

# NOTICE OF OFFICE OF MANAGEMENT AND BUDGET ACTION

Date 11/18/2014

Department of Commerce  
National Oceanic and Atmospheric Administration

FOR CERTIFYING OFFICIAL: Kirit Amin  
FOR CLEARANCE OFFICER: Jennifer Jessup

In accordance with the Paperwork Reduction Act, OMB has taken action on your request received 11/18/2014

ACTION REQUESTED: Revision of a currently approved collection

TYPE OF REVIEW REQUESTED: Regular

ICR REFERENCE NUMBER: 201411-0648-009

AGENCY ICR TRACKING NUMBER:

TITLE: Alaska Interagency Electronic Reporting System (IERS)

LIST OF INFORMATION COLLECTIONS: See next page

OMB ACTION: Approved without change

OMB CONTROL NUMBER: 0648-0515

The agency is required to display the OMB Control Number and inform respondents of its legal significance in accordance with 5 CFR 1320.5(b).

EXPIRATION DATE: 11/30/2017

DISCONTINUE DATE:

BURDEN:	RESPONSES	HOURS	COSTS
Previous	64,463	10,313	10,759
New	69,549	24,917	4,765
Difference			
Change due to New Statute	0	0	0
Change due to Agency Discretion	2,381	587	-6,267
Change due to Agency Adjustment	2,705	14,017	273
Change due to PRA Violation	0	0	0

TERMS OF CLEARANCE:

OMB Authorizing Official: Dominic J. Mancini  
Acting Deputy Administrator,  
Office Of Information And Regulatory Affairs

List of ICs

IC Title	Form No.	Form Name	CFR Citation
Alaska Interagency Electronic Reporting System - Registration	NA	eLandings Registration	
eLandings/seaLandings Landing Report			
eLandings Production Report			
Catcher vessel eLogbooks pilot			
Catcher/processor electronic logbook (eLog)	NA	eLog scale test form	
Mothership eLog			
Catcher vessel eLog (new)			

# PAPERWORK REDUCTION ACT SUBMISSION

**Please read the instructions before completing this form. For additional forms or assistance in completing this form, contact your agency's Paperwork Clearance Officer. Send two copies of this form, the collection instrument to be reviewed, the supporting statement, and any additional documentation to: Office of Information and Regulatory Affairs, Office of Management and Budget, Docket Library, Room 10102, 725 17th Street NW, Washington, DC 20503.**

1. Agency/Subagency originating request	2. OMB control number <span style="float: right;">b. <input type="checkbox"/> None</span> a. _____ - _____
3. Type of information collection ( <i>check one</i> ) a. <input type="checkbox"/> New Collection b. <input type="checkbox"/> Revision of a currently approved collection c. <input type="checkbox"/> Extension of a currently approved collection d. <input type="checkbox"/> Reinstatement, without change, of a previously approved collection for which approval has expired e. <input type="checkbox"/> Reinstatement, with change, of a previously approved collection for which approval has expired f. <input type="checkbox"/> Existing collection in use without an OMB control number For b-f, note Item A2 of Supporting Statement instructions	4. Type of review requested ( <i>check one</i> ) a. <input type="checkbox"/> Regular submission b. <input type="checkbox"/> Emergency - Approval requested by _____ / _____ / _____ c. <input type="checkbox"/> Delegated
7. Title	5. Small entities Will this information collection have a significant economic impact on a substantial number of small entities? <input type="checkbox"/> Yes <input type="checkbox"/> No
8. Agency form number(s) ( <i>if applicable</i> )	6. Requested expiration date a. <input type="checkbox"/> Three years from approval date b. <input type="checkbox"/> Other Specify: _____ / _____
9. Keywords	
10. Abstract	
11. Affected public ( <i>Mark primary with "P" and all others that apply with "x"</i> ) a. ___ Individuals or households d. ___ Farms b. ___ Business or other for-profit e. ___ Federal Government c. ___ Not-for-profit institutions f. ___ State, Local or Tribal Government	12. Obligation to respond ( <i>check one</i> ) a. <input type="checkbox"/> Voluntary b. <input type="checkbox"/> Required to obtain or retain benefits c. <input type="checkbox"/> Mandatory
13. Annual recordkeeping and reporting burden a. Number of respondents _____ b. Total annual responses _____ 1. Percentage of these responses collected electronically _____ % c. Total annual hours requested _____ d. Current OMB inventory _____ e. Difference _____ f. Explanation of difference 1. Program change _____ 2. Adjustment _____	14. Annual reporting and recordkeeping cost burden ( <i>in thousands of dollars</i> ) a. Total annualized capital/startup costs _____ b. Total annual costs (O&M) _____ c. Total annualized cost requested _____ d. Current OMB inventory _____ e. Difference _____ f. Explanation of difference 1. Program change _____ 2. Adjustment _____
15. Purpose of information collection ( <i>Mark primary with "P" and all others that apply with "X"</i> ) a. ___ Application for benefits e. ___ Program planning or management b. ___ Program evaluation f. ___ Research c. ___ General purpose statistics g. ___ Regulatory or compliance d. ___ Audit	16. Frequency of recordkeeping or reporting ( <i>check all that apply</i> ) a. <input type="checkbox"/> Recordkeeping b. <input type="checkbox"/> Third party disclosure c. <input type="checkbox"/> Reporting 1. <input type="checkbox"/> On occasion 2. <input type="checkbox"/> Weekly 3. <input type="checkbox"/> Monthly 4. <input type="checkbox"/> Quarterly 5. <input type="checkbox"/> Semi-annually 6. <input type="checkbox"/> Annually 7. <input type="checkbox"/> Biennially 8. <input type="checkbox"/> Other (describe) _____
17. Statistical methods Does this information collection employ statistical methods <input type="checkbox"/> Yes <input type="checkbox"/> No	18. Agency Contact (person who can best answer questions regarding the content of this submission)  Name: _____ Phone: _____

## 19. Certification for Paperwork Reduction Act Submissions

On behalf of this Federal Agency, I certify that the collection of information encompassed by this request complies with 5 CFR 1320.9

**NOTE:** The text of 5 CFR 1320.9, and the related provisions of 5 CFR 1320.8(b)(3), appear at the end of the instructions. *The certification is to be made with reference to those regulatory provisions as set forth in the instructions.*

The following is a summary of the topics, regarding the proposed collection of information, that the certification covers:

- (a) It is necessary for the proper performance of agency functions;
- (b) It avoids unnecessary duplication;
- (c) It reduces burden on small entities;
- (d) It used plain, coherent, and unambiguous terminology that is understandable to respondents;
- (e) Its implementation will be consistent and compatible with current reporting and recordkeeping practices;
- (f) It indicates the retention period for recordkeeping requirements;
- (g) It informs respondents of the information called for under 5 CFR 1320.8(b)(3):
  - (i) Why the information is being collected;
  - (ii) Use of information;
  - (iii) Burden estimate;
  - (iv) Nature of response (voluntary, required for a benefit, mandatory);
  - (v) Nature and extent of confidentiality; and
  - (vi) Need to display currently valid OMB control number;
- (h) It was developed by an office that has planned and allocated resources for the efficient and effective management and use of the information to be collected (see note in Item 19 of instructions);
- (i) It uses effective and efficient statistical survey methodology; and
- (j) It makes appropriate use of information technology.

If you are unable to certify compliance with any of the provisions, identify the item below and explain the reason in Item 18 of the Supporting Statement.

Signature of Senior Official or designee

Date

Agency Certification (signature of Assistant Administrator, Deputy Assistant Administrator, Line Office Chief Information Officer, head of MB staff for L.O.s, or of the Director of a Program or StaffOffice)

Signature

Date

Signature of NOAA Clearance Officer

Signature

Date

**SUPPORTING STATEMENT  
ALASKA INTERAGENCY ELECTRONIC REPORTING SYSTEM (IERS)  
OMB CONTROL NO. 0648-0515**

This is a resubmission of a request, with the final rule, for revision of an existing collection due to modifications by RIN 0648-BD90. There were no public comments on the information collection requirements, and there are no changes to the submission with the proposed rule.

**INTRODUCTION**

The Magnuson-Stevens Fishery Conservation and Management Act, 16 U.S.C. 1801 et seq. (Magnuson-Stevens Act) authorizes the North Pacific Fishery Management Council (Council) to prepare and amend fishery management plans for any fishery in waters under its jurisdiction. National Marine Fisheries Service (NMFS), Alaska Region manages: 1) the crab fisheries in the Exclusive Economic Zone (EEZ) waters off the coast of Alaska under the Fishery Management Plan for Bering Sea and Aleutian Islands Crab; 2) groundfish under the Fishery Management Plan for the Groundfish Fishery of the Bering Sea and Aleutian Islands Management Area; and 3) groundfish under the Fishery Management Plan for Groundfish of the Gulf of Alaska. The International Pacific Halibut Commission (IPHC) and NMFS manage fishing for Pacific halibut (*Hippoglossus stenolepis*) through regulations established under the authority of the Northern Pacific Halibut Act of 1982. The IPHC promulgates regulations governing the halibut fishery under the Convention between the United States and Canada for the Preservation of the Halibut Fishery of the Northern Pacific Ocean and Bering Sea. The king and Tanner crab fisheries in the EEZ of the Bering Sea and Aleutian Islands (BSAI) are managed under the Fishery Management Plan for Bering Sea/Aleutian Islands King and Tanner Crabs. Implementing regulations are located at 50 CFR parts 679 and 680.

**BACKGROUND**

The IERS collection consists of catcher vessel, catcher/processor, and mothership electronic logbooks (eLogs), a pilot catcher vessel trawl electronic logbook, eLandings software, and seaLandings software that are submitted electronically by the respondents to NMFS Alaska Region. These documents may be viewed on the NMFS Alaska Region Home Page at <http://www.alaskafisheries.noaa.gov/er/> and at <https://elandings.atlassian.net/wiki/display/doc/eLogbook+Users+Guides+and+Instructions>.

**A. JUSTIFICATION**

**1. Explain the circumstances that make the collection of information necessary.**

With this action, all motherships will no longer use a paper logbook but must use a combination of eLogbook and eLandings, both of which are part of IERS. Most of the catcher/processors will use a combination of eLogbook and eLandings; the small catcher/processors will continue to use a paper logbook and eLandings. This change will increase the speed and accuracy of data transmission to NMFS and will assist in accurate quota monitoring.

The paper mothership Daily Cumulative Production Logbook (DCPL) is removed from OMB Control No. 0648-0213 and is added to this collection as electronic logbooks (eLogs). 77 catcher/processors are removed from OMB Control No. 0648-0213 and are added to this collection as, as using eLogs. An eLog for both catcher vessel trawl and catcher vessel longline and pot are now available and may be used voluntarily by the respondent. This action requires a processor using both the trawl and longline eLog to electronically capture the daily flow scale tests – which formerly were recorded on paper.

