

NOTICE OF OFFICE OF MANAGEMENT AND BUDGET ACTION

Date 08/06/2013

Department of Commerce
National Oceanic and Atmospheric Administration

FOR CERTIFYING OFFICIAL: Simon Szykman
FOR CLEARANCE OFFICER: Jennifer Jessup

In accordance with the Paperwork Reduction Act, OMB has taken action on your request received 08/06/2013

ACTION REQUESTED: No material or nonsubstantive change to a currently approved collection

TYPE OF REVIEW REQUESTED: Regular

ICR REFERENCE NUMBER: 201307-0648-013

AGENCY ICR TRACKING NUMBER:

TITLE: Alaska Region Logbook Family of Forms

LIST OF INFORMATION COLLECTIONS: See next page

OMB ACTION: Approved without change

OMB CONTROL NUMBER: 0648-0213

The agency is required to display the OMB Control Number and inform respondents of its legal significance in accordance with 5 CFR 1320.5(b).

EXPIRATION DATE: 03/31/2015

DISCONTINUE DATE:

BURDEN:	RESPONSES	HOURS	COSTS
Previous	78,206	35,540	24,098
New	79,018	36,786	24,536
Difference			
Change due to New Statute	0	0	0
Change due to Agency Discretion	812	1,246	438
Change due to Agency Adjustment	0	0	0
Change due to PRA Violation	0	0	0

TERMS OF CLEARANCE:

OMB Authorizing Official: Dominic J. Mancini
Acting Deputy Administrator,
Office Of Information And Regulatory Affairs

List of ICs			
IC Title	Form No.	Form Name	CFR Citation
Catcher vessel trawl gear daily fishing logbook/pilot electronic logbook	NA	Catcher vessel trawl gear daily fishing log or electronic logbook	
Catcher vessel, longline or pot gear DFL	NA	Catcher vessel longline/potgear daily fishing log	
Catcher/processor trawl gear elogbooks	NA	Catcher/processor trawl gear daily electronic logbook	
Catcher/processor longline and pot gear DCPL	NA	Catcher/processor longline/potgear daily cumulative production log	
Mothership DCPL	NA	Mothership daily cumulative production logbook or electronic logbook	
Shoreside processor Check-in/out Report	NA, NA	Shoreside processor checkin/checkout report, Shoreside processor check-in/check-out report and instructions	
Vessel Activity Report	NA	Vessel Activity Report	
Buying Station Report	NA	Buying station report	
Product transfer report (Registered Buyers for IFQ actions)	NA	Product transfer report	
Product transfer report (Operators or Managers for non-IFQ groundfish)	NA	Product transfer report	
Product Transfer Report ((Registered Crab Receivers)	NA	Product transfer report	

JUSTIFICATION FOR CHANGE

ALASKA REGION LOGBOOK FAMILY OF FORMS

OMB CONTROL NO. 0648-0213

JUSTIFICATION: Elements of OMB 0648-0634, a temporary collection, will be merged into OMB Control No. 0648-0213 (associated rule RIN 0648-BA80). These collections describe paper as well as electronic recordkeeping.

National Marine Fisheries Service, Alaska Region (NMFS) manages the groundfish fisheries in the Exclusive Economic Zone off Alaska. The North Pacific Fishery Management Council (Council) prepared the Fishery Management Plan for Groundfish of the Bering Sea and Aleutian Islands Management Area (BSAI), Fishery Management Plan for Groundfish of the Gulf of Alaska, and the Fishery Management Plan for Bering Sea/Aleutian Islands King and Tanner Crabs (FMPs) under the authority of the [Magnuson-Stevens Fishery Conservation and Management Act](#), 16 U.S.C. 1801 *et seq.* (Magnuson-Stevens Act). The FMPs are implemented under regulations at [50 CFR part 679 and 50 CFR part 680](#).

OMB Control No. 0648-0634 Alaska Region Logbook Family of Forms

This is a temporary collection that consists of changes to the Catcher Vessel trawl gear daily fishing logbook (DFL) and splits the Catcher/processor trawl gear respondents by submittal of either an electronic logbook (eLog) or a DCPL production report through eLandings.

OMB Control No. 0648-0213 Alaska Region Logbook Family of Forms

This collection consists of logbooks, electronic logbooks, and reports to be submitted by the respondents to NMFS Alaska Region for management of the groundfish fisheries. As electronic logbooks (eLogs) become available, they will be moved from OMB Control No. 0213 and added to OMB Control No. 0648-0515. All logsheets for DFLs and daily cumulative processor logbooks (DCPLs) may be viewed on the NMFS Alaska Region Home Page at <http://www.alaskafisheries.noaa.gov/rr/default.htm>

a. Catcher vessel trawl gear daily fishing logbook (DFL)

The operator of a catcher vessel 60 ft (18.3 m) or greater length overall (LOA), that is required to have a Federal Fisheries permit (FFP) and that is using trawl gear to harvest groundfish must maintain a trawl gear DFL. An additional column was added to the trawl DFL to allow indication that the vessel changed location primarily to reduce Chinook salmon prohibited species catch. The operator would indicate each change in location for any haul by checking a vessel movement box in the catcher vessel trawl gear DFL. This added information would be used to determine any differences between movement related to avoidance of salmon and other vessel movement by identifying any tow prior to a move that is due primarily to Chinook salmon avoidance.

