	NOAA Constituent Engagement Survey	

PAPERWORK REDUCTION ACT SUBMISSION

Please read the instructions before completing this form. For additional forms or assistance in completing this form, contact your agency's Paperwork Clearance Officer. Send two copies of this form, the collection instrument to be reviewed, the supporting statement, and any additional documentation to: Office of Information and Regulatory Affairs, Office of Management and Budget, Docket Library, Room 10102, 725 17th Street NW, Washington, DC 20503.

<p>1. Agency/Subagency originating request</p>	<p>2. OMB control number b. <input type="checkbox"/> None a. _____ - _____</p>
<p>3. Type of information collection (<i>check one</i>)</p> <p>a. <input type="checkbox"/> New Collection</p> <p>b. <input type="checkbox"/> Revision of a currently approved collection</p> <p>c. <input type="checkbox"/> Extension of a currently approved collection</p> <p>d. <input type="checkbox"/> Reinstatement, without change, of a previously approved collection for which approval has expired</p> <p>e. <input type="checkbox"/> Reinstatement, with change, of a previously approved collection for which approval has expired</p> <p>f. <input type="checkbox"/> Existing collection in use without an OMB control number</p> <p>For b-f, note Item A2 of Supporting Statement instructions</p>	<p>4. Type of review requested (<i>check one</i>)</p> <p>a. <input type="checkbox"/> Regular submission</p> <p>b. <input type="checkbox"/> Emergency - Approval requested by _____ / _____ / _____</p> <p>c. <input type="checkbox"/> Delegated</p>
	<p>5. Small entities Will this information collection have a significant economic impact on a substantial number of small entities? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
	<p>6. Requested expiration date</p> <p>a. <input type="checkbox"/> Three years from approval date b. <input type="checkbox"/> Other Specify: _____ / _____</p>
<p>7. Title</p>	
<p>8. Agency form number(s) (<i>if applicable</i>)</p>	
<p>9. Keywords</p>	
<p>10. Abstract</p>	
<p>11. Affected public (<i>Mark primary with "P" and all others that apply with "x"</i>)</p> <p>a. <input type="checkbox"/> Individuals or households d. <input type="checkbox"/> Farms</p> <p>b. <input type="checkbox"/> Business or other for-profit e. <input type="checkbox"/> Federal Government</p> <p>c. <input type="checkbox"/> Not-for-profit institutions f. <input type="checkbox"/> State, Local or Tribal Government</p>	<p>12. Obligation to respond (<i>check one</i>)</p> <p>a. <input type="checkbox"/> Voluntary</p> <p>b. <input type="checkbox"/> Required to obtain or retain benefits</p> <p>c. <input type="checkbox"/> Mandatory</p>
<p>13. Annual recordkeeping and reporting burden</p> <p>a. Number of respondents _____</p> <p>b. Total annual responses _____</p> <p> 1. Percentage of these responses collected electronically _____ %</p> <p>c. Total annual hours requested _____</p> <p>d. Current OMB inventory _____</p> <p>e. Difference _____</p> <p>f. Explanation of difference</p> <p> 1. Program change _____</p> <p> 2. Adjustment _____</p>	<p>14. Annual reporting and recordkeeping cost burden (<i>in thousands of dollars</i>)</p> <p>a. Total annualized capital/startup costs _____</p> <p>b. Total annual costs (O&M) _____</p> <p>c. Total annualized cost requested _____</p> <p>d. Current OMB inventory _____</p> <p>e. Difference _____</p> <p>f. Explanation of difference</p> <p> 1. Program change _____</p> <p> 2. Adjustment _____</p>
<p>15. Purpose of information collection (<i>Mark primary with "P" and all others that apply with "X"</i>)</p> <p>a. <input type="checkbox"/> Application for benefits e. <input type="checkbox"/> Program planning or management</p> <p>b. <input type="checkbox"/> Program evaluation f. <input type="checkbox"/> Research</p> <p>c. <input type="checkbox"/> General purpose statistics g. <input type="checkbox"/> Regulatory or compliance</p> <p>d. <input type="checkbox"/> Audit</p>	<p>16. Frequency of recordkeeping or reporting (<i>check all that apply</i>)</p> <p>a. <input type="checkbox"/> Recordkeeping b. <input type="checkbox"/> Third party disclosure</p> <p>c. <input type="checkbox"/> Reporting</p> <p> 1. <input type="checkbox"/> On occasion 2. <input type="checkbox"/> Weekly 3. <input type="checkbox"/> Monthly</p> <p> 4. <input type="checkbox"/> Quarterly 5. <input type="checkbox"/> Semi-annually 6. <input type="checkbox"/> Annually</p> <p> 7. <input type="checkbox"/> Biennially 8. <input type="checkbox"/> Other (describe) _____</p>
<p>17. Statistical methods</p> <p>Does this information collection employ statistical methods</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>18. Agency Contact (person who can best answer questions regarding the content of this submission)</p> <p>Name: _____</p> <p>Phone: _____</p>

19. Certification for Paperwork Reduction Act Submissions

On behalf of this Federal Agency, I certify that the collection of information encompassed by this request complies with 5 CFR 1320.9