**2. Explain how, by whom, how frequently, and for what purpose the information will be used. If the information collected will be disseminated to the public or used to support information that will be disseminated to the public, then explain how the collection complies with all applicable Information Quality Guidelines.**

**a. Pilot catcher vessel trawl electronic logbook [UNCHANGED except for labor cost]**

A pilot electronic logbook for catcher vessels using trawl gear was created for use by selected vessels during a pilot project in a specified fishery. Fourteen catcher vessel operators still use this electronic method instead of the Daily Fishing Logbook (DFL), as the respondents preferred to continue using it and NMFS agreed. The pilot eLog includes computer data entry. The information recorded in the pilot eLog is submitted to NMFS through a processor of the catcher vessel's choice on a disc at the end of each fishing trip. The estimated time for an operator to complete the pilot eLog is estimated to be the same as completion of the DFL.

**Catcher Vessel trawl gear pilot eLog**

Identification

- Page number
- Date
- Vessel name and ADF&G vessel registration number
- Federal fisheries permit (FFP) number
- Name and signature of operator
- If inactive, enter start date, end date, and reason for inactivity
- Gear type
- Federal reporting area of catch
- Whether harvest occurred in COBLZ or RKCSA
- Number of observers onboard
- Name and cruise number of each observer aboard
- Crew size
- If in a separate management program, mark appropriate box and enter identification number

Catch by haul information

- Haul number
- Time and begin position of gear deployment
- Date, time, and end position of gear retrieval
- Average sea depth and average gear depth
- Target species code
- Hail weight (lb or mt)

Discard/disposition information

- Whether deliveries are unsorted cod ends or presorted at sea
- If presorted at sea, enter discard/disposition species information
  - whether records in pounds or metric tons
  - daily total, balance forward, and cumulative total since last delivery
  - species and product codes

Delivery information

- Delivery date

ADF&G fish ticket number  
 Recipient's name and ADF&G processor code

<b>Catcher vessel trawl gear pilot eLog, Respondent</b>	
<b>Estimated number of respondents</b> Using pilot ELB = 14	<b>14</b>
<b>Total annual responses</b> Average 34 active days x 14 = 476 Average 3 inactive days x 14 = 42	<b>518</b>
<b>Total Burden Hours</b> (146.03) Time per active response (18 min x 476 = 142.8) Time for inactive response (5 min x 42 = 3.5)	<b>146 hr</b>
<b>Total personnel cost</b> Cost to maintain DFL (\$37/hr x 146)	<b>\$5,402</b>
<b>Total miscellaneous cost</b>	<b>0</b>

<b>Catcher Vessel trawl gear pilot eLog, Federal Government</b>	
<b>Total annual responses</b>	<b>518</b>
<b>Total Burden Hours</b> (129.50) Time per response (15 min x 518)	<b>130 hr</b>
<b>Total Personnel cost</b> (37/hr x 130)	<b>\$4,810</b>
<b>Total Miscellaneous Cost</b>	<b>0</b>

**b. Catcher vessel eLog [NEW]**

This category appeared in OMB Control 0648-0213 combined with paper logbooks in order to show that Alaska Region was working on electronic logbooks. There was no burden or cost associated with it. By placing it in this collection, it is removed completely from -0213.

Originally, catcher vessels  $\geq 60$  ft length overall (LOA) were required to submit fisheries information to NMFS through use of a paper Daily Fishing Logbook (DFL, see OMB Control No. 0648-0213). NMFS is now offering optional use of an electronic logbook (eLog) for trawl and longline catcher vessels through the seaLandings software application. NMFS created software for use by operators of catcher vessels to use instead of a paper DFL to record fisheries information. Use of the eLog will increase the speed and accuracy of data transmission to NMFS and will assist in accurate quota monitoring.

Some basic hardware requirements need to be met, such as having a laptop or personal computer on the vessel with a current Windows Operating system, and a printer to print out paper copies of the eLog.

seaLandings is fishery harvest reporting software program that functions without constant Internet connectivity and is installed on computer workstations. This interface targets at-sea vessels that use a satellite phone for email transmission. seaLandings eLog can be sent via direct transmission - a report file is zipped up and sent over the Internet and processed behind the scenes or via email. The zipped report file is attached to an email that is sent to the email server, [elecrep@noaa.gov](mailto:elecrep@noaa.gov).

All users of the seaLandings software application must Register their Operation in eLandings (the web interface) prior to being able to use the reporting program. This is necessary to identify exactly who is reporting and what type of operation they are running.

The operator must account for each day of the fishing year, January 1 through December 31, in the eLog and indicate whether the vessel was active or inactive during the time period.

**Catcher Vessel eLog**

Vessel name

Name and signature of operator

ADF&G vessel registration number

FFP number

Federal crab vessel permit number (if longline)

Page number

Identification

If inactive, enter start date, end date, and reason for inactivity

Gear type (if trawl)

Whether harvest occurred in COBLZ or RKCSA (if trawl)

Federal reporting area of catch

If separate management program, mark appropriate box and enter identification number

(If longline only)

IFQ

Operator IFQ permit number

Crew IFQ permit number(s)

CDQ

CDQ group number

Halibut CDQ permit number

Observer information

Number of observers onboard

Name and cruise number of each observer aboard

Crew size

Gear type( If hook and line)

Gear type

Fixed hook

Conventional

Tub

Autoline

Snap

Length of skate

Hook

Size

Spacing (ft)

Number Per Skate

Catch by haul information (if longline)

Set number

Date set, time set

Date hauled, time hauled

Location of set

Begin Position

Latitude

Longitude

Buoy or Bag number

End Position

Latitude

Longitude

Buoy or Bag number

Begin & end depth (fathoms)

Number of skates or pots  
     Set  
     Lost  
 Target species code  
 CDQ/IFQ Halibut (pounds)  
 IFQ SABL (pounds)  
     RD Round wt.  
     WC Western cut  
     EC Eastern cut  
 Hail weight (lb or mt)  
 CR Crab  
 Bird avoidance gear  
Catch by haul information (if trawl)  
     Haul number  
         Time of gear deployment  
         Date hauled, time hauled  
     Begin Position of haul  
         Latitude  
         Longitude  
     Average sea depth  
     Average gear depth  
     Date and time of gear retrieval  
     End Position of haul  
         Latitude  
         Longitude  
     Target species code  
     Total hail weight (lb or mt)  
     Check if moved primarily to avoid Chinook salmon bycatch  
Discard/disposition information  
     Date  
     Species code  
     Product code  
Delivery  
     Delivery date  
     ADF&G fish ticket number  
     IFQ registered buyer (if longline) or recipient's name  
     Unloading Port (if longline)  
     ADF&G processor code (if trawl)  
Comments

Currently, actual numbers of voluntary users of the catcher vessel eLog are not available. NMFS will use the number 4 as the number of users of the catcher vessel eLog.

<b>Catcher vessel eLog, Respondent</b>	
<b>Number of respondents</b>	<b>4</b>
2 trawl catcher vessels	
2 Igl or pot catcher vessels	
<b>Total annual responses</b>	<b>148</b>
Average 34 active days x 4 = 136	
Average 3 inactive days x 4 = 12	
<b>Total burden hours</b>	<b>35 hr</b>
Time/active response (15 min x 136 = 34)	
Time/inactive response (5 min x 12 = 1)	
<b>Total personnel cost (\$37/hr x 35)</b>	<b>\$1,295</b>
<b>Total miscellaneous cost</b>	<b>0</b>

<b>Catcher vessel eLog, Federal Government</b>	
<b>Total annual responses</b>	<b>148</b>
<b>Total burden hours</b> (1.30) Time per response = 3 min	<b>1 hr</b>
<b>Total personnel cost</b> (\$37/hr x 1)	<b>\$37</b>
<b>Total miscellaneous cost</b>	<b>0</b>

**c. Catcher/processor eLog [REVISED]**

With this action, 77 catcher/processors will no longer use a paper Daily Cumulative Processing Logbook (DCPL) but must use a combination of eLogbook and eLandings to record and report groundfish and PSC information. Seventeen small catcher/processors will still use the paper logbook. This change to eLog will increase the speed and accuracy of data transmission to NMFS and will assist in accurate quota monitoring.

The operator of a specified groundfish catcher/processor must use a combination of NMFS-approved catcher/processor eLog and seaLandings to record and report groundfish and PSC information.

- ◆ An American Fisheries Act (AFA) catcher/processor
- ◆ Any catcher/processor harvesting pollock in a Western Alaska community development quota (CDQ) fishery
- ◆ Any trawl catcher/processor participating in the rockfish fishery
- ◆ A hook-and-line catcher/processor named on a License Limitation Program (LLP) license with a Pacific cod catcher/processor hook-and-line endorsement for the Bering Sea, Aleutian Islands, or both the Bering Sea and Aleutian Islands and direct harvesting Pacific cod

In addition, catcher/processors required to weigh catch on a NMFS-approved scale must use a NMFS-approved eLog to daily record and report the results and timing of daily scale tests to NMFS. This would allow NMFS staff to continuously monitor daily scale tests by vessels when they are at sea and to work with vessel crew to ensure that any bias in daily scale tests is discovered and corrected quickly. Allowing NMFS to identify potential scale problems during, rather than after, a fishing year would result in more effective analysis of overall trends in scale testing.

The respondent must first manually enter the daily flow scale test information onto the paper Record of Daily Scale Tests form (see OMB Control No. 0648-0330). Then the following information from all scale tests, including failed tests, must be reported within 24 hours of the testing using the eLog. The daily test entry screen is shown below.

**Daily flow scale test information entered into eLog**

- Time of test
- Platform scale weight (kg)
- Flow scale weight (kg)
- Percent error
- Comments (*optional*)

Changed personnel cost from \$25/hr to \$37/hr. Changed miscellaneous cost from \$ 6,267 to 0 because initial costs are already met. Changed number of catcher/processors affected by this action from 94 to 77. The action will not impose additional financial costs on the vessels that currently have and use electronic logbooks. It will require a small amount of extra time for the user to enter the additional three numbers for each scale test conducted during the preceding 24 hours, estimated at 3 additional minutes.