The existing OMB Control No. 0648-0213 collection consists of many elements but also includes catcher vessel trawl DFLs and catcher/processor trawl DCPLs. The existing number of catcher vessel trawl respondents is 189 which includes 14 using pilot elogs. The OMB Control No. 0648-0634 total of catcher vessel trawl respondents is 173 with 14 pilot elogs and 159 DFLs for a reduction of 16 respondents from the existing collection. The new catcher vessel trawl paper DFLs (with the added column) take 5 minutes longer to complete or 23 minutes per response. Not all of the catcher vessels using the trawl gear DFL are AFA. OMB Control No. 0634 required the AFA catcher vessels to use the new DFL with the added column; however, even non-AFA catcher vessels use the same DFL without recording the added information. The 14 pilot elogs do not have the same format as the new DFL; they are used by vessels that were previously in a volunteer pilot program. However, all of the catcher vessel trawl gear respondents are calculated as if they were all using the same format.

In addition, this action clarifies that for a catcher vessel trawl, the total number of days of active fishing would be the total number of responses: 6,401 instead of 41,470.

Catcher vessel trawl gear DFL, Respondent	
Estimated number of respondents	173
14 pilot elogs	
159 DFLs	
Total annual responses	6,401
Average 34 active days x 173 = 5882	
Average 3 inactive days x 173 = 519	
Total Burden Hours (2453.72)	2,454 hr
Time per response = 23 min	
Total personnel cost (2454 x \$25/hr)	\$ 61,350
Total miscellaneous cost	\$1,590
Mail DFL logsheets (\$2.50 x 4 qtr x 159 = 1590)	

Catcher Vessel trawl gear DFL, Federal Government	
Total annual responses	6,401
Total Burden Hours (190.80)	191 hr
Review, data entry, and filing quarterly = 3 min	
Handling all 4 quarters (159 x 4 x 3 = 31.80)	
Prepare and mail one DFL (30 min)	
Mailing all DFLs (159 x 30 x 2 = 159)	
Total Personnel cost (\$25/hr x 191)	\$ 4,775
Total Miscellaneous Cost	\$5,406
(\$12 x 159 x 2 for printing of DFLs = \$3816)	
(\$5 x 159 x 2 for postage to mail DFLs = \$1590)	

b. Catcher/processor trawl gear electronic logbook (eLog)

NMFS requires that the operator of a trawl gear catcher/processor that is an American Fisheries Act (AFA) or Western Alaska Community Development Quota Program (CDQ) vessel must use an electronic logbook (eLog) with eLandings to record and report groundfish information. NMFS added a data element to the catcher/processor trawl gear eLog that does not appear in the catcher/processor daily cumulative production logbook (DCPL). Whenever the operator of a trawl gear AFA or CDQ catcher/processor chooses to move the vessel primarily to reduce

Chinook salmon prohibited species catch (PSC), the operator would indicate change in location for any haul by checking a vessel movement box in the catcher/processor trawl eLog. This added information would be used to determine any differences between movement related to avoidance of salmon and other vessel movement by identifying any tow prior to a move that is due primarily to Chinook salmon avoidance.

In OMB Control No.0648-0213 the existing number of catcher/processor trawl respondents is 52. The OMB Control No.0648-0634 number of catcher/processor trawl respondents is the same 52 split between 21 eLogs and 31 DCPLs. No change in number of respondents. The catcher/processor trawl paper DCPL did not change. Both the eLog and DCPL are estimated to take the same 30 minutes to complete. The DCPL information is submitted through eLandings.

Catcher/processor trawl gear eLog or DCPL, Respondent	
Estimated number of respondents	52
21 AFA or CDQ eLog	
31 DCPL	
Total annual responses	11,960
Average 230 harvesting or processing days x 52	
Total Burden Hours	5,980 hr
Time per response (30 min x 11960)	
Total personnel cost (\$25/hr x 5980)	\$149,500
Total miscellaneous cost	\$598
0.05 to submit eLog x 21 x 230 = 241.50	
0.05 to submit production report thru eLandings (0.05 x 31 x 230 = 356.50)	

Catcher/processor trawl gear eLog or DCPL, Federal Government	
Total annual responses	11,960
Total Burden Hours (996.67)	997 hr
Time per response = 5 min	
Total Personnel cost (\$25/hr x 997)	\$24,925
Total Miscellaneous Cost	\$0

For **temporary OMB Control No. 0648-0634** (all of this collection will be integrated into 0213): estimated total unique respondents 225, estimated total responses 46,300, estimated total burden 18,715 hours, and estimated total miscellaneous costs \$ 1,832.

For **OMB Control No. 0648-0213 before integration**: estimated total unique respondents 832, estimated total responses 78,206, estimated total burden 35,540 hours, and estimated total miscellaneous costs \$ 24,098.

