

NOTICE OF OFFICE OF MANAGEMENT AND BUDGET ACTION

Date 01/31/2014

Department of Commerce
National Oceanic and Atmospheric Administration

FOR CERTIFYING OFFICIAL: Simon Szykman

FOR CLEARANCE OFFICER: Jennifer Jessup

In accordance with the Paperwork Reduction Act, OMB has taken action on your request received 12/20/2013

ACTION REQUESTED: Revision of a currently approved collection

TYPE OF REVIEW REQUESTED: Regular

ICR REFERENCE NUMBER: 201311-0648-003

AGENCY ICR TRACKING NUMBER:

TITLE: National Oceanic and Atmospheric Administration, Office of Education, Educational Partnership Program (EPP) and Ernest F. Hollings Undergraduate Scholarship Program

LIST OF INFORMATION COLLECTIONS: See next page

OMB ACTION: Approved without change

OMB CONTROL NUMBER: 0648-0568

The agency is required to display the OMB Control Number and inform respondents of its legal significance in accordance with 5 CFR 1320.5(b).

EXPIRATION DATE: 01/31/2017

DISCONTINUE DATE:

BURDEN:	RESPONSES	HOURS	COSTS
Previous	3,484	10,946	300
New	3,589	9,513	600
Difference			
Change due to New Statute	0	0	0
Change due to Agency Discretion	705	425	-150
Change due to Agency Adjustment	-600	-1,858	450
Change due to PRA Violation	0	0	0

TERMS OF CLEARANCE:

OMB Authorizing Official: Dominic J. Mancini
Acting Deputy Administrator,
Office Of Information And Regulatory Affairs

List of ICs

IC Title	Form No.	Form Name	CFR Citation
EPP Undergraduate Scholars/Ernest F. Hollings Scholarship Application	NA, NA	EPP Undergraduate Student Application, Hollings Undergraduate Scholarship Application	
Undergraduate application references	NA	Ernest Hollings and EPP scholarship application reference form	
Alumni Update Form for Scholarship Programs	NA	Alumni update form	
Student Tracker Database Form for CSC and EEP Program Components - Nonprofits	NA	Student tracker database web-based updates	

PAPERWORK REDUCTION ACT SUBMISSION

Please read the instructions before completing this form. For additional forms or assistance in completing this form, contact your agency's Paperwork Clearance Officer. Send two copies of this form, the collection instrument to be reviewed, the supporting statement, and any additional documentation to: Office of Information and Regulatory Affairs, Office of Management and Budget, Docket Library, Room 10102, 725 17th Street NW, Washington, DC 20503.

<p>1. Agency/Subagency originating request</p>	<p>2. OMB control number b. <input type="checkbox"/> None a. _____ - _____</p>
<p>3. Type of information collection (<i>check one</i>)</p> <p>a. <input type="checkbox"/> New Collection</p> <p>b. <input type="checkbox"/> Revision of a currently approved collection</p> <p>c. <input type="checkbox"/> Extension of a currently approved collection</p> <p>d. <input type="checkbox"/> Reinstatement, without change, of a previously approved collection for which approval has expired</p> <p>e. <input type="checkbox"/> Reinstatement, with change, of a previously approved collection for which approval has expired</p> <p>f. <input type="checkbox"/> Existing collection in use without an OMB control number</p> <p>For b-f, note Item A2 of Supporting Statement instructions</p>	<p>4. Type of review requested (<i>check one</i>)</p> <p>a. <input type="checkbox"/> Regular submission</p> <p>b. <input type="checkbox"/> Emergency - Approval requested by _____ / _____ / _____</p> <p>c. <input type="checkbox"/> Delegated</p>
	<p>5. Small entities Will this information collection have a significant economic impact on a substantial number of small entities? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
	<p>6. Requested expiration date</p> <p>a. <input type="checkbox"/> Three years from approval date b. <input type="checkbox"/> Other Specify: _____ / _____</p>
<p>7. Title</p>	
<p>8. Agency form number(s) (<i>if applicable</i>)</p>	
<p>9. Keywords</p>	
<p>10. Abstract</p>	
<p>11. Affected public (<i>Mark primary with "P" and all others that apply with "x"</i>)</p> <p>a. <input type="checkbox"/> Individuals or households d. <input type="checkbox"/> Farms</p> <p>b. <input type="checkbox"/> Business or other for-profit e. <input type="checkbox"/> Federal Government</p> <p>c. <input type="checkbox"/> Not-for-profit institutions f. <input type="checkbox"/> State, Local or Tribal Government</p>	<p>12. Obligation to respond (<i>check one</i>)</p> <p>a. <input type="checkbox"/> Voluntary</p> <p>b. <input type="checkbox"/> Required to obtain or retain benefits</p> <p>c. <input type="checkbox"/> Mandatory</p>
<p>13. Annual recordkeeping and reporting burden</p> <p>a. Number of respondents _____</p> <p>b. Total annual responses _____</p> <p> 1. Percentage of these responses collected electronically _____ %</p> <p>c. Total annual hours requested _____</p> <p>d. Current OMB inventory _____</p> <p>e. Difference _____</p> <p>f. Explanation of difference</p> <p> 1. Program change _____</p> <p> 2. Adjustment _____</p>	<p>14. Annual reporting and recordkeeping cost burden (<i>in thousands of dollars</i>)</p> <p>a. Total annualized capital/startup costs _____</p> <p>b. Total annual costs (O&M) _____</p> <p>c. Total annualized cost requested _____</p> <p>d. Current OMB inventory _____</p> <p>e. Difference _____</p> <p>f. Explanation of difference</p> <p> 1. Program change _____</p> <p> 2. Adjustment _____</p>
<p>15. Purpose of information collection (<i>Mark primary with "P" and all others that apply with "X"</i>)</p> <p>a. <input type="checkbox"/> Application for benefits e. <input type="checkbox"/> Program planning or management</p> <p>b. <input type="checkbox"/> Program evaluation f. <input type="checkbox"/> Research</p> <p>c. <input type="checkbox"/> General purpose statistics g. <input type="checkbox"/> Regulatory or compliance</p> <p>d. <input type="checkbox"/> Audit</p>	<p>16. Frequency of recordkeeping or reporting (<i>check all that apply</i>)</p> <p>a. <input type="checkbox"/> Recordkeeping b. <input type="checkbox"/> Third party disclosure</p> <p>c. <input type="checkbox"/> Reporting</p> <p> 1. <input type="checkbox"/> On occasion 2. <input type="checkbox"/> Weekly 3. <input type="checkbox"/> Monthly</p> <p> 4. <input type="checkbox"/> Quarterly 5. <input type="checkbox"/> Semi-annually 6. <input type="checkbox"/> Annually</p> <p> 7. <input type="checkbox"/> Biennially 8. <input type="checkbox"/> Other (describe) _____</p>
<p>17. Statistical methods</p> <p>Does this information collection employ statistical methods</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>18. Agency Contact (person who can best answer questions regarding the content of this submission)</p> <p>Name: _____</p> <p>Phone: _____</p>

19. Certification for Paperwork Reduction Act Submissions

On behalf of this Federal Agency, I certify that the collection of information encompassed by this request complies with 5 CFR 1320.9

NOTE: The text of 5 CFR 1320.9, and the related provisions of 5 CFR 1320.8(b)(3), appear at the end of the instructions. *The certification is to be made with reference to those regulatory provisions as set forth in the instructions.*

The following is a summary of the topics, regarding the proposed collection of information, that the certification covers:

- (a) It is necessary for the proper performance of agency functions;
- (b) It avoids unnecessary duplication;
- (c) It reduces burden on small entities;
- (d) It used plain, coherent, and unambiguous terminology that is understandable to respondents;
- (e) Its implementation will be consistent and compatible with current reporting and recordkeeping practices;
- (f) It indicates the retention period for recordkeeping requirements;
- (g) It informs respondents of the information called for under 5 CFR 1320.8(b)(3):
 - (i) Why the information is being collected;
 - (ii) Use of information;
 - (iii) Burden estimate;
 - (iv) Nature of response (voluntary, required for a benefit, mandatory);
 - (v) Nature and extent of confidentiality; and
 - (vi) Need to display currently valid OMB control number;
- (h) It was developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected (see note in Item 19 of instructions);
- (i) It uses effective and efficient statistical survey methodology; and
- (j) It makes appropriate use of information technology.

If you are unable to certify compliance with any of the provisions, identify the item below and explain the reason in Item 18 of the Supporting Statement.

Signature of Senior Official or designee

Date

Agency Certification (signature of Assistant Administrator, Deputy Assistant Administrator, Line Office Chief Information Officer, head of MB staff for L.O.s, or of the Director of a Program or StaffOffice)

Signature <i>Marlene Kaplan</i>	Date <i>11/12/13</i>
Signature of NOAA Clearance Officer	
Signature	Date

SUPPORTING STATEMENT

OMB CONTROL NO: 0648-0568

National Oceanic and Atmospheric Administration: (1) Office of Education, Educational Partnership Program (EPP), (2) Ernest F. Hollings Undergraduate Scholarship Program; (3) Dr. Nancy Foster Scholarship Program; and, (4) National Marine Fisheries Service Recruitment, Training, and Research Program

A. JUSTIFICATION

This request is for revision and extension of a current information collection. The title has been changed from “National Oceanic and Atmospheric Administration, Office of Education, Educational Partnership Program (EPP) and Ernest F. Hollings Undergraduate Scholarship Program” to “National Oceanic and Atmospheric Administration: (1) Office of Education, Educational Partnership Program (EPP), (2) Ernest F. Hollings Undergraduate Scholarship Program; (3) Dr. Nancy Foster Scholarship Program; and, (4) National Marine Fisheries Service Recruitment, Training, and Research Program”.

1. Explain the circumstances that make the collection of information necessary.

The Administrator of the National Oceanic and Atmospheric Administration (NOAA) is authorized by section 4002 of the America COMPETES Act, Pub. Law 110-69, to establish and administer a Graduate Sciences Program and two undergraduate scholarship programs to enhance understanding of ocean, coastal, Great Lakes, and atmospheric science and stewardship by the general public and other coastal stakeholders, including underrepresented groups in ocean and atmospheric science and policy careers. In addition, NOAA’s Administrator is authorized by section 214 of the Consolidated Appropriations Act, 2005, [Pub. Law 108-447](#), to establish and administer the Ernest F. Hollings Undergraduate Scholarship Program to support undergraduate studies in oceanic and atmospheric science, research, technology, and education that support the purposes of the programs and missions of NOAA.

Additions to this collection:

There are two additions to the collection for the voluntary alumni form: Dr. Nancy Foster Scholarship Program and the NOAA National Marine Fisheries Service Recruiting, Training, and Research Program.

The Dr. Nancy Foster Scholarship Program is authorized at 16 U.S.C. 1445c-1 and 16 U.S.C. 1445c to recognize outstanding achievement in oceanography, marine biology or maritime archaeology (including all science, engineering, and resource management of ocean and coastal areas) particularly by women and members of minority groups. For more information about the Dr. Nancy Foster Scholarship Program, go to <http://fosterscholars.noaa.gov/>.

The 2007 reauthorization of the Magnuson-Stevens Act directed that a study be conducted to determine if a shortage exists in the number of individuals with post-baccalaureate degrees who have the ability to conduct high quality scientific research in fishery stock assessment, fishery population dynamics, and related fields for government, non-profit, and private sector entities

(P.L. 109-479, sec. 217). In response to the shortage identified by the report, the Southeast Fisheries Science Center (SEFSC) of NOAA's National Marine Fisheries Service (NMFS) created the Recruiting, Training, and Research (RTR) Program to increase the quality and quantity of stock assessment scientists entering the discipline.

NOAA's Office of Education (OEd) administers scholarship programs and one grant program – the Educational Partnership Program (EPP) Cooperative Science Centers (CSC). The OEd maintains a Student and Performance Measures Tracking System (SPMTS) with student data from all the programs it administers. NOAA OEd staff enters data for the scholarship programs. The EPP CSCs are entering and updating the SPMTS for their students

Student applicant information, including information provided by references, will be collected for the Educational Partnership Program Undergraduate Scholarship Program and the Ernest F. Hollings Undergraduate Scholarship.

In addition, OEd has included the alumni form in this collection, recently revised with OMB approval, but now including two additional sets of alumni, as described below. OEd believes this information is necessary because NOAA desires to know whether the NOAA funded students pursue and complete NOAA-related science degrees, the students are employed by NOAA or a NOAA contractor, or are involved in other programs due to their NOAA-funded education and training.

The Dr. Nancy Foster Scholarship Program (OMB Control No. 0648-0432) and the Recruiting, Training, and Research Program are new collectors for alumni data. As the RTR workshops are run by its host universities (Virginia Tech 2004-2011, University of Florida 2012-Present), previous evaluations have been conducted using university-approved (IRB-approved) evaluation forms. The new alumni form will be used to track the former students over time, specifically related to NOAA objectives.

The revised form will be used by the following four NOAA programs:

1. Office of Education, Educational Partnership Program;
2. Ernest F. Hollings Undergraduate Scholarship Program;
3. Dr. Nancy Foster Scholarship Program; and,
4. National Marine Fisheries Service Recruitment, Training and Research Program.

2. Explain how, by whom, frequently, and for what purpose the information will be used. If the information collected will be disseminated to the public or used to support information that will be disseminated to the public, then explain how the collection complies with all applicable Information Quality Guidelines.

Education Programs and Their Purposes

NOAA recognizes outstanding scholarship and encourages independent graduate level research – particularly by female and underrepresented students – in ocean and atmospheric science and policy careers.

The purpose of the OEd Educational Partnership Program (EPP) is to educate, train and graduate students in NOAA-mission sciences. OEd EPP is strongly committed to broadening the

participation of [Minority Serving Institutions](#) (MSIs) such as Historically Black Colleges and Universities, Hispanic Serving Institutions, Indian Tribally Controlled Colleges and Universities, Alaska Native-Serving Institutions, and Native Hawaiian-Serving Institutions. NOAA's OED EPP/MSI partnership is comprised of four program components:

- The **Undergraduate Scholarship Program** (USP) provides an opportunity for rising junior and senior students to study disciplines relating to the NOAA's mission. Students attending [MSI](#) (Hispanic Serving Institutions, Historically Black Colleges and Universities, Tribal Colleges and Universities, Alaskan-Native Serving Institutions, and Native Hawaiian Serving Institutions) conduct internships at approved NOAA offices and sites upon acceptance to the program.
- The **Graduate Sciences Program** (GSP) is aimed primarily at increasing opportunities for students in NOAA-related fields to pursue research and educational training in atmospheric, environmental, remote sensing and oceanic sciences at MSI when possible. The GSP offers between two years (master's candidates) to four years (doctoral students) of NOAA-related research and training opportunities. (CLOSED to new students)
- The **Environmental Entrepreneurship Program's** (EEP) provides funding to eligible MSIs on a competitive basis to provide students with training in the application of NOAA sciences in order to foster economic development opportunities. EEP facilitates partnerships among MSIs; various NOAA offices; academic research, government and business organizations that can help prepare students with appropriate knowledge and skills to exploit environmental tools and technological resources. (CLOSED to new students)
- The **Cooperative Science Centers'** (CSCs) objectives are to educate and graduate students in NOAA-related sciences, to conduct research in support of NOAA's mission, and to build capacity within the collaborating institutions. EPP established five Cooperative Science Centers at MSIs to advance collaborative research in the NOAA-related (pertains to NOAA's mission) sciences. The first four Cooperative Science Centers were established in 2001 and the fifth Center in 2006. The 2011 grant award resulted in four Cooperative Science Centers (the previous ones existed only through their grant durations). The Center Director and Distinguished Scientist at each Center develop and lead key education and research activities.

For more information about the Educational Partnership Program, visit: www.epp.noaa.gov.

The purpose of the **Ernest F. Hollings Undergraduate Scholarship Program** is to:

1. Increase undergraduate training in oceanic and atmospheric science, research, technology, and education and foster multidisciplinary training opportunities;
2. Increase public understanding and support for stewardship of the ocean and atmosphere and improve environmental literacy;
3. Recruit and prepare students for public service careers with NOAA and other natural resource and science agencies at the federal, state and local levels of government; and,
4. Recruit and prepare students for careers as teachers and educators in oceanic and atmospheric science and to improve scientific and environmental education in the United States.