<b>Catcher/processor eLog, Respondent</b>	
<b>Total number of respondents</b>	<b>77</b>
Longline or pot gear = 18	
Trawl gear = 59	
<b>Total annual responses (203 x 77)</b>	<b>15,631</b>
Average 200 active (fishing or processing) days	
Average 3 inactive days	
<b>Total Burden Hours (3869.25)</b>	<b>3,869 hr</b>
Time per active response (15 min) x 200 x 77 = 3,850	
Time per inactive response (5 min) x 3 x 77 = 19.25	
<b>Total personnel cost (\$37/hr x 3869)</b>	<b>\$ 143,153</b>
<b>Total miscellaneous cost</b>	<b>0</b>

<b>Catcher/processor eLog, Federal Government</b>	
<b>Total annual responses</b>	
<b>Total Burden Hours (1302.58)</b>	<b>15,631</b>
Time per response (5 min x 15631)	<b>1,303 hr</b>
<b>Total Personnel cost (\$37/hr x 1,303)</b>	
<b>Total Miscellaneous Cost</b>	<b>\$ 48,211</b>
	<b>0</b>

**d. Mothership eLog [NEW]**

This category appeared in OMB Control 0648-0213 combined with paper logbooks in order to show that Alaska Region was working on electronic logbooks. There was no burden or cost

associated with it. Now that an eLog is available for motherships, the paper mothership DCPL is removed completely from -0213.

With this action the operator of a mothership that is required to have an FFP under § 679.4(b) must use a combination of NMFS-approved mothership eLog and seaLandings to record and report daily processor identification information, delivery information, groundfish production data, and groundfish and PSC data.

In addition, motherships must use a NMFS-approved eLog to daily record and report the results and timing of daily scale tests to NMFS. The respondent must enter the following information from all scale tests, including failed tests, within 24 hours of the testing using the eLog.

**Daily flow scale test information entered into eLog**

- Time of test
- Platform scale weight (kg)
- Flow scale weight (kg)
- Percent error
- Comments (*optional*)

The number of motherships is corrected, from 36 to 28. The previous burden was zero.

<b>Mothership eLog, Respondent</b>	
<b>Total number of respondents</b>	<b>28</b>
<b>Total annual responses</b> (203 x28)	<b>5,684</b>
Average 200 active (receiving or processing) days	
Average 3 inactive days	
<b>Total Burden Hours</b>	<b>1,407 hr</b>
Time per active response (15 min x 200 x 28 = 1400)	
Time per inactive response (5 min x 3 x 28 = 7)	
<b>Total personnel cost</b> (\$37/hr x 1407)	<b>\$ 52,059</b>
<b>Miscellaneous cost</b>	<b>0</b>

<b>Mothership eLog, Federal Government</b>	
<b>Total annual responses</b>	<b>28</b>
<b>Total Burden Hours</b>	<b>2</b>
Time per response (5 min x 28 = 2.33)	
<b>Total Personnel cost</b> (\$37/hr x 2)	<b>\$74</b>
<b>Total Miscellaneous Cost</b>	<b>0</b>

**e. Registration, eLandings [CHANGED]**

With this action, catcher vessels will also register in eLandings to use the Catcher Vessel eLog. Registration was previously only for processors and their operations. The heading for this topic is changed from eLandings processor registration to “eLandings registration”. Before using the eLandings system, the User must request authorization to use the system, reserve a unique User ID, and obtain a password by using the Internet to complete the eLandings Registration at <https://elandings.alaska.gov/elandings/Register>.

Upon receipt of the registration information, eLandings verifies that all of the required information is provided in the correct format, and that the requested User ID is not already in use. NMFS will email confirmation to indicate that the User is registered, authorized to use

eLandings, and that the User ID and User's account are enabled.

### User Agreement Form

Entering information in the registration form generates the User Agreement which needs to be printed out, signed, and faxed to NMFS to enable the operation. This process is only necessary for brand new operations. The User must print and submit a signed original User Agreement Form:

- ◆ By mail to: NMFS Sustainable Fisheries eLandings Registration  
P.O. Box 21668  
Juneau, AK 99802-1668
- ◆ By fax to: (907) 586-7131 attn: eLandings Registration
- ◆ By courier to: NMFS Sustainable Fisheries eLandings Registration  
709 West 9th Street, Suite 401  
Juneau, AK 99801

The User's signature on the registration form means that the User agrees to the following terms:

- ◆ Use eLandings access privileges only for submitting legitimate fishery landing reports, production reports, and eLogs;
- ◆ Safeguard the User ID and password to prevent their use by unauthorized persons; and
- ◆ Ensure that the User is authorized to submit landing reports, production reports, and eLog for the permit number(s) listed.

The User must enter the following information to obtain operation registration and User ID registration. Information collected on an eLandings registration is necessary to identify the participant and to provide authorization for the participant to use eLandings.

### **eLandings Registration**

Operation type

Operation name

ADF&G processor code (*if applicable*)

Enter all Federal permit numbers

If a shoreside processor or SFP, enter FPP number

If a catcher vessel, catcher/processor, or mothership, enter FFP number

If a Registered Buyer, enter the Registered Buyer permit number

If a Registered Crab Receiver, enter the Registered Crab Receiver (RCR) permit number

Home port code

ADF&G vessel registration number, if catcher vessel, mothership, or catcher/processor

If a buying station, enter the home port code

If a tender, enter the ADF&G vessel registration number

If a vehicle, enter the vehicle license number and state of license

Primary User

If user is already registered, just enter userID and password.

Otherwise, enter all data including userID and password, and a new userID will be created

User ID

Password

Company name  
 User name  
 City and state  
 Business telephone number, fax number, and e-mail address  
 Security question and security answer.

Once registered, the User is not required to register again unless ownership changes. New ownership requires a new Federal permit and ADF&G code.

Changed respondents – four catcher vessels are registered to use Catcher Vessel eLog + 15 regular number of respondents that may change or add operations. Changed personnel cost from \$25/hr to \$37/hr. Changed postage for mailing User Agreement Form from 0.42 to 0.45.

<b>eLandings Registration, Respondent</b>	
<b>Number of respondents</b>	<b>19</b>
<b>Total annual responses</b>	<b>19</b>
Frequency of response = 1	
<b>Total burden hours (4.75)</b>	<b>5 hr</b>
Time per response = 15 minutes	
<b>Total personnel cost (\$37/hr x 5)</b>	<b>\$185</b>
<b>Total miscellaneous cost (9.50)</b>	<b>\$10</b>
Photocopy = 0.05 x 1 x 19 = 0.95	
Postage = 0.45 x 19 = 8.55	

<b>eLandings registration, Federal Government</b>	
<b>Total annual responses</b>	<b>19</b>
<b>Total burden hours (4.25)</b>	<b>5 hr</b>
Time per response = 15 minutes	
<b>Total personnel cost (\$37/hr x54)</b>	<b>\$185</b>
<b>Total miscellaneous cost</b>	<b>0</b>

**f. eLandings or seaLandings landing report [CHANGED -- Personnel & Postage Costs]**

eLandings and seaLandings are components of IERS. The IERS provides the Alaska fishing industry with a consolidated electronic means of reporting production and landings of commercial fish and shellfish to multiple management agencies. Some of the benefits of the electronic reporting system include: improved data quality, automated processing of data, improved process for correcting or updating information, availability of more timely data for fishery managers, and reduction of duplicative reporting of similar information to multiple agencies. seaLandings is a stand-alone software package for clients with no web access, such as the at-sea fleet. This software facilitates submission of production and landing reports through email attachments.

Using the eLandings web-based application, processors report production and landings data. Once data are entered and submitted, Users receive a printed production report, fish ticket, and/or an IFQ report as a receipt.

Information collected on an eLandings landing report is needed to identify the participant, to monitor the deliveries to the facility as well as record discard and disposition of species, and for management of various fisheries. Each of these reports is guided by a data entry time limit.

## Manual Landing Report

An optional manual landing report is available in the event the eLandings system and/or the Internet is unavailable. A User who for any reason is unable to properly submit a landing report or production report through eLandings must enter the information onto a manual landing report.

(see Crab Manual Landing Report  
at <http://www.alaskafisheries.noaa.gov/rr/forms/crabmanualanding.pdf>)

(see Manual Landing Report Halibut & Sablefish IFQ/CDQ  
at <http://www.alaskafisheries.noaa.gov/rr/forms/ifqlandrpt.pdf>)

The manual landing report must be used until network connections are restored. When the network is restored, the User must enter this same information into eLandings. Because the manual landing report collects information that is meant to be entered into eLandings, this information is incorporated into the cost and burden of eLandings.

## Out-of-state Landing Report

If the processor is not located in Alaska, the manager of a shoreside processor must complete and submit to NMFS a separate out-of-state landing report for each shipment of groundfish and donated prohibited species caught in the Alaska groundfish fisheries. If not located in Alaska, the Registered Buyer must complete and submit a separate out-of-state landing report for each shipment of halibut or sablefish. The out-of-state landing report that is available on the NMFS website at <http://www.alaskafisheries.noaa.gov/rr/forms/outofstateelandings.pdf>.

The Registered Buyer or manager of a shoreside processor must enter information from a specific vessel by noon of the day following completion of the delivery and submit the completed Out-of-State Landing Report to NMFS by fax to: 907-586-7131.

The cost and burden for this report is included in the cost for processors using eLandings.

### **Shoreside processor or SFP**

#### Information entered automatically for eLandings landing report

User ID  
Processor company name  
Business telephone number and e-mail address  
Port of landing  
ADF&G processor code and Federal permit number  
Unique landing report number assigned by eLandings upon completion of data entry

#### Groundfish delivery information

Number of observers onboard  
Crew size\_(including operator)  
Management program name and identifying number (if any)  
ADF&G groundfish statistical area of harvest  
Date (mm/dd/yyyy) delivery was completed  
If delivery is received from  
    a buying station other than a tender, enter name of buying station  
    a tender, enter ADF&G vessel registration number  
    a catcher vessel, enter ADF&G vessel registration number  
If blue logsheet not received from a catcher vessel, enter NO and code for reason not provided  
Gear type of harvester

Total estimated hail weight (to nearest pound)  
ADF&G fish ticket number provided to catcher vessel

Landings information

Date of landing (mm/dd/yyyy)  
Landed scale weight (to the nearest pound) by species code and delivery condition code

Discard or disposition information

Record discard or disposition information  
that occurred on and was reported by a catcher vessel  
that occurred on and was reported by a buying station  
that occurred prior to, during, and after production of groundfish at the shoreside processor or SFP  
when no groundfish are delivered but the blue Daily Fishing Logbooks (DFL) contains records of discards  
or disposition  
If groundfish or herring prohibited species catch (PSC)  
Species code, delivery condition code, and disposition code  
Weight (to the nearest pound)  
If PSC halibut, salmon, or crab  
Species code, delivery condition code, and disposition code  
Count (in numbers of animals)

**Mothership**

Groundfish delivery information

Number of observers onboard  
Crew size (including operator)  
Management program name and identifying number (if any)  
ADF&G groundfish statistical area of harvest  
Date (mm/dd/yyyy) that delivery was completed  
If the delivery is received from a tender, enter the ADF&G vessel registration number of the vessel  
If delivery received from a catcher vessel, enter the ADF&G vessel registration number of the vessel  
Indicate whether the blue logsheet was received from catcher vessel.  
If NO, select the reason provided by the catcher vessel for not supplying this copy