NOTE: The text of 5 CFR 1320.9, and the related provisions of 5 CFR 1320.8(b)(3), appear at the end of the instructions. *The certification is to be made with reference to those regulatory provisions as set forth in the instructions.*

The following is a summary of the topics, regarding the proposed collection of information, that the certification covers:

- (a) It is necessary for the proper performance of agency functions;
- (b) It avoids unnecessary duplication;
- (c) It reduces burden on small entities;
- (d) It used plain, coherent, and unambiguous terminology that is understandable to respondents;
- (e) Its implementation will be consistent and compatible with current reporting and recordkeeping practices;
- (f) It indicates the retention period for recordkeeping requirements;
- (g) It informs respondents of the information called for under 5 CFR 1320.8(b)(3):
 - (i) Why the information is being collected;
 - (ii) Use of information;
 - (iii) Burden estimate;
 - (iv) Nature of response (voluntary, required for a benefit, mandatory);
 - (v) Nature and extent of confidentiality; and
 - (vi) Need to display currently valid OMB control number;
- (h) It was developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected (see note in Item 19 of instructions);
- (i) It uses effective and efficient statistical survey methodology; and
- (j) It makes appropriate use of information technology.

If you are unable to certify compliance with any of the provisions, identify the item below and explain the reason in Item 18 of the Supporting Statement.

Signature of Senior Official or designee

Date

Agency Certification (signature of Assistant Administrator, Deputy Assistant Administrator, Line Office Chief Information Officer, head of MB staff for L.O.s, or of the Director of a Program or StaffOffice)

Signature

Date

Signature of NOAA Clearance Officer

Signature

Date

SUPPORTING STATEMENT
NOAA Constituent Engagement Survey
OMB CONTROL NO. 0648-xxxx

A. JUSTIFICATION

1. Explain the circumstances that make the collection of information necessary.

On August 9, 2007, President Bush signed legislation into law the America COMPETES (*America Creating Opportunities to Meaningfully Promote Excellence in Technology, Education and Science Act, Public Law 110-69*), which seeks to strengthen education and research related to science and technology (“America Creating Opportunities to Meaningfully Promote Excellence in Technology, Education , and Science Act”). This legislation is significant for National Oceanic and Atmospheric Administration (NOAA), granting the agency a mandate to engage in agency-wide education and outreach efforts to all stakeholders. NOAA is charged with developing and promoting education and outreach activities at all levels for the purpose of heightening the public’s current understanding of issues related to atmospheric science, the earth’s environment and protecting life and property.

NOAA products, services and information are important to both the nation as a whole, and to the daily lives of United States (U.S.) citizens. NOAA’s Science Advisory Board (SAB) identified a need for more effective two-way communication between its programs and the customers and clients it serves. NOAA’s Gulf of Mexico Extension, Outreach and Education (EOE) Engagement Pilot Program has a goal of improving the way the agency engages with its constituents. NOAA’s EOE Engagement Program is analyzing the way NOAA currently engages with its constituents and will provide recommendations to NOAA on ways to improve two-way communication with customers.

To achieve this goal, engagement staff is utilizing existing Office of Management and Budget-approved survey questions and has also developed new valid and reliable questions to create a survey instrument to collect responses from core groups of NOAA constituents. The survey instrument will assess NOAA’s accessibility, responsiveness and respect for partners. These parameters are three of the seven parameters identified in the Kellogg Commission’s report *Returning to our Roots: The Engaged Institution*, recommended by the SAB for NOAA’s use in assessing constituent engagement. A longer-term goal is that the survey instrument we have developed will ultimately become a standard NOAA tool for assessing how well NOAA engages with constituents throughout the nation.

This is a request for a new information collection.

2. Explain how, by whom, how frequently, and for what purpose the information will be used. If the information collected will be disseminated to the public or used to support information that will be disseminated to the public, then explain how the collection complies with all applicable Information Quality Guidelines.

Information will be collected from the Gulf of Mexico Region annually for a period of three years by the NOAA Coastal Service Center Indefinite Duration, Indefinite Quantity (IDIQ)

contractor, who specializes in survey administration and analysis. The data will be used by NOAA line offices to assess how well NOAA is meeting the needs of Gulf of Mexico constituents in terms of accessibility, responsiveness and respect for its partners. The survey instrument could become a standard tool for measuring how NOAA engages its constituents throughout the country and could be available to all NOAA regions. The survey instrument is flexible in design and through minor modifications can be applied to other NOAA defined regions (e.g., change the phrase “Gulf of Mexico” to “Southeast” or “Alaskan”). The amount of burden hours specified is for the Gulf of Mexico Region. Other NOAA regions may choose a different sample population, which will result in different burden hour totals. Results of the administered survey will provide NOAA with valuable information and feedback from its constituents that can lead to:

- Techniques to improve NOAA products, services and information
- Improved accessibility and responsiveness throughout NOAA
- Greater emphasis on collaboration with NOAA partners
- Improved reputation among the public.

NOAA’s Sea Grant Program will retain control over the information and safeguard it from improper access, modification and destruction, consistent with NOAA standards for confidentiality, privacy and electronic information. See the response to Question 10 of this Supporting Statement for more information on confidentiality and privacy. The information collected is designed to yield data that meets all applicable information quality guidelines. Individual responses will not be disseminated; summary results may be used in scientific, management, technical or general informational publications. Should NOAA decide to disseminate the information, it will be subject to the quality control measures and pre-dissemination review pursuant to Section 515 of Public Law 106554.