For more information about the Ernest F. Hollings Undergraduate Scholarship Program, visit: <http://www.oesd.noaa.gov/scholarships/hollings.html>.

The purpose of the **Dr. Nancy Foster Scholarship Program** is to support independent graduate level research through financial support of graduate studies in the fields of oceanography, marine biology or maritime archaeology (including all science, engineering, and resource management of ocean and coastal areas). The program seeks to increase the number of women and minorities in these scientific disciplines, particularly as they relate to the mission of the Office of National Marine Sanctuaries (ONMS).

The purpose of the NOAA's **National Marine Fisheries Service (NMFS) Recruiting, Training, and Research (RTR) Program** is to: 1) recruit top quantitative undergraduate students from across the country, 2) station a NMFS stock assessment scientist at a university with a well-respected fisheries program in the southeastern U.S. to perform many of the critical tasks of a faculty member, including teaching graduate courses and supervising graduate students in the discipline, and 3) support additional graduate students in the discipline.

OEd Student Tracker Database

The OEd Student Tracker Database maintains data for all students receiving funding under the following programs:

- EPP Undergraduate Scholarship Program;
- EPP Graduate Sciences Program;
- EPP Environmental Entrepreneurship Program;
- EPP Cooperative Science Centers; and,
- Ernest F. Hollings Undergraduate Scholarship Program.

The collection of student data is a program requirement that enables OEd to assess compliance with its performance measures, described below. NOAA's OEd staff maintains this database and updates it and thus no public burden is incurred for this portion of the input to the database. Information on CSC students is entered by CSC program coordinators or principal investigators, as required by a special award condition.

OEd requires that NOAA-funded Cooperative Science Center student data be provided three times per year and is aligned with the trimester system to capture student graduation, transfers, and/or completions of the program that occur during the academic year. The volume of these updates strongly lends itself to this frequency of reporting; it would be unwieldy for the Cooperative Science Center program coordinators to gather and input the data once per year. Also, receiving the information at these intervals allows ongoing tracking of performance measures.

The student alumni form is used to collect follow-up information about the student. NOAA requires knowing whether the NOAA-funded students pursue and complete post-graduate NOAA-related science degrees, are employed by NOAA or a NOAA contractor, etc.

The collected student data is also tabulated to provide the status on progress of all OEd programs' performance measures.

Performance Measures

Graduate Sciences Program

- Number of graduate sciences program students hired in NOAA Line Offices.

Undergraduate Scholarship Program

- Number of undergraduate scholarship students attending MSIs who are trained and graduate in NOAA-related sciences;
- Number of undergraduate scholarship students attending MSIs who pursue graduate work in NOAA-related sciences; and,
- Number of undergraduate scholarship students attending MSIs who are hired by NOAA, NOAA Contractors and other natural resources and science agencies at the Federal, State, local and tribal levels.

Ernest Hollings Scholarship Program

- Number of Hollings scholarship students who are trained in NOAA-related sciences, research technology, and education;
- Number of Hollings scholarship students who are hired by NOAA and other natural resource and science agencies at the Federal, State, and local levels;
- The number of students from the Hollings Program who teach and become educators in NOAA-related sciences; and,
- The number of Hollings students who pursue graduate work in NOAA-related sciences.

Environmental Entrepreneurship Program

Number of students who receive training and experiential learning opportunities in NOAA-related environmental business enterprises.

Cooperative Science Centers

- Number of students from underrepresented communities who are trained and graduate in NOAA- mission sciences annually;
- Number of students who are trained and graduate in NOAA- mission sciences annually;
- Number of students completing experiential opportunities at NOAA facilities;
- Number of EPP funded students who are hired by NOAA, NOAA contractors and other environmental, natural resource, and science agencies at the Federal, State, local and tribal levels, in academia and the private sector;
- Number of collaborative research projects undertaken between NOAA and MSI partners in support of NOAA operations;
- Number of students and faculty who participate in and complete postdoctoral level research programs in support of the NOAA mission;
- Number of peer reviewed papers published in NOAA- mission sciences by scientists (faculty, postdoctoral fellows, and students) sponsored by NOAA EPP;
- Funds leveraged with NOAA EPP funds (including student support) ; and,
- Number of outreach participants engaged in NOAA mission relevant learning opportunities.

For the CSCs, the allocated funds are tracked. Thirty (30) percent of CSC funding is mandated for direct student support. The 30% direct student support is mandated for the CSC lead institution and all partner institutions. Annually, 30% of the direct cost must support students. The scholarships / stipends are to support: tuition; stipends for housing; books and laboratory fees; conference or workshop or forum registration; transportation and lodging to NOAA programs and facilities, scientific conferences, meetings and workshops; and, professional development including mentoring training, or course costs. Items such as t-shirts, backpacks, water bottles, laboratory supplies and equipment are not considered direct student support.

To measure the impact of OEd programs, the data collected are compared to the available data in the national education databases (e.g., National Science Foundation and National Center for Education Statistics) and NOAA workforce management database. Furthermore, the student data collection identifies degree pipeline areas (BS, MS, or PhD) and where OEd and its academic partners may target recruitment for its' NOAA-related science educational and training programs. NOAA scholarship programs produce a pool of qualified candidates that may be hired by NOAA and help to sustain a world-class NOAA organization.

The collected student data is also tabulated to provide the status on progress of all programs' performance measures.

Dr. Nancy Foster Scholarship Program Performance Measure

- Number of Postsecondary Students in Higher Education Programs

Performance measures for the RTR Program include the percentage of participants who end up working for NOAA and the percentage of participants who enter National Science Foundation (NSF) Field of Study #055 (Fishing & Fisheries Sciences/Management).

NOAA will retain control over the information and safeguard it from improper access, modification, and destruction, consistent with NOAA standards for confidentiality, privacy, and electronic information. See response to Question 10 of this Supporting Statement for more information on confidentiality and privacy. The information collection is designed to yield data that meet all applicable information quality guidelines. Prior to dissemination, the information will be subjected to quality control measures and a pre-dissemination review pursuant to Section 515 of Public Law 106-554.

3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological techniques or other forms of information technology.

The collection of information will primarily entail web-based forms with electronic fillable forms (e.g., PDF forms) as a back-up. Applicants and grant recipients will complete the web-based forms that will automatically be transferred to a database. In the event that the web-based method is not functional, the applicants and grant recipients may complete fillable forms that may be sent electronically or mailed.

4. Describe the efforts to identify duplication.

Cooperative Science Center student data and information are unique to the program component in that they are not collected by any other entity. The NOAA scholarship applications are unique in that the applications require responses to NOAA-related questions. The common alumni form is a form that will be used by programs: (1) Office of Education Educational Partnership Program; (2) Ernest F. Hollings Undergraduate Scholarship Program; (3) Dr. Nancy Foster Scholarship Program; and, (4) Recruiting, Training, and Research (RTR) Program.

5. If the collection of information involves small businesses or small entities, describe the methods used to minimize the burden.

Not applicable.

6. Describe the consequences to the Federal program or policy activities if the collection is not conducted or is conducted less frequently.

If the collection is not conducted, the data will not be available to support program performance assessments and NOAA program reports.

7. Explain any special circumstances that require the collection to be conducted in a manner inconsistent with OMB guidelines.

Not applicable.

8. Provide a copy of the PRA Federal Register notice that solicited public comments on the information collection prior to this submission. Summarize the public comments received in response to that notice and describe the actions taken by the agency in response to those comments. Describe the efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported.

A Federal Register notice was published on Thursday, August 8, 2013 (78 FR 48417). No public comments were received on the proposed information collection.

Comments solicited through other venues:

Student and Performance Measures Tracking System (SPMTS)

NOAA's Office of Education held two webinars with the grantee institutions that report three times per year using the SPMTS. The first webinar was held at the end of January 15, 2013 to introduce the re-vamped system (data collection system) to the grantee institutions. SPMTS instructions were made available to all users.

The second webinar was held at the end of August 27, 2013 to ask for feedback on the grantee institutions use of the system. When the webinar was announced, NOAA Office of Education (OEd) received email feedback from one of the grant recipients. During the webinar, OEd received additional comments on the SPMTS. NOAA's Office of Education is addressing all the

feedback. Most of the recommendations have been implemented. The SPMTS instructions were also updated.

Samples of recommendations for improvement and the response:

The three recommendations that were received during the SPMTS Webinar were discussed within program. Two (one and three) of the three recommendations will be implemented. The second recommendation will be held so that additional data may be collected and the recommendation revisited. Please see the list of recommendations below.

1. Academic - Yes, will be implemented
Recommend allowing the user to add new academic research advisor names.

2. Academic - Funding - Hold
Recommend allowing the user to delete mistakes such as incorrect funding entries.

3. Reporting - Funding - Yes, will be implemented
Recommend adding a degree column to the funding report.

Cooperative Science Center Student Data

In September 2013 the four Cooperative Science Centers were asked to provide the time it takes to submit data entries to the SPMTS. The Cooperative Science Centers had a deadline of September 30, 2013 to submit the data entries for students supported during the summer. NOAA's Office of Education received feedback from two of the four Cooperative Science Centers and the average time to enter the data was twenty-eight (28) hours. NOAA's Office of Education has revised our response time estimate accordingly.

9. Explain any decisions to provide payments or gifts to respondents, other than remuneration of contractors or grantees.

Not applicable.

10. Describe any assurance of confidentiality provided to respondents and the basis for assurance in statute, regulation, or agency policy.

There is no statutory authority for confidentiality. However, only promotional information (student names, research projects, and photographs) are made public on the program website, newsletter articles, and in press releases. All other information is available primarily to program staff.

As needed, student information may be disclosed to the National Oceanic and Atmospheric Administration Office of Civil Rights and the Workforce Management Office to assist the Office of Education in completing and maintaining the student tracker records. The justification for sharing information on a need to know basis within the agency is provided explicitly within the statutory language of the Privacy Act. *See* 5 U.S.C. 552a(b)(1).

The physical electronic OEd files are protected from access outside of NOAA and outside of Office of Education by a system of firewalls and routers. Whenever feasible, applications are

hosted within the internally protected network to limit access by NOAA personnel only. Restricted access is employed so that only authorized users within the NOAA Office of Education scholarship team have access to the scholarship files.

The OEd student scholarship programs' paper application is destroyed after the evaluation and selection of NOAA student scholars. The student name, street address, telephone number and email address are maintained electronically in a secured location on the NOAA server, as is the student tracker database. Access to the electronic files on the OEd shared drive requires username/password combinations to retrieve the information.

A Privacy Impact Assessment was approved April 7, 2009 by the Department of Commerce and is in process of update. The primary means of file retrieval is not by a personal identifier, and thus this is not a system of records as defined by the Privacy Act.

11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private.

Not applicable.

12. Provide an estimate in hours of the burden of the collection of information.

The student and performance measures tracking system web-form is required three times per year from four (4) NOAA Educational Partnership Program Cooperative Science Center grant recipients. Therefore, EPP expects 12 student tracker database forms annually. The completion of the student tracker database form by each program coordinator, containing information on all students within his/her grant program, is expected to take a maximum of 28 hours to enter data for an average of 200 students and performance measures. In other words, each time a program coordinator completes the student and performance measures report, the report includes updated information on approximately 200 students and 16 performance measures. A report is considered one response (including information on 200 students and 16 performance measures). There are 4 program coordinators; thus, with 3 reports per year per program coordinator, total reports/responses are 12. Each report takes 28 hours; thus, 12 x 28 hours makes a total burden for this information collection, annually, of 336 hours.

Based on a two-year history of applications, OEd expects to receive 800 undergraduate scholarship programs (USP and Hollings) application. Subject to the appropriated and earmarked funds, approximately 15 and 100 students are selected annually for the USP and Hollings scholarship program, respectively. Completion of the undergraduate scholarship programs application is estimated to take 8 hours. Based on 800 applications, OEd calculates 1,600 reference forms, two references per application. Completion of the undergraduate scholarship programs reference form is estimated to take 1 hour. Burden: 6,400 hours for applications and 1,600 hours for references.

It is estimated that 1,177 Alumni Update Forms will be received from four programs. Completion of the alumni form is estimated to take 1 hour, for a total of 1,177 hours. The alumni form will be used by the following four NOAA programs:

1. Office of Education, Educational Partnership Program (191 forms);
2. Ernest F. Hollings Undergraduate Scholarship Program (796 forms);
3. Dr. Nancy Foster Scholarship Program (40 forms); and,

4. National Marine Fisheries Service Recruitment, Training and Research Program (150 forms).

The total hours of burden of 9,513 hours is provided in the chart provided on the following page. The \$162,270 figure represents labor dollars required to complete the electronic forms.

Table 1: Respondent, Burden, Cost Chart

Requirement	# of Respondents	# of Responses per Respondent	Total # of Responses	Response Time (hours)	Total Burden (hours)	Labor Rate per hour (\$)	Labor Cost to Public per Burden Hour
Student and Performance Measures Tracking System Form	4	3	12	28	336	35	11,760
Undergraduate Scholarship Program Application	800	1	800	8	6,400	8	51,200
Undergraduate Scholarship Program Reference Form	1,600	1	1,600	1	1,600	40	64,000
Alumni Update Form for Student Scholarship Programs	1,177	1	1,177	1	1,177	30	35,310
TOTAL REQUESTED	3,581		3,589		9,513		\$162,270

13. Provide an estimate of the total annual recordkeeping/reporting cost burden to the respondents resulting from the collection (excluding the valued of the burden hours in Question 12 above).

Based on a two-year average of applications, OEd expects to receive 30 mailed undergraduate and graduate scholarship program applications annually. It is estimated that it will cost each applicant a maximum of \$20 for photocopying and mailing of the application packages (if Fedex is used), with a total possible cost of \$600.

14. Provide estimates of annualized cost to the Federal Government.

Total annualized cost is \$40,800. The figure represents salary dollars needed to process the collected data (460 hours @ \$80.00 per hour = \$36,800) and \$4,000 printing costs. The 460 hours is based on the following:

- 100 hours to process, verify and validate, the student data from the CSC;
- 160 hours to process the Hollings student applications and reference forms;
- 80 hours to process the USP student applications and reference forms; and,
- 120 hours to process the Voluntary Alumni Update Sheet form.

15. Explain the reasons for any program changes or adjustments.

The Environmental Entrepreneurship Program and one Cooperative Science Center grant awards are closed and no new student data will be collected. Two new NOAA programs will collect alumni data and information: the Dr. Nancy Foster Scholarship Program and Recruiting, Training, and Research (RTR) Program, in addition to the Educational Partnership Program and the Ernest F. Hollings Undergraduate Scholarship Program.

Adjustment

SMPTS Form: There has been a decrease of 8 respondents and 24 responses, from 12 to 4 and 36 responses to 12, but in the last ICR, only 12 responses, and 194 hours, were included in ROCIS. Therefore this change will not appear in the system. Twelve responses are now correct (4 x 3), but due to the adjusted response time, the new hours have changed from 194 to 336, showing an increase of 142 hours.

Total mailing costs were previously estimated at an average of \$300 per year, but we are now using the maximum cost of \$600.

Program changes: Closure of two programs and addition of two programs' use of the alumni form.

GSP – Application Form: Decrease of 40 responses, from 40 to 0 and from 320 hours to 0

GSP - Reference Form: Decrease of 120 responses, from 120 to 0, and from 120 hours to 0

USP – Application Form: Decrease of 200 responses from 1,000 to 800 and from 8,000 hours to 6,400

USP – Reference Form: Decrease of 400 responses, from 2,000 to 1,600 and same decrease for hours

Alumni Form: Increase of 865 responses, from 312 to 1,177 and same increase for hours.

16. For collections whose results will be published, outline the plans for tabulation and publication.

The EPP and Hollings Undergraduate Scholarship Program student data – student name, research project and photographs – are posted on NOAA's Office of Education web site, included in EPP newsletter articles, and submitted for press releases. The number of NOAA OEd supported students (by NOAA-scientific or technological discipline and program component) is included in Government program reports, used for program evaluation and analysis, and used for outreach and promotional purposes.