Gear type of harvester  
Total estimated round weight by species (pounds)  
ADF&G fish ticket number provided to catcher vessel

Discard or disposition information

Record discard or disposition information  
that occurred on and was reported by a catcher vessel  
that occurred on and was reported by a buying station  
that occurred prior to, during, and after production of groundfish at the mothership  
when no groundfish are delivered but the blue DFL is submitted containing records  
of discards or disposition  
If groundfish or PSC herring  
Species code, delivery condition code, and disposition code  
Weight (to the nearest pound)  
If PSC halibut, salmon, or crab  
Species code, delivery condition code, and disposition code  
Count (in numbers of animals)

**Registered Buyer**

IFQ halibut, CDQ halibut, and IFQ sablefish delivery information

User ID and password  
Date (mm/dd) of the landing  
Location of the landing (port code)  
Permit numbers for receiving  
IFQ hired master  
CDQ halibut hired master  
Registered Buyer

Delivery information

Harvesting vessel's ADF&G vessel registration number  
Gear code used to harvest  
ADF&G fish ticket number(s) for the landing  
ADF&G statistical area of harvest  
If ADF&G statistical area is bisected by a line dividing two IFQ regulatory areas, provide the IFQ regulatory area of harvest  
Initial accurate scale weight(s) (to the nearest pound) made at the time of offloading  
for IFQ halibut, IFQ sablefish, or CDQ halibut sold and retained (where retained includes: fish intended for personal use, fish weighed and reloaded for delivery to another processor, and fish landed but rejected at the dock by the Registered Buyer)  
Species codes, delivery condition code, and disposition code for each ADF&G statistical area of harvest  
OR  
Accurate weight of IFQ sablefish processed product obtained before the offload may be substituted before the initial accurate scale weight at time of offload if the vessel operator is a Registered Buyer reporting an IFQ sablefish landing  
Whether initial accurate scale weight is given with or without ice and slime  
Whether IFQ halibut is incidental catch concurrent with legal landing of salmon or concurrent with legal landing of lingcod harvested using dinglebar gear  
Signatures of Registered Buyer, IFQ permit holder, IFQ hired master permit holder, or CDQ hired master permit holder

**Registered Crab Receiver**

IFQ crab delivery information

RCR permit number, IFQ crab permit number, and individual processing quota (IPQ) crab permit number, as appropriate

ADF&G vessel registration number of the harvesting vessel  
Date (mm/dd/yyyy) fishing began  
Date (mm/dd/yyyy) of the IFQ crab landing  
ADF&G fish ticket number (automatically supplied)  
ADF&G statistical area of harvest  
Species code and delivery-condition codes of catch  
Number of crab retained and sold, condition code, product type, size/grade, sold pounds, and *optionally*, price per pound  
Scale weight of deadloss (to the nearest pound)  
Scale weight of crab retained for personal use (to the nearest pound)

Information entered for IFQ crab custom processing landings. In addition to the information required for an IFQ crab delivery, if custom processing IFQ crab, enter the ADF&G processor code of the person for which the IFQ crab was custom processed

Signatures of Registered Crab Receiver, IFQ crab permit holder, IFQ crab hired master permit holder

<b>eLandings landing report, Respondent</b>	
<b>Number of respondents</b>	<b>139</b>
Groundfish (IFQ and non IFQ): 95	
Crab: 44	
<b>Total annual responses</b>	<b>21,623</b>
Groundfish (IFQ and non IFQ): 20,422	
Crab: 1,201	
<b>Total burden (12613.42)</b>	<b>12,613</b>
Time per response = 35 minutes	
<b>Total personnel cost (\$37/hr x 12,613)</b>	<b>\$466,681</b>
<b>Total miscellaneous cost (2162.3)</b>	<b>\$2,162</b>
Internet = 0.05 x 21,623 = 1081.15	
Copies = 0.05 x 21,623 = 1081.15	

<b>eLandings landing report, Federal Government</b>	
<b>Total annual responses</b>	<b>0</b>
<b>Total burden hours</b>	<b>0</b>
<b>Total personnel cost</b>	<b>0</b>
<b>Total miscellaneous cost</b>	<b>0</b>

**g. eLandings or seaLandings production report [CHANGED – Personnel & Postage Costs]**

The eLandings production reports are required for groundfish and are additional to the eLandings landing reports. Information collected on an eLandings production report is necessary to identify the participant; to monitor the discards and disposition product; and to monitor the product leaving the facility.

**Shoreside processor or SFP**

Automatic information for eLandings production report

FPP number  
Company name  
ADF&G processor code  
User name  
email address

Production information

Reporting date  
Number of observers onsite  
Area of harvest (GOA or BSAI)  
Product description -- Product by species code, product type, and product code  
Product weight – actual scale weight (to the nearest pound)  
Whether no production or deliveries for the day

**Catcher/processor or mothership**

Automatic information for eLandings production report

FPP number  
Company name  
ADF&G processor code  
User name  
email address  
Telephone number

Production information

- Reporting date (mm/dd/yyyy)
- Whether processor is a catcher/processor or mothership
- Crew size (including operator)
- Management program
- Gear type of harvester
- Federal reporting area of harvest
  - If harvest with trawl gear,
    - whether *C. Opilio* Bycatch Limitation Zone (COBLZ) or Red King Crab Savings Area (RKCSA)
- Product by species code, product type, and product code
- Product weight (to nearest 0.001 mt)
- Whether no production for the day

Discard or disposition information

- Record discard or disposition that occurred
  - Prior to, during, or after production
- Species code and disposition code
- Discard weight of groundfish and PSC herring (to nearest 0.001 mt)
- Discard number of PSC Pacific salmon, steelhead trout, Pacific halibut, king crab, and Tanner crab)
- ADF&G statistical area

Corrected burden hours. Changed number of respondents to current. Changed personnel cost from \$25/hr to \$37/hr.

<b>eLandings production report, Respondent</b>	
<b>Number of respondents</b>	<b>246</b>
Catcher/processors = 94	
Motherships = 28	
Shoreside = 110	
SFP = 14	
<b>Total annual responses</b>	<b>25,926</b>
Catcher/processors and motherships: 15,128	
Shoreside and SFP: 10,798	
<b>Total burden hours (6842.34)</b>	<b>6,842 hr</b>
At-sea = 20 minutes = 5042.67	
Shoreside and SFP = 10 minutes = 1799.67	
<b>Total personnel cost (\$37/hr)</b>	<b>\$253,154</b>
<b>Total miscellaneous cost (2592.6)</b>	<b>\$2,593</b>
Photocopy = 0.05 x 25926 = 1,296.30	
Internet = 0.05 x 25926 = 1,296.30	

<b>eLandings production report, Federal Government</b>	
<b>Total annual responses</b>	<b>0</b>
<b>Total burden hours</b>	<b>0</b>
<b>Total personnel cost</b>	<b>0</b>
<b>Total miscellaneous cost</b>	<b>0</b>

It is anticipated that the information collected will be disseminated to the public or used to support publicly disseminated information. NMFS will retain control over the information and safeguard it from improper access, modification, and destruction, consistent with National Oceanic and Atmospheric Administration (NOAA) standards for confidentiality, privacy, and electronic information. See response to Question 10 of this Supporting Statement for more information on confidentiality and privacy. The information collection is designed to yield data that meet all applicable information quality guidelines. Prior to dissemination, the information

will be subjected to quality control measures and a pre-dissemination review pursuant to Section 515 of Public Law 106-554.

**3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological techniques or other forms of information technology.**

This collection is estimated to be 99 percent electronic. The eLandings registration, landings report, production report, and electronic logbook are submitted by Internet data entry at <http://elandings.alaska.gov/>. For catcher/processors and motherships that do not have Internet service, a Desktop Client Application (seaLandings) can be used to generate files for submitting via email.

**4. Describe efforts to identify duplication.**

None of the information collected as part of this information collection duplicates other collections.

**5. If the collection of information involves small businesses or other small entities, describe the methods used to minimize burden.**

This information collection does not impose a significant impact on small entities.

Even though small numbers of directly regulated vessels and entities may be described as small with respect to their own gross revenues, when affiliations among entities are considered, as required under the RFA, there are no small entities in this fishery. The directly regulated vessels in this fleet have formed a fisheries cooperative that effectively allocates to each vessel a share of the Pacific cod TAC and of the available halibut PSC. These vessel-specific individual quotas are enforced under a private contract among the entities. Therefore, for the purpose of this analysis, the directly regulated entities are all affiliated, with all the entities that would otherwise be characterized as small, having affiliations with larger entities. Thus, there are no directly regulated small entities under this action.

**6. Describe the consequences to the Federal program or policy activities if the collection is not conducted or is conducted less frequently.**

Modifications to the at-sea scales program will reduce the potential for fraud, improve catch accounting accuracy, and bring regulations up to date with changes in technology.

The use of at-sea scales can provide very precise and potentially accurate estimates of catch. These estimates are especially important in catch share fisheries where catch accounting methods must be verifiable. At-sea scales have proven to be reliable and are now used to account for the vast majority of catch by catcher-processors fishing off Alaska.

Since NMFS first implemented weighing requirements for some catcher processors, in 1998, the program has grown dramatically; scale technologies have evolved; and NMFS has developed greater expertise with at-sea scales. However, recent concerns have arisen with respect to

adequate compliance with flow scale regulations, suggesting that catch estimates based on scale weights could systematically underestimate harvest in those fisheries dependent on scale weights for catch accounting, unless these concerns are addressed.

If this collection were not conducted, NMFS fishery data collection would be set back. The benefits from improved accuracy of scale estimates pay off ultimately with improvements in fisheries stock management and cooperative management that increase the value of the fish stock to society. The magnitude of these benefits cannot be quantitatively estimated at this time.

**7. Explain any special circumstances that require the collection to be conducted in a manner inconsistent with OMB guidelines.**

Not Applicable.

**8. Provide information on the PRA Federal Register Notice that solicited public comments on the information collection prior to this submission. Summarize the public comments received in response to that notice and describe the actions taken by the agency in response to those comments. Describe the efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported.**

The proposed rule, RIN 0648-BD90, published on July 31, 2014 (79 FR 44372). There were no comments on the proposed information collection requirements.

**9. Explain any decisions to provide payments or gifts to respondents, other than remuneration of contractors or grantees.**

No payment or gift is provided under this program.

**10. Describe any assurance of confidentiality provided to respondents and the basis for assurance in statute, regulation, or agency policy.**

The information collected is confidential under section 402(b) of the Magnuson-Stevens Act. It is also confidential under NOAA Administrative Order 216-100, which sets forth procedures to protect confidentiality of fishery statistics.

**11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private.**

This information collection does not involve information of a sensitive nature.