3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological techniques or other forms of information technology.

Primarily, respondents will be asked to complete the survey online through the web-based survey tool “Survey Monkey” (www.surveymonkey.com). The online survey can be found at: <http://www.surveymonkey.com/s/K5C6CPZ>. Alternatively, a print version of the survey will be made available upon request, which can be returned by mail or facsimile.

4. Describe efforts to identify duplication.

Through research, consultation with NOAA line offices and personal/professional experiences, it appears that there are no other efforts that duplicate the proposed questions. Guiding OMB-approved survey documents have been obtained and used as a reference in creating the draft survey instrument.

- NOAA’s *Quantitative Questions* (OMB # 0648-0342) were used as a guideline for a table of specifications.
- A 2009 *Office of Education survey regarding the Teacher at Sea Program* was used as a guideline for questions pertaining to regions. The Teacher at Sea Program collection targeted the measurement of professional development programs, and is not a duplicate of the proposed collection.

- We are aware of a collection entitled the *NOAA Awareness Study*, OMB # 0648-0574, begun February 14, 2008. The proposed collection herein differs from the NOAA Awareness Study. The NOAA Awareness Study is focused on collecting information to assess the general public's understanding and awareness of NOAA and its programs. The proposed NOAA Engagement survey is designed to specifically measure NOAA accessibility, responsiveness and respect for partners in terms of two-way communications with customers.

5. If the collection of information involves small businesses or other small entities, describe the methods used to minimize burden.

The survey instrument will create minimal burden on small business owners because it is brief, taking only about 20 minutes, and answering the survey is optional. The brevity of the survey is purposeful since NOAA seeks to repeat the survey over time to assess change.

6. Describe the consequences to the Federal program or policy activities if the collection is not conducted or is conducted less frequently.

If the collection were not conducted, NOAA's two-way communications with its constituents would remain unchanged or would improve only incrementally because of the lack of quantifiable input from constituents for the three constructs of this survey. Collection of constituent input as frequently as annually will allow NOAA to monitor improvements in constituent engagement through time.

7. Explain any special circumstances that require the collection to be conducted in a manner inconsistent with OMB guidelines.

N/A.

8. Provide information on the PRA Federal Register Notice that solicited public comments on the information collection prior to this submission. Summarize the public comments received in response to that notice and describe the actions taken by the agency in response to those comments. Describe the efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported.

A Federal Register Notice published on March 9, 2010, (75 FR 10755) solicited public comments. No comments were received.

9. Explain any decisions to provide payments or gifts to respondents, other than remuneration of contractors or grantees.

N/A.

10. Describe any assurance of confidentiality provided to respondents and the basis for assurance in statute, regulation, or agency policy.

There will be no assurance of confidentiality; responses themselves will be public information.

11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private.

N/A.

12. Provide an estimate in hours of the burden of the collection of information.

An estimated 650 respondents from the NOAA Gulf of Mexico Region will spend 20 minutes answering the survey questions annually, over a 3 year period: $650 \times 20 \text{ minutes} = 13,000 \text{ minutes}$
 $13,000 \text{ minutes} / 60 \text{ minutes} = 216.6$ (total annual burden hours are 217). The 217 annual burden hours x 3 years = 651 total burden hours for the NOAA Gulf of Mexico Region.

13. Provide an estimate of the total annual cost burden to the respondents or record-keepers resulting from the collection (excluding the value of the burden hours in Question 12 above).

There will be no record-keeping/reporting costs to respondents.

14. Provide estimates of annualized cost to the Federal government.

N/A.

15. Explain the reasons for any program changes or adjustments.

This is a new program.

16. For collections whose results will be published, outline the plans for tabulation and publication.

N/A.

17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons why display would be inappropriate.

N/A

18. Explain each exception to the certification statement.

N/A.

B. COLLECTIONS OF INFORMATION EMPLOYING STATISTICAL METHODS

1. Describe (including a numerical estimate) the potential respondent universe and any sampling or other respondent selection method to be used. Data on the number of entities (e.g. establishments, State and local governmental units, households, or persons) in the universe and the corresponding sample are to be provided in tabular form. The tabulation must also include expected response rates for the collection as a whole. If the collection has been conducted before, provide the actual response rate achieved.

Potential respondents are members of known constituent groups located within the states of Texas, Louisiana, Mississippi, Alabama or Florida. The survey will be implemented by using an Indefinite Duration, Indefinite Quantity (IDIQ) contractor for NOAA who specializes in survey administration and analysis.

*Constituent Group	Estimated Sample	Estimated Number of Completed Surveys
Non-profit organizations	100	25
Other Federal Agencies	200	50
NOAA Keystone Partners	300	75
State and local governments	400	100
K-12 Education Professionals	400	100
Higher Education Professionals	400	100
Business and Industry	800	200
Total	2,600	650
Expected response rate	25%	

* The response rate and the public burden hours are estimates which are specific to the NOAA Gulf of Mexico Region. Other NOAA regions may have a different sample population and have different estimated response rates and public burden hours.