17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons why display would be inappropriate.

Not applicable.

18. Explain each exception the certification statement.

Not applicable.

B. COLLECTIONS OF INFORMATION EMPLOYING STATISTICAL METHODS

This section applies only to the student alumni form.

1. Describe (including a numerical estimate) the potential respondent universe and any sampling or other respondent selection method to be used. Data on the number of entities (e.g. establishments, State and local governmental units, households, or persons) in the universe and the corresponding sample are to be provided in tabular form. The tabulation must also include expected response rates for the collection as a whole. If the collection has been conducted before, provide the actual response rate achieved.

Censuses will be conducted.

Table 2: Potential respondent universe and expected response rates

Population	Sample	Sample Size	Expected Response Rate 60%
Ernest F. Hollings Scholarship Alumni	Census	796	478
EPP Undergraduate Scholarship Alumni	Census	140	84
EPP Graduate Sciences Scholarship Alumni	Census	51	31
Nancy Foster Scholarship Alumni	Census	40	24
NMFS RTR Program Alumni	Census	150	90

2. Describe the procedures for the collection, including: the statistical methodology for stratification and sample selection; the estimation procedure; the degree of accuracy needed for the purpose described in the justification; any unusual problems requiring specialized sampling procedures; and any use of periodic (less frequent than annual) data collection cycles to reduce burden.

As there will be censuses of the respective populations, there will be no sampling.

3. Describe the methods used to maximize response rates and to deal with nonresponse. The accuracy and reliability of the information collected must be shown to be adequate for the intended uses. For collections based on sampling, a special justification must be provided if they will not yield "reliable" data that can be generalized to the universe studied.

- Alumni will receive a personalized request from their respective scholarship program coordinator, as well as a pre-notification and two follow up requests (one and two weeks later), all practices that increase response rates (Dillman et al., 2009). Follow-up reminders, along with advance notice of an impending survey request, improve survey response rates (Yu and Cooper, 1983).
- The questionnaire has been designed to be respondent-friendly (e.g., almost all questions are closed-ended, worded in a clear, easy to understand manner, and skip logic has been incorporated). These latter features, along with personalization of correspondence, have

also been found to yield increased response rates (Dillman et al., 2009; Dillman, Sinclair, and Clark, 1993).

Addressing Nonresponses

- Following up with nonrespondents – Send a shorter version of the survey, with an estimated response time of 5 minutes. If there is no response after two attempts via email survey, a phone interview will be attempted with all non-respondents. The questions from the survey will be asked over the phone by the interviewer. NOTE: since we are asking for burden coverage for the census of alumni, we will not calculate an additional burden for the nonresponse survey.
- Demographic data, e.g., sex, age, race, will be used as available, so that the composition of respondents can be compared with that of nonrespondents to see if there are any differences. The presence of differences indicates response bias and that caution is necessary in making inferences.

4. Describe any tests of procedures or methods to be undertaken. Tests are encouraged as effective means to refine collections, but if ten or more test respondents are involved OMB must give prior approval under the Paperwork Reduction Act.

Voluntary Alumni Data Form

The revised alumni form was provided to four NOAA student alumni scholars to complete.

NOAA OEd Silver Spring received data and feedback from the experience using the form. The data was uploaded into the SPMTS and the feedback on the experience was shared with system developer.

Sample

Responses from two users of the revised alumni data form – estimates of time to complete the form.

1. The form took about 10 minutes to complete.
2. From what I can remember it was very short. No longer than 10 minutes, possibly 5.

5. Provide the name and telephone number of individuals consulted on the statistical aspects of the design, and the name of the agency unit, contractor(s), grantee(s), or other person(s) who will actually collect and/or analyze the information for the agency.

Individuals Consulted on Statistical Design:

Dr. John Baek, Education Evaluator, NOAA Office of Education developed the statistical design for the proposed evaluation study.

If you have any questions about the statistical design of the study, please contact Dr. John Baek: john.baek@noaa.gov, 202-482-8189.

Individual Who Will Overseeing Data Collection and Analysis:

The evaluation system is designed to collect data through online survey systems. For Hollings and EPP, this is custom web database system. For Nancy Foster, this is Google Forms or Survey Monkey.

Meka Laster, Program Planning Specialist, NOAA Office of Education (mekalaster@noaa.gov, 201-628-2906) will be responsible for overseeing the automated data collection process and for overseeing the functioning and maintenance of the evaluation system for EPP and Hollings.

Seaberry Nachbar, Education Coordinator, NOAA Office of National Marine Sanctuaries (seaberry.nachbar@noaa.gov, 240-472-9892) will be responsible for initiating the automated data collection process and for ensuring the functioning and maintenance of the evaluation system for Nancy Foster.

Jim Berkson, Director, NMFS RTR Program (jim.berkson@noaa.gov, 352-294-0887) will be responsible for initiating the automated data collection process and for ensuring the functioning and maintenance of the evaluation system for the NMFS RTR program.

John Baek, Education Evaluator, NOAA Office of Education (john.baek@noaa.gov, 202-482-8189) will be responsible for coordinating the data collections and analyzing the data.

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EPP Undergraduate Scholarship Programs Application

EPP scholarship eligibility criteria:

Name: Elizabeth Elaster
Email: mekala61@hotmail.com

1. Are you a U.S. citizen? *
 Yes
 No
2. Based on your official transcript(s) will you have junior status in the Fall 2014 at an accredited university in the U.S. or U.S. territory? *
 Yes
 No
3. Do you have a 3.0 or higher cumulative grade point average (on a 4.0 scale)? *
 Yes
 No
4. Is your school on this list? MSI listing... or Click here *
 Yes
 No
5. Is your academic major related to NOAA's mission (i.e. Biological Sciences, Physical Sciences, Mathematics, Engineering, Computer and Information Sciences, Social Sciences, etc)? List of NOAA's related fields of study *
 Yes
 No
6. How did you learn about this program. Check all that apply. *
 Academic/Research Advisor or Professor
 Former Recipient
 National Conference
 Magazine Advertisement
 Website
 Email Notification
 Social Network
 Other

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First Name: * Middle Initial: Last Name: *

Citizenship: (Only U.S. citizens are eligible for this program)
 Yes, I am a U.S. citizen.

Academic Status Eligibility:
 Yes, I will be an undergraduate with junior class status in the Fall term 2014.

Field of Study: *
 Degree: * Graduation Date: * (mm/yyyy)
 Cumulative GPA: * (0.00) GPA in Field of Study: * (0.00)

Health Insurance: (required for summer internship appointments)
 Company Name: Effective Date: (mm/dd/yyyy)

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Current Contact Information

Street Address: *
Apt# / Unit:
City: *
State / U.S. Territory: --Select State/U.S. Territory-- *
Zip Code: (00000) *
Phone Number: * (xxx-xxx-xxxx)
Alternate Number: * (xxx-xxx-xxxx)
E-Mail: mekala61@hotmail.com *

Permanent Contact Information

Street Address: *
Apt# / Unit:
City: *
State / U.S. Territory: --Select State/U.S. Territory-- *
Zip Code: (00000) *
Phone Number: * (xxx-xxx-xxxx)
Alternate Number: * (xxx-xxx-xxxx)
E-Mail: *

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Number of college/university semester or quarter hours completed.
 Semester Hours: or Quarter Hours:

School currently attending: (Remember to upload an unofficial transcript from the school).
 --Select School State--

Other colleges and universities attended. List any other technical schools, colleges, or universities attended. (Remember to upload unofficial transcript from each school).

Institution	From Date (mm/yyyy)	To Date (mm/yyyy)	Degree Awarded	Transcript
State: --Select School State--	<input type="text"/>	<input type="text"/>	--Select Degree--	<input type="checkbox"/>
State: --Select School State--	<input type="text"/>	<input type="text"/>	--Select Degree--	<input checked="" type="checkbox"/>
State: --Select School State--	<input type="text"/>	<input type="text"/>	--Select Degree--	<input checked="" type="checkbox"/>

List any research experiences in which you have been involved. (Exclude class laboratory activities).

Position	From Date (mm/yyyy)	To Date (mm/yyyy)	Description
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

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Academic Awards, Honors, and Activities

Awards/Honors. (List honor societies, scholarship and/or fellowship awards, and other recognition. Enter NA if none).
(Maximum 2000 characters) * 2000 Characters left

Extracurricular Activities. (List school-related service organizations, technical societies, and campus activities, including offices held.
Enter NA if none). (Maximum 2000 characters) * 2000 Characters left

Non-Academic Work and Volunteer Activities

List paid or volunteer activities. Include the name or type of organization, the dates (months/years) during which you worked or
volunteered, and a description of duties. Enter NA if none. (Maximum 2000 characters) * 2000 Characters left

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List two references (Both must be from academia; one must be your professor or department head in your major field of study). **References from friends, family members, and co-workers will not be accepted.** Click the "Request Recommendation" button to send an email to the associated reference with instructions and a link to the Reference Recommendation Form. All Reference Forms must be submitted by Jan. 17, 2014, at 11:59pm (Eastern Time).

Name:	Title:	Email:	
<input type="text"/>	<input type="text"/>	<input type="text"/>	Request Recommendation
<input type="text"/>	<input type="text"/>	<input type="text"/>	Request Recommendation

Note: Check the Status Page because the References section will remain incomplete until both References are received at NOAA.

Below are the names of references who have submitted a Reference Form on your behalf.

No submitted recommendation...

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Essay on proposed college education plan and career goals

This essay is a self-description of your academic, research, and career goals as they are related to NOAA's mission <http://www.noaa.gov> and how your proposed course of study and/or research will help you achieve these goals. This is your opportunity to present yourself, your aspirations and career goals in a concise manner. Include any background information that is pertinent, any graduate school plans, and provide insight into why you have chosen to pursue these education and career goals (a list of college courses alone is not sufficient). This two page essay will be used to evaluate you as an individual, not necessarily as a scientist, and your motivation for applying for this scholarship. The essay should demonstrate your organizational and written communication skills.

The essay should be typewritten, single-spaced, and should not exceed three pages in length. **Statements less than two pages will not be accepted and will result in the application being disqualified. (Minimum 6000 characters - Maximum 9000 characters) ***

NOAA organization of interest: 9000 Characters

left

Character Count: 0 (Minimum 6000 characters)

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CERTIFICATION OF ACCURACY OF INFORMATION PROVIDED

I am aware that this program is supported by funding from the United States Government and, therefore, is subject to Federal law regarding false statements and fraud, particularly the criminal provisions of 18 U.S. Code Section 1001. I certify, under penalty of law, that the submitted student application contains no false or fraudulent representations, statements, or entries. An individual receiving a scholarship under this program shall be required to repay the full amount of the scholarship to the National Oceanic and Atmospheric Administration if it is determined that the individual, in obtaining or using the scholarship, engaged in fraudulent conduct or failed to comply with any term or condition of the scholarship.

The information requested on the application materials will be used in connection with the selection of qualified applicants and may be disclosed to qualified reviewers and staff assistants as part of the review process; to the institution the applicant is attending or is planning to attend or is employed by for the purpose of facilitating review or award decisions, or administering the awards; to government contractors, experts, volunteers and researchers and educators as necessary to complete assigned work; to other government agencies needing data regarding applicants or as part of the review process, or in order to coordinate programs; and to another Federal agency, court or party in a court or Federal administrative proceeding if the government is a party. Information from this system may be merged with other computer files to carry out statistical studies, the results of which do not identify individuals. Disclosure may be made of awardees' names, home institutions, and fields of study for public information purposes. Submission of the information is voluntary; however, failure to provide full and complete information may reduce the possibility of receiving an award.

Under certain circumstances (such as an internship at a Government-funded facility), the U.S. Government conducts background investigations to establish that individuals are eligible for a required security clearance. The background investigations for national security positions are conducted to develop information to show whether you are reliable, trustworthy, of good conduct and character, and loyal to the United States. In addition to filling out a form (such as the Standard Form 86 which may be viewed at: <http://www.opm.gov/forms/html/sf.asp>, inquiries also may be made about a person's adherence to security requirements, honesty and integrity, vulnerability to exploitation or coercion, falsification, misrepresentation, and any other behavior, activities, or associations that tend to show the person is not reliable, trustworthy, or loyal.

NOTE: Application will be copied and used solely for the purpose of selecting scholarship recipients and administering the Undergraduate Scholarship Program. Disclosure of the information is subject to Public Law 93-579 (Privacy Act of 1974) and NOAA regulations.

Yes, I have read the above information and certify the accuracy of the information in my application. *
 Yes, I would also like to apply for the Hollings scholarship program (optional).

Date certified (mm/dd/yyyy) *

Please Note: Once you submit your application, you will no longer be able to make any changes.

Submit Application

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Hollings Undergraduate Scholarship Programs Application



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Hollings Undergraduate Scholarship Programs Application

Hollings scholarship eligibility criteria:

Name: Meka Laster
Email: meka.laster@noaa.gov

1. Are you a U.S. citizen? *
 Yes
 No
2. Based on your official transcript(s) will you have junior status in the Fall 2014 at an accredited university in the U.S. or U.S. territory? *
 Yes
 No
3. Do you have a 3.0 or higher cumulative grade point average (on a 4.0 scale)? *
 Yes
 No
4. Is your academic major related to NOAA's mission (i.e. Biological Sciences, Physical Sciences, Mathematics, Engineering, Computer and Information Sciences, Social Sciences, etc)? [List of NOAA's related fields of study](#) *
 Yes
 No
5. How did you learn about this program. Check all that apply. *
 Academic/Research Advisor or Professor
 Former Recipient
 National Conference
 Magazine Advertisement
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 Other

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OMB# 06480568, expires Dec 31, 2013

Hollings Undergraduate Scholarship Programs Application

MyAccount Status **General info** Contact Info Education Activities References Essay Submit

First Name: Meka * Middle Initial: Last Name: Laster *

Citizenship: (Only U.S. citizens are eligible for this program)
 Yes, I am a U.S. citizen.

Academic Status Eligibility:
 Yes, I will be an undergraduate with junior class status in the Fall term 2014.

Field of Study: [---Select Field of Study---] *
Degree: * Graduation Date: (mm/yyyy) *
Cumulative GPA: (0.00) * GPA in Field of Study: (0.00) *

Health Insurance: (required for summer internship appointments)
Company Name: Effective Date: (mm/dd/yyyy)

Save General Information

* Required Information Previous Next

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NOAA OEd - Undergraduate Scholarship Program Application - Windows Internet Explorer
https://oedwebapps.iso.noaa.gov/uspa/ApplicantContact.aspx

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NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

Hollings Undergraduate Scholarship Programs Application

MyAccount Status General Info **Contact Info** Education Activities References Essay Submit

Current Contact Information

Street Address: *

Apt# / Unit:

City: *

State / U.S. Territory: --Select State/U.S. Territory-- *

Zip Code: (00000) *

Phone Number: * (xxx-xxx-xxxx)

Alternate Number: * (xxx-xxx-xxxx)

E-Mail: *

Permanent Contact Information

Street Address: *

Apt# / Unit:

City: *

State / U.S. Territory: --Select State/U.S. Territory-- *

Zip Code: (00000) *

Phone Number: * (xxx-xxx-xxxx)

Alternate Number: * (xxx-xxx-xxxx)

E-Mail:

* Required Information

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Hollings Undergraduate Scholarship Programs Application

MyAccount Status General Info Contact Info **Education** Activities References Essay Submit

Number of college/university semester or quarter hours completed.
 Semester Hours: or Quarter Hours:

School currently attending: (Remember to upload an unofficial transcript from the school).
 --Select School State--

Other colleges and universities attended. List any other technical schools, colleges, or universities attended. (Remember to upload unofficial transcript from each school).

Institution	From Date (mm/yyyy)	To Date (mm/yyyy)	Degree Awarded	Transcript
State: --Select School State--	<input type="text"/>	<input type="text"/>	--Select Degree--	<input type="checkbox"/>
State: --Select School State--	<input type="text"/>	<input type="text"/>	--Select Degree--	<input checked="" type="checkbox"/>
State: --Select School State--	<input type="text"/>	<input type="text"/>	--Select Degree--	<input checked="" type="checkbox"/>

List any research experiences in which you have been involved. (Exclude class laboratory activities).