**12. Provide an estimate in hours of the burden of the collection of information.**

Total estimated unique respondents: 247 (77 catcher/processors, 28 motherships, 110 shoreside processors, 14 stationary floating processors, 14 catcher/vessel trawl pilot log users, 4

catcher/vessel trawl longline and pot eLog users), an increase from 203. Total estimated responses: 69,549, an increase from 64,463. Total estimated burden: 24,917 an increase from 10,313 hr. Total estimated personnel cost: \$921,929, an increase from \$257,825.

**13. Provide an estimate of the total annual cost burden to the respondents or record-keepers resulting from the collection (excluding the value of the burden hours in Question 12 above).**

Total estimated miscellaneous costs: \$4,765, a decrease from \$10,759.

**14. Provide estimates of annualized cost to the Federal government.**

Total estimated responses: 16,344, a decrease from 19,612. Total estimated annual burden: 1,441, a decrease from 1,619 hr. Total estimated personnel cost: \$53,317, an increase from \$40,475.

**15. Explain the reasons for any program changes or adjustments.**

**Changes:** Most catcher/processors and all motherships must use eLog instead of a paper DCPL. Catcher vessels may voluntarily use eLog instead of a paper DFL.

Mothership eLog

- an increase of 28 respondents, 28 instead of 0
- an increase of 5,684 responses, 5,684 instead of 0 hr
- an increase of 1,407 hr burden, 1,407 instead of 0 hr
- an increase of \$52,059 personnel costs, \$52,059 instead of \$0

Catcher vessel eLog

- an increase of 4 respondents, 4 instead of 0
- an increase of 148 responses, 148 instead of 0 hr
- an increase of 35 hr burden, 35 instead of 0 hr
- an increase of \$1,295 personnel costs, \$1,295 instead of \$0

Catcher/processor eLog

- a decrease of 17 respondents, 77 instead of 94
- a decrease of 3,451 responses, 15,631 instead of 19,082
- a decrease of 855 hr burden, 3,869 instead of 4,724 hr
- a decrease of \$ 25,053 personnel costs, \$ 143,153 instead of \$118,100
- a decrease of \$6,267 miscellaneous costs, \$0 instead of \$6,267.

**There are net increases of 15 unduplicated respondents, 2,381 responses and 587 hours, and a net decrease of \$6,267 in miscellaneous costs.**

**Adjustments:**

eLandings landing report (Correction, added crab)

- an increase of 44 respondents, 139 instead of 95
- an increase of 1,198 responses, 21,623 instead of 20,425 hr
- an increase of 9,209 hr burden, 12,613 instead of 3,404 hr
- an increase of \$381,581 personnel costs, \$466,681 instead of \$85,100
- an increase of \$119 miscellaneous costs, \$2,162 instead of \$2,043

eLandings production report

- an increase of 57 respondents, 246 instead of 189
- an increase of 1,500 responses, 25,926 instead of 24,426 hr
- an increase of 4,806 hr burden, 6,842 instead of 2,036 hr
- an increase of \$202,254 personnel costs, \$253,154 instead of \$50,900
- an increase of \$150 miscellaneous costs, \$2,593 instead of \$2,443

eLandings Registration

- an increase of 7 respondents and responses, 19 instead of 12
- an increase of 2 hr burden, 5 instead of 3 hr
- an increase of \$110 personnel costs, \$185 instead of \$75

Catcher vessel pilot eLog

- an increase of \$1,752 personnel costs, \$5,402 instead of \$3,650

**There is a net increase of 33 unduplicated respondents, 2,705 responses, 14,017 hours and \$273 in miscellaneous costs.**

**16. For collections whose results will be published, outline the plans for tabulation and publication.**

The information collected will not be published.

**17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons why display would be inappropriate.**

Not Applicable.

**18. Explain each exception to the certification statement.**

Not Applicable.

**B. COLLECTIONS OF INFORMATION EMPLOYING STATISTICAL METHODS**

This collection does not employ statistical methods.

# eLogbook Instructions for eLandings



**U.S. Department of Commerce/NOAA  
National Marine Fisheries Service (NMFS)  
P.O. Box 21668  
Juneau, Alaska 99802-1668**

---

Currently the electronic logbook (eLogbook) in eLandings is only available for trawl catcher/processor's (C/P's). The eLogbook replaces the paper DCPL and is required for trawl C/P's in the AFA fleet or trawl C/P's that are fishing CDQ pollock in the Bering Sea. Daily logbook entries are submitted to NMFS just like daily production and landing reports.

In the event of an internet outage, online logbook forms can be downloaded at <http://www.alaskafisheries.noaa.gov/rr/log.htm>

- Please note that it is not a replacement for your eLogbook entry, just a placeholder until you can submit your logbook information in eLandings.
  - We advise you download this PDF form and save it to your computer.
-

## Registering your logbook

### Step One

- Login to eLandings at <https://elandings.alaska.gov/>
- On the Reports Menu locate and click on the **Register Logbook** button

**Reports Menu**

INFO - 1353: User SPLANKTON(Sheldon Plankton) logged in

TO MAKE A NEW REPORT, please select your operation and choose one of the following:

Operation: The Chum Bucket

Delivering Vessel ADF&G Number:

Crab Landing Report    Groundfish Landing Report    Production Report    Import a Report

Current Year Logbook    Prior Year Logbook    Register Logbook    Consolidated Report

### Step Two

- You will be directed to the **Register Logbook** screen where you'll need to select the **Year**, **Weight Units**, and **Depth Units** that you want to apply to your logbook for 2011
- Once you've made your selections, click **Register Logbook**

**Register Logbook**

INFO - 1301: Report displayed

User: Sheldon Plankton    Company: Bikini Bottom Seafoods    PH: (907) 555-2555    Email: plankton@bb.com

Vessel: 46937 The Jelly fish    Federal Fisheries Permit: 1234

Year: 2011

Weight Units: Metric Tons

Depth Units: Meters

Register Logbook    Cancel

- You will be directed to the **Reports Menu** screen where you will see a message telling you your logbook was registered
- Locate and click on the **Current Year Logbook** button

**Reports Menu**

INFO - 1805: Logbook 15392093 registered for year 2011

TO MAKE A NEW REPORT, please select your operation and choose one of the following:

Operation: The Chum Bucket	Delivering Vessel ADF&G Number:		
Crab Landing Report	Groundfish Landing Report	Production Report	Import a Report
Current Year Logbook	Prior Year Logbook	Register Logbook	Consolidated Report

## Start a Voyage & Go active

### Start a voyage

Until you enter **New Voyage** data and **Go Active**, you will not see any dates on the **eLogbook** main screen.

- The primary navigation screen will be the **eLogbook** screen
- Locate and click on the **New Voyage** button

**eLogbook**

INFO - 1301: Report displayed

User: Sheldon Plankton	Company: Bikini Bottom Seafoods	PH: (907) 555-2555	Email: plankton@bb.com
Logbook ID: 15392094			
Vessel: 46937 The Jelly fish	Federal Fisheries Permit: 1234		
Voyage Starting:			New Voyage

- The **Voyage Entry** screen will come up
- Enter the following information:
  - Voyage start date
  - Number of crew on the vessel (Include all persons on the vessel minus the Observers)
  - Vessel operator
  - Primary observer (If you do not have Observers on board, you can leave this field blank)
  - Primary observer cruise number (If unknown, enter any number and go back and edit later)
  - Secondary observer (If you do not have Observers on board, you can leave this field blank)
  - Secondary observer cruise number (If unknown, enter any number and go back and edit later)
- Click on **Save**

Voyage Entry			
User:	Sheldon Plankton	Company:	Bikini Bottom Seafoods
PH:	(907) 555-2555	Email:	plankton@bb.com
Logbook ID:	15392094		
Vessel:	46937 The Jellyfish	Federal Fisheries Permit:	1234
Start Date:	<input type="text" value="12/18/10"/>	Crew Size:	<input type="text" value="33"/>
Operator Name:	<input type="text" value="Sheldon Plankton"/>		
Observer 1:	<input type="text" value="Pat Petersen"/>	Cruise Number:	<input type="text" value="1"/>
Observer 2:	<input type="text"/>	Cruise Number:	<input type="text"/>
<input type="button" value="Save"/>		<input type="button" value="Cancel"/>	

## Go Active

- On the **eLogbook** screen, click on the **Go Active** button

Operator Name	Crew Size	Observers
Sheldon Plankton	33	Pat Petersen 1
Date	Entries	
<input type="button" value="Edit Voyage"/>	<input type="button" value="Go Active"/>	<input type="button" value="Add Gear"/>
<input type="button" value="Cancel"/>		

- Enter the date which indicates the beginning of your fishing activity
- Click on **Save**

**Go Active**

INFO - 1311: Please enter the following information

User: Sheldon Plankton	Company: Bikini Bottom Seafoods	PH: (907) 555-2555	Email: plankton@bb.com
Logbook ID:	15392473		
Vessel:	46937 The Jellyfish	Federal Fisheries Permit:	1234
Voyage Start Date:	12/19/2010		
Operator Name	Crew Size	Observers	
Sheldon Plankton	37	Saul Stevens 1	
Go Active Date:	12/19/10		
<input type="button" value="Save"/>		<input type="button" value="Cancel"/>	

## Enter Gear

- Before you can make haul entries into your logbook, you need to enter the fishing gear type
- You will also need to follow these instructions to change your gear type as needed; there is no other place within the eLogbook to change your gear code.
- On the **eLogbook** screen, locate and click on the **Add Gear** button

**eLogbook**

INFO - 1301: Report displayed

User: Sheldon Plankton	Company: Bikini Bottom Seafoods	PH: (907) 555-2555	Email: plankton@bb.com
Logbook ID:	15392094		
Vessel:	46937 The Jellyfish	Federal Fisheries Permit:	1234
Voyage Starting:	12/18/2010	<input type="button" value="Display"/>	<input type="button" value="New Voyage"/>
Operator Name	Crew Size	Observers	
Sheldon Plankton	33	Pat Petersen 1	
Date	Entries		
<input type="button" value="Edit Voyage"/>	<input type="button" value="Go Active"/>	<input type="button" value="Add Gear"/>	<input type="button" value="Cancel"/>

- On the **Gear Entry** screen, enter your gear type and click on **Save**

**Gear Entry**

INFO - 1311: Please enter the following information

User: Sheldon Plankton	Company: Bikini Bottom Seafoods	PH: (907) 555-2555	Email: plankton@bb.com
Logbook ID:	15392094		
Vessel:	46937 The Jellyfish	Federal Fisheries Permit:	1234
Operator Name	Crew Size	Observers	
Sheldon Plankton	33	Pat Petersen 1	
Gear Code:		47	
<input type="button" value="Save"/>		<input type="button" value="Cancel"/>	

## Adding Comments

- You can add comments to a particular day by going to the main **eLogbook** page and clicking on the date highlighted in blue text