For **OMB Control No. 0648-0213 after integration**: estimated total unique respondents 816, estimated total responses 79,018, estimated total burden 36,786 hours, and estimated total miscellaneous costs \$ 24,536.

The 0213 collection number of respondents decreased by 16, to reflected more recent number of respondents.

eLogbook Instructions for eLandings



**U.S. Department of Commerce/NOAA
National Marine Fisheries Service (NMFS)
P.O. Box 21668
Juneau, Alaska 99802-1668**

Currently the electronic logbook (eLogbook) in eLandings is only available for trawl catcher/processor's (C/P's). The eLogbook replaces the paper DCPL and is required for trawl C/P's in the AFA fleet or trawl C/P's that are fishing CDQ pollock in the Bering Sea. Daily logbook entries are submitted to NMFS just like daily production and landing reports.

In the event of an internet outage, online logbook forms can be downloaded at
<http://www.alaskafisheries.noaa.gov/rr/log.htm>

- Please note that it is not a replacement for your eLogbook entry, just a placeholder until you can submit your logbook information in eLandings.
 - We advise you download this PDF form and save it to your computer.
-

Registering your logbook

Step One

- Login to eLandings at <https://elandings.alaska.gov/>
- On the Reports Menu locate and click on the **Register Logbook** button

Reports Menu

INFO - 1353: User SPLANKTON(Sheldon Plankton) logged in

TO MAKE A NEW REPORT, please select your operation and choose one of the following:

Operation: Delivering Vessel ADF&G Number:

Step Two

- You will be directed to the **Register Logbook** screen where you'll need to select the **Year**, **Weight Units**, and **Depth Units** that you want to apply to your logbook for 2011
- Once you've made your selections, click **Register Logbook**

Register Logbook

INFO - 1301: Report displayed

User: Sheldon Plankton Company: Bikini Bottom Seafoods PH: (907) 555-2555 Email: plankton@bb.com

Vessel: 46937 The Jelly fish Federal Fisheries Permit: 1234

Year:

Weight Units:

Depth Units:

- You will be directed to the **Reports Menu** screen where you will see a message telling you your logbook was registered
- Locate and click on the **Current Year Logbook** button

Reports Menu

INFO - 1805: Logbook 15392093 registered for year 2011

TO MAKE A NEW REPORT, please select your operation and choose one of the following:

Operation: The Chum Bucket	Delivering Vessel ADF&G Number:		
Crab Landing Report	Groundfish Landing Report	Production Report	Import a Report
Current Year Logbook	Prior Year Logbook	Register Logbook	Consolidated Report

Start a Voyage & Go active

Start a voyage

Until you enter **New Voyage** data and **Go Active**, you will not see any dates on the **eLogbook** main screen.

- The primary navigation screen will be the **eLogbook** screen
- Locate and click on the **New Voyage** button

eLogbook

INFO - 1301: Report displayed

User: Sheldon Plankton	Company: Bikini Bottom Seafoods	PH: (907) 555-2555	Email: plankton@bb.com
Logbook ID:	15392094		
Vessel:	46937 The Jelly fish	Federal Fisheries Permit:	1234
Voyage Starting:			New Voyage

- The **Voyage Entry** screen will come up
- Enter the following information:
 - Voyage start date
 - Number of crew on the vessel (Include all persons on the vessel minus the Observers)
 - Vessel operator
 - Primary observer (If you do not have Observers on board, you can leave this field blank)
 - Primary observer cruise number (If unknown, enter any number and go back and edit later)
 - Secondary observer (If you do not have Observers on board, you can leave this field blank)
 - Secondary observer cruise number (If unknown, enter any number and go back and edit later)
- Click on **Save**

Voyage Entry			
User:	Sheldon Plankton	Company:	Bikini Bottom Seafoods
PH:	(907) 555-2555	Email:	plankton@bb.com
Logbook ID:	15392094		
Vessel:	46937 The Jellyfish	Federal Fisheries Permit:	1234
Start Date:	<input type="text" value="12/18/10"/>	Crew Size:	<input type="text" value="33"/>
Operator Name:	<input type="text" value="Sheldon Plankton"/>		
Observer 1:	<input type="text" value="Pat Petersen"/>	Cruise Number:	<input type="text" value="1"/>
Observer 2:	<input type="text"/>	Cruise Number:	<input type="text"/>
<input type="button" value="Save"/>		<input type="button" value="Cancel"/>	

Go Active

- On the **eLogbook** screen, click on the **Go Active** button

Operator Name	Crew Size	Observers
Sheldon Plankton	33	Pat Petersen 1
Date	Entries	
<input type="button" value="Edit Voyage"/>	<input type="button" value="Go Active"/>	<input type="button" value="Add Gear"/>
<input type="button" value="Cancel"/>		

- Enter the date which indicates the beginning of your fishing activity
- Click on **Save**