Position	From Date (mm/yyyy)	To Date (mm/yyyy)	Description
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

* Required Information

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MyAccount Status General Info Contact Info Education **Activities** References Essay Submit

Academic Awards, Honors, and Activities

Awards/Honors. (List honor societies, scholarship and/or fellowship awards, and other recognition. Enter NA if none).
 (Maximum 2000 characters) * 2000 Characters left

Extracurricular Activities. (List school-related service organizations, technical societies, and campus activities, including offices held.
 Enter NA if none). (Maximum 2000 characters) * 2000 Characters left

Non-Academic Work and Volunteer Activities

List paid or volunteer activities. Include the name or type of organization, the dates (months/years) during which you worked or
 volunteered, and a description of duties. Enter NA if none. (Maximum 2000 characters) * 2000 Characters left

Save Activities Information

* Required Information Previous Next

Next

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Hollings Undergraduate Scholarship Programs Application

MyAccount Status
General Info
Contact Info
Education
Activities
References
Essay
Submit

List two references (Both must be from academia; one must be your professor or department head in your major field of study). **References from friends, family members, and co-workers will not be accepted.** Click the "Request Recommendation" button to send an email to the associated reference with instructions and a link to the Reference Recommendation Form. All Reference Forms must be submitted by Jan. 17, 2014, at 11:59pm (Eastern Time).

Name:	Title:	Email:	
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	Request Recommendation
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	Request Recommendation

Note: Check the Status Page because the References section will remain incomplete until both References are received at NOAA.

Below are the names of references who have submitted a Reference Form on your behalf.

No submitted recommendation...

[Save References Information](#)

* Required Information

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Hollings Undergraduate Scholarship Programs Application

MyAccount Status General Info Contact Info Education Activities References **Essay** Submit

Essay on proposed college education plan and career goals

This essay is a self-description of your academic, research, and career goals as they are related to NOAA's mission <http://www.noaa.gov> and how your proposed course of study and/or research will help you achieve these goals. This is your opportunity to present yourself, your aspirations and career goals in a concise manner. Include any background information that is pertinent, any graduate school plans, and provide insight into why you have chosen to pursue these education and career goals (a list of college courses alone is not sufficient). This two page essay will be used to evaluate you as an individual, not necessarily as a scientist, and your motivation for applying for this scholarship. The essay should demonstrate your organizational and written communication skills.

The essay should be typewritten, single-spaced, and should not exceed three pages in length. **Statements less than two pages will not be accepted and will result in the application being disqualified. (Minimum 6000 characters - Maximum 9000 characters) ***

NOAA organization of interest: 9000 Characters

left

Character Count: 0 (Minimum 6000 characters)

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General Info
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Activities
References
Essay
Submit

CERTIFICATION OF ACCURACY OF INFORMATION PROVIDED

I am aware that this program is supported by funding from the United States Government and, therefore, is subject to Federal law regarding false statements and fraud, particularly the criminal provisions of 18 U.S. Code Section 1001. I certify, under penalty of law, that the submitted application contains no false or fraudulent representations, statements, or entries. An individual receiving a scholarship under this program shall be required to repay the full amount of the scholarship to the National Oceanic and Atmospheric Administration if it is determined that the individual, in obtaining or using the scholarship, engaged in fraudulent conduct or failed to comply with any term or condition of the scholarship.

The information requested on the application materials will be used in connection with the selection of qualified applicants and may be disclosed to qualified reviewers and staff assistants as part of the review process; to the institution the applicant is attending or is planning to attend or is employed by for the purpose of facilitating review or award decisions, or administering the awards; to government contractors, experts, volunteers and researchers and educators as necessary to complete assigned work; to other government agencies needing data regarding applicants or as part of the review process, or in order to coordinate programs; and to another Federal agency, court or party in a court or Federal administrative proceeding if the government is a party. Information from this system may be merged with other computer files to carry out statistical studies, the results of which do not identify individuals. Disclosure may be made of awardees' names, home institutions, and fields of study for public information purposes. Submission of the information is voluntary; however, failure to provide full and complete information may reduce the possibility of receiving an award.

Under certain circumstances (such as an internship at a Government-funded facility), the U.S. Government conducts background investigations to establish that individuals are eligible for a required security clearance. The background investigations for national security positions are conducted to develop information to show whether you are reliable, trustworthy, of good conduct and character, and loyal to the United States. In addition to filling out a form (such as the Standard Form 86 which may be viewed at: <http://www.opm.gov/forms/html/sf.asp>, inquiries also may be made about a person's adherence to security requirements, honesty and integrity, vulnerability to exploitation or coercion, falsification, misrepresentation, and any other behavior, activities, or associations that tend to show the person is not reliable, trustworthy, or loyal.

NOTE: Application will be copied and used solely for the purpose of selecting scholarship recipients and administering the Undergraduate Scholarship Program. Disclosure of the information is subject to Public Law 93-579 (Privacy Act of 1974) and NOAA regulations.

Yes, I have read the above information and certify the accuracy of the information in my application. *

Date certified (mm/dd/yyyy) *

Please Note: Once you submit your application, you will no longer be able to make any changes.

Submit Application

* Required Information

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NOAA

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NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION



OMB# 06480568, expires Dec 31, 2013

Undergraduate Scholarship Programs Application - Reference Form

Reference for:

First Name:

Middle Initial: ...

Last Name:

How long and in what association have you known the applicant? (Maximum 8000 characters) *

.....
.....
.....

Compared to other students of comparable age and experience you have known in the last five years, how would you rate the applicant with respect to the applicant with respect to the following characteristics? *

	Below Average	Average	Good	Very Good	Exceptional	No Basis for Judgement
Motivation and persistence toward a productive career	●	●	●	●	●	●
Imagination and originality of thought	●	●	●	●	●	●
Ability to work with others	●	●	●	●	●	●
Independence and self-reliance	●	●	●	●	●	●

Leadership potential	●	●	●	●	●	●
Mastery of fundamental knowledge in field	●	●	●	●	●	●
Ability to communicate (written/oral)	●	●	●	●	●	●

Add any descriptive comments that will assist in providing a complete picture of the applicant's abilities. (Maximum 8000 characters)

.....

.....

.....

Your Contact information:

Name: *

Title: *

Department: *

Institution/Organization: *

Telephone Number: *

E-mail: *

* Required Information

INSTRUCTIONS

Cooperative Science Center Program
Coordinators

Student and Performance
Measures Tracking System
(SPMETS)

September 2013

Version 1.3

System Manager

System access and functionality issues

New menu items

Guy Angouma

Telephone: 301.713.9437 ext. 123

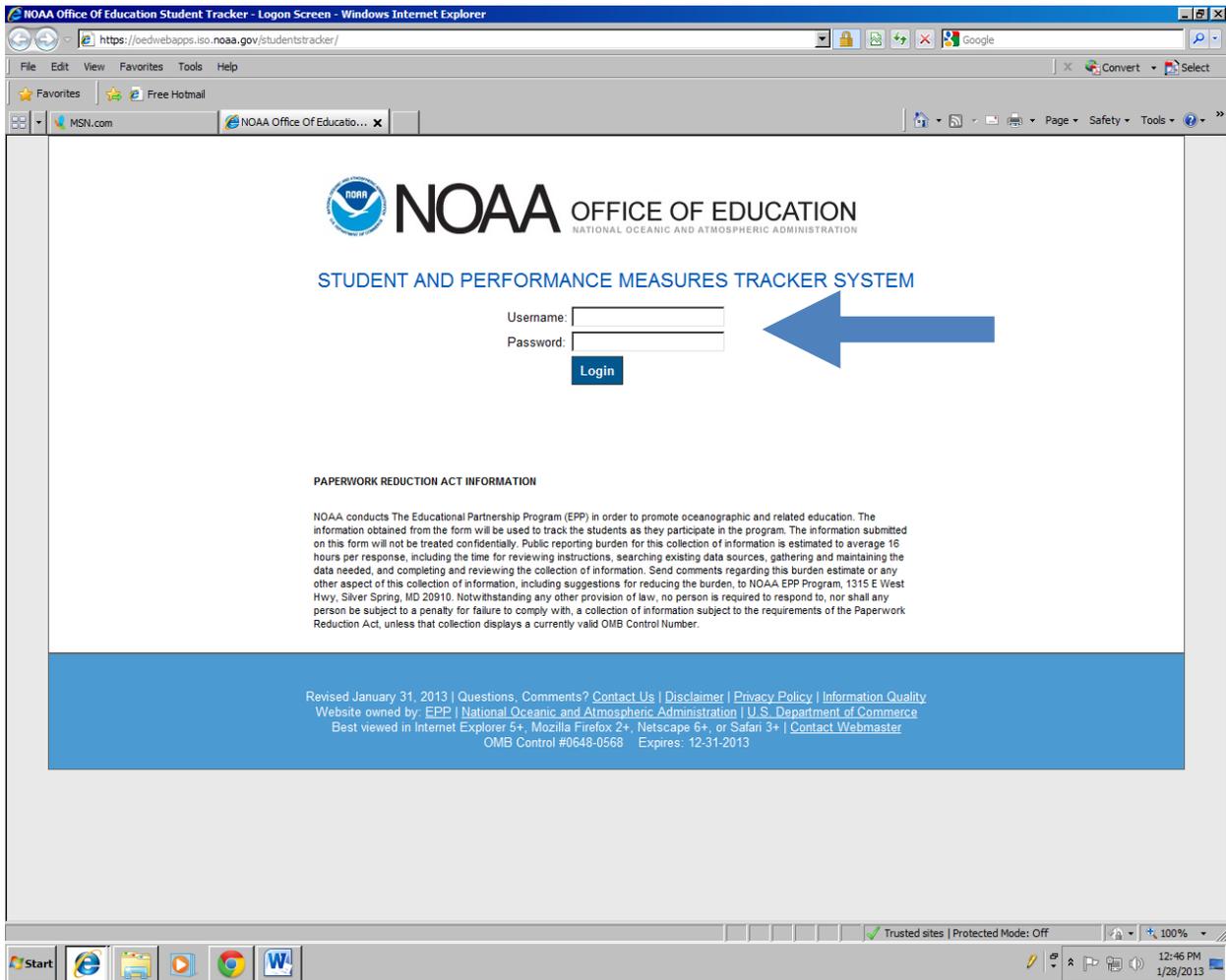
Email (preferred): guy.s.angouma@noaa.gov

Fax: 301.713.9465

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Log In Page



Enter



Username:

Password:

Summary Data Page

2013 melo
Interdisciplinary Scientific Environmental Technology Cooperative Science Center Sign Out


NOAA OFFICE OF EDUCATION
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

[Home](#) [Add new student](#) [Student search](#) [Reporting](#) [Performances](#) [Outreach activities](#) [Instructions](#)

Announcements:

Summary data:

[Interdisciplinary Scientific Environmental Technology Cooperative Science Center](#)

Supported any student enrolled in a degree program in a NOAA mission-relevant STEM discipline.
Graduated supported student who has completed a degree.
Pipeline supported student who has not completed a degree.

Graduated-active	Graduated	Pipeline	Supported
130	146	172	318

Active graduated students			
Bachelors	Masters	PhDs	Associates
74	41	15	0

Pipeline students			
Bachelors	Masters	PhDs	Associates
60	28	27	0

Supported students			
Bachelors	Masters	PhDs	Associates
134	69	42	0

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Add new student

The screenshot shows the NOAA Office of Education website in Internet Explorer. The browser address bar displays the URL: <https://oedwebapps.iso.noaa.gov/studentstracker/Home.aspx?UserID=588&ProgID=140>. The website header includes the NOAA logo and the text "NOAA OFFICE OF EDUCATION NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION". A navigation menu contains links for Home, Add new student, Student search, Reporting, Performances, Outreach activities, and Instructions. The "Add new student" link is highlighted with a blue arrow. Below the navigation menu, there is an "Announcements" section and a "Summary data" section. The "Summary data" section includes a table with columns for "Graduated-active", "Graduated", "Pipeline", and "Supported" students, and rows for "Active graduated students", "Pipeline students", and "Supported students".

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Interdisciplinary Scientific Environmental Technology Cooperative Science Center Sign Out

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[Home](#) [Add new student](#) [Student search](#) [Reporting](#) [Performances](#) [Outreach activities](#) [Instructions](#)

Announcements:

Summary data:

Interdisciplinary Scientific Environmental Technology Cooperative Science Center

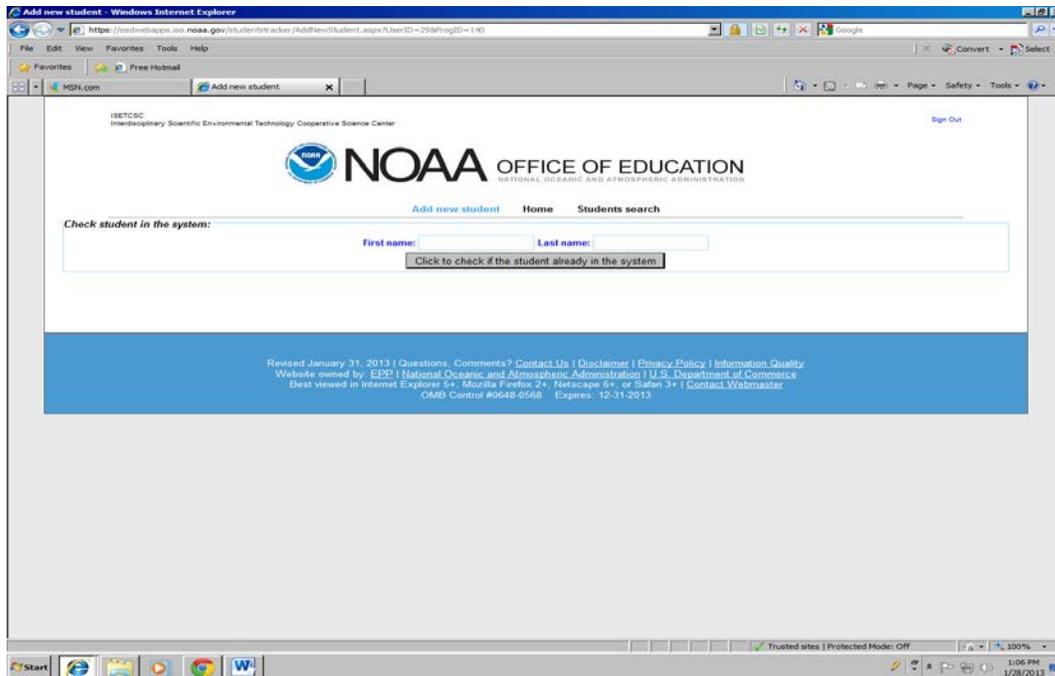
Supported any student enrolled in a degree program in a NOAA mission-relevant STEM discipline.
Graduated supported student who has completed a degree.
Pipeline supported student who has not completed a degree.