**eLogbook**

INFO - 1301: Report displayed

User: Henry Morgan	Company: The Spanish Main	PH: (907) 555-2222	Email: susan.hall@noaa.gov
Logbook ID:	15401423		
Vessel:	13629 The Buccaneer	Federal Fisheries Permit:	4703
Voyage Starting:	07/10/2010	<input type="button" value="Display"/>	<input type="button" value="New Voyage"/>
<input type="button" value="Edit Voyage"/>	<input type="button" value="Add Gear"/>	<input type="button" value="Cancel"/>	
Operator Name	Crew Size	Observers	
Henry Morgan	123	Jim Doogan 111	
Date	Entries		
07/10/2010	1 Haul		
07/11/2010	1 Haul		
07/12/2010	1 Haul		

- Locate and click on the **Add Comment** button near the bottom of the screen

### eLogbook Entries

INFO - 1301: Report displayed

<b>User:</b> Henry Morgan	<b>Company:</b> The Spanish Main	<b>PH:</b> (907) 555-2222	<b>Email:</b> susan.hall@noaa.gov
<b>Logbook ID:</b>	15401423		
<b>Vessel:</b>	13629 The Buccaneer	<b>Federal Fisheries Permit:</b>	4703
<b>Date:</b>	07/12/2010		

Entry	Times Comment	Gear	Location	Depth Sea/Gear	Mgmt Pgm	Species	Wt./No
Haul 21	07/12 20:40 - 07/13 00:50	47 Pelagic/mid-water trawl	60 08.0 N 177 59.0 W 60 07.0 N 178 02.0 W 524 COBLZ	76 / 70	AFA 200	270 Pollock	38.730
Catch				60 Sold		110 P. cod	0.441
Catch				86 Donated		410 Chinook	65

- You should now be on the **Comment Entry** screen
- Double check to be sure you're on the right date, enter your comment and click **Save**

### Comment Entry

INFO - 1311: Please enter the following information

<b>User:</b> Henry Morgan	<b>Company:</b> The Spanish Main	<b>PH:</b> (907) 555-2222	<b>Email:</b> susan.hall@noaa.gov
<b>Logbook ID:</b>	15401423		
<b>Vessel:</b>	13629 The Buccaneer	<b>Federal Fisheries Permit:</b>	4703
<b>Date:</b>	07/12/2010		

Operator Name	Crew Size	Observers
Henry Morgan	123	Jim Doogan 111

**Comment:**

## Entering Hauls

- On the main **eLogbook** screen, click on the day you want to enter fishing activity

### eLogbook

INFO - 1301: Report displayed

**User:** Sheldon Plankton    **Company:** Bikini Bottom Seafoods    **PH:** (907) 555-2555    **Email:** plankton@bb.com

<b>Logbook ID:</b>	15392094		
<b>Vessel:</b>	46937 The Jellyfish	<b>Federal Fisheries Permit:</b>	1234
<b>Voyage Starting:</b>	12/18/2010	<input type="button" value="Display"/>	<input type="button" value="New Voyage"/>

Operator Name	Crew Size	Observers
Sheldon Plankton	33	Pat Petersen 1

Date	Entries
12/19/2010	Go Active
12/20/2010	
12/21/2010	

### eLogbook Entries

**User:** Sheldon Plankton    **Company:** Bikini Bottom Seafoods    **PH:** (907) 555-2555    **Email:** plankton@bb.com

<b>Logbook ID:</b>	15392094		
<b>Vessel:</b>	46937 The Jellyfish	<b>Federal Fisheries Permit:</b>	1234
<b>Date:</b>	12/19/2010		

Entry	Times Comment	Gear	Location	Depth Sea/Gear	Mgmt Pgm	Species	Wt/No
Go Active							

- You will be directed to the **eLogbook Entries** screen
- Locate and click on the **Add Haul** button

## On the Haul Deploy Entry screen enter the following information:

- Haul Number: must be in sequential order
- Management program - select from the drop down list
- Management Program ID - only enter the ID if you selected AFA, CDQ, or RPP as the management program. The management program ID values for AFA and CDQ ID's are:

Management Program	Management Program ID	Description
AFA	200	AFA catcher/processors
AFA	300	AFA motherships
CDQ	51	Aleutian Pribilof Island Community Development Association
CDQ	52	Bristol Bay Economic Development Corporation
CDQ	53	Central Bering Sea Fishermen's Association
CDQ	54	Coastal Villages Region Fund
CDQ	55	Norton Sound Economic Development Corporation
CDQ	56	Yukon Delta Fisheries Development Association

 **Helpful Hint!**

Management Program codes and Management Program ID's can be found by clicking on the Codes link

- Gear deploy time  
The time should be entered in military format, and you can enter time with or without a colon (e.g. either of these formats are acceptable: 1225 or 12:25)

- Begin Latitude and longitude

Below is a table that lists acceptable lat/long formats, make sure you have a single space between degrees and minutes (where dd = degrees, mm = minutes, ss = seconds, N S E W = direction, +/- )

Latitude	Longitude
dd mm ss N	ddd mm ss W
dd mm.m N	ddd mm.m W
N dd mm ss	W ddd mm ss
dd mm.m	+ddd mm.m
dd.dddd N	ddd.dddd W
N dd.dddd	W ddd.dddd
+dd.dddd	+ddd.dddd
dd mm	-ddd mm

- Enter the target species code
- Click **Save** when you've completed your entries

You will be returned to the **Haul Deploy Entry** screen

### Haul Deploy Entry

**INFO - 1311: Please enter the following information**

<b>User:</b> Henry Morgan	<b>Company:</b> The Spanish Main	<b>PH:</b> (907) 555-2222	<b>Email:</b> susan.hall@noaa.gov
<b>Logbook ID:</b>	15401423	<b>Federal Fisheries Permit:</b>	4703
<b>Vessel:</b>	13629 The Buccaneer	<b>Date:</b>	07/05/2010
<b>Gear:</b>	47 Pelagic/mid-water trawl		
<b>Haul Number:</b>	<input type="text" value="1"/>	<b>Management Program</b> <small>Management Program Codes</small>	AFA <input type="button" value="v"/>
<b>Mgmt Program ID</b>	<input type="text" value="200"/>	<b>Gear Deploy Time:</b>	<input type="text" value="0445"/>
<b>Begin Latitude:</b>	<input type="text" value="59 21"/>	<b>Begin Longitude:</b>	<input type="text" value="-177 21"/>
<b>Target Species:</b> <small>Species Codes</small>	<input type="text" value="270"/>		
<input type="button" value="Save"/>		<input type="button" value="Cancel"/>	

- In order to enter your haul retrieval information you'll need to locate and click on the Haul 1 text highlighted in blue on the left side of your screen.

Entry	Times Comment	Gear	Location	Depth Sea/Gear	Mgmt Pgm	Species	Wt/No
Go Active							
Voyage		Henry Morgan					
Haul 1	06:00 -	47 Pelagic/mid-water trawl	59 41.0 N 177 11.0 W		AFA 200	270 Pollock	

- Once you can see the haul deploy data, you will then click on the **Add Retrieval** button at the bottom of the screen

Haul Deploy Entry							
INFO - 1311: Please enter the following information							
User:	Henry Morgan	Company:	The Spanish Main	PH:	(907) 555-2222	Email:	susan.hall@noaa.gov
Logbook ID:	15401423						
Vessel:	13629 The Buccaneer	Federal Fisheries Permit:	4703				
Date:	07/05/2010	Gear:	47 Pelagic/mid-water trawl				
Haul Number:	<input type="text" value="1"/>	Management Program <small>Management Program Codes</small>	<input type="text" value="AFA"/>	Mgmt Program ID	<input type="text" value="200"/>		
Gear Deploy Time:	<input type="text" value="09:00"/>	Begin Latitude:	<input type="text" value="59 21.0 N"/>	Begin Longitude:	<input type="text" value="177 21.0 W"/>		
Target Species: <small>Species Codes</small>	<input type="text" value="270"/>						
<input type="button" value="Save"/>				<input type="button" value="Add Retrieval"/>	<input type="button" value="Cancel"/>		

**On the Haul Retrieval Entry screen enter the following:**

- Gear retrieval time
- End latitude and longitude
- Federal reporting area - the program will autofill the Federal reporting area based on your gear deployment latitude & longitude

You are required to enter the Federal reporting area where the gear was retrieved  
If your gear retrieval was in a different area, you can override the federal reporting area by editing that field

- Special reporting area - Use the drop-down list to choose either COBLZ, RKCSA (if applicable)
- Average sea depth and gear depth
- Hail weight: enter the estimated hail weight of the haul within 2 hours of retrieving your gear; then, once it is available, edit the hail weight and provide the scale weight of all the species in the haul (i.e. the weight of everything that went across the scale)
- Click **Save** when you've completed your entries

### Haul Retrieval Entry

INFO - 1311: Please enter the following information

<b>User:</b> Henry Morgan	<b>Company:</b> The Spanish Main	<b>PH:</b> (907) 555-2222	<b>Email:</b> susan.hall@noaa.gov
<b>Logbook ID:</b>	15401423		
<b>Vessel:</b>	13629 The Buccaneer	<b>Federal Fisheries Permit:</b>	4703
<b>Date:</b>	07/01/2010	<b>Gear:</b>	47 Pelagic/mid-water trawl
<b>Haul Number:</b>	1	<b>Management Program</b>	AFA
		<b>Mgmt Program ID</b>	200
<b>Gear Deploy Time:</b>	06:00	<b>Begin Latitude:</b>	59 41.0 N
		<b>Begin Longitude:</b>	177 11.0 W
<b>Target Species:</b>	270		
<b>Gear Retrieval Time:</b>	<input type="text" value="12:00"/>	<b>End Latitude:</b>	<input type="text" value="59 41.0 N"/>
		<b>End Longitude:</b>	<input type="text" value="177 30.0 W"/>
<b>Federal Reporting Area:</b>	<input type="text" value="521"/>	<b>Special Area:</b>	<input type="text" value="COBLZ"/>
<b>Average Sea Depth:</b>	<input type="text" value="94"/> M	<b>Average Gear Depth:</b>	<input type="text" value="87"/> M
<b>Hail Weight:</b>	<input type="text" value="81.395"/> MT		
<input type="button" value="Save"/>		<input type="button" value="Cancel"/>	

### How to enter hauls that cross days

- If you deploy your gear on 1 day and retrieve it on another day, then you need to report this information in your logbook
- In this scenario, on the main eLogbook screen, click on the day you deployed the gear