2. Describe the procedures for the collection, including: the statistical methodology for stratification and sample selection; the estimation procedure; the degree of accuracy needed for the purpose described in the justification; any unusual problems requiring specialized sampling procedures; and any use of periodic (less frequent than annual) data collection cycles to reduce burden.

The NOAA Engagement Program staff will collect the potential respondents' contact information by working with Gulf of Mexico Sea Grant Programs, NOAA's Gulf of Mexico Regional Collaboration Team, Local Chambers of Commerce and National Marine Educators Association to compile a database containing the physical mailing address, phone number and email address of respondents. The sample population is divided into seven subgroups (see #1 above) that are more homogeneous as individual groups than as a whole population; therefore we will use a stratified sampling method. Potential respondents with email addresses will be contacted by email, and provided a link to the survey at SurveyMonkey.com. Those without an email address will receive the survey by mail, which can be returned by mail or facsimile. As noted in the table (see #1 above), more samples will be taken in subgroups that are larger, in

subgroups with greater variability, and in subgroups where we expect to obtain higher response rates.

Upon completion, all data will be collected into a database system where results will be processed and monitored. All post-statistical analysis will be conducted by a non-biased third party. This outside firm will employ a variety of analytical tools, including, but not limited to, correlation and regression analysis, t-testing and cross-tabular analysis.

3. Describe the methods used to maximize response rates and to deal with non-response. The accuracy and reliability of the information collected must be shown to be adequate for the intended uses. For collections based on sampling, a special justification must be provided if they will not yield "reliable" data that can be generalized to the universe studied.

Action to Increase Response Rate:

Survey questions tailored to determine how well NOAA engages with constituents were generated by a panel of social science experts, who met in a workshop and held multiple follow-up conference calls. The survey questions were developed using primarily a five-point Likert scale rather than using all open-ended questions, to reduce response time and thus maximize the response rate. This panel of experts addressed threats to content validity by developing a list of questions that when answered match outcomes and conditions identified in a table of specifications. The survey is relatively brief and has been carefully designed using input from qualitative sessions and pre-survey testing of our key audience groups, so that respondent fatigue is minimized. The survey questions will also be tested using statistical software, SPSS Statistics 18. NOAA Engagement staff will use Cronbach's alpha as a means to test the survey questions reliability. Cronbach's alpha is a method of measuring a survey question's reliability and internal consistency. A high value, > 0.7 , of alpha is often used as evidence that the items measure an underlying construct. A 0.8 Cronbach alpha for question reliability will be considered acceptable.

To minimize non-responses, respondents will be notified that they are invited to participate in a NOAA Constituent Engagement Survey and that they will remain anonymous and not be held accountable for their views. The respondents will have the option to take the survey by using the online version or a mailed hard copy. Respondents, who are mailed a hard copy of the survey, will also receive a prepaid postage return envelope. Surveys are distributed primarily electronically from a secure location and non-biased third-party source. Distribution is computerized, so that all contacts are automatically verified and classified. After the respondents have been notified a search will be conducted to correct any email and postal mail address that are returned to the third-party source.

Multiple respondents can connect simultaneously to the online survey. Any respondents who do not appear to qualify for the survey have the option to bypass the survey. They will be thanked for their time and routed to iGulf, NOAA's Gulf of Mexico Regional Collaboration Team website.

The non-respondents who originally received the survey online will be sent two follow-up email reminders requesting that they complete the survey. A final follow up by telephone will be made

to non-respondents asking them to complete the online survey, offer to mail them a hard copy of the survey, or to offer assistance in completing the survey questionnaire over the phone.

The non-respondents, who originally received a copy of the survey through the U.S. mail, will be given one follow-up telephone call as a reminder. A final follow up by telephone will be made to non-respondents asking them to complete the survey or to offer assistance in completing the survey questionnaire over the phone.

Action to Address Non-Response:

If the response rate is below 80 percent, non-respondents will be contacted by phone to test for non-response bias:

Fielded questions will include demographic elements such as:

- What is your profession type?
- How many years of experience do you have in your field?
- What geographic area are you located in?
- What is your degree of familiarity with NOAA products, services and information?

Other questions specific to the NOAA Constituent Engagement Survey that will be asked are:

- What NOAA products, services and information did you use?
- How likely are you to suggest NOAA's products, services and information to others?
- What was your overall level of satisfaction with NOAA?

This quick survey over the phone will help test the NOAA Constituent Engagement Survey for non-response bias.

4. Describe any tests of procedures or methods to be undertaken. Tests are encouraged as effective means to refine collections, but if ten or more test respondents are involved OMB must give prior approval.

The survey was piloted by nine non-federal agents from the Engagement Working Group, which consists of members from NOAA and Keystone Partner organizations (National Estuary Programs, National Estuarine Research Reserve Systems, Sea Grant and Land Grant Universities and Coastal Zone Management) with significant extension, outreach and education programs in the Gulf of Mexico region. This pilot checked for functionality of the survey instrument, ease of use and internal reliability. Based on feedback from the pilot respondents, minor revisions were made to the survey.

5. Provide the name and telephone number of individuals consulted on the statistical aspects of the design, and the name of the agency unit, contractor(s), grantee(s), or other person(s) who will actually collect and/or analyze the information for the agency.