	Graduated-active	Graduated	Pipeline	Supported
	130	146	172	318
Active graduated students				
Bachelors	74	41	15	0
Masters				
PhDs				
Associates				
Pipeline students				
Bachelors	60	28	27	0
Masters				
PhDs				
Associates				
Supported students				
Bachelors	134	69	42	0
Masters				
PhDs				
Associates				

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Click on Add new student

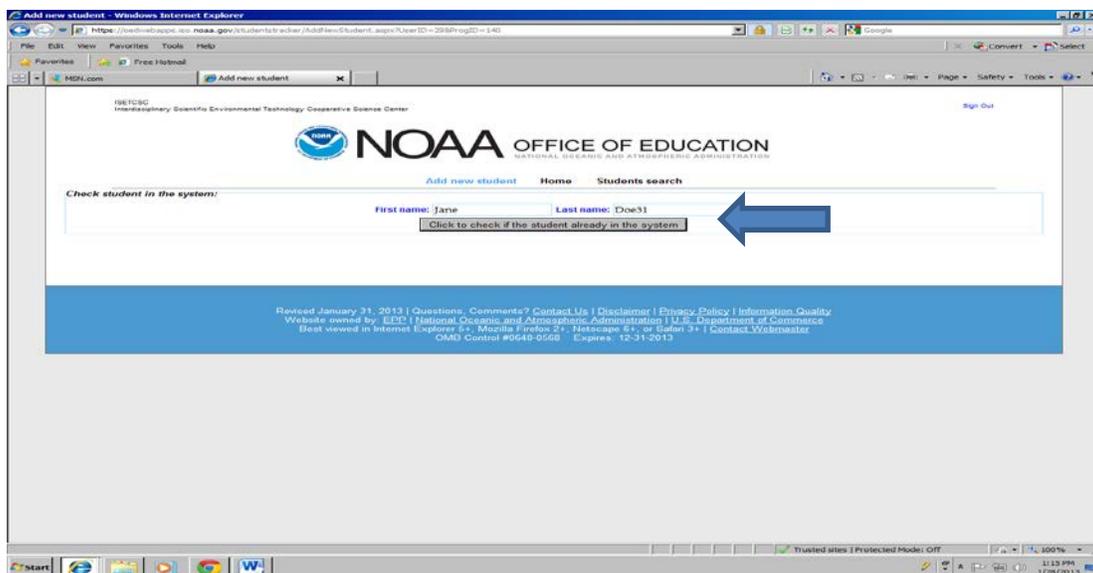
Check if the student is already in the system



Type Name (example)

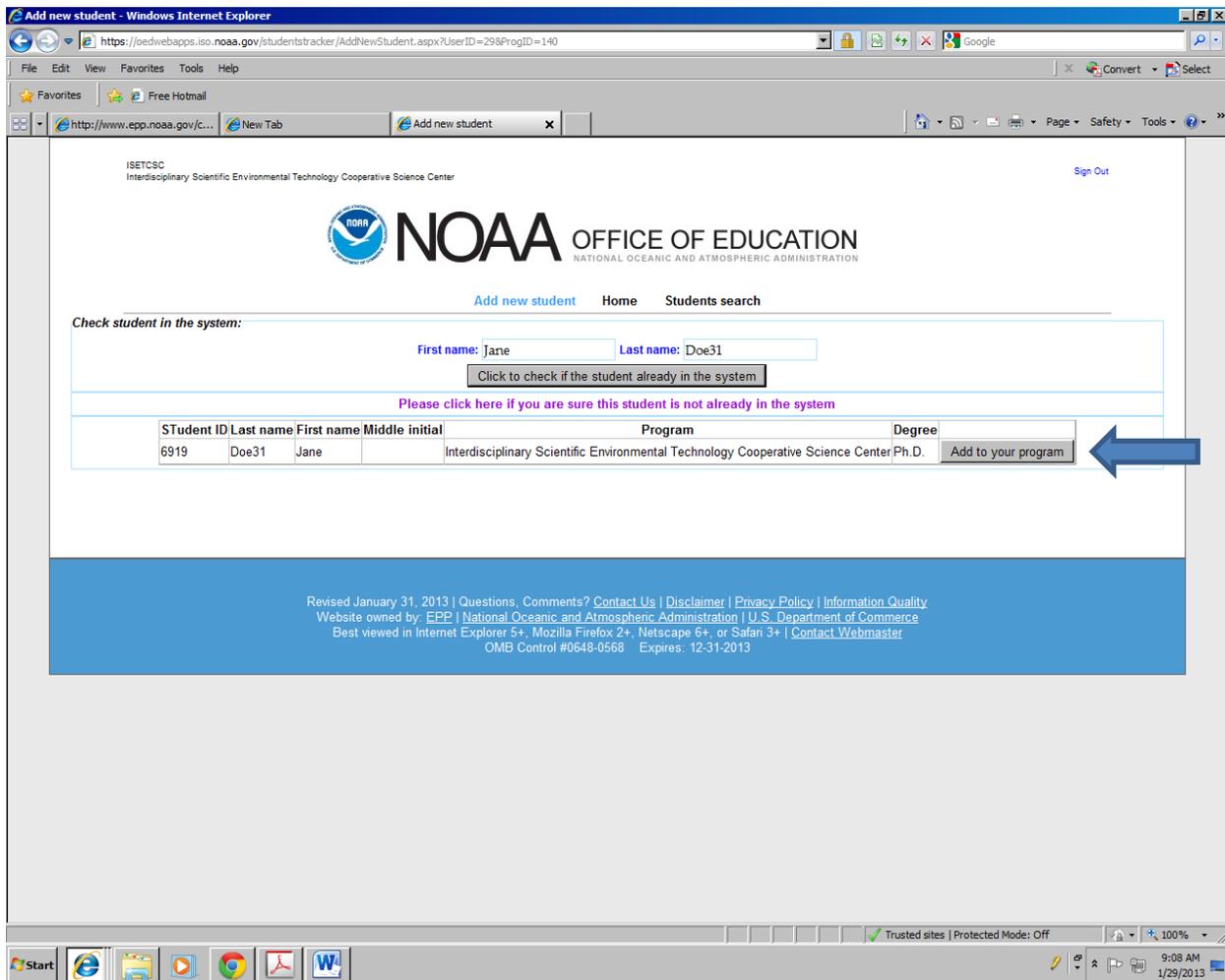
First Name: Jane

Last Name: Doe 31



Click on **Click to check if the student is already in the system.**

If the student's name appears in the system, the following screen is displayed with the opportunity to add this student to the program.



To add the student to the program, please click on **Add to your program**

If the student's name is not in the system, the following page – Student demographic - appears with the first and last name entered.

2013 memo
Interdisciplinary Scientific Environmental Technology Cooperative Science Center

Sign Out

NOAA OFFICE OF EDUCATION
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

[Add new student](#) [Home](#) [Students search](#)

Student demographic:

Required fields are marked with *

First name: * This field has a maximum length of 50 characters.

Last name: * This field has a maximum length of 50 characters.

Middle initial:

Suffix:

State: *

Zip code: *

Street name: * Please leave blank if none

Street suffix (i.e. Ave, St, Blvd etc.): * Please leave blank if none

From the "Address low number" drop down list below, select the student address number.
If the student address number IS NOT IN THE LIST make sure the student address number
FALLS WITHIN THE RANGE - "Address low number" and "Address high number."

Address low number: * Please leave blank if none Address high number:

Citizenship: US CITIZEN NOT US CITIZEN

Ethnicity:

Black or African American American Indian or Alaska Native
 Asian Hispanic or Latino
 None Native Hawaiian or Other Pacific Islander
 White Other

Enter or select the requested information. The data fields with an * are mandatory fields.

Enter: Middle initial (not a mandatory field).

Select (drop down menus or radio buttons): (1) Suffix; (2) State; (3) Zip code; (4) Street name; (5) Street suffix; (6) Address number; (7) Citizenship; (8) Ethnicity; and (9) Gender.

Address: Entries in these data fields will identify the Congressional District. Enter the student's permanent address. If the address is not in the database, leave the data fields blank. [After selecting the state, wait to allow the system to populate the available zip codes. After selecting the zip code, wait to allow the available street names to populate. After selecting the street name, wait to allow the address low number to populate.](#) **New to the system is the Address high number**

From the "Address low number" drop down list below, select the student address number.
If the student address number IS NOT IN THE LIST make sure the student address number
FALLS WITHIN THE RANGE - "Address low number" and "Address high number."

Citizenship: NOAA supported students must be US Citizens. After selecting the US Citizen radio button, select one of three verification methods: (1) USA Birth Certificate; (2) USA Passport; or (3) USA Naturalization Certificate of Citizenship.

Continue

Add new student - Windows Internet Explorer
https://oedwebapps.iso.noaa.gov/STUDENTTRACKER/AddNewStudent.aspx?UserID=29&ProgID=140

File Edit View Favorites Tools Help

Black or African American American Indian or Alaska Native
Asian Hispanic or Latino
None Native Hawaiian or Other Pacific Islander
White Other

Gender:

Female Male
None Other

Student academic information:

Required fields are marked with *

Academic partner institution: * [dropdown menu]

Funding start date: * [calendar icon] (e.g. MM/YYYY)

Degree: * [dropdown menu]

GPA: * [text input] (e.g. 3.99)

Classification: * [dropdown menu]

Major: * [dropdown menu]

Area of concentration: * [dropdown menu]

Research title or topic: [text input] This field has a maximum length of 500 characters.

Primary academic research advisor: [dropdown menu]

NOAA research advisor: [dropdown menu]

Expected graduation date: * [calendar icon] (e.g. MM/YYYY)

Actual graduation date: [calendar icon] (e.g. MM/YYYY)

Continue..

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Enter or select the requested information. The data fields with an * are mandatory fields.

Select (drop down menu): (1) Academic partner institution; (2) Degree; (3) Classification; (4) Major; (5) Area of concentration; (6) Primary academic research advisor; and, (7) NOAA research advisor.

Enter: (1) Funding start date (can also select date from calendar); (2) GPA – Grade Point Average; (3) Research title or topic; (6) Expected graduation date (can also select date from the calendar); and, (7) Actual graduation date (can also select date from the calendar).

Verification Screen

NOAA OFFICE OF EDUCATION
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

[Add new student](#) [Home](#) [Students search](#)

Verify information
Please verify all the data you have entered and click save.

First name:	Jane
Last name:	Doe31
Middle initial:	
Suffix:	
Address:	
Street name:	
Street suffix:	
Home state:	District of Columbia
Zip code:	20037
Citizenship:	US CITIZEN
Citizenship verification by:	Valid USA Passport
Ethnicity:	Black or African American
Gender:	Female
Academic partner institution:	North Carolina Agricultural & Technical State University
Funding start date:	05/2009
Degree:	Ph.D.
GPA:	3.50
Classification:	Graduate
Major:	Physical Sciences - Atmospheric Science & Meteorology
Area of concentration:	Atmospheric Science/Meteorology, General
Research title or topic:	
Primary academic research advisor:	
Expected graduation date:	05/2012
Actual graduation date:	05/2012

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Verify that the student data were entered correctly.

If changes are required, click on the **Back** button.

If changes are not required, click on the **Save** button.

After clicking on the **Save** button, the new student record appears at the bottom of the Student Search page.

Continue adding the new student's data and information

ISETCSC
Interdisciplinary Scientific Environmental Technology Cooperative Science Center

NOAA OFFICE OF EDUCATION
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

Student search Home Add new student Reporting Performances Instructions

Students Search Criteria:

Last name: Student home state:

Ethnicity: Black or African American
 American Indian or Alaska Native
 Asian

Degree: A.A.
 A.A.S.
 A.S.

Institution:

Institution state:

Education level: Classification:

Major: Biological Sciences
 Biological, Life, and Agricultural Sciences

Concentration: Aerospace, Aeronautical & Astronautical Engineering
 Aerospace, Aeronautical, & Astronautical Engineering
 Architectural Engineering

Funding start date: Actual graduation date: Expected graduation date:

Fiscal year funding start date: Fiscal year actual graduation date: Fiscal year expected graduation date:

Gender: Student status: Graduation status:

Search

Number of unique students: 52

Students List

Name	
Doe31 Jane	Edit
Doe18 Joe	Edit
Doe18 John	Edit

Click on the **Edit** button next to the student's name.

Example: Name – Doe31 Jane

After clicking on the Edit button next to the student's name
the following page appears

Student Demographic Information - Windows Internet Explorer

https://oedwebapps.iso.noaa.gov/STUDENTSTRACKER/StudentDetail.aspx?Sdt=6919&UserID=298&ProgID=140

NOAA OFFICE OF EDUCATION

Student demographic Home Student search Academic Summer assignments Training Post education

First name: * Jane
Last name: * Doe51
Middle initial:
Suffix:
State: * District of Columbia
Zip code: * 20037
Street name: * Please leave blank if none
Street suffix (i.e. Ave, St, Blvd etc...): * Please leave blank if none
Address number: * Please leave blank if none
Student citizenship: * US CITIZEN NOT US CITIZEN
Citizenship verification by: * Valid USA Passport
 USA Birth Certificate
 Valid USA Naturalization Certificate of Citizenship
Ethnicity: * Black or African American American Indian or Alaska Native
 Asian Hispanic or Latino
 None Native Hawaiian or Other Pacific Islander
 White Other
Gender: * Female Male
 None Other

Update

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The data fields with an * are mandatory fields.

Updates: If needed, make updates and then click the **Update** button.

If no updates are required, click **Academic** at the top of the page.

Academic

ISETCSC
Interdisciplinary Scientific Environmental Technology Cooperative Science Center

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Academic Student demographic Home Student search

Student name: Doe31 Jane

List of academics for the student:

Program	Institution	Degree	Graduation Date
Interdisciplinary Scientific Environmental Technology Cooperative Science Center	North Carolina Agricultural & Technical State University	Ph.D.	05/2012

Details for the selected academic:

Required fields are marked with *

Academic partner institution: *

Student status:

Student status reason:

Funding Start Date: *

Degree: *

GPA: *

Classification: *

Major: *

Area Of Concentration: *

Research Title or Topic:

Primary Academic Research Advisor:

Expected Graduation Date: *

Actual Graduation Date:

Graduation status:

Add a new academic

The data fields with an * are mandatory fields.

This screen shows the one academic record for student Doe 31 Jane.

Here is an opportunity to add a new academic record for Doe31 Jane.

When entering the actual graduation date, change the graduation status from No to Yes.

Enter the data and then click **Add a new academic**.

If there is no need to add a new academic record, then please click **Student Search**.

Funding and citation (e.g., publication) for the academic record

The screenshot displays a web application interface for managing academic records. The top section contains a form for entering academic information, including fields for Funding Start Date, Degree, GPA, Classification, Major, Area Of Concentration, Research Title or Topic, Primary Academic Research Advisor, Expected Graduation Date, Actual Graduation Date, and Graduation status. A blue arrow points to the 'Update the selected academic' button below this form. The middle section, titled 'Funding list for the selected academic', shows a 'Total student amount funded: \$' and a 'Details for the selected funding' form. This form includes fields for Funding type, Funding Source, GPA, Award Type, Fiscal Award Year, Report Period, and Amount, with an 'Add a new funding' button. A blue arrow points to the 'Award Type' field. The bottom section, titled 'Publication list for the selected academic', shows a 'Details for the selected citation' form with a 'Citation title' field and an 'Add a new citation' button. A blue arrow points to the 'Citation title' field. The footer contains copyright information and a date of 1/28/2013.

The data fields with an * are mandatory fields.

Updates may be made to the selected academic – click on **Update the selected academic**

Funding

Add the funding data and information for the academic record.

Select (drop down menu): (1) Funding type; (2) Funding source; (3) Award type; (4) Fiscal Award Year; and, (5) Report period.

Enter (type in): (1) GPA – Grade Point Average and (2) Amount (dollar amount).

After adding funding data and information, click on **Add a new funding** then, proceed to add **Citation** (if applicable).

Citation

Enter (type in): Citation or publication title.

After adding the Citation (e.g., publication), click on **Add new citation**.

Student Search

ISSETCS
Interdisciplinary Scientific Environmental Technology Cooperative Science Center

NOAA OFFICE OF EDUCATION
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

Student search Home Add new student Reporting Performances Instructions

Students Search Criteria:

Last name: Student home state:

Ethnicity: Black or African American
 American Indian or Alaska Native

Degree: A.A.
 A.A.S.

Institution:

Institution state:

Education level: Classification:

Major: Biological Sciences
 Biological, Life, and Agricultural Sciences

Concentration: Aerospace, Aeronautical & Astronautical Engineering
 Aerospace, Aeronautical, & Astronautical Engineering

Funding start date: Actual graduation date: Expected graduation date:

Fiscal year funding start date: Fiscal year actual graduation date: Fiscal year expected graduation date:

Gender: Student status: Graduation status:

Search

Number of unique students: 52

Students List

Name	
Doe31 Jane	Edit
Doe18 Joe	Edit

On the **Student Search** page, click **Edit** next to student Doe31 Jane to add data and information for this student.