Go Active

INFO - 1311: Please enter the following information

User: Sheldon Plankton	Company: Bikini Bottom Seafoods	PH: (907) 555-2555	Email: plankton@bb.com
Logbook ID:	15392473		
Vessel:	46937 The Jellyfish	Federal Fisheries Permit:	1234
Voyage Start Date:	12/19/2010		
Operator Name	Crew Size	Observers	
Sheldon Plankton	37	Saul Stevens 1	
Go Active Date:	12/19/10		
<input type="button" value="Save"/>		<input type="button" value="Cancel"/>	

Enter Gear

- Before you can make haul entries into your logbook, you need to enter the fishing gear type
- You will also need to follow these instructions to change your gear type as needed; there is no other place within the eLogbook to change your gear code.
- On the **eLogbook** screen, locate and click on the **Add Gear** button

eLogbook

INFO - 1301: Report displayed

User: Sheldon Plankton	Company: Bikini Bottom Seafoods	PH: (907) 555-2555	Email: plankton@bb.com
Logbook ID:	15392094		
Vessel:	46937 The Jellyfish	Federal Fisheries Permit:	1234
Voyage Starting:	12/18/2010	<input type="button" value="Display"/>	<input type="button" value="New Voyage"/>
Operator Name	Crew Size	Observers	
Sheldon Plankton	33	Pat Petersen 1	
Date	Entries		
<input type="button" value="Edit Voyage"/>	<input type="button" value="Go Active"/>	<input type="button" value="Add Gear"/>	<input type="button" value="Cancel"/>

- On the **Gear Entry** screen, enter your gear type and click on **Save**

Gear Entry

INFO - 1311: Please enter the following information

User: Sheldon Plankton	Company: Bikini Bottom Seafoods	PH: (907) 555-2555	Email: plankton@bb.com
Logbook ID:	15392094		
Vessel:	46937 The Jellyfish	Federal Fisheries Permit:	1234
Operator Name	Crew Size	Observers	
Sheldon Plankton	33	Pat Petersen 1	
Gear Code:		47	
<input type="button" value="Save"/>		<input type="button" value="Cancel"/>	

Adding Comments

- You can add comments to a particular day by going to the main **eLogbook** page and clicking on the date highlighted in blue text

eLogbook

INFO - 1301: Report displayed

User: Henry Morgan	Company: The Spanish Main	PH: (907) 555-2222	Email: susan.hall@noaa.gov
Logbook ID:	15401423		
Vessel:	13629 The Buccaneer	Federal Fisheries Permit:	4703
Voyage Starting:	07/10/2010	<input type="button" value="Display"/>	<input type="button" value="New Voyage"/>
<input type="button" value="Edit Voyage"/>	<input type="button" value="Add Gear"/>	<input type="button" value="Cancel"/>	
Operator Name	Crew Size	Observers	
Henry Morgan	123	Jim Doogan 111	
Date	Entries		
07/10/2010	1 Haul		
07/11/2010	1 Haul		
07/12/2010	1 Haul		

- Locate and click on the **Add Comment** button near the bottom of the screen

eLogbook Entries

INFO - 1301: Report displayed

User: Henry Morgan	Company: The Spanish Main	PH: (907) 555-2222	Email: susan.hall@noaa.gov
Logbook ID:	15401423		
Vessel:	13629 The Buccaneer	Federal Fisheries Permit:	4703
Date:	07/12/2010		

Entry	Times Comment	Gear	Location	Depth Sea/Gear	Mgmt Pgm	Species	Wt./No
Haul 21	07/12 20:40 - 07/13 00:50	47 Pelagic/mid-water trawl	60 08.0 N 177 59.0 W 60 07.0 N 178 02.0 W 524 COBLZ	76 / 70	AFA 200	270 Pollock	38.730
Catch				60 Sold		110 P. cod	0.441
Catch				86 Donated		410 Chinook	65

- You should now be on the **Comment Entry** screen
- Double check to be sure you're on the right date, enter your comment and click **Save**

Comment Entry

INFO - 1311: Please enter the following information

User: Henry Morgan	Company: The Spanish Main	PH: (907) 555-2222	Email: susan.hall@noaa.gov
Logbook ID:	15401423		
Vessel:	13629 The Buccaneer	Federal Fisheries Permit:	4703
Date:	07/12/2010		

Operator Name	Crew Size	Observers
Henry Morgan	123	Jim Doogan 111

Comment:

Entering Hauls

- On the main **eLogbook** screen, click on the day you want to enter fishing activity

eLogbook

INFO - 1301: Report displayed

User: Sheldon Plankton **Company:** Bikini Bottom Seafoods **PH:** (907) 555-2555 **Email:** plankton@bb.com

Logbook ID:	15392094		
Vessel:	46937 The Jellyfish	Federal Fisheries Permit:	1234
Voyage Starting:	12/18/2010	<input type="button" value="Display"/>	<input type="button" value="New Voyage"/>

Operator Name	Crew Size	Observers
Sheldon Plankton	33	Pat Petersen 1

Date	Entries
12/19/2010	Go Active
12/20/2010	
12/21/2010	

eLogbook Entries

User: Sheldon Plankton **Company:** Bikini Bottom Seafoods **PH:** (907) 555-2555 **Email:** plankton@bb.com