Statistics –LaDon Swann, Ph.D., Director of Mississippi-Alabama Sea Grant Consortium
(228) 818-8843

Eastern Research Group, Inc. - Aylin Sertkaya, Ph.D., Vice President
(781)674-7227 (Indefinite Duration, Indefinite Quantity contractor for NOAA)

National Oceanic and Atmospheric Administration (NOAA)
Constituent Engagement Survey Announcement

Dear NOAA Constituent,

Thank you for your continued reliance upon NOAA as your atmospheric and oceanic resource. As a way to continue to improve our products, services and information, NOAA has developed a Constituent Engagement Survey to better assess our agency's engagement with constituents, like you.

During the next couple of days we will be administering this survey on behalf of the NOAA. To improve the quality of NOAA's engagement with the public, we invite you to complete this survey based on your experiences with NOAA during the past two years. During this time period, NOAA has operated under the following four mission goal areas: ecosystems, climate, weather and water, and commerce and transportation. We would greatly appreciate hearing your views. The survey should take no more than 15-20 minutes to complete.

We thank you for your feedback and look forward to engaging with you in the future.

NOAA Constituent Engagement Survey Invitation

Dear NOAA Constituent,

National Oceanic and Atmospheric Administration (NOAA) mission is to understand and predict changes in the Earth's environment and conserve and manage coastal and marine resources to meet our nation's economic, social and environmental needs. To improve the quality of NOAA's engagement with the public we invite you to complete this survey based on your experiences with NOAA during the past two years. During this time period, NOAA has operated under the following four mission goal areas: ecosystems, climate, weather and water, and commerce and transportation. The survey should take no more than 15-20 minutes to complete. Please use the link provided to complete the survey:

<http://www.surveymonkey.com/s/K5C6CPZ>.

We thank you for your feedback and look forward to engaging with you in the future.

NOAA Constituent Engagement Survey Reminder

Dear NOAA Constituent,

This is just a reminder that we have not received your feedback from the survey we emailed you a few days ago. We are looking forward to hearing your views in the survey, so please take a few minutes and use the link provided to complete the survey: <http://www.surveymonkey.com/s/K5C6CPZ>.

We thank you for your feedback and look forward to engaging with you in the future.



NOAA Constituent Engagement Survey

Introduction

The **National Ocean and Atmospheric Administration's (NOAA)** mission is to understand and predict changes in the Earth's environment and conserve and manage coastal and marine resources to meet our nation's economic, social and environmental needs. To improve the quality of NOAA's engagement with the public we invite you to complete this survey based on your experiences with NOAA during the past two years. During this time period, NOAA has operated under the following four mission goal areas: ecosystems, climate, weather and water, and commerce and transportation. Individual survey responses will be compiled in a summary of aggregated results and will be used to help NOAA improve its engagement with you. The survey should take no more than 15-20 minutes to complete.

Do you use NOAA products, services and information?

- Yes
- No



NOAA Constituent Engagement Survey

Introduction

Think about your experiences with NOAA over the past two years. From the following topics, please identify how frequently you have interacted with a NOAA representative or used NOAA products, services and information (select all that apply)?

	Daily	Weekly	Monthly	Several Times a Year	Once a Year	Never
Charting	<input type="radio"/>					
Climate	<input type="radio"/>					
Coastal Communities	<input type="radio"/>					
Coasts	<input type="radio"/>					
Education	<input type="radio"/>					
Fisheries	<input type="radio"/>					
Geo-Spatial	<input type="radio"/>					
Habitats	<input type="radio"/>					
Oceans	<input type="radio"/>					
Outreach	<input type="radio"/>					
Research	<input type="radio"/>					
Satellites	<input type="radio"/>					
Weather	<input type="radio"/>					

Other (please specify)



NOAA Constituent Engagement Survey

Accessibility

Based on the NOAA products, services and information you have identified, please rate NOAA's accessibility for each of the following statements.

	Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree	N/A
It was easy for me to locate NOAA products, services and information.	<input type="radio"/>					
I was able to obtain the NOAA products, services and information I needed.	<input type="radio"/>					
It was easy to find a NOAA employee to handle my request.	<input type="radio"/>					
The NOAA product or information was easy to use.	<input type="radio"/>					
NOAA made it easy for me to learn what products, services and information were available.	<input type="radio"/>					

What difficulties, if any, did you have accessing NOAA products, services and information, and how can NOAA improve accessibility?



NOAA Constituent Engagement Survey

Responsiveness

Based on your experiences with NOAA products, services and information you previously identified, please rate NOAA's responsiveness for each of the following statements.

	Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree	N/A
I was satisfied with the timeliness of NOAA's response to my request(s).	<input type="radio"/>					
NOAA tried to meet my needs.	<input type="radio"/>					
NOAA's products, services and information met my needs.	<input type="radio"/>					
NOAA understood local and regional issues that are important to me.	<input type="radio"/>					
NOAA provided opportunities to give my input and feedback.	<input type="radio"/>					
NOAA was receptive to my input.	<input type="radio"/>					
NOAA let me know how they used my input.	<input type="radio"/>					
NOAA was adaptive in addressing emerging issues.	<input type="radio"/>					
I am confident in NOAA's ability to respond to my needs in a time of crisis.	<input type="radio"/>					

What more can you say about the responsiveness of NOAA products, services and information, and how NOAA can improve its responsiveness?