### eLogbook

INFO - 1301: Report displayed

<b>User:</b> Henry Morgan	<b>Company:</b> The Spanish Main	<b>PH:</b> (907) 555-2222	<b>Email:</b> susan.hall@noaa.gov
<b>Logbook ID:</b>	15401423		
<b>Vessel:</b>	13629 The Buccaneer	<b>Federal Fisheries Permit:</b>	4703
<b>Voyage Starting:</b>	<input type="text" value="07/10/2010"/>	<input type="button" value="Display"/>	<input type="button" value="New Voyage"/>
<input type="button" value="Edit Voyage"/>		<input type="button" value="Add Gear"/>	<input type="button" value="Cancel"/>
<b>Operator Name</b>	<b>Crew Size</b>	<b>Observers</b>	
Henry Morgan	123	Jim Doogan 111	
<b>Date</b>	<b>Entries</b>		
07/10/2010	1 Haul		
07/11/2010	1 Haul		
07/12/2010	1 Haul		

- Now locate and click on the Haul text highlighted in blue

eLogbook Entries							
INFO - 1301: Report displayed							
User: Henry Morgan		Company: The Spanish Main		PH: (907) 555-2222		Email: susan.hall@noaa.gov	
Logbook ID:		15401423					
Vessel:		13629 The Buccaneer		Federal Fisheries Permit:		4703	
Date:		07/12/2010					
Entry	Times Comment	Gear	Location	Depth Sea/Gear	Mgmt Pgm	Species	Wt/No
Haul 21	20:40 -	47 Pelagic/mid-water trawl	60 08.0 N 177 59.0 W		AFA 200	270 Pollock	

- Now locate and click on the **Add Retrieval** button

Haul Number:	<input type="text" value="21"/>	Management Program Management Program Codes	<input type="text" value="AFA"/>	Mgmt Program ID	<input type="text" value="200"/>
Gear Deploy Time:	<input type="text" value="20:40"/>	Begin Latitude:	<input type="text" value="60 08.0 N"/>	Begin Longitude:	<input type="text" value="177 59.0 W"/>
Target Species:	<input type="text" value="270"/>				
<input type="button" value="Save"/>		<input type="button" value="Add Retrieval"/>		<input type="button" value="Cancel"/>	

- You can see that the **Gear Deploy Time** and date read 7/11 at 20:40pm
- In the **Gear Retrieval Time** field enter the month/day, hit the space bar once and enter the time (for example: 7/13 00:50)
- Continue by entering information in the remaining fields and click **Save**

### Haul Retrieval Entry

INFO - 1311: Please enter the following information.

<b>User:</b> Henry Morgan	<b>Company:</b> The Spanish Main	<b>PH:</b> (907) 555-2222	<b>Email:</b> susan.hall@noaa.gov
<b>Logbook ID:</b>	15401423		
<b>Vessel:</b>	13629 The Buccaneer	<b>Federal Fisheries Permit:</b>	4703
<b>Date:</b>	07/12/2010	<b>Gear:</b>	47 Pelagic/mid-water trawl
<b>Haul Number:</b>	21	<b>Management Program</b>	AFA
		<b>Mgmt Program ID</b>	200
<b>Gear Deploy Time:</b>	07/12 20:40	<b>Begin Latitude:</b>	60 08.0 N
		<b>Begin Longitude:</b>	177 59.0 W
<b>Target Species:</b>	270 Pollock		
<b>Gear Retrieval Time:</b>	7/13 00:50	<b>End Latitude:</b>	60 07
		<b>End Longitude:</b>	-178 02
<b>Federal Reporting Area:</b>	524	<b>Special Area:</b>	COBLZ
<b>Average Sea Depth:</b>	76 M	<b>Average Gear Depth:</b>	70 M
<b>Haul Weight:</b>	38.730 MT		
<input type="button" value="Save"/>		<input type="button" value="Cancel"/>	

- Now you should see your completed and saved haul reflecting gear deployment on one day and gear retrieval on the following day
- You can now enter catch lines as needed

### eLogbook Entries

INFO - 1301: Report displayed

<b>User:</b> Henry Morgan	<b>Company:</b> The Spanish Main	<b>PH:</b> (907) 555-2222	<b>Email:</b> susan.hall@noaa.gov				
<b>Logbook ID:</b>	15401423						
<b>Vessel:</b>	13629 The Buccaneer	<b>Federal Fisheries Permit:</b>	4703				
<b>Date:</b>	07/12/2010						
Entry	Times Comment	Gear	Location	Depth Sea/Gear	Mgmt Pgm	Species	Wt.Ho
Haul 21	07/12 20:40 - 07/13 00:50	47 Pelagic/mid-water trawl	60 08.0 N 177 59.0 W 60 07.0 N 178 02.0 W 524 COBLZ	76 / 70	AFA 200	270 Pollock	38.730
<input type="button" value="Add Haul"/>		<input type="button" value="Add Comment"/>		<input type="button" value="Go Inactive"/>		<input type="button" value="Back to Main eLogbook"/>	
<input type="button" value="Display PDF"/>							

## Adding IR/IU Species & Salmon Prohibited Species Catch (PSC)

### How to add catch items

- On the eLogbook **Entries** screen locate the haul number where you need to enter IR/IU (pacific cod and/or pollock) or PSC (salmon only) catch
- Locate and click on the Haul text highlighted in blue

Entry	Times Comment	Gear	Location	Depth Sea/Gear	Mgmt Pgm	Species	Wt/No
Go Active							
Voyage		Henry Morgan					
Haul 1	06:00 -	47 Pelagic/mid-water trawl	59 41.0 N 177 11.0 W		AFA 200	270 Pollock	

- You will be taken to the **Haul Deploy Entry** screen
- Locate and click on the **Add Catch** button at the bottom of the screen

### Haul Deploy Entry

INFO - 1311: Please enter the following information

User: Henry Morgan	Company: The Spanish Main	PH: (907) 555-2222	Email: susan.hall@noaa.gov
Logbook ID: 15401423			
Vessel: 13629 The Buccaneer	Federal Fisheries Permit: 4703		
Date: 07/01/2010	Gear: 47 Pelagic/mid-water trawl		

Haul Number:	<input type="text" value="1"/>	Management Program Management Program Codes	AFA <input type="text"/>	Mgmt Program ID	<input type="text" value="200"/>
Gear Deploy Time:	<input type="text" value="06:00"/>	Begin Latitude:	<input type="text" value="59 41.0 N"/>	Begin Longitude:	<input type="text" value="177 11.0 W"/>
Target Species: Species Codes	<input type="text" value="270"/>				

- Now you should be on the **Catch Entry** screen
- Scroll down the page until you see the catch line item fields
- If applicable, enter the species code of IR/IU species and estimated total round weight. You also need to enter a disposition code (e.g. 60 for sold).
- If you are an AFA catcher/processor or any catcher/processor harvesting CDQ pollock, then you must record prohibited species catch (PSC) and discard disposition of all salmon species in each haul. Record salmon PSC in number of animals. All other discards, except salmon, should be recorded on your daily production report.
- Once you've completed entries for all your catch lines, click on **Save**

Entry	Species Species Codes	Weight MT	Count	Disposition Disposition Codes
1	<input type="text" value="110"/>	<input type="text" value=".094"/>	<input type="text"/>	<input type="text" value="60"/>
2	<input type="text" value="410"/>	<input type="text"/>	<input type="text" value="6"/>	<input type="text" value="86"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## How to Print your Logbook Pages

- You are required to print out daily copies of your logbook entries by noon the following day. Print out two copies, one for the vessel and one for the Observers. Make sure to sign and date all eLogbook pages
- Once you have completed your logbook entries for the day, locate the **Display PDF** button at the bottom of the screen and click on it



## Making Edits

- In the event you realize you made a mistake while performing data entry in the logbook pages, you can easily go back to the specific entry and make changes.

**NOTE:** You cannot delete logbook entries; so if you accidentally added a catch entry or a haul on the incorrect date, you will not be able to remove them!

You can account for the mistaken entry by adding a comment on the haul date explaining what happened

- For haul deployment edits simply locate the haul number on the main eLogbook page and click on the text highlighted in blue
- Any fields that allow you to change the data are editable

### Haul Deploy Entry

INFO - 1311: Please enter the following information

User:	Henry Morgan	Company:	The Spanish Main	PH:	(907) 555-2222	Email:	susan.hall@noaa.gov
Logbook ID:	15401423						
Vessel:	13629 BAR MAID	Federal Fisheries Permit:				4703	
Date:	07/08/2010	Gear:				47 Pelagic/mid-water trawl	
Haul Number:	<input type="text" value="16"/>	Management Program	<input type="text" value="AFA"/>	Mgmt Program ID	<input type="text" value="200"/>		
		Management Program Codes					
Gear Deploy Time:	<input type="text" value="00:25"/>	Begin Latitude:	<input type="text" value="59 40.0 N"/>	Begin Longitude:	<input type="text" value="177 12.0 W"/>		
Target Species:	<input type="text" value="270"/>						
		Species Codes					
	<input type="button" value="Save"/>		<input type="button" value="Edit Retrieval"/>	<input type="button" value="Edit Catch"/>		<input type="button" value="Cancel"/>	

- In order to edit your retrieval data you will need to be on the actual **Haul Deploy Entry** screen and click on the **Edit Retrieval** button

### eLogbook

INFO - 1301: Report displayed

User:	Henry Morgan	Company:	The Spanish Main	PH:	(907) 555-2222	Email:	susan.hall@noaa.gov
Logbook ID:	15401423						
Vessel:	13629 The Buccaneer	Federal Fisheries Permit:				4703	
Voyage Starting:	<input type="text" value="07/08/2010"/>	<input type="button" value="Display"/>				<input type="button" value="New Voyage"/>	
	<input type="button" value="Edit Voyage"/>		<input type="button" value="Add Gear"/>			<input type="button" value="Cancel"/>	

- To edit voyage data you need to be on the main **eLogbook** screen
- Find the **Edit Voyage** button and click on it to make changes
- Note that as you save each page, the logbook data is saved in the NMFS database, so when you make changes you'll see the edits on the PDF printout of your logbook pages.