Logbook ID:	15392094		
Vessel:	46937 The Jellyfish	Federal Fisheries Permit:	1234
Date:	12/19/2010		

Entry	Times Comment	Gear	Location	Depth Sea/Gear	Mgmt Pgm	Species	Wt/No
Go Active							

- You will be directed to the **eLogbook Entries** screen
- Locate and click on the **Add Haul** button

On the Haul Deploy Entry screen enter the following information:

- Haul Number: must be in sequential order
- Management program - select from the drop down list
- Management Program ID - only enter the ID if you selected AFA, CDQ, or RPP as the management program. The management program ID values for AFA and CDQ ID's are:

Management Program	Management Program ID	Description
AFA	200	AFA catcher/processors
AFA	300	AFA motherships
CDQ	51	Aleutian Pribilof Island Community Development Association
CDQ	52	Bristol Bay Economic Development Corporation
CDQ	53	Central Bering Sea Fishermen's Association
CDQ	54	Coastal Villages Region Fund
CDQ	55	Norton Sound Economic Development Corporation
CDQ	56	Yukon Delta Fisheries Development Association

 **Helpful Hint!**

Management Program codes and Management Program ID's can be found by clicking on the Codes link

- Gear deploy time
The time should be entered in military format, and you can enter time with or without a colon (e.g. either of these formats are acceptable: 1225 or 12:25)

- Begin Latitude and longitude

Below is a table that lists acceptable lat/long formats, make sure you have a single space between degrees and minutes (where dd = degrees, mm = minutes, ss = seconds, N S E W = direction, +/-)

Latitude	Longitude
dd mm ss N	ddd mm ss W
dd mm.m N	ddd mm.m W
N dd mm ss	W ddd mm ss
dd mm.m	+ddd mm.m
dd.dddd N	ddd.dddd W
N dd.dddd	W ddd.dddd
+dd.dddd	+ddd.dddd
dd mm	-ddd mm

- Enter the target species code
- Click **Save** when you've completed your entries

You will be returned to the **Haul Deploy Entry** screen

Haul Deploy Entry

INFO - 1311: Please enter the following information

User: Henry Morgan	Company: The Spanish Main	PH: (907) 555-2222	Email: susan.hall@noaa.gov
Logbook ID:	15401423	Federal Fisheries Permit:	4703
Vessel:	13629 The Buccaneer	Date:	07/05/2010
Gear:	47 Pelagic/mid-water trawl		
Haul Number:	<input type="text" value="1"/>	Management Program <small>Management Program Codes</small>	AFA <input type="button" value="v"/>
Mgmt Program ID	<input type="text" value="200"/>	Gear Deploy Time:	<input type="text" value="0445"/>
Begin Latitude:	<input type="text" value="59 21"/>	Begin Longitude:	<input type="text" value="-177 21"/>
Target Species: <small>Species Codes</small>	<input type="text" value="270"/>		
<input type="button" value="Save"/>		<input type="button" value="Cancel"/>	

- In order to enter your haul retrieval information you'll need to locate and click on the Haul 1 text highlighted in blue on the left side of your screen.

Entry	Times Comment	Gear	Location	Depth Sea/Gear	Mgmt Pgm	Species	Wt/No
Go Active							
Voyage		Henry Morgan					
Haul 1	06:00 -	47 Pelagic/mid-water trawl	59 41.0 N 177 11.0 W		AFA 200	270 Pollock	

- Once you can see the haul deploy data, you will then click on the **Add Retrieval** button at the bottom of the screen

Haul Deploy Entry							
INFO - 1311: Please enter the following information							
User:	Henry Morgan	Company:	The Spanish Main	PH:	(907) 555-2222	Email:	susan.hall@noaa.gov
Logbook ID:	15401423						
Vessel:	13629 The Buccaneer	Federal Fisheries Permit:	4703				
Date:	07/05/2010	Gear:	47 Pelagic/mid-water trawl				
Haul Number:	<input type="text" value="1"/>	Management Program <small>Management Program Codes</small>	<input type="text" value="AFA"/>	Mgmt Program ID	<input type="text" value="200"/>		
Gear Deploy Time:	<input type="text" value="09:00"/>	Begin Latitude:	<input type="text" value="59 21.0 N"/>	Begin Longitude:	<input type="text" value="177 21.0 W"/>		
Target Species: <small>Species Codes</small>	<input type="text" value="270"/>						
<input type="button" value="Save"/>				<input type="button" value="Add Retrieval"/>	<input type="button" value="Cancel"/>		

On the Haul Retrieval Entry screen enter the following:

- Gear retrieval time
- End latitude and longitude
- Federal reporting area - the program will autofill the Federal reporting area based on your gear deployment latitude & longitude

You are required to enter the Federal reporting area where the gear was retrieved
If your gear retrieval was in a different area, you can override the federal reporting area by editing that field