NOAA Constituent Engagement Survey

Respect for Partners

Based on your experiences with NOAA products, services and information you previously identified, please rate NOAA's respect for partners for each of the following statements.

	Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree	N/A
I was satisfied with the professionalism and courtesy of the NOAA staff who assisted me.	<input type="radio"/>					
NOAA understood my individual and/or organization's capabilities.	<input type="radio"/>					
NOAA respected my knowledge, skills and abilities.	<input type="radio"/>					
NOAA provided opportunities for collaboration.	<input type="radio"/>					
I was satisfied with the level of collaboration with NOAA.	<input type="radio"/>					
My input was reflected in NOAA's actions.	<input type="radio"/>					
NOAA encouraged ongoing dialogue with me.	<input type="radio"/>					

How can NOAA enhance and better leverage its partnership with you and/or your organization?



NOAA Constituent Engagement Survey

General NOAA Questions

How likely are you to suggest NOAA's products, services and information to others?

- Extremely Likely
- Likely
- Undecided
- Unlikely
- Extremely Unlikely
- N/A

What was your overall level of satisfaction with NOAA?

- Extremely Satisfied
- Satisfied
- Undecided
- Unsatisfied
- Extremely Unsatisfied
- N/A

What NOAA products, services and information did you use?



NOAA Constituent Engagement Survey

How could NOAA improve the products that most interest you or the products you are interested in but find challenging to use?

Do you have any other suggestions for improving NOAA's accessibility, responsiveness and respect for partners?



NOAA Constituent Engagement Survey

General Questions

Which best describes you? (Select only one response)

- | | |
|---|---|
| <input type="radio"/> Business/Industry | <input type="radio"/> News media |
| <input type="radio"/> Coastal Ecosystem Learning Center | <input type="radio"/> Non-Governmental Organization |
| <input type="radio"/> Coastal Zone Management | <input type="radio"/> Oil and Gas |
| <input type="radio"/> Cooperative Institute | <input type="radio"/> Other Federal Agency |
| <input type="radio"/> Fishing, Commercial | <input type="radio"/> Ports and Harbors |
| <input type="radio"/> Fishing, Recreational | <input type="radio"/> Private Citizen |
| <input type="radio"/> K-12 Education | <input type="radio"/> Retiree |
| <input type="radio"/> Local Government | <input type="radio"/> Sea Grant |
| <input type="radio"/> National Estuarine Research Reserve | <input type="radio"/> State Agency |
| <input type="radio"/> National Estuary Program | <input type="radio"/> University faculty/staff |
| <input type="radio"/> Other (please specify) | |

We may follow up with some respondents to obtain more information. May we contact you to follow up on this survey?

- Yes
 No

Would you like to see a copy of the results of this survey? If so, please provide your contact information below.

- Yes
 No



NOAA Constituent Engagement Survey

Your name and email address are requested but are not necessary for your response to be included.

Name:

Organization:

State:

ZIP/Postal Code:

Email Address:

Paperwork Reduction Act Information: In accordance with Executive Order 12862, the National Performance Review, and good management practices, NOAA offices seek to determine whether their customers are satisfied with the services and/or products they are receiving and whether they have suggestions as to how the services/products may be improved or made more useful. The information will be used to improve NOAA's products and services. Responses to this survey are completely voluntary. No confidentiality can be provided for responses, but you need not supply your name or address. Public reporting burden for this collection of information is estimated to average 15 minutes per response. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Sarah Brabson, CIO-PPA1, Station 9826, 1315 East-West Highway, Silver Spring, MD 20910.

Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number.



NOAA Constituent Engagement Survey

Thank You

Thank you from the NOAA Gulf of Mexico Regional Collaboration Team. We value your opinion.

America Creating Opportunities to Meaningfully Promote Excellence in Technology, Education, and Science Act (Enrolled as Agreed to or Passed by Both House and Senate)

SEC. 4002. NOAA OCEAN AND ATMOSPHERIC SCIENCE EDUCATION PROGRAMS.

(a) In General- The Administrator of the National Oceanic and Atmospheric Administration shall conduct, develop, support, promote, and coordinate formal and informal educational activities at all levels to enhance public awareness and understanding of ocean, coastal, Great Lakes, and atmospheric science and stewardship by the general public and other coastal stakeholders, including underrepresented groups in ocean and atmospheric science and policy careers. In conducting those activities, the Administrator shall build upon the educational programs and activities of the agency. (b) NOAA Science Education Plan- The Administrator, appropriate National Oceanic and Atmospheric Administration programs, ocean atmospheric science and education experts, and interested members of the public shall develop a science education plan setting forth education goals and strategies for the Administration, as well as programmatic actions to carry out such goals and priorities over the next 20 years, and evaluate and update such plan every 5 years. (c) Construction- Nothing in this section may be construed to affect the application of section 438 of the General Education Provisions Act (20 U.S.C. 1232a) or sections 504 and 508 of the Rehabilitation Act of 1973 (29 U.S.C. 794 and 794d).