Summer Assignment

The screenshot shows a web browser window with the URL <https://oedwebapps.iso.noaa.gov/STUDENTTRACKER/StudentDetail.aspx?Sdt=6919&UserID=298&ProgID=140>. The page is titled "NOAA OFFICE OF EDUCATION" and features a navigation menu with tabs: "Student demographic", "Home", "Student search", "Academic", "Summer assignments", "Training", and "Post education". A blue arrow points to the "Summer assignments" tab. The form contains the following fields and options:

- First name:** * Jane
- Last name:** * Doe31
- Middle initial:**
- Suffix:**
- State:** District of Columbia
- Zip code:** 20037
- Street name:** * (Please leave blank if none)
- Street suffix (i.e. Ave, St, Blvd etc...):** * (Please leave blank if none)
- Address number:** * (Please leave blank if none)
- Student citizenship:** * US CITIZEN NOT US CITIZEN
 - USA Birth Certificate
- Citizenship verification by:** * Valid USA Passport
 - Valid USA Naturalization Certificate of Citizenship
- Ethnicity:** *
 - Black or African American American Indian or Alaska Native
 - Asian Hispanic or Latino
 - None Native Hawaiian or Other Pacific Islander
 - White Other
- Gender:** *
 - Female Male
 - None Other

An "Update" button is located at the bottom of the form. The footer contains copyright information and technical details.

The data fields with an * are mandatory fields.

Click on **Summer Assignments** to add information about a student's summer experience.

Summer Assignment

ISERCSC
Interdisciplinary Scientific Environmental Technology Cooperative Science Center

NOAA OFFICE OF EDUCATION
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

Summer assignment Student demographic Home Student search

Student name: Doe31 Jane

List of summer assignment activities for the student:

Details for the selected summer assignment activity:

Required fields are marked with *

Research mentor 1:

Research mentor 2:

Summer assignment: *

Year: *

Comments:

Add a new summer assignment

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OMB Control #0640-0560 Expires: 12-31-2013

The data fields with an * are mandatory fields.

Select (drop down menu list): (1) Research mentor 1; (2) Research mentor 2; and, (3) Year.

If the name of the Research mentor is not on the list, please email the name to the System Developer and the name will be added to the drop down menu list.

Enter (type in): Summer assignment and Comments.

When finished adding data, click **Add a new summer assignment**.

Summer Assignment

ISETCSC
Interdisciplinary Scientific Environmental Technology Cooperative Science Center

NOAA OFFICE OF EDUCATION
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

Summer assignment Student demographic Home Student search

Student name: Doe31 Jane

List of summer assignment activities for the student:

Program	Assignment	Research Mentor	Year	
Interdisciplinary Scientific Environmental Technology Cooperative Science Center	TBD	Matt Heavner	2011	Edit

Details for the selected summer assignment activity:

Required fields are marked with *

Research mentor 1:

Research mentor 2:

Summer assignment: *

Year: *

Comments:

[Add a new summer assignment](#)

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OMB Control #0648-0568 Expires: 12-31-2013

The data fields with an * are mandatory fields.

The added summer assignment appears at the top of the page.

If edits are needed, click the **Edit** button.

Summer Assignment Edit

IS/ET/C&S
Interdisciplinary Scientific Environmental Technology Cooperative Science Center

NOAA OFFICE OF EDUCATION
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

Summer assignment Student demographic Home Student search

Student name: Doe31 Jane

List of summer assignment activities for the student:

Program	Assignment	Research Mentor	Year	
Interdisciplinary Scientific Environmental Technology Cooperative Science Center	TBD	Matt Heavner	2011	Edit

Details for the selected summer assignment activity:

Required fields are marked with *

Research mentor 1: Matt Heavner

Research mentor 2: [dropdown]

Summer assignment: TBD

Year: 2011

Comments: [text area]

To reset summer assignment fields please click here

Update the selected summer assignment

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OMB Control #0648-0568 Expires: 12-31-2013

The data fields with an * are mandatory fields.

Make edits to the data field(s) and click **Update the selected summer assignment button.**

Click **Student Search** to find the student (e.g., Doe31 Jane).

Student Search

Continue adding the new student's data and information

ISSETCSG
Interdisciplinary Scientific Environmental Technology Cooperative Science Center

NOAA OFFICE OF EDUCATION
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

Student search Home Add new student Reporting Performances Instructions

Students Search Criteria:

Last name: Student home state:

Ethnicity: Black or African American
 American Indian or Alaska Native
 Asian
 Hispanic or Latino
 White

Degree: A.A.
 A.A.S.
 B.S.

Institution:

Institution state:

Education level: Classification:

Major: Biological Sciences
 Biological, Life, and Agricultural Sciences
 Chemical, Earth, and Environmental Sciences
 Earth and Atmospheric Sciences
 Engineering, Technology, and Applied Sciences
 Health Sciences
 Humanities
 Mathematics and Physical Sciences
 Social and Behavioral Sciences

Concentration: Aerospace, Aeronautical & Astronautical Engineering
 Aerospace, Aeronautical, & Astronautical Engineering
 Agricultural, Biological, and Environmental Sciences
 Biological, Life, and Agricultural Sciences
 Chemical, Earth, and Environmental Sciences
 Earth and Atmospheric Sciences
 Engineering, Technology, and Applied Sciences
 Health Sciences
 Humanities
 Mathematics and Physical Sciences
 Social and Behavioral Sciences

Funding start date: Actual graduation date: Expected graduation date:

Fiscal year funding start date: Fiscal year actual graduation date: Fiscal year expected graduation date:

Gender: Student status: Graduation status:

Search

Number of unique students: 52

Students List

Name	
Doe31 Jane	Edit
Doe18 Joe	Edit
Doe18 John	Edit

Click on the **Edit** button next to the student's name.

Example: Name – Doe31 Jane

Training

Student Demographic Information - Windows Internet Explorer

https://oedwebapps.iso.noaa.gov/STUDENTTRACKER/StudentDetail.aspx?Sdt=6919&UserID=298&ProgID=140

NOAA OFFICE OF EDUCATION
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

Student demographic Home Student search Academic Summer assignments **Training** Post education

First name: * Jane
Last name: * Doe31
Middle initial:
Suffix:
State: * District of Columbia
Zip code: * 20037
Street name: * Please leave blank if none
Street suffix (i.e. Ave, St, Blvd etc.): * Please leave blank if none
Address number: * Please leave blank if none
Student citizenship: * US CITIZEN NOT US CITIZEN
Citizenship verification by: * USA Birth Certificate
 Valid USA Passport
 Valid USA Naturalization Certificate of Citizenship
Ethnicity: * Black or African American American Indian or Alaska Native
 Asian Hispanic or Latino
 None Native Hawaiian or Other Pacific Islander
 White Other
Gender: * Female Male
 None Other

Update

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OMB Control #0648-0988 Expires: 12-31-2013 [U.S. Department of Commerce](#)

http://www.commerce.gov/

The data fields with an * are mandatory fields.

Click on **Training** to add data and information for Doe31 Jane.

Training

Student Training Details - Windows Internet Explorer

https://oedwebapps.iso.noaa.gov/STUDENTTRACKER/StudentTraining.aspx?Sdt=6919&UserID=29&ProgID=140

ISETCSC
Interdisciplinary Scientific Environmental Technology Cooperative Science Center

NOAA OFFICE OF EDUCATION
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

Student training Student demographic Home Student search

Student name: Doe31 Jane

List of Training activities for the student:

Details for the selected Training activity:

Required fields are marked with *

Training category: *
Training activity: *
Year: *
Comments:

Add a new student Training activity

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The data fields with an * are mandatory fields.

Add **Training** data and information for the student, Doe31 Jane.

Select (drop down menu): (1) Training category; (2) Training activity; and, (3) Year.

Enter Comments (if applicable).

When finished adding data, click the **Add a new student Training activity**.

Training

ISETCSC
Interdisciplinary Scientific Environmental Technology Cooperative Science Center

NOAA OFFICE OF EDUCATION
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

Student training Student demographic Home Student search

Student name: Doe31 Jane

List of Training activities for the student:

Program	Training Category	Year
Interdisciplinary Scientific Environmental Technology Cooperative Science Center	Educational Experiential Experience	2011

Details for the selected Training activity:

Required fields are marked with *

Training category: *

Training activity: *

Year: *

Comments:

Add a new student Training activity

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The data fields with an * are mandatory fields.

The training record now appears at the top of the page.

To the record needs to be edited, click the **Edit** button.

To add another training record, complete the data fields and click on **Add a new student Training activity**.

When edits or additions are complete, click on **Student Search**.

Student Search

ISETCSC
Interdisciplinary Scientific Environmental Technology Cooperative Science Center

NOAA OFFICE OF EDUCATION
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

Student search Home Add new student Reporting Performances Instructions

Students Search Criteria:

Last name: Student home state:

Ethnicity: Black or African American
 American Indian or Alaska Native
 Asian

Degree: A.A.
 A.A.S.
 A.C.

Institution:

Institution state:

Education level: Classification:

Major: Biological Sciences
 Biological, Life, and Agricultural Sciences

Concentration: Aerospace, Aeronautical & Astronautical Engineering
 Aerospace, Aeronautical, & Astronautical Engineering
 Astrophysical Sciences

Funding start date: Actual graduation date: Expected graduation date:

Fiscal year funding start date: Fiscal year actual graduation date: Fiscal year expected graduation date:

Gender: Student status: Graduation status:

Search

Number of unique students: 52

Students List

Name	
Doe31 Jane	Edit
Doe18 Joe	Edit
Doe18 John	Edit

Click on the **Edit** button next to the student's name.

Example: Name – Doe31 Jane

Post education

The screenshot shows a web browser window with the URL <https://oedwebapps.iso.noaa.gov/STUDENTTRACKER/StudentDetail.aspx?Sdt=6919&UserID=298&ProgID=140>. The page title is "Student Demographic Information - Windows Internet Explorer". The NOAA Office of Education logo is at the top, with the text "NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION". A navigation menu includes "Student demographic", "Home", "Student search", "Academic", "Summer assignments", "Training", and "Post education". The "Post education" tab is highlighted with a blue arrow. The form contains the following fields and options:

- First name: * Jane
- Last name: * Doe31
- Middle initial: []
- Suffix: []
- State: * District of Columbia
- Zip code: * 20037
- Street name: * [] Please leave blank if none
- Street suffix (i.e. Ave, St, Blvd etc...): * [] Please leave blank if none
- Address number: * [] Please leave blank if none
- Student citizenship: * US CITIZEN NOT US CITIZEN
 - USA Birth Certificate
- Citizenship verification by: * Valid USA Passport
 - Valid USA Naturalization Certificate of Citizenship
- Ethnicity: *
 - Black or African American American Indian or Alaska Native
 - Asian Hispanic or Latino
 - None Native Hawaiian or Other Pacific Islander
 - White Other
- Gender: *
 - Female Male
 - None Other

An "Update" button is located at the bottom of the form. The footer contains the text: "Revised January 31, 2013 | Questions, Comments? Contact Us | Disasters | Privacy Policy | Information Quality. Website owned by EPP | National Oceanic and Atmospheric Administration | U.S. Department of Commerce. Best viewed in Internet Explorer 5+, Mozilla Firefox 2+, Netscape 6+, or Safari 3+ | Contact Webmaster. OMB Control #0648-0568 Expires: 12-31-2013". The Windows taskbar at the bottom shows the Start button, Internet Explorer, and other applications, with the system clock displaying 4:25 PM on 1/28/2013.

Click on **Post education**.

Post education

Student Post Education Details - Windows Internet Explorer
https://oedwebapps.iso.noaa.gov/STUDENTTRACKER/StudentPostgraduation.aspx?Sdt=7180&UserID=9&ProgID=133

Meika Laster Sign Out

NOAA OFFICE OF EDUCATION
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

[Post education](#) [Student demographic](#) [Home](#) [Student search](#)

Student name: Doe31 Jane

List of post-graduation organizations for the student:

Details for the selected post-graduation organization:

Required fields are marked with *

Program: *

Sector: *

Organization:

Occupation: *

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OMB Control #0648-0568 Expires: 12-31-2013

Done Trusted sites | Protected Mode: Off 100%

The data fields with an * are mandatory fields.

Select (drop down menu): (1) Industry Sector and (2) Occupation.

Enter: Type the name of the organization.

When all data fields are completed, click on **Add a new post-graduation organization**.

Click the **Edit** button next to the post-graduation organization and complete the data fields.

Post education

Student Post Education Details - Windows Internet Explorer

https://oedwebapps.iso.noaa.gov/STUDENTTRACKER/StudentPostgraduation.aspx?Sdt=69198&UserID=298&ProgID=140

NOAA OFFICE OF EDUCATION
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

Post education Student demographic Home Student search

Student name: Doe31 Jane

List of post-graduation organizations for the student:

Program	Industry Sector	Occupation	Organization	
Interdisciplinary Scientific Environmental Technology Cooperative Science Center	NOAA	Professional	NOAA	Edit

Details for the selected post-graduation organization:

Required fields are marked with *

Industry Sector: * NOAA

Organization: NOAA

Occupation: * Professional

To reset post-graduation organization fields please click here

Update the selected post-graduation organization

Position list for the selected organization:

Details for the selected position:

Required fields are marked with *

Field Of Work: *

Place of work:

Job Title: *

Hired Date: (e.g. MM/YYYY)

Hired Level:

Hired Grade:

Line Office:

Future Plans:

Add a new position

The data fields with an * are mandatory fields.

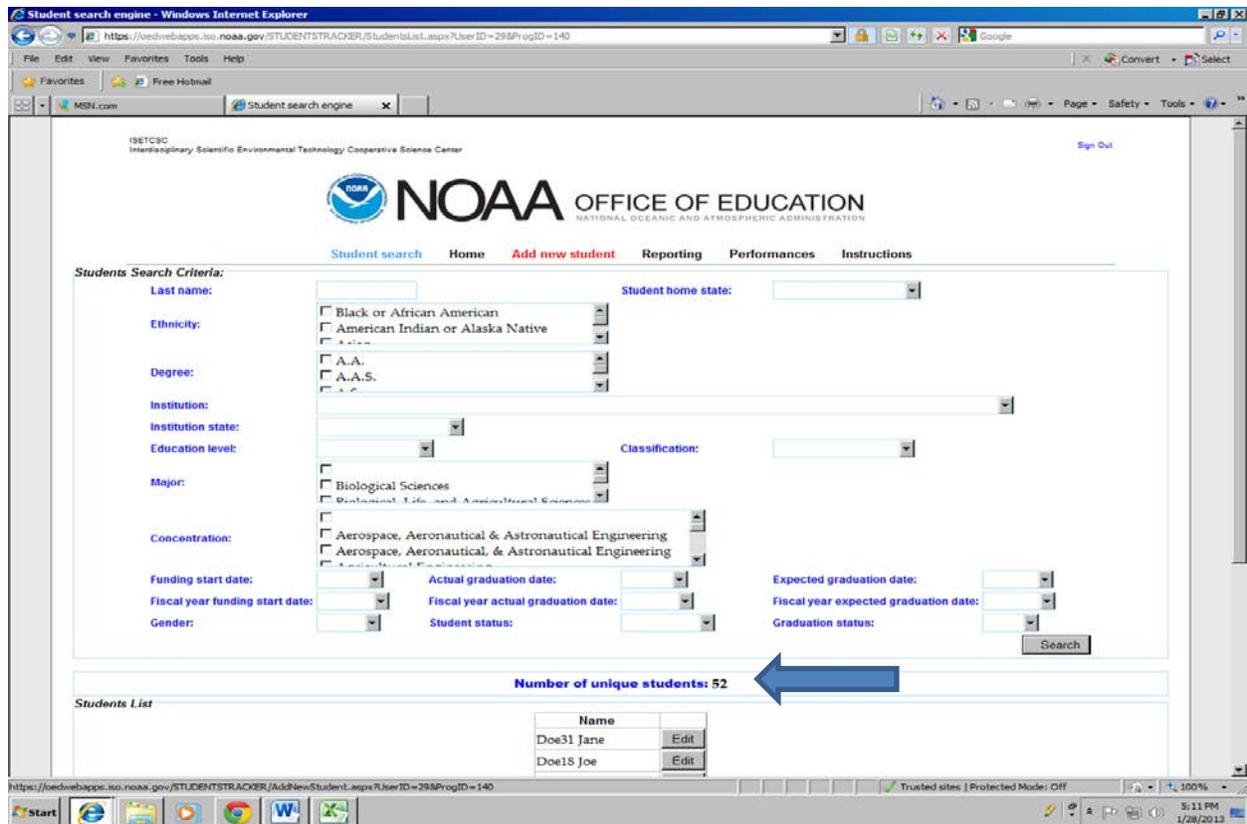
Select (drop down menu): (1) Field of Work; (2) Job Title; (3) Hired Level; (4) Hired Grade; and, (5) Line Office.