- Special reporting area - Use the drop-down list to choose either COBLZ, RKCSA (if applicable)
- Average sea depth and gear depth
- Hail weight: enter the estimated hail weight of the haul within 2 hours of retrieving your gear; then, once it is available, edit the hail weight and provide the scale weight of all the species in the haul (i.e. the weight of everything that went across the scale)
- Click **Save** when you've completed your entries

Haul Retrieval Entry

INFO - 1311: Please enter the following information

User: Henry Morgan	Company: The Spanish Main	PH: (907) 555-2222	Email: susan.hall@noaa.gov
Logbook ID:	15401423		
Vessel:	13629 The Buccaneer	Federal Fisheries Permit:	4703
Date:	07/01/2010	Gear:	47 Pelagic/mid-water trawl
Haul Number:	1	Management Program	AFA
		Mgmt Program ID	200
Gear Deploy Time:	06:00	Begin Latitude:	59 41.0 N
		Begin Longitude:	177 11.0 W
Target Species:	270		
Gear Retrieval Time:	<input type="text" value="12:00"/>	End Latitude:	<input type="text" value="59 41.0 N"/>
		End Longitude:	<input type="text" value="177 30.0 W"/>
Federal Reporting Area:	<input type="text" value="521"/>	Special Area:	<input type="text" value="COBLZ"/>
Average Sea Depth:	<input type="text" value="94"/> M	Average Gear Depth:	<input type="text" value="87"/> M
Hail Weight:	<input type="text" value="81.395"/> MT		
<input type="button" value="Save"/>		<input type="button" value="Cancel"/>	

How to enter hauls that cross days

- If you deploy your gear on 1 day and retrieve it on another day, then you need to report this information in your logbook
- In this scenario, on the main eLogbook screen, click on the day you deployed the gear

eLogbook

INFO - 1301: Report displayed

User: Henry Morgan	Company: The Spanish Main	PH: (907) 555-2222	Email: susan.hall@noaa.gov
Logbook ID:	15401423		
Vessel:	13629 The Buccaneer	Federal Fisheries Permit:	4703
Voyage Starting:	<input type="text" value="07/10/2010"/>	<input type="button" value="Display"/>	<input type="button" value="New Voyage"/>
<input type="button" value="Edit Voyage"/>		<input type="button" value="Add Gear"/>	<input type="button" value="Cancel"/>
Operator Name	Crew Size	Observers	
Henry Morgan	123	Jim Doogan 111	
Date	Entries		
07/10/2010	1 Haul		
07/11/2010	1 Haul		
07/12/2010	1 Haul		

- Now locate and click on the Haul text highlighted in blue

eLogbook Entries							
INFO - 1301: Report displayed							
User: Henry Morgan		Company: The Spanish Main		PH: (907) 555-2222		Email: susan.hall@noaa.gov	
Logbook ID:		15401423					
Vessel:		13629 The Buccaneer		Federal Fisheries Permit:		4703	
Date:		07/12/2010					
Entry	Times Comment	Gear	Location	Depth Sea/Gear	Mgmt Pgm	Species	Wt/No
Haul 21	20:40 -	47 Pelagic/mid-water trawl	60 08.0 N 177 59.0 W		AFA 200	270 Pollock	

- Now locate and click on the **Add Retrieval** button

Haul Number:	<input type="text" value="21"/>	Management Program Management Program Codes	<input type="text" value="AFA"/>	Mgmt Program ID	<input type="text" value="200"/>
Gear Deploy Time:	<input type="text" value="20:40"/>	Begin Latitude:	<input type="text" value="60 08.0 N"/>	Begin Longitude:	<input type="text" value="177 59.0 W"/>
Target Species:	<input type="text" value="270"/>				
<input type="button" value="Save"/>		<input type="button" value="Add Retrieval"/>		<input type="button" value="Cancel"/>	

- You can see that the **Gear Deploy Time** and date read 7/11 at 20:40pm
- In the **Gear Retrieval Time** field enter the month/day, hit the space bar once and enter the time (for example: 7/13 00:50)
- Continue by entering information in the remaining fields and click **Save**

Haul Retrieval Entry

INFO - 1311: Please enter the following information.

User: Henry Morgan	Company: The Spanish Main	PH: (907) 555-2222	Email: susan.hall@noaa.gov
Logbook ID:	15401423		
Vessel:	13629 The Buccaneer	Federal Fisheries Permit:	4703
Date:	07/12/2010	Gear:	47 Pelagic/mid-water trawl
Haul Number:	21	Management Program	AFA
		Mgmt Program ID	200
Gear Deploy Time:	07/12 20:40	Begin Latitude:	60 08.0 N
		Begin Longitude:	177 59.0 W
Target Species:	270 Pollock		
Gear Retrieval Time:	7/13 00:50	End Latitude:	60 07
		End Longitude:	-178 02
Federal Reporting Area:	524	Special Area:	COBLZ
Average Sea Depth:	76 M	Average Gear Depth:	70 M
Haul Weight:	38.730 MT		
<input type="button" value="Save"/>		<input type="button" value="Cancel"/>	