Scoping Process

The scoping period for this EIS was formally initiated on December 30, 2002 when the original Notice of Intent for this project was published in the **Federal Register** (Volume 67, Number 250). While no additional scoping periods are planned prior to the release of the Draft SEIS, those wishing to submit comments may do so at the address listed above for Vernon Keller, NEPA Coordinator. The Forest Service will use a mailing of information to notify interested parties of the preparation of the SEIS. Public involvement will be ongoing throughout the analysis process and at certain times public input will be specifically requested.

It is important that reviewers provide their comments at such times and in such manner that they are useful to the agency's preparation of the Environmental Impact Statement. Therefore, comments should be provided prior to the close of the comment period and should clearly articulate the reviewer's concerns and contentions.

Authority: 40 CFR 1501.7 and 1508.22; Forest Service Handbook 1909.15, Section 21.

Dated: February 26, 2010.

Jeremiah C. Ingersoll,

Acting Forest Supervisor.

[FR Doc. 2010-4747 Filed 3-8-10; 8:45 am]

BILLING CODE 3410-11-M

COMMISSION ON CIVIL RIGHTS

Agenda and Notice of Public Meeting of the Arkansas Advisory Committee

Notice is hereby given, pursuant to the provisions of the rules and regulations of the U.S. Commission on Civil Rights (Commission), and the Federal Advisory Committee Act (FACA), that a planning meeting of the Arkansas Advisory Committee to the Commission will convene by conference call at 2 p.m. and adjourn at approximately 3 p.m. on Thursday, April 8, 2010. The purpose of this meeting is to continue planning a civil rights project.

This meeting is available to the public through the following toll-free call-in number: (866) 364-7584, conference call access code number 60378320. Any interested member of the public may call this number and listen to the meeting. Callers can expect to incur charges for calls they initiate over wireless lines, and the Commission will not refund any incurred charges. Callers will incur no charge for calls they

initiate over land-line connections to the toll-free telephone number. Persons with hearing impairments may also follow the proceedings by first calling the Federal Relay Service at 1-800-977-8339 and providing the Service with the conference call number and contact name Farella E. Robinson.

To ensure that the Commission secures an appropriate number of lines for the public, persons are asked to register by contacting Corrine Sanders of the Central Regional Office and TTY/ TDD telephone number, by 4 p.m. on April 2, 2010.

Members of the public are entitled to submit written comments. The comments must be received in the regional office by May 2, 2010. The address is U.S. Commission on Civil Rights, 400 State Avenue, Suite 908, Kansas City, Kansas 66101. Comments may be e-mailed to frobinson@usccr.gov. Records generated by this meeting may be inspected and reproduced at the Central Regional Office, as they become available, both before and after the meeting. Persons interested in the work of this advisory committee are advised to go to the Commission's Web site, <http://www.usccr.gov>, or to contact the Central Regional Office at the above email or street address.

The meeting will be conducted pursuant to the provisions of the rules and regulations of the Commission and FACA.

Dated in Washington, DC, March 4, 2010.

Peter Minarik, Acting Chief,

Regional Programs Coordination Unit.

[FR Doc. 2010-4920 Filed 3-8-10; 8:45 am]

BILLING CODE 6335-01-P

COMMISSION ON CIVIL RIGHTS

Agenda and Notice of Public Meeting of the Mississippi Advisory Committee

Notice is hereby given, pursuant to the provisions of the rules and regulations of the U.S. Commission on Civil Rights (Commission), and the Federal Advisory Committee Act (FACA), that a meeting of the Mississippi Advisory Committee to the Commission will convene on Thursday, March 25, 2010 at 2 p.m. and adjourn at approximately 4:30 p.m. (CST) at Mississippi Center for Public Policy, 520 George Street, Jackson, MS. The purpose of the meeting is to plan a future civil rights project.

Members of the public are entitled to submit written comments. The comments must be received in the regional office by April 25, 2010. The address is U.S. Commission on Civil

Rights, 400 State Avenue, Suite 908, Kansas City, Kansas 66101. Persons wishing to e-mail their comments, or to present their comments verbally at the meeting, or who desire additional information should contact Farella E. Robinson, Regional Director, Central Regional Office, at (913) 551-1400, (or for hearing impaired TDD 913-551-1414), or by e-mail to frobinson@usccr.gov.

Hearing-impaired persons who will attend the meeting and require the services of a sign language interpreter should contact the Regional Office at least ten (10) working days before the scheduled date of the meeting.

Records generated from this meeting may be inspected and reproduced at the Central Regional Office, as they become available, both before and after the meeting. Persons interested in the work of this advisory committee are advised to go to the Commission's Web site, <http://www.usccr.gov>, or to contact the Central Regional Office at the above e-mail or street address.

The meeting will be conducted pursuant to the provisions of the rules and regulations of the Commission and FACA.

Dated in Washington, DC on March 4, 2010.

Peter Minarik,

Acting Chief, Regional Programs Coordination Unit.

[FR Doc. 2010-4922 Filed 3-8-10; 8:45 am]

BILLING CODE 6335-01-P

DEPARTMENT OF COMMERCE

National Oceanic and Atmospheric Administration

Proposed Information Collection; Comment Request; 2010 NOAA Engagement Survey Tool

AGENCY: National Oceanic and Atmospheric Administration (NOAA), DOC.