The menu choices from the Field of Work are from a [National Science Foundation Survey of Earned Doctorates list](#).

Enter (Type in): (1) Place of work; (2) Job Title; (3) Hired Date (can also select from calendar); and, (4) Future Plans.

Future Plans: What plans does the student have such as pursuing advanced degrees in Science, Technology, Engineering, and Mathematics (STEM) field?

Student Search



Select search criteria

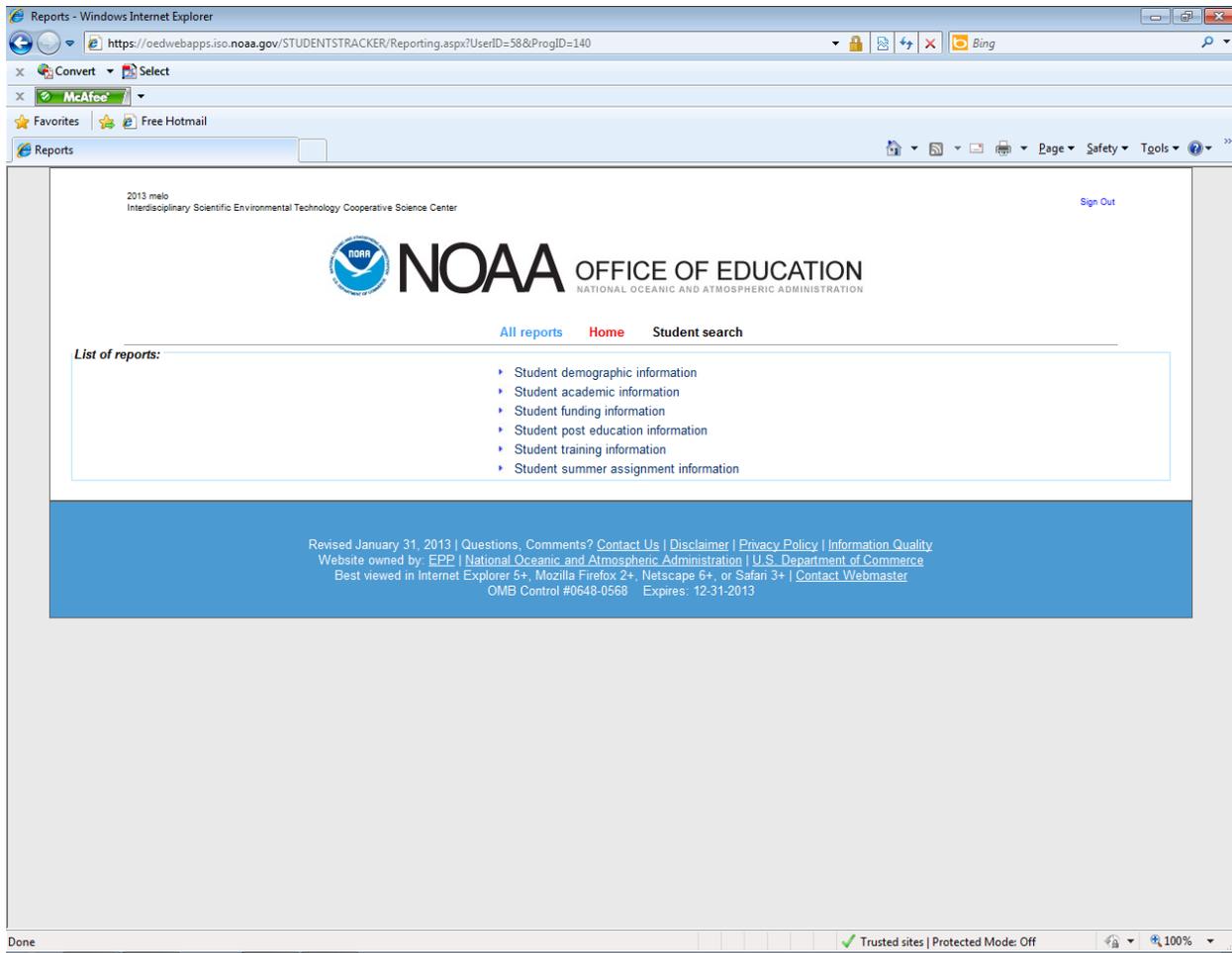
Last name	Funding start date
Student home state	Actual graduation date
Ethnicity	Expected graduation date
Degree	Fiscal year funding start date
Institution	Fiscal year actual graduation date
Institution state	Fiscal year expected graduation date
Education level	Gender
Major	Student Status
Concentration	Graduation Status

After selecting the criteria, click **Search**.

Data that meet the criteria are displayed at the bottom of the page.

Number of unique students is displayed at the bottom of the page.

Reporting



Four types of reports are available:

- (1) Student demographic information;**
- (2) Student academic information;**
- (3) Student funding information;**
- (4) Student post education information;**
- (5) Student training information; and,**
- (6) Student Summer assignment information**

For the number of students, use the student demographic information.

For the number of unique students, use the Student search.

Reporting

Student Search Criteria:

Last name: Student home state: District of Columbia

Ethnicity: Black or African American
 American Indian or Alaska Native

Degree: A.A.
 A.A.S.

Institution:

Institution state:

Education level: Classification:

Major: Biological Sciences
 Biological, Life, and Agricultural Sciences

Concentration: Aerospace, Aeronautical & Astronautical Engineering
 Aerospace, Aeronautical, & Astronautical Engineering

Funding start date: Actual graduation date: Expected graduation date:

Fiscal year funding start date: Fiscal year actual graduation date: Fiscal year expected graduation date:

Gender: Student status: Active Graduation status:

Search

Number of students: 1

Students List

Please check here if you want to display all records

StudentID	Last Name	First Name	Middle Initial	Suffix	Ethnicity	Gender	State
6819	Doe31	Jane			Black or African American	Female	DC

ExportToWord ExportToExcel ExportToPDF ExportToCSV

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Student demographic

Some of the data that meet the search criteria are displayed at the bottom of the page.

For all the data, please check the box – Check here if you want to display all records.

Data may be exported in four types of formats: (1) Word; (2) Excel; (3) PDF; and, (4) CSV.

To export the data, click the format type (1) **ExportToWord**; (2) **Export ToExcel**; (3) **ExportToPDF**; and, (4) **ExportToCSV**.

Performances (Performance Measures)

The screenshot shows a web browser window displaying the NOAA Office of Education Performance Metrics page. The page includes a search section with 'Fiscal year' and 'Fiscal year period' dropdown menus and a 'Search' button. Below this is a 'Performances list' section showing 'Number of performance records: 0' and 'Total leveraged fund dollar amount: 5'. The 'Details for the selected performance' section contains a list of data fields, some marked with an asterisk (*). A blue arrow points to a dropdown menu in the 'Fiscal year' field.

Performance Metrics - Windows Internet Explorer
https://oedwebapps.iso.noaa.gov/studenttracker/Performance.aspx?UserID=58&ProgID=140

NOAA OFFICE OF EDUCATION
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

Performances search criteria:
Fiscal year: [dropdown] Fiscal year period: [dropdown] Search

Number of performance records: 0
Total leveraged fund dollar amount: 5

Details for the selected performance:
Required fields are marked with *

Fiscal year: * [dropdown]
Fiscal year period: * [dropdown]
Number of collaborative research projects: * [input]
Number of peer reviewed publications: * [input]
Number of students peer reviewed publications: * [input]
Number of students completing experiential opportunities at NOAA facilities: * [input]
The number of students and faculty who participate in and complete postdoctoral level research programs: * [input]
Number of Cooperative Science Center students trained and who graduate in NOAA-mission: * [input]
Number of CSC underrepresented communities who are trained and graduate in NOAA-mission science, service, and stewardship fields: * [input]
Number of CSC-supported graduates who entered the workforce: * [input]
Number of CSC-supported graduates who entered the workforce - NOAA/NOAA Contractor: * [input]
Number of CSC-supported graduates who entered the workforce - Private Sector: * [input]
Number of CSC-supported graduates who entered the workforce - Federal sector, state/local government, tribal, natural resources management: * [input]
Number of CSC-supported graduates who entered the workforce - Entrepreneur: * [input]
Number of CSC-supported graduates who entered the workforce - Academic Sector: * [input]
Leveraged funding amount: * \$ [input] (e.g. 250 OR 250.55)

Add a new performance...

The data fields with an * are mandatory fields.

Add new performance metrics by completing the data fields.

Select (drop down menu list): (1) Fiscal year and (2) Fiscal year period.

Enter (type in the number):

- (1) Number of collaborative research projects;
- (2) Number of peer-reviewed research publications;
- (3) Number of student peer reviewed publications;

(4) Number of students completing experiential opportunities at NOAA facilities;

(5) Number of students and faculty who participate and complete postdoctoral level research programs;

New Performance Measures

(6) Number of Cooperative Science Center students trained and who graduate in NOAA-mission science;

(7) Number of Cooperative Science Center underrepresented communities who are trained and graduate in NOAA-mission science, service, and stewardship fields;

(8) Number of Cooperative Science Center – supported graduates who entered the workforce;

(9) Number of Cooperative Science Center – supported graduates who entered the workforce – NOAA/NOAA Contractor

(10) Number of Cooperative Science Center – supported graduates who entered the workforce – Private Sector

(11) Number of Cooperative Science Center – supported graduates who entered the workforce – Federal Sector, state/local government, tribal, natural resources management

(12) Number of Cooperative Science Center – supported graduates who entered workforce – Entrepreneur

(13) Number of Cooperative Science Center – supported graduates who entered workforce – Academic Sector; and,

(14) Leveraged funding amount.

After entering the data, click **Add a new performance**.

Data are displayed in the middle of the page.

To edit the data, click the **Edit** button next to each row of performance measures.

To search by fiscal year or fiscal year period, see the top of the page.

Outreach Activities

NOAA OFFICE OF EDUCATION
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

Outreach activities search criteria:

Fiscal year: Fiscal year period:

Education grade:

Outreach category:

Outreach activity:

Search

Number of outreach activities: 3

Program	Outreach Category	Outreach Activity	Number of students	Number of teachers	Number of faculty members	Grade	Fiscal year	Fiscal half
Interdisciplinary Scientific Environmental Technology Cooperative Science Center	Recruitment to CSC Program	CSC High School Recruitment Activity	100	100	7	Ninth Grade(High school freshmen)	FY13	September - February
Interdisciplinary Scientific Environmental Technology Cooperative Science Center	Recruitment to CSC Program	CSC High School Recruitment Activity	100	100	15	Ninth Grade(High school freshmen)	FY12	March - August
Interdisciplinary Scientific Environmental Technology Cooperative Science Center	Other	Co-author Alaska Water Resources Association Abstract	1000	1000	50	Twelfth Grade(High school senior)	FY12	March - August

Total number of students: 1,200

Details for the selected outreach activity:

Required fields are marked with *

Number of students: *

Students education year: *

Outreach category: *

Outreach activity: *

Number of teachers: *

Number of faculty members: *

Fiscal year: *

Fiscal year period: *

Comments:

Add a new outreach activity

The data fields with an * are mandatory fields.

Add new outreach activities by completing the data fields.

Select (drop down menu): (1) Students education year; (2) Outreach category; (3) Outreach activity; (4) Fiscal year; and, (5) Fiscal year period.

Enter (type in): (1) Number of students; (2) Number of teachers; (3) Number of faculty members; and, (4) Comments.

After entering the data, click **Add a new outreach activity**.

NOTES

(1) Funding Entries for leveraged students

The students are either funded or non-funded students.

a. Partial – students partially funded by a non-NOAA funding source

Example (e.g., funding source is NSF)

The funding amount may be “\$0.00” or an actual dollar amount

Details for the selected funding:

Required fields are marked with *

Funding type: *	Partial
Funding Source: *	NSF
GPA: *	4.02 (e.g. 3.99)
Award Type: *	Fellowship - Books, Meals, Housing, Tuition/Fees, Travel
Fiscal Award Year: *	FY13
Report Period: *	09/01/2012 - 12/31/2012
Amount: \$ *	0.00 (e.g. 250 OR 25000.55 OR 0.00)

Add a new funding

b. Full – students funded fully by a non-NOAA funding source

Example (e.g., funding source is NASA)

Details for the selected funding:

Required fields are marked with *

Funding type: *	Full
Funding Source: *	NASA
GPA: *	4.02 (e.g. 3.99)
Award Type: *	Fellowship - Books, Meals, Housing, Tuition/Fees, Travel
Fiscal Award Year: *	FY13
Report Period: *	09/01/2012 - 12/31/2012
Amount: \$ *	0.00 (e.g. 250 OR 25000.55 OR 0.00)

Add a new funding

(2) Student demographic data and information when an address is not found.

Student demographic

First name: * This field has a maximum length of 50 characters.

Last name: * This field has a maximum length of 50 characters.

Middle initial:

Suffix:

State:*

Zip code: *

Street name: * Please leave blank if none

Street suffix (i.e. Ave, St, Blvd etc..): * Please leave blank if none

From the "Address low number" drop down list below, select the student address number. If the student address number IS NOT IN THE LIST make sure the student address number FALLS WITHIN THE RANGE - "Address low number" and "Address high number."

Address low number: * Please leave blank if none

Address high number:

Student citizenship: * US CITIZEN NOT US CITIZEN

Citizenship verification by: * USA Birth Certificate

Valid USA Passport

Valid USA Naturalization Certificate of Citizenship

Address: Entries in these data fields will identify the Congressional District. Enter the student's permanent address. If the address is not in the database, leave the data fields blank. [After](#)

selecting the state, wait to allow the system to populate the available zip codes. After selecting the zip code, wait to allow the available street names to populate...etc.

(3) Insert experiences as a presenter or participant at a conference/forum in the training module.

Details for the selected Training activity:

Required fields are marked with *

Training category: *

Training activity: *

Year: *

Comments:

(4) Insert performance measures data in accordance with the guidance provided in the policy handbook:

http://www.epp.noaa.gov/csc/csc_docs/csc_program_performance_metrics.pdf

(5) Guidance for post-education entries

ACADEMIA

Sector: Academia

Organization: Examples – Elementary, Middle, or High Schools, Colleges or Universities

The George Washington University

Walt Whitman High School

North Bethesda Middle School

For students who are pursuing graduate studies, but are not working at the organization/institution, select

Occupation: **Student**

For students who are pursuing graduate studies and who are working at the organization/institution (e.g., research assistant, teaching assistant) where they are pursuing graduate studies, select

Occupation: **Professional/Student**

For students who are working in academia as professors/teachers, select

Occupation: **Professional**

For post-doctoral fellows conducting research at academic institutions, select

Occupation: **Professional**

FEDERAL, STATE, LOCAL, OR TRIBAL GOVERNMENT

Sector: Federal, State, Local, or Tribal Government

Not academic institutions

NGO – NON GOVERNMENTAL ORGANIZATIONS

Definition: An organization that is not part of the local or state or federal government.

Not-for-profit organizations are considered NGOs.