- Now you should see your completed and saved haul reflecting gear deployment on one day and gear retrieval on the following day
- You can now enter catch lines as needed

eLogbook Entries

INFO - 1301: Report displayed

User: Henry Morgan	Company: The Spanish Main	PH: (907) 555-2222	Email: susan.hall@noaa.gov				
Logbook ID:	15401423						
Vessel:	13629 The Buccaneer	Federal Fisheries Permit:	4703				
Date:	07/12/2010						
Entry	Times Comment	Gear	Location	Depth Sea/Gear	Mgmt Pgm	Species	Wt.Ho
Haul 21	07/12 20:40 - 07/13 00:50	47 Pelagic/mid-water trawl	60 08.0 N 177 59.0 W 60 07.0 N 178 02.0 W 524 COBLZ	76 / 70	AFA 200	270 Pollock	38.730
<input type="button" value="Add Haul"/>		<input type="button" value="Add Comment"/>		<input type="button" value="Go Inactive"/>		<input type="button" value="Back to Main eLogbook"/>	
<input type="button" value="Display PDF"/>							

Adding IR/IU Species & Salmon Prohibited Species Catch (PSC)

How to add catch items

- On the eLogbook **Entries** screen locate the haul number where you need to enter IR/IU (pacific cod and/or pollock) or PSC (salmon only) catch
- Locate and click on the Haul text highlighted in blue

Entry	Times Comment	Gear	Location	Depth Sea/Gear	Mgmt Pgm	Species	Wt/No
Go Active							
Voyage		Henry Morgan					
Haul 1	06:00 -	47 Pelagic/mid-water trawl	59 41.0 N 177 11.0 W		AFA 200	270 Pollock	

- You will be taken to the **Haul Deploy Entry** screen
- Locate and click on the **Add Catch** button at the bottom of the screen

Haul Deploy Entry

INFO - 1311: Please enter the following information

User: Henry Morgan	Company: The Spanish Main	PH: (907) 555-2222	Email: susan.hall@noaa.gov
Logbook ID: 15401423			
Vessel: 13629 The Buccaneer	Federal Fisheries Permit: 4703		
Date: 07/01/2010	Gear: 47 Pelagic/mid-water trawl		

Haul Number:	<input type="text" value="1"/>	Management Program Management Program Codes	AFA <input type="text"/>	Mgmt Program ID	<input type="text" value="200"/>
Gear Deploy Time:	<input type="text" value="06:00"/>	Begin Latitude:	<input type="text" value="59 41.0 N"/>	Begin Longitude:	<input type="text" value="177 11.0 W"/>
Target Species: Species Codes	<input type="text" value="270"/>				

- Now you should be on the **Catch Entry** screen
- Scroll down the page until you see the catch line item fields
- If applicable, enter the species code of IR/IU species and estimated total round weight. You also need to enter a disposition code (e.g. 60 for sold).
- If you are an AFA catcher/processor or any catcher/processor harvesting CDQ pollock, then you must record prohibited species catch (PSC) and discard disposition of all salmon species in each haul. Record salmon PSC in number of animals. All other discards, except salmon, should be recorded on your daily production report.
- Once you've completed entries for all your catch lines, click on **Save**

Entry	Species Species Codes	Weight MT	Count	Disposition Disposition Codes
1	<input type="text" value="110"/>	<input type="text" value=".094"/>	<input type="text"/>	<input type="text" value="60"/>
2	<input type="text" value="410"/>	<input type="text"/>	<input type="text" value="6"/>	<input type="text" value="86"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

How to Print your Logbook Pages

- You are required to print out daily copies of your logbook entries by noon the following day. Print out two copies, one for the vessel and one for the Observers. Make sure to sign and date all eLogbook pages
- Once you have completed your logbook entries for the day, locate the **Display PDF** button at the bottom of the screen and click on it

eLogbook Entries

INFO - 1301: Report displayed

User: Henry Morgan	Company: The Spanish Main	PH: (907) 555-2222	Email: susan.hall@noaa.gov
---------------------------	----------------------------------	---------------------------	-----------------------------------

Logbook ID:	15401423		
Vessel:	13629 BAR MAID	Federal Fisheries Permit:	4703
Date:	07/06/2010		

Entry	Times Comment	Gear	Location	Depth Sea/Gear	Mgmt Pgm	Species	Wt/Lb
Voyage		Henry Morgan					
Haul 10	03:55 - 06:00	47 Pelagic/mid-water trawl	59 13.0 N 177 07.0 W 59 12.0 N 177 11.0 W 521 COBLZ	86 / 80	AFA 200	270 Pollock	98.871
Catch				60 Sold		110 P. cod	0.021