ACTION: Notice.

SUMMARY: The Department of Commerce, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the Paperwork Reduction Act of 1995.

DATES: Written comments must be submitted on or before April 30, 2010.

ADDRESSES: Direct all written comments to Diana Hynek, Departmental Paperwork Clearance Officer,

Department of Commerce, Room 6625, 14th and Constitution Avenue, NW., Washington, DC 20230 (or via the Internet at dHynek@doc.gov).

FOR FURTHER INFORMATION CONTACT: Requests for additional information or copies of the information collection instrument and instructions should be directed to Louisa Koch, Director, NOAA Office of Education, (202) 482-2563 or Louisa.Koch@noaa.gov.

SUPPLEMENTARY INFORMATION:

I. Abstract

NOAA supplies the nation with information, products and services that are essential public goods used in public and private sectors, science institutions and households around the world. Because NOAA's information, products and services are important to both the nation as a whole and to the daily lives of U.S. citizens, NOAA's Science Advisory Board (SAB) has identified a need for more effective two-way communication between its programs and the customers and clients it serves. This survey instrument will be used by NOAA's Office of Education and the Gulf of Mexico Regional Collaboration Team to obtain information used to assess NOAA's accessibility, responsiveness and respect for partners. These parameters are three of the seven parameters included in the Kellogg Engagement Test, which the SAB recommended NOAA use for assessing engagement with constituents. One objective of the survey is to collect responses to provide NOAA with information and feedback from its constituents that will lead to greater emphasis placed on the needs of NOAA partners, techniques to improve NOAA's products and services, and general improvement in the accessibility and responsiveness of NOAA to constituents. A longer term objective is for this survey to become a standard NOAA tool accessing engagement with constituents.

II. Method of Collection

Primarily, respondents will be asked to complete the survey online through the web-based survey tool "Survey Monkey" (<http://www.surveymonkey.com>). Alternatively, a print version of the survey will be made available upon request, which can be returned by mail or facsimile.

III. Data

OMB Control Number: None.
Form Number: None.
Type of Review: Regular submission.
Affected Public: Non-profit institutions; Federal, State or local

government; business or other for-profit organizations.

Estimated Number of Respondents: 3,000.

Estimated Time Per Response: 15 minutes.

Estimated Total Annual Burden Hours: 750.

Estimated Total Annual Cost to Public: \$50 in record keeping/reporting costs.

IV. Request for Comments

Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden (including hours and cost) of the proposed collection of information;

(c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology.

Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval of this information collection; they also will become a matter of public record.

Dated: March 4, 2010.

Gwellnar Banks,

Management Analyst, Office of the Chief Information Officer.

[FR Doc. 2010-4952 Filed 3-8-10; 8:45 am]

BILLING CODE 3510-KA-P

DEPARTMENT OF COMMERCE

National Oceanic and Atmospheric Administration

Proposed Information Collection; Comment Request; Amendment 80 Economic Data Report for the Catcher/Processor Non-AFA Trawl Sector

AGENCY: National Oceanic and Atmospheric Administration (NOAA), DOC.

ACTION: Notice.

SUMMARY: The Department of Commerce, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the Paperwork Reduction Act of 1995.

DATES: Written comments must be submitted on or before May 10, 2010.

ADDRESSES: Direct all written comments to Diana Hynek, Departmental Paperwork Clearance Officer, Department of Commerce, Room 6625, 14th and Constitution Avenue, NW., Washington, DC 20230 (or via the Internet at dHynek@doc.gov).

FOR FURTHER INFORMATION CONTACT: Requests for additional information or copies of the information collection instrument and instructions should be directed to Patsy A. Bearden, at (907) 586-7008 or patsy.bearden@noaa.gov.

SUPPLEMENTARY INFORMATION:

I. Abstract

Amendment 80 to the Fishery Management Plan for Groundfish of the Bering Sea and Aleutian Islands Management Area primarily allocates several Bering Sea and Aleutian Islands Management Area non-pollock trawl groundfish fisheries among fishing sectors, and facilitates the formation of harvesting cooperatives in the catcher/processor sector of the non-American Fisheries Act (non-AFA) Trawl Catcher/processor Cooperative Program (Program). The Program established a limited access privilege program for the non-AFA trawl catcher/processor sector.

The Amendment 80 economic data report (EDR) collects cost, revenue, ownership, and employment data on an annual basis and provides information unavailable through other means to review the Program. The purpose of the EDR is to understand the economic effects of the Amendment 80 program on vessels or entities regulated by the Program, and to inform future management actions. Data collected through the EDR is mandatory for all Amendment 80 quota share (QS) holders.

II. Method of Collection

EDR forms are available in fillable PDF format through the Internet on the NMFS Alaska Region Web site at <http://alaskafisheries.noaa.gov>. Pacific States Marine Fisheries Commission (PSMFC) was designated by NMFS to be the Data Collection Agent for the Amendment 80 EDR Program. PSMFC mails EDR announcements and filing instructions to Amendment 80 QS permit holders by April 1 of each year. Methods of submittal include mail and facsimile transmission of paper forms.

III. Data

OMB Control Number: 0648-0564.
Form Number: None.
Type of Review: Regular submission.
Affected Public: Business or other for-profit organizations; individuals or households.