PRIVATE INDUSTRY

Sector: Private Industry

Organization: Example - companies that are not NOAA Contractors or governmental organizations

Do not include the following:

Federal, state, local, or tribal governmental organizations

Academic Institutions

For Entrepreneurs

Organization: Provide the name of the business

If the business name is unknown, type: Entrepreneurship

Title: Entrepreneur/Web Consultant

NOAA STUDENT SCHOLARSHIP PROGRAMS
VOLUNTARY ALUMNI INFORMATION UPDATES SHEET

Please indicate the scholarship received (Check all that applies):

- Graduate Sciences Program
- Nancy Foster Scholarship (Redirect to fosterscholars.noaa.gov)**
- EPP Undergraduate Scholarship
- Hollings Undergraduate Scholarship
- Cooperative Science Center

General information:

- Last Name (while in program)
- First Name
- E-mail Address
- Program completion Date(s) (dropdown; mm/yyyy)**
- Last name, if different from above
- Have you graduated? (Yes or No)**
 If yes, confirm graduation date(s).
- Optional (dropdown options from OMB List):
 - Gender (m/f)
 - Race
 - Ethnicity

Post educational information:

1. -Institution (dropdown options):
 - Name
 - State
 - Degree (Bachelors, Masters, Ph.D)
 - Degree Earned (Yes or No)**
 - Field of Study
 - Area of Discipline (major)

2. -Institution (dropdown options):

Name
State
Degree (Bachelors, Masters, Ph.D)
Degree Earned (Yes or No)
Field of Study
Area of Discipline (major)

Current employment information:

-Occupation (dropdown options):

Student
Professional
Field of Work (dropdown options from NSF list):
Engineering
Atmospheric Science
Biology
etc.

Area of Work (dropdown option)

In NOAA related field
In other STEM field
Not in STEM

Not Employed

Are you seeking employment? (Yes or No)

If Yes (dropdown options):

In a NOAA related field
Other STEM
Not in STEM

-Industry sector (dropdown options):

NOAA
NOAA Contractor
Other Federal, State, Local, or Tribal Government
Foundation or other Non-Government Organization (NGO)
Academia
Private Industry
Other

Survey correspondence and Phone questionnaire

Pre-notification

Dear [Insert First and Last Name],

The National Oceanic and Atmospheric Administration (NOAA) supports recognizes outstanding scholarship and encourages independent graduate level research – particularly by female and underrepresented students – in ocean and atmospheric science and policy careers through its postsecondary scholarships, fellowships, and training programs. In order to help the agency determine the effectiveness of the programs in achieving the intended outcomes, NOAA is gathering information from alumni of these programs.

Within the next couple of days you will be receiving an email with a link to a brief questionnaire. We would greatly appreciate it if you could take a few moments to complete it. By doing so you will help ensure that we have the best information possible.

If you have any questions, feel free to contact [Program Manager Name] at [Program Manager email] or by phone at [Program Manager Phone]. Thank you in advance for your cooperation.

Sincerely,

[Program Manager Name]

[Program Manager Title]

National Oceanic and Atmospheric Administration

Request

Dear [Insert First and Last Name],

Here is the brief questionnaire about the pursuit and completion of degrees, employment, and involvement in other programs due to NOAA-funded education and training, which I notified you about via email a few days ago. Your participation and feedback will be of great help to NOAA. The data will be treated as confidential and will be reported only in statistical summaries so that individual members cannot be identified. Here is a link to the questionnaire: [shortened link to web survey]

If you wish to participate, we need your reply by [Date of Deadline].

If you have any questions, feel free to contact me at [Program Manager email] or by phone at [Program Manager Phone]. Thank you so much for your help!

Sincerely,
[Program Manager Name]
[Program Manager Title]
National Oceanic and Atmospheric Administration

Follow-up reminder1

Dear [Insert First Name],

Just a friendly reminder to fill out the alumni form if you did not get a chance to do so yet. We need your reply by [Date of Deadline].

Here is a link to the questionnaire: [shortened link to web survey]

The alumni form gathers information about the pursuit and completion of degrees, employment, and involvement in other programs due to NOAA-funded education and training. Your participation and feedback will be of great help to NOAA. The data will be treated as confidential and will be reported only in statistical summaries so that individual members cannot be identified.

If you have any questions, feel free to contact me at [Program Manager email] or by phone at [Program Manager Phone]. Thank you so much for your help!

Sincerely,

[Program Manager Name]

[Program Manager Title]

National Oceanic and Atmospheric Administration

Follow-up reminder2

Dear [Insert First Name],

One last reminder to fill out the alumni form if you did not get a chance to do so yet. We need your reply by [Date of Deadline].

Here is a link to the questionnaire: [shortened link to web survey]

The alumni form gathers information about the pursuit and completion of degrees, employment, and involvement in other programs due to NOAA-funded education and training. Your participation and feedback will be of great help to NOAA. The data will be treated as confidential and will be reported only in statistical summaries so that individual members cannot be identified.

If you have any questions, feel free to contact me at [Program Manager email] or by phone at [Program Manager Phone]. Thank you so much for your help!

Sincerely,

[Program Manager Name]

[Program Manager Title]

National Oceanic and Atmospheric Administration

Phone questionnaire

Thank you for agreeing to participate in this phone survey. You have been selected to speak with me today because you have been identified as an alumnus of one NOAA's postsecondary scholarship, fellowship, or training programs.

I will ask you a series about the degrees, employment, and involvement in other programs due to NOAA-funded education and training.

1. Please confirm the following information:

1a. You are an alumnus of:

- Educational Partnership Program Graduate Sciences Program
- Dr. Nancy Foster Scholarship Program
- Educational Partnership Program Undergraduate Scholarship Program
- Ernest F. Hollings Undergraduate Scholarship Program
- National Marine Fisheries Service Recruiting, Training, and Research Program.

1b. Your Last Name is: [while in program] [if changed]

1c. Your First Name is:

1d. Your E-mail Address is:

1e. You completed the program on [Month] [Year]

Post-program information:

2. Please confirm the following information about the institution you attended while in the program:

2a. Institution Name:

2b. State:

2c. Degree (Bachelors, Masters, Ph.D)

2d. Degree Earned (Yes or No)

2e. If yes, confirm graduation date(s).

2f. Field of Study

2g. Area of Discipline (major)

3. Did you attend any other higher education institutions? [If yes, then repeat #2]

Current employment information:

4. Are you currently a student, a professional, or not employed?

[If student, then #10]

[If professional, then #5]

[If not employed, then #8]

5. What is your field of work? [Read following options]

- Engineering
- Atmospheric Science
- Biology

- Other

6. What is your area of work? [Read following options]

- In NOAA related field
- In other STEM field
- Not in STEM

7. What industry sector best describes your employer?

- NOAA
- NOAA Contractor
- Other Federal, State, Local, or Tribal Government
- Foundation or other Non-Government Organization (NGO)
- Academia
- Private Industry
- Other

8. Are you seeking employment? (Yes or No)

[If Yes, then #9]

[If no, then #10]

9. What area of work are you seeking employment?

- In a NOAA related field
- Other STEM
- Not in STEM

Demographic information

The following questions are strictly optional.

10. Gender: Male or Female.

11. Race: [Read OMB options]

12. Ethnicity: [Read OMB options]

Thank you for taking the time to provide us your information.

subsidies at the rates shown below under "Final Results of Review."
FOR FURTHER INFORMATION CONTACT: Jennifer Meek, AD/CVD Operations, Office 1, Import Administration, International Trade Administration, U.S. Department of Commerce, 14th Street and Constitution Avenue NW., Washington, DC 20230; telephone (202) 482-2778.

SUPPLEMENTARY INFORMATION:

Background

The countervailing duty order on light-walled rectangular pipe and tube from the PRC was published on August 5, 2008. See *Notice of Countervailing Duty Order: Light-Walled Rectangular Pipe and Tube from the People's Republic of China*, 73 FR 45405 (August 5, 2008).

On April 2, 2013, the Department initiated the first sunset review of this order, pursuant to section 751(c) of the Tariff Act of 1930, as amended (the Act). See *Initiation of Five-Year ("Sunset") Review*, 78 FR 19647 (April 2, 2013). The Department received a notice of intent to participate from the following domestic parties: Bull Moose Tube Company; California Steel & Tube; Hannibal Industries; JMC Steel Group; Maruichi American Corporation; Searing Industries; Southland Tube; Vest, Inc.; and Western Tube & Conduit (collectively, domestic interested parties), within the deadline specified in 19 CFR 351.218(d)(1)(i).

The Department received an adequate substantive response from the domestic

interested parties within the 30-day deadline specified in 19 CFR 351.218(d)(3)(i). The Department did not receive any other responses from interested parties or the Government of the PRC. As a result, pursuant to 19 CFR 351.218(e)(1)(ii)(C)(2), the Department is conducting an expedited (120-day) sunset review of the countervailing duty order on light-walled rectangular pipe and tube from the PRC.

Scope of the Order

The merchandise subject to the order is certain welded carbon quality light-walled steel pipe and tube, of rectangular (including square) cross section, having a wall thickness of less than 4 mm. The merchandise subject to the order is currently classifiable under items 7306.61.50.00 and 7306.61.70.60 of the Harmonized Tariff Schedule of the United States (HTSUS). Although the HTSUS subheadings are provided for convenience and customs purposes, the written description is dispositive.

A full description of the scope of the order is contained in the "Issues and Decision Memorandum for the Final Results of the Expedited Sunset Review of the Countervailing Duty Order on Light-Walled Rectangular Pipe and Tube from the People's Republic of China" from Christian Marsh, Deputy Assistant Secretary for Antidumping and Countervailing Duty Operations, to Paul Piquado, Assistant Secretary for Import Administration, dated concurrently with this determination and hereby

adopted by this notice (Issues and Decision Memorandum).

The Issues and Decision Memorandum is a public document and is on file electronically via Import Administration's Antidumping and Countervailing Duty Centralized Electronic Service System (IA ACCESS). IA ACCESS is available to registered users at <http://iaaccess.trade.gov> and in the Central Records Unit, room 7046 of the main Department of Commerce building. In addition, a complete version of the Issues and Decision Memorandum can be accessed directly on the Internet at <http://www.trade.gov/ia/>. The signed Issues and Decision Memorandum and the electronic versions of the Issues and Decision Memorandum are identical in content.

Analysis of Comments Received

All issues raised in this review are addressed in the Issues and Decision Memorandum. The issues include the likelihood of continuation or recurrence of a countervailable subsidy and the net countervailable subsidy likely to prevail if the order was revoked.

Final Results of Review

Pursuant to sections 752(b)(1) and (3) of the Act, we determine that revocation of the countervailing duty order on light-walled rectangular pipe and tube from the PRC would be likely to lead to continuation or recurrence of countervailable subsidies at the following net countervailable subsidy rates:

Manufacturers/producer/exporter	Net Countervailable Subsidy (percent)
Zhangjiagang Zhongyuan Pipe-making Co., Ltd., Jiangsu Qiyuan Group Co., Ltd.	15.28
Qingdao Xiangxing Steel Pipe Co., Ltd.	200.58
Kunshan Lets Win Steel Machinery Co., Ltd.	2.20

This notice also serves as the only reminder to parties subject to administrative protective order (APO) of their responsibility concerning the return or destruction of proprietary information disclosed under APO in accordance with 19 CFR 351.305. Timely notification of the return or destruction of APO materials or conversion to judicial protective orders is hereby requested. Failure to comply with the regulations and terms of an APO is a violation which is subject to sanction.

We are issuing and publishing the final results and notice in accordance with sections 751(c), 752(b), and 777(i)(1) of the Act.

Dated: July 30, 2013.
Paul Piquado,
Assistant Secretary for Import Administration.
 [FR Doc. 2013-18969 Filed 8-7-13; 8:45 am]
BILLING CODE 3510-DS-P

DEPARTMENT OF COMMERCE

National Oceanic and Atmospheric Administration

Proposed Information Collection; Comment Request; Educational Partnership Program (EPP), Ernest F. Hollings Undergraduate Scholarship Program, Dr. Nancy Foster Scholarship Program, and Recruitment, Training, and Research Program

AGENCY: National Oceanic and Atmospheric Administration (NOAA), Commerce.

ACTION: Notice.

SUMMARY: The Department of Commerce, as part of its continuing

effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the Paperwork Reduction Act of 1995.

DATES: Written comments must be submitted on or before October 7, 2013.

ADDRESSES: Direct all written comments to Jennifer Jessup, Departmental Paperwork Clearance Officer, Department of Commerce, Room 6616, 14th and Constitution Avenue NW., Washington, DC 20230 (or via the Internet at Jjessup@doc.gov).

FOR FURTHER INFORMATION CONTACT: Requests for additional information or copies of the information collection instrument and instructions should be directed to Meka Laster, 301-713-9437 or meka.laster@noaa.gov.

SUPPLEMENTARY INFORMATION:

I. Abstract

This request is for revision and extension of a current information collection.

The National Oceanic and Atmospheric Administration (NOAA) Office of Education (OEd) collects, evaluates and assesses student data and information for the purpose of selecting successful candidates, generating internal NOAA reports and articles to demonstrate the success of its program. The OEd requires applicants to its student scholarship programs to complete an application for NOAA undergraduate scholarship programs. Part of the application package requires completion of a NOAA student scholar reference form in support of the scholarship application by academic professors/advisors. NOAA OEd student scholar alumni are also requested to provide information to NOAA for internal tracking purposes. NOAA OEd grantees are required to update the student tracker database with the required student information. In addition, the collected student data supports NOAA OEd's program performance measures.

Revision: New to the alumni student data collection are the Dr. Nancy Foster Scholarship Program and the Recruiting, Training, and Research Program. Both programs have a need to collect information on their program alumni.

II. Method of Collection

Electronic applications and electronic forms are required from participants, and the primary methods of submittal are email and Internet transmission of electronic forms. Approximately 1% of

the application and reference forms may be mailed.

III. Data

OMB Control Number: 0648-0568.

Form Number: None.

Type of Review: Regular submission (revision and extension of a current information collection).

Affected Public: Individuals or households; business or other for-profit organizations; not-for-profit institutions; State, Local or Tribal Government.

Estimated Number of Respondents: 3,604.

Estimated Number of Annual Responses: 3,612.

Estimated Time per Response: Student and Performance Measures Tracking System database form, 17 hours; undergraduate application form, 8 hours; reference forms, 1 hour; alumni update form, 1 hour.

Estimated Total Annual Burden Hours: 9,404.

Estimated Total Annual Cost to Public: \$300 in recordkeeping/reporting costs.

IV. Request for Comments

Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden (including hours and cost) of the proposed collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology.

Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval of this information collection; they also will become a matter of public record.

Dated: August 5, 2013.

Gwellnar Banks,

Management Analyst, Office of the Chief Information Officer.

[FR Doc. 2013-19205 Filed 8-7-13; 8:45 am]

BILLING CODE 3510-22-P

DEPARTMENT OF COMMERCE

National Oceanic and Atmospheric Administration

Proposed Information Collection; Comment Request; Nautical Discrepancy Reporting System

AGENCY: National Oceanic and Atmospheric Administration (NOAA), Commerce.

ACTION: Notice.

SUMMARY: The Department of Commerce, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the Paperwork Reduction Act of 1995.

DATES: Written comments must be submitted on or before October 7, 2013.

ADDRESSES: Direct all written comments to Jennifer Jessup, Departmental Paperwork Clearance Officer, Department of Commerce, Room 6616, 14th and Constitution Avenue NW., Washington, DC 20230 (or via the Internet at Jjessup@doc.gov).

FOR FURTHER INFORMATION CONTACT: Requests for additional information or copies of the information collection instrument and instructions should be directed to Dawn Forsythe, 301-713-2780 ext. 144, or Dawn.Forsythe@noaa.gov.

SUPPLEMENTARY INFORMATION:

I. Abstract

This request is for a revision and extension of a currently approved information collection.

National Oceanic and Atmospheric Administration (NOAA) Office of Coast Survey is the nation's nautical chartmaker, maintaining and updating over a thousand charts covering the 3.5 million square nautical miles of coastal waters in the U.S. Exclusive Economic Zone and the Great Lakes. Coast Survey also writes and publishes the *United States Coast Pilot*[®], a series of nine nautical books that supplement nautical charts with essential marine information that cannot be shown graphically on the charts and are not readily available elsewhere.

Revision: Until recently, Coast Survey asked readers of the *Coast Pilot* to submit corrections or reports of inaccuracies by mailing or faxing a printed form found in the book. That form was discontinued. Now Coast Survey solicits information through the online Nautical Discrepancy Reporting