Add Haul
Add Comment
Go Inactive
Back to Main eLogbook

Display PDF

- You will get a page that looks similar to the one below

CATCHER PROCESSOR ELB GROUND FISH TRAWL GEAR		VESSEL NAME The Buccaneer		DATE 07/06/2010	PAGE 14
		OPERATOR NAME AND SIGNATURE Henry Morgan		VESSEL NUMBER 13629	FEDERAL FISHERIES PERMIT 4703
INACTIVE	START	END	REASON	GEAR TYPE 47 Pelagic/mid-water	CREW SIZE 122
OBSERVER INFORMATION		OPERATOR NAME AND COUNCIL #	CREWPILOT NAME AND COUNCIL #	NO. OF COBBLERS (GROUND)	D
TRAWL	NET	NO. OF HOOKS 25	NO. OF NETS 1	NO. OF NETS 1	NO. OF NETS 1
1E	AFA 200	00:25	59 40.0 N 177 12.0 W	102	95
			04:15	59 41.0 N 177 09.0 W	521
				COBLZ	270
					138,1570
					110
					0.0221

COMMENTS:
01/13 11:29 Ran into bad weather, will drop anchor near shore for the night

Making Edits

- In the event you realize you made a mistake while performing data entry in the logbook pages, you can easily go back to the specific entry and make changes.

NOTE: You cannot delete logbook entries; so if you accidentally added a catch entry or a haul on the incorrect date, you will not be able to remove them!

You can account for the mistaken entry by adding a comment on the haul date explaining what happened

- For haul deployment edits simply locate the haul number on the main eLogbook page and click on the text highlighted in blue
- Any fields that allow you to change the data are editable

Haul Deploy Entry

INFO - 1311: Please enter the following information

User:	Henry Morgan	Company:	The Spanish Main	PH:	(907) 555-2222	Email:	susan.hall@noaa.gov
Logbook ID:	15401423						
Vessel:	13629 BAR MAID	Federal Fisheries Permit:				4703	
Date:	07/08/2010	Gear:				47 Pelagic/mid-water trawl	
Haul Number:	<input type="text" value="16"/>	Management Program	<input type="text" value="AFA"/>	Mgmt Program ID	<input type="text" value="200"/>		
Gear Deploy Time:	<input type="text" value="00:25"/>	Begin Latitude:	<input type="text" value="59 40.0 N"/>	Begin Longitude:	<input type="text" value="177 12.0 W"/>		
Target Species:	<input type="text" value="270"/>						

- In order to edit your retrieval data you will need to be on the actual **Haul Deploy Entry** screen and click on the **Edit Retrieval** button

eLogbook

INFO - 1301: Report displayed

User:	Henry Morgan	Company:	The Spanish Main	PH:	(907) 555-2222	Email:	susan.hall@noaa.gov
Logbook ID:	15401423						
Vessel:	13629 The Buccaneer	Federal Fisheries Permit:				4703	
Voyage Starting:	<input type="text" value="07/08/2010"/>	<input type="button" value="Display"/>				<input type="button" value="New Voyage"/>	

- To edit voyage data you need to be on the main **eLogbook** screen
- Find the **Edit Voyage** button and click on it to make changes
- Note that as you save each page, the logbook data is saved in the NMFS database, so when you make changes you'll see the edits on the PDF printout of your logbook pages.

CATCHER PROCESSOR ELB			VESSEL NAME The Buccaneer				Date (M-D-Y) 07/06/2010		PAGE 10						
GROUND FISH			OPERATOR NAME AND SIGNATURE Henry Morgan				REGISTRATION No. 13629								
TRAWL GEAR							Federal Fisheries Permit No. 4703								
INACTIVE	START	END	REASON				GEAR TYPE 47 Pelagic/mid-water trawl		CREW SIZE 122						
OBSERVER INFORMATION			OBSERVER NAME AND CRUISE # James Dean 111				OBSERVER NAME AND CRUISE #		NO. OF REGISTERED RESARDE 1						
HAUL NO.	MSGT FSW	TIME OF GEAR DEPLOYMENT	BEGIN POSITION OF HAUL		AUG. DEPT (M)	AUG. DEPT (M)	TIME OF GEAR RETRIEVAL	END POSITION OF HAUL		FEDERAL REPORTING AREA	SPECIAL AREA	TARGET SPECIES CODE	TOTAL HAUL WEIGHT MT	SECURE CODE	WT. MT CRNO.
			LATITUDE	LONGITUDE				LATITUDE	LONGITUDE						
10	AFA 200	03:55 03:49	59 13.0 N	177 07.0 W	86	80	06:00	59 12.0 N	177 11.0 W	521	COBLE	270	98.8710	110	0.021
COMMENTS:															

A strikethrough line will appear when you have edited data

PAPERWORK REDUCTION ACT CHANGE WORKSHEET

Agency/Subagency	OMB Control Number _____ - _____	
<i>Enter only items that change</i>		
	Current record	New record
Agency form number (s)		
Annual reporting and recordkeeping hour burden		
Number of respondents		
Total annual responses		
Percent of these responses collected electronically	%	%
Total annual hours		
Difference		
Explanation of difference		
Program change		
Adjustment		
Annual reporting and recordkeeping cost burden (in thousands of dollars)		
Total annualized Capital/Startup costs		
Total annual costs (O&M)		
Total annualized cost requested		
Difference		
Explanation of difference		
Program change		
Adjustment		
Other changes**		
Signature of Senior Official or designee:	Date:	For OIRA Use _____ _____

** This form cannot be used to extend an expiration date.