<b>CATCHER PROCESSOR ELB</b>			VESSEL NAME The Buccaneer				Date (M-D-Y) 07/06/2010		PAGE 10						
<b>GROUND FISH</b>			OPERATOR NAME AND SIGNATURE Henry Morgan				REGISTRATION No. 13629								
<b>TRAWL GEAR</b>							Federal Fisheries Permit No. 4703								
INACTIVE	START	END	REASON				GEAR TYPE 47 Pelagic/mid-water trawl		CREW SIZE 122						
<b>OBSERVER INFORMATION</b>			OBSERVER NAME AND CRUISE # James Dean 111		OBSERVER NAME AND CRUISE #		NO. OF REGISTERED RESAID 1								
HAUL NO.	MSGT FSW	TIME OF GEAR DEPLOYMENT	BEGIN POSITION OF HAUL		AUG. DEPT (M)	AUG. DEPT (M)	TIME OF GEAR RETRIEVAL	END POSITION OF HAUL		FEDERAL REPORTING AREA	SPECIAL AREA	TARGET SPECIES CODE	TOTAL HAUL WEIGHT MT	SECURE CODE	WT. MT CRNO.
			LATITUDE	LONGITUDE				LATITUDE	LONGITUDE						
10	AFA 200	03:55 <del>03:49</del>	59 13.0 N	177 07.0 W	86	80	06:00	59 12.0 N	177 11.0 W	521	OOBLE	270	98.8710	110	0.021

COMMENTS:

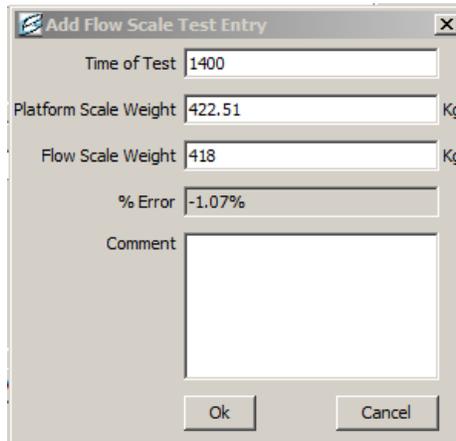
A strikethrough line will appear when you have edited data

<p style="text-align: center;"><b>CATCHER/PROCESSOR &amp; MOTHERSHIP ELECTRONIC LOGBOOK (eLOG) DAILY SCALE TEST INFORMATION</b></p>	<p style="text-align: right;">NOAA/NMFS Alaska Region P.O. Box 21668 Juneau, AK 99802-1668 Telephone: 928-774-4362 or 907-586-7228 FAX: 928-774-4362 or 907-586-7465</p> 
---	--

The operator of any groundfish catcher/processor or mothership must use a combination of NMFS-approved catcher/processor eLog or mothership eLog and seaLandings or eLandings to record and report groundfish and Prohibited Species Catch (PSC) information. seaLandings is a fishery harvest reporting software program that functions without constant Internet connectivity and is installed on computer workstations. This interface targets at-sea vessels that use a satellite phone for email transmission. seaLandings eLog may be sent via direct transmission. The zipped report file is attached to an email that is sent to the email server, [elecprep@noaa.gov](mailto:elecprep@noaa.gov). eLandings is the web-based version of the fishery harvest reporting program and requires consistent Internet connectivity on the vessel workstation computer.

In addition, catcher/processors and motherships required to weigh catch on a NMFS-approved scale must use a NMFS-approved eLog to daily record and report the results and timing of daily scale tests to NMFS. This allows NMFS staff to continuously monitor daily scale tests by vessels when they are at sea and to work with vessel crew to ensure that any bias in daily scale tests is discovered and corrected quickly. Allowing NMFS to identify potential scale problems during, rather than after, a fishing year will result in more effective analysis of overall trends in scale testing.

The operator must first manually enter the daily flow scale test information onto the paper Record of Daily Scale Tests form (see [http://www.alaskafisheries.noaa.gov/scales/dailytest\\_fl.pdf](http://www.alaskafisheries.noaa.gov/scales/dailytest_fl.pdf)). Then enter the following information from all scale tests, including failed tests, into the eLog within 24 hours of the testing. The daily test entry screen is shown below.



Time of Test	1400
Platform Scale Weight	422.51 Kg
Flow Scale Weight	418 Kg
% Error	-1.07%
Comment	

All users of the seaLandings or eLandings software application must Register their Operation in eLandings (see <https://elandings.alaska.gov/>) prior to use of the eLog program to identify who is reporting and what type of operation they are running.

Questions or Comments		
Scales & Catch Weighing	Daily Scale Test or eLog Daily Scale Test Information	Register Operation in eLandings
Alan Kinsolving <a href="mailto:alan.kinsolving@noaa.gov">alan.kinsolving@noaa.gov</a>	Jennifer Watson <a href="mailto:jennifer.watson@noaa.gov">jennifer.watson@noaa.gov</a>	Suja Hall <a href="mailto:Suja.hall@noaa.gov">Suja.hall@noaa.gov</a>

---

***PUBLIC REPORTING BURDEN STATEMENT***

Public reporting burden for this collection of information is estimated to average 3 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Assistant Regional Administrator, Sustainable Fisheries Division, Alaska Region, NMFS, P.O. Box 21668, Juneau, AK 99802 (Attn: Records Officer).

***ADDITIONAL INFORMATION***

1) NMFS cannot conduct or sponsor this information request, and you are not required to respond this information request, unless the form displays a currently valid OMB control number; 2) this information is being used to manage the At-Sea Scales Program; 3) Federal law and regulations require and authorize NMFS to manage commercial fishing effort; 4) Submission of this information is required for scales approved by NMFS to weigh catch at sea; 5) Responses to this information request are not confidential except as required under the Privacy Act.

---

- Introduction
    - Reporting Sequence
    - Production Reports
    - Magnetic Stripe Readers
    - Procedures for Outages
    - Landing Reports
      - Creating a New Landing Report
      - Display of Partial Pounds
      - Landing Reports with Stacked Permits or Multiple Target Species
      - IFQ Areas and Weight Definitions for halibut & sablefish
      - Instructing multiple ways of reporting landings**
      - Printing Labeled and Colored Copies of Fish Tickets
      - Reporting Landings from IPHC Stock Assessment Surveys
      - How to Delete an Unsubmitted Landing Report in eLandings
      - Rounding on Landing Reports Explained



# Instructing multiple ways of reporting landings

Tools

Created by Jennifer Hogan, last modified by Suja Hall on Jun 16, 2014

## Allocation of Itemized Catch Pounds to Fish Tickets

### Selected:

- Select a fish ticket when multiple permits are entered for the same targets and if harvest is not equally split among tickets (see example below; 100 lbs of halibut to one ticket and 500 lbs of halibut to the other ticket) and if the max-out feature has not been used

CFEC Permit Worksheet							
Fish Ticket	CFEC Permit	Permit Holder	Management Program	Management Program ID			
E09 039019	B06B15624X 0401Z	Gordon Diaz	IFQ				
E09 039020	B06B12345N 0402G	Gus O'Genn	IFQ				
Line	Fish Ticket	Stat Area	Species	Condition	Landed Lbs.	Num.	Disposition
	E09 039019	646403	200 Halibut	04 Guttled	100.0	60	Sold
	E09 039020	646403	200 Halibut	04 Guttled	500.0	60	Sold

- Select a fish ticket when assigning non-equal amounts of bycatch to each fish ticket (see example below; 100 lbs of thornyhead rockfish to



## Production Reports

Created by Unknown User (nshellabarger), last modified by Suja Hall on Feb 20, 2014

This page provides links that explain how users may create shoreside production reports and at-sea production reports.

- [Shoreside Production Reports](#)
- [At-sea Production Reports](#)

### How to Delete an Unsubmitted Report in eLandings

- Login to elandings and locate the *Delete Unsubmitted Report* link at the top of the main Reports page.



- You will need to know some basic information about the report in question such as:
  1. The Report ID number
  2. Type of Report (Landing or Production)
  3. ADF&G Processor Code (alpha-numeric, F1234)
  4. Federal Permit Number
  5. Vessel ADF&G Number
  6. Port Code (FCP for catcher processors)

Powered by Atlassian | [Terms of Use](#) | [Answers](#) | [Maintenance Schedule](#)

- eLandings User Manual
    - Introduction
    - Reporting Sequence
    - **Production Reports**
    - Magnetic Stripe Readers
    - Procedures for Outages
    - Landing Reports
    - Rounding on Landing Reports Explained and Illustrated
    - Allocation to Permits
    - Application Features
    - File Imports
    - File Exports
    - Salmon Reporting
    - Consolidated reports for at-sea catcher processors
    - eLandings presentations
    - How to finalize Initial Reports
    - eLandings eLogbook Instructions
    - Report Extract Tool

[Reports Menu](#)[User Profile](#)[Change Password](#)[Codes](#)[Logout](#)

Release 4.67 Build 10505

## Register Operation

**INFO - 1311:** Please enter the following information

<b>Operation Type:</b>	<input type="text"/>
<b>Operation Name:</b>	<input type="text"/>
<b>ADF&amp;G Processor Code:</b>	<input type="text"/>
<b>Federal Permit Number:</b>	<input type="text"/>
<b>Registered Buyer Number:</b>	<input type="text"/>
<b>Registered Crab Receiver Number:</b>	<input type="text"/>
<b>Port:</b> <a href="#">Port Codes</a>	<input type="text"/>
<b>Vessel ADF&amp;G Number:</b>	<input type="text"/>
<b>Vehicle License Number:</b> (For Buying Stations)	<input type="text"/>

**Primary User** If user is already registered just enter userid and password. Otherwise, enter all data including userid and password, and a new userid will be created.

<b>UserID:</b>	<input type="text"/>
<b>Password:</b>	<input type="text"/>
<b>Confirm Password:</b>	<input type="text"/>
<b>Company Name:</b>	<input type="text"/>
<b>User Name:</b>	<input type="text"/>
<b>City:</b>	<input type="text"/>

<b>State:</b>	
<b>Telephone Number:</b>	
<b>Fax Number:</b>	
<b>Email Address:</b>	
<b>Security Question:</b> Example: What is your mother's maiden name?	
<b>Secret Answer:</b> The answer to your security question, something that nobody else is likely to know.	

**NOTE:** Before you can use your UserID to login to the eLandings system, you must mail a signed original registration form to: NMFS Sustainable Fisheries eLandings Registration PO Box 21668 Juneau, AK 99802-1668, or fax a signed form to (907) 586-7131 attn: eLandings Registration, or deliver by courier your signed form to NMFS Sustainable Fisheries eLandings Registration 709 W. 9th St. Suite 401 Juneau, AK 99801.

## Questions?

- [eLandings User Manual](#)
- [eLandings Frequently Asked Questions](#)
- Email: [eLandings@alaska.gov](mailto:eLandings@alaska.gov)
- Phone: (888) 443-5726

### OMB Control Number Information

#### PUBLIC REPORTING BURDEN STATEMENT

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing the instructions, searching the existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the

burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden estimate or any other aspect of this collection of information, to Assistant Regional Administrator, Sustainable Fisheries Division, NOAA National Marine Fisheries Service, P.O. Box 21668, Juneau, AK 99802-1668.

**ADDITIONAL INFORMATION**

Before completing this form, please note the following: 1) Notwithstanding any other provision of law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number; 2) This information is mandatory and is required to manage commercial fishing efforts under 50 CFR part 680, under section 402(a) of the Magnuson-Stevens Act (16 U.S.C. 1801, et seq) and under 16 U.S.C. 1862(j); 3) Responses to this information request are confidential under section 402(b) of the Magnuson-Stevens Act (16 U.S.C. 1801, et seq). They are also confidential under NOAA Administrative Order 216-100, which sets forth procedures to protect confidentiality of fishery statistics.